

AMENDED AGENDA
REGULAR CITY OF TILLAMOOK COUNCIL MEETING
~ TUESDAY, JANUARY 17, 2012 AT 7:00 P.M. ~
TILLAMOOK CITY HALL, 210 LAUREL AVENUE
www.tillamookor.gov

5:30 P.M. WORKSHOP: Hoquarton – FEMA Properties

7:00 P.M. CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

MINUTES: May 3, 2010;
August 2, 2010;
September 20, 2010;
July 18, 2011
January 3, 2012

CITIZENS HEARING/AUDIENCE COMMENTS – Non Agenda Items

(This is the time reserved for citizens to address the Council on matters related to city government and properly the object of Council consideration. Time is limited to five (5) minutes for each speaker, unless the Council decides prior to the citizen hearings period to allocate more or less time. The purpose of the citizen hearings period is to provide citizens an opportunity to be heard by the council, primarily on issues not on the agenda).

NEW BUSINESS:

1. OLCC License—Second Street Public Market Limited On-Premesis
2. 2012 Standing Committee Appointments
3. Design/Vision for Centerpiece Park

COUNCIL CONCERNS – Non-Agenda Items

MONTHLY REPORTS:

1. City Manager – verbal report
2. City Recorder
3. Finance Officer
4. Mayor – verbal report

COMMITTEE REPORTS:

1. Finance Committee
2. Associations Committee
3. Urban Renewal

AUTHORIZATION TO PAY BILLS

ADJOURNMENT

THIS IS A PUBLIC MEETING PER ORS CHAPTER 192. THE CITY COUNCIL RESERVES THE RIGHT TO CALL AN EXECUTIVE SESSION PER ORS 192.660. CITY HALL IS HANDICAP ACCESSIBLE. PLEASE CONTACT THE OFFICE OF THE CITY MANAGER SHOULD SPECIAL ACCOMMODATIONS BE REQUIRED. CITIZENS WITH VISUAL OR MANUAL IMPAIRMENTS MAY CONTACT THE OREGON RELAY SERVICE BY PHONING 1-800-648-3458 (TDD) OR 1-800-848-4442 (VOICE). THE CITY OF TILLAMOOK IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER.

City Meetings coming up in February 2012 at City Hall:

1. Planning Commission: February 2, 2012
2. City Council: Monday, February 6, 2012 and Tuesday, February 21, 2012 @ 7:00 p.m.
3. Tillamook Urban Renewal Agency (TURA): February 8, 2012 @ 5:30 p.m.

POSTED: January 13, 2012

City Hall * Tillamook County Courthouse * Tillamook Fire District * Tillamook County Library

**TILLAMOOK CITY COUNCIL MEETING
MONDAY, MAY 3, 2010
CITY HALL, 210 LAUREL AVENUE**

WORKSHOP: City Council Workshop was held beginning at 6 P.M. Discussion items were Wastewater Treatment Plant project update by John Baker with Executive Session according to ORS 192.660 (2) (h) – Legal Counsel with receipt of Exhibit A (Sewer System Rates for Council Work Session) and Exhibit B (Acceptance of Service by John Baker, Attorney for City of Tillamook on suit filed by Big River Construction).

CALL TO ORDER/FLAG SALUTE:

Mayor McPheeters called the regular City Council meeting to order at 7:08 P.M. and led the Pledge of Allegiance.

ROLL CALL:

Those present for roll call:

Mayor Bob McPheeters
Councilor Joe Martin
Councilor Matt Harris
Councilor Suzanne Weber
Councilor Steven Forster
Councilor John Sandusky
Councilor Willard Berry

Absent: None

Staff Present:

Mark Gervasi, City Manager
John Putman, City Attorney
Arley Sullivan, Public Works Director
Terry Wright, Chief of Police
Bernadette Sorensen, City Recorder
David Mattison, City Planner

AGENDA:

The posted agenda for the meeting of May 3, 2010 is attached and by this reference is made a part of the record.

ADDITIONAL INFORMATION PROVIDED TO MEMBERS AFTER PACKET ISSUED:

(Copies attached)

1. Voucher Register for current bills to be reviewed for payment.
2. Eco-Proteins, Inc. Business Plan. Exhibit D
3. Professional Services Agreement, Tillamook County and Right Of Way Associates, Inc. Exhibit E

MINUTES: Minutes were not available at this time.

PROCLAMATION: **None**

Mayor McPheeters mentioned the proclamation read at the last meeting regarding the Mail-handlers Food Collection. **Councilor Weber** said that this food collection is the largest collection in the United States. The local Post Office carriers will collect donations of non-perishable foods on their routes on Saturday. **Councilor Forster** said it will net **Tillamook City Council Meeting**

May 3, 2010

approximately 15-20,000 lbs. of food for the local area food bank. **Mayor McPheeters** also mentioned that he had been contacted by a group of people wanting to start a Neighborhood Watch program. Mayor said he felt Tillamook was large enough to hold their own National Night Out function and was talking with the City Manager about this idea. He turned the information over to the Police Chief.

PRESENTATIONS:

- **Audit Report FY ending June 30, 2009 from Pauly, Rogers and Co., P.C. – Eric Mireiter and Carolyn Murray.** Eric Mireiter introduced himself as the Compliance Manager for Pauly, Rogers and Co., P.C. and Carolyn Murray as the lead auditor for the City's audit ending June 30, 2009. He explained the purpose of the audit and their responsibilities. They did not identify any deficiencies in internal control over financial reporting that they consider to be material weaknesses, as defined on page 61 of the report. On compliance, the results of their tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards. Council and auditors discussed internal controls constraints with limited staff. Gervasi asked for an explanation of the State Tax Street Fund deficit of (\$66,286). Mireiter explained that an end of year loan should have been a transfer. Deficit in the Community Development Block Grant Fund of (\$3,398) could be addressed with a transfer from the General Fund. Mayor and Council thanked the auditors for their report and explanations. The auditors thanked staff. **Councilor Sandusky moved to accept the audit by Pauly, Rogers and Co., P.C. for the fiscal year ending June 30, 2009. Councilor Weber seconded the motion. Motion carried unanimously by Council seated.**
- **Eco-Proteins, Inc. – Jennifer Grunest, representative** is asking the Council for a letter of support to attach to grant applications for the company to USDA and the Agricultural Dept. Once up and running the plant would employ approximately 45-50 jobs. Their purpose would be to consume dairy manure and grow insect larvae that would be ground into an insect-based protein – end result fish meal. The other product would be fertilizer. They are looking at the Port of Tillamook Bay for a location. They are scheduled to go before the Tillamook County Economic Development Council's next meeting. **Councilor Forster** asked if she had letters of support from TCCA or the farmers. She responded that she does not have anything from the farmers although she has met with several of them. **Forster** thought it was premature to ask the City for a letter of support with just having received a five-minute presentation. Councilor Weber said being that the letters of support were for research and development she supports the request. **Councilor Sandusky moved to direct the City Manager to send letters of support to EPA and SDA to help Eco-Proteins do research and development. Councilor Martin seconded the motion. Motion passed (5-1) with Councilor Forster casting a Nay vote.**

MONTHLY REPORTS:

City Manager:

- Working with the engineers and attorney on the WWTP project regarding issues with Big River Construction and claims brought against the City.
- Oregon Solutions #4 – Study is nearing completion on the Economic Opportunity Analysis to determine the City's economic goals, policies and land needs concerning businesses located in the Hwy. 101 flood zone and to look at Open Space. Final project report will be presented to Council in June 2010.
- There will be a community meeting open house on the Flood Insurance Rate Maps (FIRM) and the Flood Insurance Study (FIS) on May 12, 2010 from 5 – 8 P.M. at the Tillamook County Fairgrounds. He and the City Planner are working with FEMA and state officials on the agenda and format for the meeting.
- 2010-2011 City budget will be delivered to the Budget Committee on Friday, May 7, 2010. The first budget meeting is scheduled for May 10th at 5:30 P.M. at Tillamook City Hall.
- On April 28, 2010 he attended the Tillamook County Emergency Food and Shelter local board meeting. The local board has been awarded \$17,639 in federal funds under the Emergency Food and Shelter National Board program phase 28.
- He attended Personnel, Public Safety and Beautification meetings this month.

**Tillamook City Council Meeting
May 3, 2010**

Planning Dept.:

- Mattison mentioned that Building and Electrical/Mechanical/Plumbing permits are down. He suspects that it is because of the economy.
- **Councilor Weber** asked if people are required to get permits for political signs. Mattison responded that no permit is required for a political sign, however, if it is a vision clearance issue then they would have to move the sign.

Public Works:

- The Water Dept. is moving downstairs in City Hall.
- City's IT (Information Technology) set up access from SCADA system to cell phones, internet or dial-up which is a big help to staff for flexibility in plant monitoring and operational response.
- Goodspeed Park restroom project is complete. Carnahan Park restroom was vandalized.
- Making final plans for the 6th Street/Elm Avenue project.
- City Manager approved hiring a licensed operator for the new WWTP. Plant has been working well. Grass hydro-seeding around the plant has taken well.
- He attended an asphalt preservation workshop in Albany.
- All departments are working of 2010-2011 budgets.
- Working on Miller Ave/12th Street SCA grant drawings for spring project.
- Set tour of WWTP for Council on May 20th anytime. Open House will be held on May 21st.

OTHER:

City Manager Gervasi told the Council he received a request from the Oregon Watershed Enhancement Board for a letter in support of Project Exodus with a very short timeline for response. Because the City is a member of Oregon Solutions he took it upon himself to write the letter of support on behalf of the Mayor and Council. Exhibit C **Councilor Forster** asked that if the situation should arise again if Gervasi would notify the Council by e-mail so they would be informed as to what was being done. **Gervasi** agreed.

Police Dept.:

- May 17, 2010 is the scheduled first reading of the Traffic Ordinance. He has not received any comments about the ordinance.
- All employees had annual cpr/first aid training.
- Due to the availability of more money approximately 200 more position may be filled by the COPS grant. The department has reapplied for the grant.
- May 14th is the final episode of the CSI at East School.
- Cadets are preparing for summer activities and fundraising events to continue making the van payments.
- Monthly statistics are included in Council packets.
- Officer Troxel assisted at the 3-day multi-modular program at the fairgrounds. This is a program that provides health screening for children about to enter into the school system. The department computerized fingerprint system was also utilized.
- Officer Troxel is the only certified law enforcement officer in the County to inspect child seats. He did a clinic at Hayward Chevrolet this past Saturday.
- **Councilor Martin** said he did read the Traffic Ordinance. He commented about Section 14, Storage of Motor Vehicles, Personal Property on Streets, City Parking Lots or City Property regarding reflectors needed on the back or front of a trailer. **Chief Wright** commented that it was referring to dumpsters. Martin disagreed and said it also refers to vehicles. There are several small utility trailers on the west end of town that only have small reflector taillights. **Chief Wright** said he would research the issue.

Stopped here.

Municipal Court Judge:

- Judge Dolan's report was included in Council packets.

PUBLIC HEARINGS:

1. CITIZEN HEARINGS - NON-AGENDA ITEMS:

Tilda Jones, Tillamook Bay Habitat and Estuaries Improvement District,

Gus Myers, 1715 Skyline Drive, Tillamook

2. COUNCIL CONCERNS - NON-AGENDA ITEMS:

Councilor Berry complained about fireworks going off late at night after the 4th of July celebration is over. He said fireworks were heard at 1:30 a.m. Monday night. He felt people should be cited. **Chief Wright** responded that the problem is in catching the offenders.

3. OLCC PERMIT – ASHLEY INN AT TILLAMOOK

4. SUPPLEMENTAL BUDGET HEARING FY 2009-2010

PERMITS & LICENSES: OLCC APPLICATION – ASHLEY INN AT TILLAMOOK

Councilor Forster moved approval of the OLCC application for a new outlet off-premises sale permit. **Councilor Sandusky** seconded the motion. Motion carried unanimously by Council seated.

COMMITTEE REPORTS:

- **Personnel Committee:** **Chair Weber** stated that the committee is meeting tomorrow at 9 a.m. It is also meeting on July 13th. She requested that the time for that meeting be moved to 1 p.m. Councilor Berry asked for the Personnel Committee to consider removing the cost of living in with merit pay in the Salary Schedule. Sorensen said it was separate before but at the request of the Council it was merged together. She stated this is a change the Council can direct staff to make.
- **Beautification and Parks Committee – Chair Weber** said the meeting is scheduled for July 20th at 9 a.m. here at City Hall.
- **Finance Committee – N/A.**
- **Public Safety Committee – Chair Forster** reported that a meeting needs to be rescheduled.
- **Public Works Committee – Chair Berry** stated that the committee met on June 29, 2010. Minutes of the meeting were provided to Council (Exhibit A). He went over each agenda item and the committees' recommendations.
- **Associations Committee –**

PENDING BUSINESS:

- **Flood Mitigation Action Plan Update 2009 --**
- **La Providencia Commercial Lease Renewal --**
- **Tillamook Chamber of Commerce TRT update --**

NEW BUSINESS:

1. **REQUEST TO USE CARNAHAN PARK ON JUNE 4, 2010**
2. **REQUEST TO CLOSE GROVE STREET BETWEEN 3RD & 4TH STREET JULY 19-23, 2010**

LEGISLATIVE

1. **CITY OF TILLAMOOK UPDATED FLOOD MITIGATION PLAN -- RESOLUTION**

Councilor Weber moved for the approval of the resolution appointing Tony Veltri, Hurliman-Veltri Insurance Services as the agent of record for the City of Tillamook and repealing Resolution No. 1330. Councilor Forster seconded the motion. Under discussion Councilor Berry questioned the reference to contractor in the resolution. Services provided by the agent of record on behalf of the City of Tillamook with City County Insurance Services were explained by the City Attorney. Commissions are received by the agent and paid from CIS directly. Motion carried unanimously by Council seated.

2. **SUPPLEMENTAL BUDGET FY2009-2010 GENERAL FUND -- RESOLUTION**

3. **CITY OF TILLAMOOK EMPLOYEE HANDBOOK REVISION -- RESOLUTION**

STAFF COMMUNICATION/CORRESPONDENCE/DISCUSSION:

MAYOR'S REPORT:

Mayor McPheeters reported on the new 80-page brochure published by Tillamook Estuaries Partnership on waterways in our area. It is an excellent source of information on kayaking, canoeing, fishing, and boating.

AUTHORIZATION TO PAY BILLS:

The Finance Committee had reviewed the current bills prepared for payment. **Councilor Martin moved to pay the bills approved by the Committee. A second was made by Councilor Weber. Council seated approved the motion unanimously. Bills were paid in the following total amount. A copy of the voucher register is attached and by this reference is made a part of the record.**

**Tillamook City Council Meeting
July 6, 2010**

GENERAL CHECKING ACCOUNT

**Special Batch 04/22/2010
A/P Batch 07/06/2010**

Checks #29294-29359

\$ 86,161.28

ADJOURNMENT:

There being no further business Mayor McPheeters adjourned the meeting at 9:32 P.M.

APPROVED:

Mayor

ATTEST:

City Recorder

**TILLAMOOK CITY COUNCIL MEETING
MONDAY, AUGUST 2, 2010
CITY HALL, 210 LAUREL AVENUE**

CALL TO ORDER/FLAG SALUTE:

Mayor McPheeters called the regular City Council meeting to order at 7:00 P.M. and led the Pledge of Allegiance.

ROLL CALL:

Those present for roll call:

Mayor Bob McPheeters
Councilor Joe Martin
Councilor Matt Harris
Councilor Suzanne Weber
Councilor Steven Forster
Councilor John Sandusky
Councilor Willard Berry

Absent: None

Staff Present:

Mark Gervasi, City Manager
John Putman, City Attorney
Arley Sullivan, Public Works Director
Terry Wright, Chief of Police
Bernadette Sorensen, City Recorder

AGENDA:

The posted agenda for the meeting of August 2, 2010 is attached and by this reference is made a part of the record.

ADDITIONAL INFORMATION PROVIDED TO MEMBERS AFTER PACKET ISSUED:

(Copies attached)

1. Voucher Register for current bills to be reviewed for payment.
2. City Manager's Monthly Report. (Exhibit A)
3. Photo of Deniz mobile unit. (Exhibit B)

MINUTES:

Council minutes were not available at this time.

PROCLAMATION: None

PRESENTATIONS:

Mayor McPheeters recognized the City of Tillamook as a proud partner with the 2010 Census and acknowledged receipt of a Certificate of Appreciation to the City of Tillamook in grateful recognition of our valuable service and support.

Tillamook City Council Meeting

August 2, 2010

MONTHLY REPORTS:

City Manager (Exhibit A):

- Oregon Solutions #4 –the study (purpose is to perform an Economic Opportunity Analysis to determine the City's economic goals, policies and land needs concerning businesses located in the Hwy. 101 flood zone and their relocation) was presented to Council on July 19th and will be given to the County Oregon Solutions Project Team as well as the Oregon State Department of Land Conservation and Development who funded this study.
- The City has joined with the County to appeal the FEMA FIRM maps.
- He is working on the City Personnel Handbook and will have a draft to the Personnel Committee before September 1, 2010.
- Ongoing: He is preparing the legal instruments to establish two Reimbursement Districts in the City where new sewer line extensions were made and paid for by private developers. Those district areas are:
 1. East Third Street from the Seniors with Disabilities building to the Fairview Market near Schild Road. This line lives in the Third Street right-of-way.
 2. Near 12th Street from the City sewer line on the Five Rivers complex property east to where the line ends. The City has an easement for this line.
- He is requesting a workshop on Monday, August 16, 2010 at 6 P.M. to give an update on city projects in progress. Council agreed.
- Need a meeting to go over proposed City of Tillamook/Chamber of Commerce contract. Committee members appointed by Mayor McPheeters are Councilors Martin, Weber and Harris. Councilor Weber said she is not available this week.

Planning Dept.:

- Councilor Martin asked Gervasi for an update on the dentist sign on 12th and Main Avenue that he brought up at the last meeting. The sign blocks the view of cars heading south from drivers heading west across Main. Sullivan said he and the planner looked at the location. The sign has been there a long time. People just need to use caution when proceeding across the intersection.

Public Works:

- Waterline upgrade from 9th to 11th Street is complete. Waterline upgrade on 6th St. at Elm has begun is moving along well. They are in the process of reviewing an easement with the State Forestry Department concerning the Fawcett Creek impoundment relocation.
- Street Dept. has completed the 12th St./Miller Ave. SCA project. Painting of street markings has been delayed due to the unavailability of paint which was impacted by the gulf oil spill.
- Sewer Dept. – a digester boiler has been operating on methane gas entirely for the past several weeks which means a dramatic cost-saving on propane gas use. DEQ mandated P3 testing for effluent water toxicity will start in July and end in November. The results of these tests will have a possible impact on the WWTP in that a further treatment process may be required. Found and repaired a sewer leak adjacent to the old Dean property.
- General: TURA has chosen from three drawings their parking lot design on Stillwell. It will be going before the Planning Commission on August 19, 2010. The CAD drawing file was given to an engineer for lighting and storm water design additions. Sullivan attended a Tillamook County Toxics Reduction Taskforce start up meeting to discuss the DEQ P3 concerns and how best to deal with them on a countywide level. Also discussed was how best to address the matter with the public for their support.

Police Dept.:

- They have identified a possible candidate for the officer open position. They are beginning the background process as time allows.
- They have been notified that they are still in the running for the next round of COPS grants. Hoping to hear by September. They are asking for one position.

Municipal Court Judge:

- Judge Dolan's report was included in Council packets.

**Tillamook City Council Meeting
July 6, 2010**

PUBLIC HEARINGS:

1. **CITIZEN HEARINGS - NON-AGENDA ITEMS:** None.
2. **COUNCIL CONCERNS - NON-AGENDA ITEMS:**

Councilor Weber asked if Gervasi had found water/sewer payment amounts from motel owners. **Gervasi** said he would put the information in her mailbox.

Councilor Berry complained about fireworks going off late at night after the 4th of July celebration is over. He said fireworks were heard at 1:30 a.m. Monday night. He felt people should be cited. **Chief Wright** responded that the problem is in catching the offenders.

Councilor Martin said he has been contacted by several persons regarding the proposed 9th Street Park ball field. **Gervasi** suggested a workshop for Council to discuss the matter. **Councilor Forster** said it should go back to the committee first to hear the complaints and then to Council for a workshop. **Councilor Weber** agreed. Forster reminded everyone that the Beautification Committee is meeting at Tillamook City Hall on July 20th at 9 a.m.

Councilor Martin also reported that there are tall weeds on the Cedar Plaza Apts. **Chief Wright** said letters have been sent to owners. The problem is with properties that are now bank-owned or have been abandoned. He will have Brenda Bowers provide a list of properties that have been notified to the City Manager.

COMMITTEE REPORTS:

- **Personnel Committee:** **Chair Weber** stated that the committee is meeting tomorrow at 9 a.m. It is also meeting on July 13th. She requested that the time for that meeting be moved to 1 p.m. Councilor Berry asked for the Personnel Committee to consider removing the cost of living in with merit pay in the Salary Schedule. Sorensen said it was separate before but at the request of the Council it was merged together. She stated this is a change the Council can direct staff to make.
- **Beautification and Parks Committee – Chair Weber** said the meeting is scheduled for July 20th at 9 a.m. here at City Hall.
- **Finance Committee – N/A.**
- **Public Safety Committee – Chair Forster** reported that a meeting needs to be rescheduled.
- **Public Works Committee – Chair Berry** stated that the committee met on June 29, 2010. Minutes of the meeting were provided to Council (Exhibit A). He went over each agenda item and the committees' recommendations.

PENDING BUSINESS:

- **Carlich House MOA with Tillamook County – Gervasi** explained the original reason for the MOA has expired. The Hoquarton Trail Committee no longer uses the Carlich House. The Carlich House belongs to the County. Gervasi said that he has heard from several of the Hoquarton Trail Committee members that they no longer need the Carlich House. The City is paying the utilities at this location. He has been approached by someone wanting to use the building. Organization, use and intent are unclear at this time.

Mayor McPheeters asked Butch Parker, Tillamook County Community Development Director to comment. **Parker** said he could not speak for the commissioners but a building in such disrepair probably would not be used by the County. **Sorensen** questioned why the City should pay for electricity at a building owned by the County and in such disrepair. **Councilor Martin** said that if someone else wants to use the building let me make an agreement with the County and let the City get out from under it. Council asked Gervasi to provide more information at the next Council meeting.

NEW BUSINESS:

Council agreed to hear recommendations of the Public Works Committee under New Business.

1. **Councilor Berry moved to have “No Parking” signs approved for the duration of the fair and other major events at the Fairgrounds for the area on 3rd Street from the west gate of the fairgrounds to Schild Road and McCormick Loop Road. Councilor Martin seconded the motion.** Under discussion **Chief Wright** explained that Council by ordinance should have approval of all signs within the City limits. This recommendation is worded to address this issue now and in the future. **Councilor Forster** mentioned he heard from concerned citizens that the No Parking signs went up to raise revenue by forcing people to pay for parking at the fairgrounds. Forster said he now understands that this is a safety issue for pedestrians parking and then walking along the street to and from the fairgrounds. **Motion carried (4-1) with Councilor Weber casting a nay vote.**
2. **Councilor Berry moved that a 30-minute loading zone be approved on the south side of 2nd & Main. Councilor Martin seconded the motion.** Under discussion **Councilor Weber** asked for a more-detailed explanation. **Chief Wright** explained that the committee had received a stack of 15-minute and loading zone requests from vendors at the Second Street Market. This recommendation will address the needs of the vendors. **Motion carried unanimously by Council seated.**
3. **Councilor Berry moved to approve the 15-minute parking space adjacent to the 30-minute loading zone. Councilor Forster seconded the motion. Motion carried unanimously by Council seated.**
4. **Councilor Berry moved that the request for a 15-minute parking exemption pass from Body N^o Sole, 403 Main Avenue is granted. Councilor Martin seconded the motion.** Under discussion **Chief Wright** explained that a placard will be given and will need to be placed on the dashboard of the vehicle. **Motion carried unanimously by Council seated.**
5. **Councilor Berry moved that a strongly worded letter be sent to the County Commissioners deploring the condition of the county roads located in the City and a copy of the letter forwarded to the *Headlight-Herald*. Councilor Martin seconded the motion.** Under discussion **Councilor Forster** asked for clarification on what streets are included in the motion and why a strongly worded letter was necessary. **Councilor Berry** responded that the streets in question were 3rd Street, Marolf and 12th Street. The County seems to fix potholes elsewhere with little consideration to their streets located in the City limits.

Councilor Weber commented that it is the County’s intention to fix the road in front of TBCC this summer. **Councilor Forster** did not agree with a strongly-worded letter and copied to the newspaper. He felt a telephone call from the Public Works Director to the county would be better. He also acknowledged that the county is suffering because of economic times and most recently a story appeared in the paper about the county considering putting road repairs on the ballot. **Motion failed (2-3) with Councilor Weber, Councilor Forster and Councilor Harris casting nay votes.**

6. **Councilor Berry moved to have the County place a No Parking sign along Marolf on the west side due to limited visibility and safety concerns. Councilor Martin seconded the motion. Chief Wright** clarified that this would be for two spaces. **Motion carried unanimously by Council seated.**
7. **Chief Wright** said that the agreement with the County on paid parking spaces is not at issue at this time. The County is still working on how many spaces they will need with the Community Development Dept. relocating to the old TLC building. However, they are formally requesting that the City yellow out what was a County parking space on First Street closest to the mailbox drop. The space is identified as #74 and the county is willing to continue paying for the space. They feel it is a safety issue and the employee that used that spot had his car ran into by someone pulling wide out of the Post Office lot.

Councilor Berry moved that parking spot #74 leased by the County be painted yellow to facilitate people going to the mailbox. Councilor Weber seconded the motion. Motion carried unanimously by Council seated.

LEGISLATIVE

1. **APPOINTMENT OF TONY VELTRI, HURLIMAN-VELTRI INSURANCE AS AGENT OF RECORD FOR THE CITY OF TILLAMOOK -- RESOLUTION**

Councilor Weber moved for the approval of the resolution appointing Tony Veltri, Hurliman-Veltri Insurance Services as the agent of record for the City of Tillamook and repealing Resolution No. 1330. Councilor Forster seconded the motion. Under discussion Councilor Berry questioned the reference to contractor in the resolution. Services provided by the agent of record on behalf of the City of Tillamook with City County Insurance Services were explained by the City Attorney. Commissions are received by the agent and paid from CIS directly. Motion carried unanimously by Council seated.

STAFF COMMUNICATION/CORRESPONDENCE/DISCUSSION:

Gervasi mentioned correspondence included in Council packets. He said if councilors wanted to see a copy of the Water, Wastewater and Stormwater 2009 Survey done by the League of Oregon Cities they could stop by and check it out. It is a large document so he didn't make individual copies.

Gervasi said also included with correspondence are letters he prepared to motel/hotel owners in Tillamook regarding the payment of collected taxes on a monthly basis beginning with July 2010 and the increase of that tax from 9% to 10% with the additional 1% going to promote Tillamook Chamber of Commerce

EXECUTIVE SESSION: ORS 192.660(2) (E) Real Property Transactions

At 8:40 P.M. Mayor McPheeters announced that Council would be going into Executive Session after a 5-minute recess.

City Council reconvened from Executive Session at 9:05 P.M. Gervasi asked the Council if they are interested in being the sub-grantee in first position on the subject property should it avail itself of a FEMA buyout.

Councilor Weber moved to have the City continue the policy established by Council in FEMA buyout opportunities. Councilor Martin seconded the motion. Motion carried unanimously by Council seated.

MAYOR'S REPORT:

Mayor McPheeters reported on the new 80-page brochure published by Tillamook Estuaries Partnership on waterways in our area. It is an excellent source of information on kayaking, canoeing, fishing, and boating.

AUTHORIZATION TO PAY BILLS:

The Finance Committee had reviewed the current bills prepared for payment. **Councilor Martin moved to pay the bills approved by the Committee. A second was made by Councilor Weber. Council seated approved the motion unanimously.** Bills were paid in the following total amount. A copy of the voucher register is attached and by this reference is made a part of the record.

GENERAL CHECKING ACCOUNT

A/P Batch 07/06/2010

Checks #29294-29359

\$ 86,161.28

ADJOURNMENT:

There being no further business Mayor McPheeters adjourned the meeting at 9:15 P.M.

APPROVED:

Mayor

ATTEST:

City Recorder

**TILLAMOOK CITY COUNCIL MEETING
MONDAY, SEPTEMBER 20, 2010
CITY HALL, 210 LAUREL AVENUE**

CALL TO ORDER/FLAG SALUTE:

Mayor McPheeters called the regular City Council meeting to order at 7:00 P.M. and led the Pledge of Allegiance.

ROLL CALL:

Those present for roll call:

Mayor Bob McPheeters
Councilor Joe Martin
Councilor Matt Harris
Councilor Suzanne Weber
Councilor Steven Forster
Councilor John Sandusky
Councilor Willard Berry

Absent: None

Staff Present:

Rob Drake, Interim City Manager
John Putman, City Attorney
Arley Sullivan, Public Works Director
Terry Wright, Chief of Police
Bernadette Sorensen, City Recorder

AGENDA:

The posted agenda for the meeting of September 20, 2010 is attached and by this reference is made a part of the record.

ADDITIONAL INFORMATION PROVIDED TO MEMBERS AFTER PACKET ISSUED:

(Copies attached)

1. Voucher Register for current bills to be reviewed for payment.
2. Interim City Manager's Monthly Report. (Exhibit A)
3. Bus Maintenance Facility Open House invitation. (Exhibit B)

MINUTES:

Council minutes were not available at this time.

PROCLAMATION: **DOMESTIC VIOLENCE AWARENESS MONTH**

Mayor McPheeters announced that October is designated as Domestic Violence Awareness Month.

PRESENTATIONS: **None**

Tillamook City Council Meeting

September 20, 2010

MONTHLY REPORTS:

City Recorder:

- City is now actively accepting credit cards for payments via telephone and counter.
- Attendees to the League of Oregon Cities annual conference have pertinent information in their mailboxes.
- City has received notification that they are a recipient of a Wellness Award from CIS to be given out at the conference.
- Gave the Council an update on the fire that destroyed Mill City City Hall. Sorensen told the Council that all critical records of the City of Tillamook are contained in the fire proof safe. The server hosting all of the City's software is backed up daily. Worst case scenario would be loss of one day's data.
- It was noted that revenues for all funds except the General Fund was inadvertently left out of the report in the Council packets. Sorensen said she would furnish the information to Council for the next meeting.
- Councilor Weber asked if the collections from credit cards are above or normal for what they would have collected. Sorensen responded that a determination could not be made until some history has accumulated.

Other:

- **Sullivan** told the Council they have received the bids for re-roofing the City Shops storage building. Bids are under \$5,000. He is advising the Council that work will commence shortly.

Interim City Manager (Exhibit A):

- He has been investigating and working on the WWTP expansion, loan repayment, rate setting study and litigation.
- He had a discussion with litigation attorney John Baker, State Senator Betsy Johnson and consultant Steve Donovan regarding the rate structure and consultant Vicki Goodman.
- He is working on the implementing mechanism for the Reimbursement District Ordinance.

Manager (Exhibit A):

- Oregon Solutions #4 –the study (purpose is to perform an Economic Opportunity Analysis to determine the City's economic goals, policies and land needs concerning businesses located in the Hwy. 101 flood zone and their relocation) was presented to Council on July 19th and will be given to the County Oregon Solutions Project Team as well as the Oregon State Department of Land Conservation and Development who funded this study.
- The City has joined with the County to appeal the FEMA FIRM maps.
- He is working on the City Personnel Handbook and will have a draft to the Personnel Committee before September 1, 2010.
- Ongoing: He is preparing the legal instruments to establish two Reimbursement Districts in the City where new sewer line extensions were made and paid for by private developers. Those district areas are:

1. East Third Street from the Seniors with Disabilities building to the Fairview Market near Schild Road. This line lives in the Third Street right-of-way.
 2. Near 12th Street from the City sewer line on the Five Rivers complex property east to where the line ends. The City has an easement for this line.
- He is requesting a workshop on Monday, August 16, 2010 at 6 P.M. to give an update on city projects in progress. Council agreed.
 - Need a meeting to go over proposed City of Tillamook/Chamber of Commerce contract. Committee members appointed by Mayor McPheeters are Councilors Martin, Weber and Harris. Councilor Weber said she is not available this week.

Planning Dept.:

- Councilor Martin asked Gervasi for an update on the dentist sign on 12th and Main Avenue that he brought up at the last meeting. The sign blocks the view of cars heading south from drivers heading west across Main. Sullivan said he and the planner looked at the location. The sign has been there a long time. People just need to use caution when proceeding across the intersection.

Public Works:

- Waterline upgrade from 9th to 11th Street is complete. Waterline upgrade on 6th St. at Elm has begun is moving along well. They are in the process of reviewing an easement with the State Forestry Department concerning the Fawcett Creek impoundment relocation.
- Street Dept. has completed the 12th St./Miller Ave. SCA project. Painting of street markings has been delayed due to the unavailability of paint which was impacted by the gulf oil spill.
- Sewer Dept. – a digester boiler has been operating on methane gas entirely for the past several weeks which means a dramatic cost-saving on propane gas use. DEQ mandated P3 testing for effluent water toxicity will start in July and end in November. The results of these tests will have a possible impact on the WWTP in that a further treatment process may be required. Found and repaired a sewer leak adjacent to the old Dean property.
- General: TURA has chosen from three drawings their parking lot design on Stillwell. It will be going before the Planning Commission on August 19, 2010. The CAD drawing file was given to an engineer for lighting and storm water design additions. Sullivan attended a Tillamook County Toxics Reduction Taskforce start up meeting to discuss the DEQ P3 concerns and how best to deal with them on a countywide level. Also discussed was how best to address the matter with the public for their support.

Police Dept.:

- Rough draft for the Nuisance Ordinance is completed and given to City Attorney for review.
- Still haven't heard anything on the COPS grants. Hoping to hear by September.
- This Friday they are testing 35 candidates. They have already exhausted the list of certified candidates so these candidates would have to attend the academy.

**Tillamook City Council Meeting
August 2, 2010**

- Cadets helped with the Relay for Life. They are working on a Special Olympics event at the Air Museum and are active with training. The cadets had a tour of the U.S. Coast Guard facility in Garibaldi.
- They have identified and sent out warning letters to about 25 businesses and residences in regards to violations of tree clearance requirements in the zoning code. Trees must have 8' of clearance from the walkway and 14' of clearance from the street. They will continue to work on this issue.
- Mayor McPheeters asked about tuition to the academy and who pays. The only cost is wages paid during their training. There is new legislation that addresses if in so many months a new hire goes to another agency, that agency is responsible for reimbursing the City a prorated amount for the training.
- Councilor Berry asked if a workshop could be held to start working on animal nuisances. Chief Wright said he planned to do a rewrite of the several ordinances involved sometime next year. Councilor Forster said for a particular incident that an individual wanted to report there is a form available.

Municipal Court Judge:

- Judge Dolan's report was included in Council packets. Mayor McPheeters mentioned the change in the Motor Vehicle Storage Ordinance requiring movement of the vehicle every 24 hours (instead of 72 hours).

PUBLIC HEARINGS:

1. CITIZEN HEARINGS - NON-AGENDA ITEMS:

Mark McClaskey, Mar Clair Inn, Tillamook spoke of his concern over the recent increase in sewer billings. He would like to be contacted regarding how the structure is set up for his motel. He used \$37 worth of water and was charged \$850 for the sewer portion of the bill. He commented that it was tough doing business in Tillamook.

Laurice Meyers, 2310 6th Street, Tillamook told the Council she was interested in starting a Neighborhood Watch program in Tillamook. Chief Wright responded that he has been contacted by several people wanting to start programs in their neighborhoods. They have to develop a group of people that want to participate. Once the group is established then call the Police Dept. and they would be happy to work with them.

2. COUNCIL CONCERNS - NON-AGENDA ITEMS:

Councilor Sandusky asked if Public Works could look into the matter brought forward by Mark McClaskey regarding the rate structure for motels. Sullivan responded that they are following the recommendations of the engineering study done but it is worth taking another look at it.

3. PROPOSED LAND USE FEE INCREASE:

COMMITTEE REPORTS:

- **Personnel Committee:** Chair Weber stated that the committee is meeting tomorrow at 9 a.m. It is also meeting on July 13th. She requested that the time for that meeting be moved to 1 p.m. Councilor Berry asked for the Personnel Committee to consider removing the cost of living in with merit pay in the Salary Schedule. Sorensen said it was separate before but at the request of the Council it was merged together. She stated this is a change the Council can direct staff to make.
- **Beautification and Parks Committee – Chair Weber** said the meeting is scheduled for July 20th at 9 a.m. here at City Hall.
- **Finance Committee – N/A.**
- **Public Safety Committee – Chair Forster** reported that a meeting needs to be rescheduled.
- **Public Works Committee – Chair Berry** stated that the committee met on June 29, 2010. Minutes of the meeting were provided to Council (Exhibit A). He went over each agenda item and the committees' recommendations.

PENDING BUSINESS:

- **Carlich House MOA with Tillamook County – Gervasi** explained the original reason for the MOA has expired. The Hoquarton Trail Committee no longer uses the Carlich House. The Carlich House belongs to the County. Gervasi said that he has heard from several of the Hoquarton Trail Committee members that they no longer need the Carlich House. The City is paying the utilities at this location. He has been approached by someone wanting to use the building. Organization, use and intent are unclear at this time.

Mayor McPheeters asked Butch Parker, Tillamook County Community Development Director to comment. **Parker** said he could not speak for the commissioners but a building in such disrepair probably would not be used by the County. **Sorensen** questioned why the City should pay for electricity at a building owned by the County and in such disrepair. **Councilor Martin** said that if someone else wants to use the building let me make an agreement with the County and let the City get out from under it. Council asked Gervasi to provide more information at the next Council meeting.

**Tillamook City Council Meeting
July 6, 2010**

NEW BUSINESS:

Council agreed to hear recommendations of the Public Works Committee under New Business.

1. **Councilor Berry moved to have “No Parking” signs approved for the duration of the fair and other major events at the Fairgrounds for the area on 3rd Street from the west gate of the fairgrounds to Schild Road and McCormick Loop Road. Councilor Martin seconded the motion.** Under discussion **Chief Wright** explained that Council by ordinance should have approval of all signs within the City limits. This recommendation is worded to address this issue now and in the future. **Councilor Forster** mentioned he heard from concerned citizens that the No Parking signs went up to raise revenue by forcing people to pay for parking at the fairgrounds. Forster said he now understands that this is a safety issue for pedestrians parking and then walking along the street to and from the fairgrounds. **Motion carried (4-1) with Councilor Weber casting a nay vote.**
2. **Councilor Berry moved that a 30-minute loading zone be approved on the south side of 2nd & Main. Councilor Martin seconded the motion.** Under discussion **Councilor Weber** asked for a more-detailed explanation. **Chief Wright** explained that the committee had received a stack of 15-minute and loading zone requests from vendors at the Second Street Market. This recommendation will address the needs of the vendors. **Motion carried unanimously by Council seated.**
3. **Councilor Berry moved to approve the 15-minute parking space adjacent to the 30-minute loading zone. Councilor Forster seconded the motion. Motion carried unanimously by Council seated.**
4. **Councilor Berry moved that the request for a 15-minute parking exemption pass from Body N’ Sole, 403 Main Avenue is granted. Councilor Martin seconded the motion.** Under discussion **Chief Wright** explained that a placard will be given and will need to be placed on the dashboard of the vehicle. **Motion carried unanimously by Council seated.**
5. **Councilor Berry moved that a strongly worded letter be sent to the County Commissioners deploring the condition of the county roads located in the City and a copy of the letter forwarded to the *Headlight-Herald*. Councilor Martin seconded the motion.** Under discussion **Councilor Forster** asked for clarification on what streets are included in the motion and why a strongly worded letter was necessary. **Councilor Berry** responded that the streets in question were 3rd Street, Marolf and 12th Street. The County seems to fix potholes elsewhere with little consideration to their streets located in the City limits.

Councilor Weber commented that it is the County’s intention to fix the road in front of TBCC this summer. **Councilor Forster** did not agree with a strongly-worded letter and copied to the newspaper. He felt a telephone call from the Public Works Director to the county would be better. He also acknowledged that the county is suffering because of economic times and most recently a story appeared in the paper about the county considering putting road repairs on the ballot. **Motion failed (2-3) with Councilor Weber, Councilor Forster and Councilor Harris casting nay votes.**

6. **Councilor Berry moved to have the County place a No Parking sign along Marolf on the west side due to limited visibility and safety concerns. Councilor Martin seconded the motion. Chief Wright** clarified that this would be for two spaces. **Motion carried unanimously by Council seated.**
7. **Chief Wright** said that the agreement with the County on paid parking spaces is not at issue at this time. The County is still working on how many spaces they will need with the Community Development Dept. relocating to the old TLC building. However, they are formally requesting that the City yellow out what was a County parking space on First Street closest to the mailbox drop. The space is identified as #74 and the county is willing to continue paying for the space. They feel it is a safety issue and the employee that used that spot had his car ran into by someone pulling wide out of the Post Office lot.

Councilor Berry moved that parking spot #74 leased by the County be painted yellow to facilitate people going to the mailbox. Councilor Weber seconded the motion. Motion carried unanimously by Council seated.

LEGISLATIVE

1. APPOINTMENT OF TONY VELTRI, HURLIMAN-VELTRI INSURANCE AS AGENT OF RECORD FOR THE CITY OF TILLAMOOK -- RESOLUTION

Councilor Weber moved for the approval of the resolution appointing Tony Veltri, Hurliman-Veltri Insurance Services as the agent of record for the City of Tillamook and repealing Resolution No. 1330. Councilor Forster seconded the motion. Under discussion Councilor Berry questioned the reference to contractor in the resolution. Services provided by the agent of record on behalf of the City of Tillamook with City County Insurance Services were explained by the City Attorney. Commissions are received by the agent and paid from CIS directly. Motion carried unanimously by Council seated.

STAFF COMMUNICATION/CORRESPONDENCE/DISCUSSION:

Gervasi mentioned correspondence included in Council packets. He said if councilors wanted to see a copy of the Water, Wastewater and Stormwater 2009 Survey done by the League of Oregon Cities they could stop by and check it out. It is a large document so he didn't make individual copies.

Gervasi said also included with correspondence are letters he prepared to motel/hotel owners in Tillamook regarding the payment of collected taxes on a monthly basis beginning with July 2010 and the increase of that tax from 9% to 10% with the additional 1% going to promote Tillamook Chamber of Commerce

EXECUTIVE SESSION: ORS 192.660(2) (E) Real Property Transactions

At 8:40 P.M. Mayor McPheeters announced that Council would be going into Executive Session after a 5-minute recess.

City Council reconvened from Executive Session at 9:05 P.M. **Gervasi** asked the Council if they are interested in being the sub-grantee in first position on the subject property should it avail itself of a FEMA buyout.

Councilor Weber moved to have the City continue the policy established by Council in FEMA buyout opportunities. Councilor Martin seconded the motion. Motion carried unanimously by Council seated.

MAYOR'S REPORT:

Mayor McPheeters reported on the new 80-page brochure published by Tillamook Estuaries Partnership on waterways in our area. It is an excellent source of information on kayaking, canoeing, fishing, and boating.

AUTHORIZATION TO PAY BILLS:

The Finance Committee had reviewed the current bills prepared for payment. **Councilor Martin moved to pay the bills approved by the Committee. A second was made by Councilor Weber. Council seated approved the motion unanimously.** Bills were paid in the following total amount. A copy of the voucher register is attached and by this reference is made a part of the record.

**Tillamook City Council Meeting
July 6, 2010**

GENERAL CHECKING ACCOUNT

A/P Batch 09/20/2010

Checks #29653-29709

\$ 27,525.68

ADJOURNMENT:

There being no further business Mayor McPheeters adjourned the meeting at 7:52 P.M.

APPROVED:

Mayor

ATTEST:

City Recorder

**TILLAMOOK CITY COUNCIL MEETING
MONDAY, JULY 18, 2011
CITY HALL, 210 LAUREL AVENUE**

CALL TO ORDER/FLAG SALUTE:

Those present for roll call:

Councilor Joe Martin
Councilor Steve Forster
Councilor Cheryl Davy
Councilor John Sandusky
Councilor Doug Henson
Councilor Matt Harris

Absent: none

Staff Present:

Paul Wyntergreen, City Manager
Bernadette Sorensen, City Recorder

AGENDA:

The posted agenda for the meeting of July 18, 2011 is attached and by this reference is made a part of record.

MINUTES: Councilor Davy moved to approve the minutes for July 5, 2011 Councilor Forster seconded the motion with corrections on page 2. Motion passed unanimously.

PROCLAMATION: GEOGRAPHY AWARENESS WEEK

Mayor Weber read the proclamation declaring the first week of August as Geography Awareness Week.

PRESENTATION: Carl Wilson 4850 Netarts Highway, Tillamook – Eagle Charity Event

Mr. Wilson briefed the council on a charity event August 20, 2011 for Marie Mills, held in the parking lot bordered by 2nd Street and Ivy Avenue, with a Beer Garden, BBQ, and entertainment. Mr. Wilson stated they have been approved through OLCC. He stated insurance would be provided. **Councilor Sandusky moved to approve the proposal for temporary use of the City owned parking lot for an Eagles Charity event. Councilor Davy seconded the motion. Motion passed unanimously by Council seated.**

PENDING BUSINESS: None

NEW BUSINESS:

1. **Tillamook County letter Regarding Mutual Termination of Carlich House Agreement.** Wyntergreen explained the process and why the County wanted to terminate the agreement, and turn the property into parking. Discussion followed with comments from Paul Levesque, Tillamook County, Tilda Jones, and Charlie Wollrich. **Councilor Sandusky moved to move forward on the dissolution of the Memorandum of Understanding with the Carlich House on October 31, 2011. Councilor Martin seconded the motion. Discussion followed. Motion passed with one nay vote by Councilor Henson.**

2. Port of Tillamook Bay – Development of Port Property along Highway 101.
Wyntergreen read letter from the Port of Tillamook Bay regarding whether the City Of Tillamook is willing to provide water and sewer infrastructure for the development of Port property along Highway 101. Port of Tillamook Bay representatives Michelle Bradley and Aaron Palter gave a brief presentation on goals with the Pelican Pub building plans. Wyntergreen explained there is water already servicing the port, but the lines are in need of improvement. Bradley explained that the Port will pay for a feasibility study. **Councilor Sandusky moved to pursue the feasibility and possibility of extending City water and sewer services to the development of Port property along Highway 101. Councilor Forster seconded the motion. Motion carried unanimously by Council seated.**

3. Tillamook – Bay City Intertie Agreement – City Manager Wyntergreen briefed the Council on the proposal to connect water lines at the Wilson River Bridge. The water line was previously used in the event of an emergency. Wyntergreen explained the City's responsibility will be \$31,720.00 25% of 126,877.00. FEMA will pick up 75%. We already have the City's amount accounted for in budget. **Councilor Martin moved to approve the Tillamook Bay City Water Inter-tie Agreement on Highway 101 North. Councilor Sandusky seconded the motion. Motion passed unanimously by Council seated.**

STAFF REPORTS:

- 1. Visioning -** City Manager Wyntergreen briefed the Council on the visioning process he was instructed by Council to do. Wyntergreen presented the five options, with cost estimates, that are included in the Staff Report presented. Wyntergreen's recommendation to the Council is to review the process next spring as part of the budgeting process. Discussion followed.
- 2. Letter of Resignation from the City Recorder –** Mayor Weber briefed the council on the letter presented to the Council from Bernadette Sorensen. **Councilor Sandusky moved to accept the Letter of Resignation from City Recorder Bernadette Sorensen. Councilor Martin seconded the motion. Motion passed unanimously by Council seated.**
- 3. Set Workshop Date on Employee Benefits -** Mayor Weber requested that the employee benefits workshop be scheduled for January 17, 2012 before the regular City Council meeting.

LEGISLATIVE

- 1. A RESOLUTION AND APPLICATION FOR 2012 SCA GRANT**
Councilor Sandusky moved to submit the 2012 SCA Grant application. Councilor Martin seconded the motion. Motion passed unanimously by Council seated.
- 2. A RESOLUTION ADOPTING ORGANIZATIONAL CHART**
Councilor Sandusky moved to adopt the Resolution Adopting an Organizational Chart. Councilor Forster seconded the motion. Motion passed unanimously.
- 3. A RESOLUTION ADOPTING FISCAL POLICIES**
Councilor Martin moved to adopt A Resolution Adopting Fiscal Polices with repealing Resolution I468 with the corrections noted my Councilor Forster. Councilor Forster seconded the motion. Motion passed unanimously.
- 4. AN ORDINANCE ADOPTING COUNCIL RULES**
Councilor Martin moved to adopt Council Rules as corrected. Councilor Henson seconded the motion. Motion passed unanimously. Second reading will proceed at the next regular Council Meeting.

COUNCIL CONCERNS

**Councilor Martin briefed the Council on the Employee Handbook
Councilor Harris excused himself from 8/1/11 Council Meeting
Councilor Davy gave an update on Holden Creek culverts being cleaned out.**

AUTHORIZATION TO PAY BILLS:

The Finance Committee had reviewed the current bills prepared for payment. **Council Martin moved to pay the bills approved by the Committee. A second was made by Councilor Sandusky. Council seated approved the motion unanimously.** Bills were paid in the following total amount. A copy of the voucher register is attached and by this reference is made part of the record.

GENERAL CHECKING ACCOUNT

A/P Batch 07/15/2011 Checks #30943-30998 \$ 89,742.56

ADJOURNMENT:

There being no further business Councilor Weber adjourned the meeting at 9:25P.M.

APPROVED:

Mayor

ATTEST:

City Recorder

Date

**REGULAR CITY OF TILLAMOOK COUNCIL MEETING
TUESDAY, JANUARY 3, 2012
TILLAMOOK CITY HALL, 210 LAUREL AVENUE**

WORKSHOP: City Council met at 5:30 P.M. to discuss the Hoquarton/FEMA property ideas.

CALL TO ORDER/FLAG SALUTE:

Mayor Weber called the regular City Council meeting to order at 7:05 P.M. and led the Pledge of Allegiance.

ROLL CALL:

Those present for roll call:

Mayor Suzanne Weber
Councilor Joe Martin
Councilor Matt Harris
Councilor Steven Forster
Councilor John Sandusky
Councilor Doug Henson

Absent:

Councilor Cheryl Davy (Excused)

Staff Present:

Paul Wyntergreen, City Manager
Abigail Donowho, City Recorder

AGENDA:

The posted agenda for the meeting of January 3, 2012 is attached and by this reference is made a part of the record.

ADDITIONAL INFORMATION PROVIDED TO MEMBERS AFTER PACKET ISSUED:

(Copies attached)

1. Tillamook County Board Order #11-101 Appointing, Re-Appointing and Affirming Members for the Northwest Area Commission on Transportation (Exhibit A)

MINUTES:

Council minutes for April 18, 2011 and December 19, 2011 were provided for Council with packet information. **Councilor Sandusky moved to approve the minutes of April 18, 2011 and December 19, 2011. Councilor Henson seconded. Motion carried unanimously by Council seated.**

PRESENTATIONS: None

CITIZENS HEARING/AUDIENCE COMMENTS: None

PENDING BUSINESS:

1. **Reset Port of Tillamook Bay Workshop**—**Mayor Weber** noted the upcoming workshop with the Port of Tillamook Bay (POTB) needed to be reset due to timing with their board meeting. **City Manager Wyntergreen** conveyed that Michelle Bradley from the Port was interested in a daytime meeting, and a later date would be preferred due to the absence of the POTB Chairman of the Board until February 4, 2012. **Wyntergreen** will check with Bradley regarding a tentative date of February 21, 2012.

NEW BUSINESS:

1. **Proposal for Electric Charging Station**—**City Manager Wyntergreen** addressed the material included with Council packets. PUD recommended a different corner (Third & Ivy) as it would be a more convenient location for transformer installation. **Wyntergreen** asked for the Council's approval to proceed with the City Attorney toward an agreement. The Shilo and Creamery are looking at charging stations as well. The City will lose a total of three parking spaces. **Councilor Henson** asked about fees for the charging time. **Wyntergreen** explained the City would rent the parking space rather than charge for electricity, and the main idea is to get the people out of their cars to visit Tillamook during charging time. Discussion followed regarding the City's contract options with the charging station company, EV4. The Council agreed the contract should allow for a review process and option to stop the program if deemed necessary and authorized **Wyntergreen** to consult the City Attorney regarding terms.

2. **Additional Item for Agenda**--Mayor Weber informed the Council that the election of a Council President needed to be added to the agenda and addressed at this first meeting of the year per the City Charter. **Councilor Henson moved to add the election of a new Council President to the agenda. Councilor Martin seconded. The motion carried unanimously by Council seated.** The item was added to the agenda.
3. **Election of Council President**—Mayor Weber opened nominations for Council President. She explained past years' election methods. **Councilor Harris** suggested a verbal nomination and voting. **Councilor Henson nominated Councilor Sandusky for Council President for the 2012 year. Mayor Weber asked for other nominations. No other nominations were presented. Mayor Weber closed the nominations. A roll call vote was taken by City Recorder Donowho. Councilor Sandusky was voted in as Council President for 2012 by a majority of the following roll call vote:**

Councilor Martin	Aye	Councilor Forster	Aye
Councilor Harris	Aye	Councilor Sandusky	Aye
Councilor Davy	Absent	Councilor Henson	Nay

LEGISLATIVE:

1. **Second Reading of Ordinance Amending Ordinance #1253**—Councilor Martin moved for the second reading of an Ordinance Amending Ordinance #1253 Relating to General Offenses, Defining Nuisances; Providing For Their Abatement; Providing Penalties; and Repealing Ordinance #1245 by title only. **Councilor Forster seconded. Motion carried unanimously by Council seated. The ordinance title was read by City Recorder Donowho and assigned Ordinance number 1262.**

Councilor Forster moved for adoption of Ordinance number 1262. Councilor Martin seconded. A roll call vote was taken by City Recorder Donowho. Ordinance number 1262 was adopted unanimously by Council seated with the following roll call vote:

Councilor Martin	Aye	Councilor Forster	Aye
Councilor Harris	Aye	Councilor Sandusky	Aye
Councilor Davy	Absent	Councilor Henson	Aye

2. **Second Reading of Ordinance Amending Ordinance #1249**—Councilor Sandusky moved for the second reading of an Ordinance Amending Ordinance #1249 Relating to Controlling Vehicular and Pedestrian Traffic by title only. **Councilor Forster seconded. Motion carried unanimously by Council seated. The ordinance title was read by City Recorder Donowho and assigned Ordinance number 1263.**

Councilor Forster moved for adoption of Ordinance number 1263. Councilor Harris seconded. A roll call vote was taken by City Recorder Donowho. Ordinance number 1263 was adopted unanimously by Council seated with the following roll call vote:

Councilor Martin	Aye	Councilor Forster	Aye
Councilor Harris	Aye	Councilor Sandusky	Aye
Councilor Davy	Absent	Councilor Henson	Aye

3. **Second Reading of Ordinance Amending Ordinance #1216**—Councilor Sandusky moved for the second reading of an Ordinance Amending Ordinance 1216, and Ordinance Defining the Downtown Parking District, Prohibiting Employee/Employer, Volunteer, Resident, Resident Visitor and Student Parking within the Downtown Parking District and Defining Parking Control Zones and Signs by title only. **Councilor Forster seconded. Motion carried unanimously by Council seated. The ordinance title was read by City Recorder Donowho and assigned Ordinance number 1264.**

Councilor Forster moved for adoption of Ordinance number 1264. Councilor Henson seconded. A roll call vote was taken by City Recorder Donowho. Ordinance number 1264 was adopted unanimously by Council seated with the following roll call vote:

Councilor Martin	Aye	Councilor Forster	Aye
Councilor Harris	Aye	Councilor Sandusky	Aye
Councilor Davy	Absent	Councilor Henson	Aye

4. **Second Reading of Ordinance Amending Ordinance #1233**—Councilor Henson moved for a second reading of an Ordinance Amending Section 2 of Ordinance 1233, an Ordinance Authorizing the City of Tillamook Police Department to Check Criminal Information Records of the State of Oregon Law Enforcement Data System by title only. **Councilor Forster seconded. Motion carried unanimously by Council seated. The ordinance title was read by City Recorder Donowho and assigned Ordinance number 1265.**

Councilor Forster moved for adoption of Ordinance number 1265. Councilor Martin seconded. A roll call vote was taken by City Recorder Donowho. Ordinance number 1265 was adopted unanimously by Council seated with the following roll call vote:

Councilor Martin	Aye	Councilor Forster	Aye
Councilor Harris	Aye	Councilor Sandusky	Aye

Councilor Davy

Absent

Councilor Henson

Aye

COUNCIL CONCERNS – Non-Agenda Items

Councilor Martin mentioned that some citizens have expressed concern regarding a sea serpent on the lawn during the Christmas program, and had an issue with “tax dollars” being contributed to the holiday celebration. **Councilor Forster** stated that holiday decorations are from many different faiths, and applauded and encouraged Rhonda Wright to continue her fantastic work. **Councilor Henson** stated that Barclay Heating and Sheet Metal paid for the bulk of new lighting this year, with some TRT program funds also being contributed. The Beautification committee has worked hard to make the City a more welcoming, lit, and friendly place during the holidays. **Councilor Henson** stated that he is happy to see the city getting more attention. **Councilor Martin** mentioned that the sea serpent was more like Chinese New Year. **Councilor Henson** reiterated that the volunteered time and effort was appreciated.

Councilor Forster mentioned that as he began tsunami surveys, he was reminded how important going into the wards can be. It was a good opportunity to discuss things with local citizens. He received two concerns while in his ward:

- There are potholes by the corner of Third and Sterling Bank that should be addressed. **Councilor Martin** mentioned that the trucks may not be using the correct truck routes when filling their gas tanks, tearing up the road near Sterling Bank. He suggested a sign be posted to deter trucks from using this route.
- Ward 4 also expressed concerns about storm water drainage, that there has not been any relief from flood water percolating from storm drains on Hawthorne and Evergreen. **Wyntergreen** updated the Council on the Storm Drain Master Plan, stating the plan for DEQ is about ready to be submitted. He will make sure that this concern is addressed before submission. **Councilor Forster** revisited concerns about the Holden Creek drainage area and was invited to come to the next Holden Creek meeting on January 19, 2012.

Councilor Henson reported that his property continued to have flooding of 28 inches during the last major rain event. He thanked the Blue Heron Boys for helping him with surveys for his ward.

Mayor Weber reminded everyone to turn their surveys in by January 4, 2012. **Wyntergreen** reminded the Council about the emergency drill that will take place on the January 4th.

MONTHLY REPORTS:

1. **Police Chief**—**City Manager Wyntergreen** noted that an injury at the academy has prevented the new officer from coming on board full-time. New applications for an additional officer are being reviewed, however, March may be the soonest they could be hired. **Mayor Weber** asked about asking for help from the County if necessary. **Wyntergreen** said that option is open and just needs scheduling.
2. **City Planner**—**City Manager Wyntergreen** emphasized the Parks Plan is being worked on with another meeting this week and encouraged the Council to pass ideas on to the planning commission.
3. **Public Works Director**—**City Manager Wyntergreen** reported the environmental work was done over the holidays last month. The cleanup should facilitate a letter of “no further action” which will allow the City to proceed with selling property to the hospital. A workshop will be necessary to work out all the details. **Councilor Forster** asked about the intertie project status for connecting Bay City and Tillamook water lines. **Wyntergreen** stated that Bay City is the head of that project and we are waiting on them.
4. **Mayor**—**Mayor Weber** noted the playground equipment for Goodspeed Park should arrive this week. The area is ready for the equipment to be installed. She applauded city employee Ron Trogden who acted as a first responder for a citizen who had slipped on icy pavement and suffered a head injury. She noted that Senator Wyden is coming to Tillamook on Saturday to the County Library at 1:00 p.m. Councilors are encouraged to attend and bring concerns or other ideas to the Senator. The Mayor and Manager have been appointed to the Northwest Area Commission on Transportation as voting and alternate members respectively.

COMMITTEE REPORTS:

Personnel, associations, and finance committees will be meeting.

STAFF COMMUNICATIONS/CORRESPONDENCE/DISCUSSION:

1. Letter from City Manager to Tillamook County Board of Commissioners Regarding Taxes on Schmidt Property Donation
2. Department of Environmental “No Further Action Determination” Regarding the Schmidt Property—All environmental clearance on the Schmidt Property.
3. Ordinance numbers will be presented now with the new City Recorder.
4. Financial Statements will be revised to give the Council a clearer picture of where the City is in relation to the budget.
5. Workshop for the City Recorder has been set for the first meeting in February.

AUTHORIZATION TO PAY BILLS:

After Finance Committee review of the bills submitted for payment, **Councilor Martin made a motion to pay the bills. Councilor Sandusky seconded the motion. The motion carried unanimously by Council seated.** Bills were paid in the following amount and a copy of the voucher register is attached and by this reference made a part of the record:

GENERAL CHECKING ACCOUNT

Special Batch 12/21/2011	Check #31689	\$ 241.74
A/P Batch 12/29/2011	Checks #31690-#31734	\$ 81,184.45

ADJOURNMENT:

With no further business Mayor Weber adjourned the meeting at 7:59 P.M.

APPROVED:

Mayor Date

ATTEST:

City Recorder Date

Abigail Donowho
City Recorder/Treasurer
City of Tillamook
e-mail: adonowho@tillamookor.gov

210 Laurel Avenue
Tillamook, OR 97141
(503) 842-3450
Fax: (503) 842-3445

Date: January 17, 2011
To: City Council
From: Abigail Donowho, City Recorder/Treasurer/
Trial Court Administrator/Human Resource Administrator
Re: Monthly Report December 2011

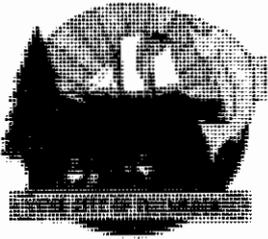


As I have been settling into my new position, I find there are many ways this job will be both challenging and rewarding. I spent some of December gleaning information from Bernie as well as organizing my new office work space. My hope as the Human Resource Administrator is to provide a calm and comfortable atmosphere for employees to address their concerns or retrieve information.

As the Trial Court Administrator, I have met with Lynda Casey and Judge Dolan regarding new parking ticket fees established by HB 2712. In an effort to keep the Council apprised, Judge Dolan will be submitting a monthly report to me regarding Municipal Court functions that will be included in future packets. We are looking at some clerical processes in the Court Clerk's office that need some updating or streamlining. Lynda has been eager to share her ideas with me.

As City Recorder/Treasurer, I have applied to the League of Oregon Cities (LOC) Oregon Local Leadership Institute (OLLI) Local Government Management Certification program. I hope to earn my certificate within the next couple of years after completing 140 hours of required classes in ten core areas of study. Credits from my college education may also be applied to some core areas, shortening the time required for me to earn the certification. I have enrolled to attend two workshops already--A *Government Ethics in Oregon* workshop on January 19th in Salem, and an *Effective Local Government Management* workshop in Seaside on February 21st. This program will help me learn more about municipal management as well as further educate me for the many roles I fill here at the City.

Again, I look forward to the workshop we have scheduled for the first meeting in February. If you have anything you'd like me to think about before that time or information you'd like me to bring, please let me know. I am available by phone, email, or in my office. Please stop by any time. Thanks!



Staff Report City Of Tillamook

Date: January 11, 2012
To: Honorable Mayor and Members of City Council
From: Jamy Wilson, Finance Officer
RE: Finance Reports

Below is a summary of our **General Checking and Investment Accounts** through the end of **December 2011**. Also the current **Transient Room Tax Table** is also attached with the Chamber 10% portion included.

LGIP #4455 (0.50%)	\$2,700,069.45
Bank Of Astoria Accounts General Checking (0.15%)	\$ 589,318.55
Water SDC (0.50%)	\$ 199,262.74
Sewer Fees (0.50%)	\$ 86,890.21
Bicycle/Pedways (0.50%)	\$ 9,005.38
Debt Reserve (0.50%)	\$ 275,634.66
Water Bonds (0.15%)	\$ 468,724.30
Totals	\$4,328,905.29

City Of Tillamook TRT Monthly Revenue

Hotel/Motel	Oct-11		Nov-11		Dec-11		Jan-12	
Total Tax	32,774.49		22,337.38		15,083.38		274.08	
10 % Of Tax	3,234.12	12/5	2,233.70	1/3	1,508.35		27.41	
Checks to Chamber	3234.12	12/5	2,233.70	1/3	1,508.35	1/17		
TRT Monthly Revenue w/10% Tillamook Chamber breakdown								

If you have any questions, please let me know.

General Ledger
Revenue Analysis



User: jbuchler

Printed: 01/12/2012 - 11:06 A

Period 7, 2012

Description	Budgeted Revenue	YTD Revenue	Uncollected Balance	Percent Received
GENERAL				
SUPPLEMENTAL BUDGET REVEN	0.00	0.00	0.00	0.00
ANIMAL / LICENSES	2,400.00	1,097.00	1,303.00	45.71
SECURITY COURT FEE	2,500.00	840.00	1,660.00	33.60
CIGARETTE TAX	7,155.00	4,463.44	2,691.56	62.38
MED.LIABILITY/STATE	0.00	(38.00)	38.00	0.00
MED.LIABILITY/COUNTY	0.00	(492.96)	492.96	0.00
MED.LIABILITY/ADMIN FEE	600.00	198.00	402.00	33.00
COURT FINES/FORFEITURES	125,000.00	40,585.57	84,414.43	32.47
UNITARY ASSESSMENT	0.00	(1,163.00)	1,163.00	0.00
EQUIPMENT SALES/USED	400.00	0.00	400.00	0.00
GRANTS	5,000.00	16,500.00	(11,500.00)	330.00
INVESTMENT EARNINGS	150.00	101.43	48.57	67.62
LICENSES	1,100.00	950.00	150.00	86.36
LIQUOR TAX	58,924.00	28,113.06	30,810.94	47.71
VEHICLE IMPOUND	1,500.00	1,080.00	420.00	72.00
MISC. FEES	2,000.00	1,504.82	495.18	75.24
MISC. PERMITS	800.00	500.00	300.00	62.50
PARKING FINES	6,000.00	3,784.50	2,215.50	63.08
PLANNING FEES	15,000.00	7,850.00	7,150.00	52.33
PARKING METERS/RENTAL SPAC	13,000.00	8,340.30	4,659.70	64.16
Business Registration Fees	36,000.00	11,525.00	24,475.00	32.01
BUSINESS REGISTRATION SURCH	10,000.00	3,537.50	6,462.50	35.38
Admin Fee Muni Court	6,500.00	2,055.00	4,445.00	31.62
INSURANCE/PROPERTY DAMAGE	10,000.00	0.00	10,000.00	0.00
PROPERTY TAX / CURRENT	505,000.00	461,224.02	43,775.98	91.33
PROPERTY TAX / PRIOR	15,000.00	10,965.18	4,034.82	73.10
Lien Search Revenue	100.00	400.00	(300.00)	400.00
Property Purch./Bldg.Res.Bal.	8,000.00	4,955.58	3,044.42	61.94
Transit/Visitor Center Rent	8,400.00	4,200.00	4,200.00	50.00
Prop Tax Recpts from Vendors	1,500.00	1,084.69	415.31	72.31
FRANCHISE/TILLAMOOK PUD	385,000.00	171,749.73	213,250.27	44.61
FRANCHISE/UNITED TELEPHONE	44,000.00	43,212.68	787.32	98.21
Franchise/Water-Sewer Util	63,000.00	30,142.80	32,857.20	47.85

Account Number	Description	Budgeted Revenue	YTD Revenue	Uncollected Balance	Percent Received
	GRANT/TRAFFIC SAFETY	25,300.00	0.00	25,300.00	0.00
	CAMI	15,000.00	8,750.00	6,250.00	58.33
	PROPERTY INCOME	25,000.00	9,530.00	15,470.00	38.12
	COUNTY ANIMAL CONTROL	16,000.00	9,333.38	6,666.62	58.33
	URBAN RENEWAL ADMIN REIMB	39,658.00	8,143.28	31,514.72	20.53
	Internal Service Charges	187,016.00	0.00	187,016.00	0.00
	STATE REV SHARING	41,256.00	19,755.50	21,500.50	47.89
	FROM TRANS ROOM TAX	122,500.00	0.00	122,500.00	0.00
	TRANS FROM TRT UNRESTRICTE	20,100.00	0.00	20,100.00	0.00
	010 Totals:	1,825,859.00	914,778.50	911,080.50	50.10
	STREETS				
	INVESTMENT EARNINGS	125.00	117.05	7.95	93.64
	MISC. FEES	200.00	394.60	(194.60)	197.30
	STATE GAS TAX	158,930.00	90,944.35	67,985.65	57.22
	CITY SANITARY FRANCHISE	33,600.00	26,217.87	7,382.13	78.03
	TRANSFERS FROM GENERAL FUN	0.00	0.00	0.00	0.00
	Franchise/Charter (for Parks)	30,000.00	14,915.31	15,084.69	49.72
	Balance from Bike/Ped Fund	14,325.00	19,089.81	(4,764.81)	133.26
	SCA Grant	25,000.00	25,000.00	0.00	100.00
	IFA Planning Grant	20,000.00	0.00	20,000.00	0.00
	Fuel Bus.Lic.Fund Balance	25,000.00	119,108.09	(94,108.09)	476.43
	FROM LOCAL FUEL TAX FUND #2	120,000.00	67,459.80	52,540.20	56.22
	FLOOD MITIGATION REIMBSMT	0.00	0.00	0.00	0.00
	TRANSFER IN FROM SEWER 2200	5,000.00	0.00	5,000.00	0.00
	TRANSFER FROM PROPERTY PUR	0.00	0.00	0.00	0.00
	Carnahan Park Balance	1,200.00	1,040.76	159.24	86.73
	Carnahan Park User Fees	2,500.00	4,258.86	(1,758.86)	170.35
	TRANSFER FROM CARNAHAN PA	6,500.00	6,500.00	0.00	100.00
	Linden Drive LID Assesments	4,200.00	2,591.04	1,608.96	61.69
	TRANS IN FROM TRT-Events Labor	5,000.00	0.00	5,000.00	0.00
	1% BIKE/PEDWAYS GAS TAX	1,605.00	1,377.93	227.07	85.85
	OTIA I, II & III	118,736.00	45,472.14	73,263.86	38.30
	020 Totals:	571,921.00	424,487.61	147,433.39	74.22
	WATER FUND				
	SDC Reserve	0.00	0.00	0.00	0.00
	FROM SEWER FUND	34,000.00	0.00	34,000.00	0.00
	FROM STREET FUND	0.00	0.00	0.00	0.00
	AVAILABLE FUND BALANCE	1,205,500.00	0.00	1,205,500.00	0.00
	Anticipated SDC Income	5,000.00	3,647.36	1,352.64	72.95

Description	Budgeted Revenue	YTD Revenue	Uncollected Balance	Percent Received
INTEREST INCOME	500.00	484.38	15.62	96.88
EQUIP PURCHASE BY STREET FU	0.00	0.00	0.00	0.00
EQUIP PURCHASE BY STREET FU	0.00	0.00	0.00	0.00
WATER REVENUE	1,315,352.00	682,276.84	633,075.16	51.87
CONNECTION FEES	1,500.00	811.00	689.00	54.07
LABOR AND EQUIP	500.00	0.00	500.00	0.00
RECONNECTS	1,000.00	597.57	402.43	59.76
GIS GRANT	0.00	0.00	0.00	0.00
MISCELLANEOUS INCOME	6,400.00	10,973.86	(4,573.86)	171.47
LOAN REPAYMENT FROM GEN F	14,280.00	0.00	14,280.00	0.00
TRANSFER FROM GEN FUND	0.00	0.00	0.00	0.00
FLOOD MITIGATION REIMBSMT	100.00	0.00	100.00	0.00
TRANSFER FROM SEWER FUND	0.00	0.00	0.00	0.00
AVAILABLE FUND BALANCE	0.00	0.00	0.00	0.00
SYSTEM DEVELOPMENT CHARGE	0.00	0.00	0.00	0.00
021 Totals:	2,584,132.00	698,791.01	1,885,340.99	27.04
SEWER				
Loan Reserve Carryover	0.00	0.00	0.00	0.00
CONNECTION FEE	5,000.00	1,225.00	3,775.00	24.50
SPECIAL PW LOAN/ANDERSON P	0.00	0.00	0.00	0.00
INVESTMENT EARNINGS	1,500.00	2,555.15	(1,055.15)	170.34
MISC. FEES	400.00	4,745.72	(4,345.72)	1,186.43
SPECIAL REVENUES	2,000.00	809.93	1,190.07	40.50
USER FEES	1,906,269.00	1,010,091.78	896,177.22	52.99
LOAN REPAYMENT FROM STREE	12,240.00	0.00	12,240.00	0.00
DEQ MANDATED SVC. #2	0.00	0.00	0.00	0.00
DEQ FACILITIES PLAN #3	0.00	0.00	0.00	0.00
DEQ LOAN #4 - ENG.-R91565	0.00	0.00	0.00	0.00
DEQ LOAN #5-R91566	0.00	0.00	0.00	0.00
DEQ LOAN #6	0.00	0.00	0.00	0.00
DEQ Loan w/Forgiveness	1,500,000.00	1,357,712.00	142,288.00	90.51
CDBG GRANT	0.00	0.00	0.00	0.00
OECDL LOAN	0.00	0.00	0.00	0.00
OECDL GRANT	0.00	0.00	0.00	0.00
022 Totals:	3,427,409.00	2,377,139.58	1,050,269.42	69.36

	Description	Budgeted Revenue	YTD Revenue	Uncollected Balance	Percent Received
070	TRANSIENT ROOM TAX				
070-00-35000	SUPPLEMENTAL BUDGET REVEN	0.00	0.00	0.00	0.00
070-00-41150	MISC. GRANTS	0.00	0.00	0.00	0.00
070-00-41160	HOTEL/MOTEL TAX	315,000.00	183,766.88	131,233.12	58.34
070-00-41170	INVESTMENT EARNINGS	40.00	72.04	(32.04)	180.10
070-00-41200	TRANSIT/VISITOR CTR RENT	0.00	0.00	0.00	0.00
070-00-41220	MISC. FEES	10.00	1,545.00	(1,535.00)	15,450.00
070-00-41230	ADD'L 10% TRT TAX	35,000.00	18,746.64	16,253.36	53.56
	070 Totals:	350,050.00	204,130.56	145,919.44	58.31
091	COM DEV BLOCK GRANT				
091-00-41170	INVESTMENT EARNINGS	0.00	0.00	0.00	0.00
091-00-41200	WCC PROPERTY INCOME	0.00	0.00	0.00	0.00
091-00-41400	CDBG - WOMEN'S CRISIS CENTER	0.00	0.00	0.00	0.00
091-00-41415	FEMA	600,000.00	0.00	600,000.00	0.00
091-00-41425	WCC C06015 CDBG	0.00	0.00	0.00	0.00
091-00-41430	C.A.R.E./FAMILY RESOURCE CTR.	0.00	0.00	0.00	0.00
	091 Totals:	600,000.00	0.00	600,000.00	0.00

Account Number	Description	Budgeted Revenue	YTD Revenue	Uncollected Balance	Percent Received
	095 Totals:	0.00	0.00	0.00	0.00
096 096-00-41390	911 COMMUNICATIONS SPECIAL REVENUES	23,500.00	12,230.96	11,269.04	52.05
	096 Totals:	23,500.00	12,230.96	11,269.04	52.05
		9,382,871.00	4,631,558.22	4,751,312.78	49.36

Accounts Payable
Computer Check Proof List



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Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:4826	First Bankcard			Check Sequence: 1	ACH Enabled: No
1112031	Hot dogs, etc.-Christmas event	134.40	01/09/2012	070-70-53380	
1112041	Lab ice-WWTP	5.67	01/09/2012	022-22-53440	
1112160	Donuts-Driver Safety Classes	13.98	01/09/2012	021-02-53070	
12.10.11	Decorating contest baskets-Christmas	27.32	01/09/2012	070-70-53380	
12.14.11	Decorating contest baskets-Christmas	25.38	01/09/2012	070-70-53380	
12.5.11	Lunch-WWTP samples to Corvallis	5.89	01/09/2012	022-22-53400	
12.7.11	Lunch-WWTP samples to Corvallis	15.98	01/09/2012	022-22-53400	
12.9.11	Recertification-Lyda	60.00	01/09/2012	021-01-53290	
12.9.2011	Cooler rental & water-WWTP	23.31	01/09/2012	022-22-53230	
1627	Weld On Heavy gray cement-WWTP	34.94	01/09/2012	022-22-53230	
171398	Food for Christmas Volunteers	25.00	01/09/2012	070-70-53380	
183345	Waste basket, dry erase, etc.-WWTP	49.23	01/09/2012	022-22-53230	
202610	Decorating contest baskets-Christmas	25.98	01/09/2012	070-70-53380	
205381	Garment rack,foam cups,lighters-WWTP	34.75	01/09/2012	022-22-53230	
715894	Phone case-Arley	14.99	01/09/2012	021-01-53260	
747162	Extension cords-Christmas	158.90	01/09/2012	070-70-53380	
792277	4GB memory-WWTP	9.99	01/09/2012	022-22-54090	
805555	Cleaning supplies-Wtr Div	13.44	01/09/2012	021-02-53270	
878731	Gas for Mountaineer-PW meetings	57.79	01/09/2012	010-03-53400	
	Check Total:	736.94			
	Total for Check Run:	736.94			
	Total Number of Checks:	1			

Accounts Payable

Computer Check Proof List



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Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:4934 11-1454	A Affordable Carpet Cleaning S City Hall janitorial services, Dec. 2011 Check Total:	420.00 420.00	01/17/2012	Check Sequence: 1 010-10-53240	ACH Enabled: No
Vendor:4671 1351.00-01	Anderson Geological Site remediation&assessmt 10/24-12/31/11 Check Total:	17,627.88 17,627.88	01/17/2012	Check Sequence: 2 021-06-53060	ACH Enabled: No
Vendor:4383 IN0004115	Auto Additions, Inc. E241036-checked battery drain-PD Check Total:	76.00 76.00	01/17/2012	Check Sequence: 3 010-07-53250	ACH Enabled: No
Vendor:3075 912461	Blumenthal Uniform & Equipment Olson-2 pants,flashlight holder Check Total:	148.40 148.40	01/17/2012	Check Sequence: 4 010-07-53410	ACH Enabled: No
Vendor:0043 45927-C1424	Burden's Muffler & Towing Tow PD #10 to Ford Motor Check Total:	45.00 45.00	01/17/2012	Check Sequence: 5 010-07-53250	ACH Enabled: No
Vendor:4546 17371/1125007IN	Carson Oil Company Cs (12)-12oz fuel prep-St Div Check Total:	35.40 35.40	01/17/2012	Check Sequence: 6 020-20-53140	ACH Enabled: No
Vendor:4262 Dec '11 Stmt-3 Dec '11 Stmt-4 Jan '12 Stmt-1 Jan '12 Stmt-2	Charter Communications 503-842-6152&842-6112, 1/11-2/10/12 503-842-2161, 1/13-2/12/12 503-815-8217&842-4302, 1/5-2/4/12 503-815-1900, 1/6-2/5/12	144.96 31.49 174.20 32.50	01/17/2012 01/17/2012 01/17/2012 01/17/2012	Check Sequence: 7 020-20-53420 022-22-53420 010-01-53050 010-07-53420	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	383.15			
Vendor:4894	CHS			Check Sequence: 8	ACH Enabled: No
217497	Annual tank lease, 12/19/11 to 1/20/12	1.00	01/17/2012	022-22-53450	
961233	Propane 320.1 gal @ \$2.20	704.22	01/17/2012	022-22-53450	
970426	Propane 175.1 gal @ \$2.20	385.22	01/17/2012	022-22-53450	
970542	Propane 290.3 gal @ \$2.20	638.66	01/17/2012	022-22-53450	
	Check Total:	1,729.10			
Vendor:0102	City Sanitary Service			Check Sequence: 9	ACH Enabled: No
Dec '11 Stmt-1	WWTP garbage, Acct 05048, Dec '11	167.35	01/17/2012	022-22-53210	
Dec '11 Stmt-2	17 City Garbage can, Acct 04498, Dec '11	268.60	01/17/2012	070-70-53370	
Dec '11 Stmt-3	Police Garbage, Acct 04248, Dec 2011	45.60	01/17/2012	010-07-53200	
Dec '11 Stmt-4	Carnahan Pk, Acct 03154,Dec '11 final	23.18	01/17/2012	020-20-53250	
Sept '11 Stmt-4	Goodspeed Pk, Acct 05835,Sept '11 final	46.35	01/17/2012	020-20-53350	
	Check Total:	551.08			
Vendor:0089	Coast Printing and Stationary			Check Sequence: 10	ACH Enabled: No
H3524	Portion of non-window envelopes(500)	21.48	01/17/2012	010-03-53270	
H3524	Portion of non-window envelopes(500)	21.46	01/17/2012	010-04-53270	
H3524	Portion of non-window envelopes(500)	21.46	01/17/2012	010-05-53270	
H3800	Waterproof pens,pads & notebooks-Wtr Div	29.70	01/17/2012	021-04-53250	
H3813	Laminate for lg picture-City Hall lobby	5.00	01/17/2012	010-03-53800	
H4020	1000 Water window envelopes	82.50	01/17/2012	021-01-53270	
	Check Total:	181.60			
Vendor:4442	CoastCom, Inc.			Check Sequence: 11	ACH Enabled: No
6260	Dark fiber lease & internet, Jan '12- PD	100.00	01/17/2012	010-07-53420	
	Check Total:	100.00			
Vendor:4804	Computer Support & Services, L			Check Sequence: 12	ACH Enabled: No
1309	IT Contract & Serv, 12/11- backup, 1/12	260.00	01/17/2012	021-06-53020	
1309	IT Contract & Serv, 12/11- backup, 1/12	260.00	01/17/2012	010-10-53240	
1309	IT Contract & Serv, 12/11- backup, 1/12	260.00	01/17/2012	022-22-53240	
	Check Total:	780.00			
Vendor:6000	DMV Records Policy Unit			Check Sequence: 13	ACH Enabled: No
67857-123011	Vehicle & voice response records, Dec'11	4.00	01/17/2012	010-07-53720	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	4.00			
Vendor:4514 86621 86622	EC Electrical Construction Co. Mixer room rooftop fan replacement-WWTP Check controls at lime silo-WWTP Check Total:	975.57 134.87 1,110.44	01/17/2012 01/17/2012	Check Sequence: 14 022-22-53210 022-22-53210	ACH Enabled: No
Vendor:4347 S390729	Fluid Connector Products, Inc. (18) Hose connectors-WWTP Check Total:	238.32 238.32	01/17/2012	Check Sequence: 15 022-22-53230	ACH Enabled: No
Vendor:0196 68102	Hallowell Loggers Supply, Inc. 10 ft & 20 ft pike poles,freight-Wtr Div Check Total:	225.89 225.89	01/17/2012	Check Sequence: 16 021-04-53200	ACH Enabled: No
Vendor:3093 869	Hurliman Enterprises LLC 20 yds gravel - road to wtr plant Check Total:	260.00 260.00	01/17/2012	Check Sequence: 17 021-04-53200	ACH Enabled: No
Vendor:4954 Nov/Dec 2011	Internal Revenue Service Social Security, Nov/Dec 2011 Check Total:	302.15 302.15	01/17/2012	Check Sequence: 18 010-03-52040	ACH Enabled: No
Vendor:0241 10038 11661 11662 11790 11817 11885 11959 11966	Kimmel's Hardwares & Houseware Dura heater,batteries,coffee maker,etc 4 duck tape-Water Div Cold galvanizing paint-Wtr filter beds Paint brushes-Wtr Div Padlocks, fittings-Wtr Div Batteries-Water Div Ice melter-St Div 4 cs bottled water-Water Div Check Total:	324.17 33.46 250.00 25.68 392.72 8.98 24.99 30.76 1,090.76	01/17/2012 01/17/2012 01/17/2012 01/17/2012 01/17/2012 01/17/2012 01/17/2012 01/17/2012	Check Sequence: 19 021-04-53200 021-02-53250 021-04-53200 021-04-53200 021-06-55065 021-02-53250 020-20-53230 021-02-53250	ACH Enabled: No
Vendor:4181 2683	Leonnig Excavating, Inc. Goodspeed Pk playground excavator work Check Total:	925.00 925.00	01/17/2012	Check Sequence: 20 070-70-53580	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:4631 6308	Lexipol LLC LE Policy Update renewal 2012-PD Check Total:	1,950.00 1,950.00	01/17/2012	Check Sequence: 21 010-07-53060	ACH Enabled: No
Vendor:4472 CL76560 CL76560 CL76560	Marc Nelson Oil Products 01-0006091, Wtr fuel, 12/16 to 12/31/11 01-0006091, Street fuel, 12/16-12/31/11 01-0006091, WWTP fuel, 12/16 to 12/31/11 Check Total:	600.63 521.76 228.24 1,350.63	01/17/2012 01/17/2012 01/17/2012	Check Sequence: 22 021-03-53140 020-20-53140 022-22-53140	ACH Enabled: No
Vendor:4440 1001 1002	Mary Veek-Kendrick Police Janitorial, Dec 2011 Wastewater janitorial, Dec 2011 Check Total:	250.00 400.00 650.00	01/17/2012 01/17/2012	Check Sequence: 23 010-07-53200 022-22-53210	ACH Enabled: No
Vendor:0878 46416	Mechtronics Service for #2110 Tim Lyda truck Check Total:	1,610.63 1,610.63	01/17/2012	Check Sequence: 24 021-03-53252	ACH Enabled: No
Vendor:4953 1.3.12	Aaron Miller Reimb fuel-Police academy-Miller Check Total:	1,465.20 1,465.20	01/17/2012	Check Sequence: 25 010-07-53140	ACH Enabled: No
Vendor:0290 037772 037944 038941 039299 039319 039442	NAPA Auto Parts Silicone adhesive sealant-Wtr Div Prestone spray deicer-PD Hydraulic oil, epoxy-Sweeper Switch & slide terminal-Swr Wire kit, primary wire-Wtr Div Elect.conn., relay,capscrew,nut,wshr-Wtr Check Total:	6.29 8.67 18.48 12.44 85.76 79.65 211.29	01/17/2012 01/17/2012 01/17/2012 01/17/2012 01/17/2012 01/17/2012	Check Sequence: 26 021-04-53200 010-07-53250 020-20-53210 022-22-53230 021-03-53252 021-03-53252	ACH Enabled: No
Vendor:4041 27586 27851	Northstar Chemical, Inc. 2850 gal bulk sodium hypochlorite-Swr 13248 lbs bulk sodium bisulfite-WWTP Check Total:	4,446.00 5,471.68 9,917.68	01/17/2012 01/17/2012	Check Sequence: 27 022-22-53040 022-22-53040	ACH Enabled: No
Vendor:4609 345	Northwest Media Consultants Web services, Dec 2011	189.45	01/17/2012	Check Sequence: 28 010-10-53370	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	189.45			
Vendor:4782 2271412-00	Northwest Pump & Equipment Co. Fred Meyer/pump-WWTP Check Total:	9,260.00 9,260.00	01/17/2012	Check Sequence: 29 022-22-53470	ACH Enabled: No
Vendor:4926 12-11 #1457	NW Engineers DEQ Cross Conn & Storm MP, Dec 2011 Check Total:	2,602.76 2,602.76	01/17/2012	Check Sequence: 30 020-20-53240	ACH Enabled: No
Vendor:2083 Wyntergreen'12	OCCMA 2012 OCCMA dues-Wyntergreen Check Total:	172.28 172.28	01/17/2012	Check Sequence: 31 010-03-53080	ACH Enabled: No
Vendor:4081 805389 813187 839501 839501 873354 873354	OfficeMax Incorporated Keyboard, 3pk hooks,tags-CR 2 staple removers-AD & MT Epson T097120-S Blk ink ctg-Casey Blk 2pk ink-Reeves,CD storagebx&cases-AD Ream 8.5 x 14 legal copy paper Ream 8.5 x 14 legal copy paper Check Total:	34.73 5.12 19.27 62.16 2.06 2.06 125.40	01/17/2012 01/17/2012 01/17/2012 01/17/2012 01/17/2012 01/17/2012	Check Sequence: 32 010-03-53270 010-03-53270 010-04-53270 010-03-53270 010-05-53270 010-03-53270	ACH Enabled: No
Vendor:0125 Pmt5-R91565-Int Pmt5-R91565-P	OR Dept of Environmental Qual Pmt 5, Loan #R91565-Interest Pmt 5, Loan #R91565-Principal Check Total:	609.00 18,024.00 18,633.00	01/17/2012 01/17/2012	Check Sequence: 33 022-10-56145 022-10-56140	ACH Enabled: No
Vendor:0125 USTC12-0840	OR Dept of Environmental Qual DEQ site evaluation 108 Birch St-Nov '11 Check Total:	514.67 514.67	01/17/2012	Check Sequence: 34 020-20-53130	ACH Enabled: No
Vendor:0336 Dec '11 Dec 2011	OR Dept of Revenue UA assessments-Dec 2011 LEMLA assessments-Dec 2011 Check Total:	518.00 22.00 540.00	01/17/2012 01/17/2012	Check Sequence: 35 010-00-41110 010-00-41080	ACH Enabled: No
Vendor:4845 WC 4th QTR	OR Dept of Revenue WBF Assessment, 4th Qtr 2011	458.61	01/17/2012	Check Sequence: 36 010-00-20305	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	458.61			
Vendor:4270 10473	OR Dept of State Lands Carnahan dock base removal fee-2012 Check Total:	270.00 270.00	01/17/2012	Check Sequence: 37 020-20-53250	ACH Enabled: No
Vendor:1032 16653	OR Water Resources Dept. 2012 Dam Safety Fee-Wtr Div Check Total:	75.00 75.00	01/17/2012	Check Sequence: 38 021-01-53290	ACH Enabled: No
Vendor:0895 14382	Penninsula Communications (2) Otto Earphones-PD Check Total:	97.36 97.36	01/17/2012	Check Sequence: 39 010-07-53050	ACH Enabled: No
Vendor:5045 1062	Port of Tillamook Bay Septage receiving 11/01/11 POTB Check Total:	5,869.60 5,869.60	01/17/2012	Check Sequence: 40 022-22-53460	ACH Enabled: No
Vendor:4470 12.13.11	PostaBox UPS ground shipment to John Clark-PD Check Total:	11.87 11.87	01/17/2012	Check Sequence: 41 010-07-53300	ACH Enabled: No
Vendor:4688 50529429-Jan12	Protection One Alarm Monitorin Security Service 1/17 to 2/16/12 Check Total:	54.95 54.95	01/17/2012	Check Sequence: 42 010-07-53240	ACH Enabled: No
Vendor:0409 01-121883-03 01-122266-01 01-122266-01	Rental Center 50 folding chairs for Christmas Event Maint & repair 2 smoke blowers-WWTP Maint & repair 1 smoke blower-St Div Check Total:	50.00 116.50 58.25 224.75	01/17/2012 01/17/2012 01/17/2012	Check Sequence: 43 070-70-53380 022-22-53210 020-20-53210	ACH Enabled: No
Vendor:0437 36523	S & W Electric Works, Inc. Rebuilt FE Myers sump pump 2HP-WWTP Check Total:	496.00 496.00	01/17/2012	Check Sequence: 44 022-22-53470	ACH Enabled: No
Vendor:3094 593-Dec '11	Sheldon Oil Company Police fuel,-Dec 2011	1,851.98	01/17/2012	Check Sequence: 45 010-07-53140	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	1,851.98			
Vendor:0526 Dec 2011	Tillamook Chamber of Commerce TRT 10% to Chamber, Dec 2011 Check Total:	1,508.35 1,508.35	01/17/2012	Check Sequence: 46 070-70-53360	ACH Enabled: No
Vendor:5034 12-03 12-03	Tillamook Co. Assessor (3) 22x34 maps-Planning/City Manager (3) 22x34 maps-Planning/City Manager Check Total:	39.50 39.50 79.00	01/17/2012 01/17/2012	Check Sequence: 47 010-03-53270 010-05-53270	ACH Enabled: No
Vendor:0862 45173/1 45428/1 45552/1 45673/1 46644/1 47050/1 47137/1	Tillamook Co. Creamery Assoc Rat killer-St Div (3) pr gloves-St Div (10) 50lb soda ash-WWTP (4) 15 gal chlorine-Wtr Div (4) 15 gal chlorine-Wtr Div 3) 15 gal chlorine,cs(30)ppr towels-Wtr Lawn rake, (2) garden gloves-St Div Check Total:	7.98 14.97 169.90 127.96 127.96 161.47 15.57 625.81	01/17/2012 01/17/2012 01/17/2012 01/17/2012 01/17/2012 01/17/2012 01/17/2012	Check Sequence: 48 020-20-53200 020-20-53230 022-22-53040 021-04-53040 021-04-53040 021-04-53040 020-20-53230	ACH Enabled: No
Vendor:4430 Dec '11 Stmt	Tillamook Co. Shopper, LLC Lighting contest ad, 12/6&13/11 Check Total:	210.00 210.00	01/17/2012	Check Sequence: 49 070-70-53380	ACH Enabled: No
Vendor:0498 212923/844 213475/844 213836/844 214259/844 214681/844	Tillamook Co. Solid Waste City trash run City trash run City trash run City trash run City trash run Check Total:	15.00 15.00 15.00 17.19 16.45 78.64	01/17/2012 01/17/2012 01/17/2012 01/17/2012 01/17/2012	Check Sequence: 50 020-20-53350 020-20-53350 020-20-53350 020-20-53350 020-20-53350	ACH Enabled: No
Vendor:0525 Nov 2011-Phone Nov 2011-Phone Nov 2011-Phone Nov 2011-Phone Nov 2011-Phone Nov 2011-Phone	Tillamook Co. Treasurer Portion County Phone Bill Portion County Phone Bill	20.29 40.58 20.29 70.68 8.25 8.25	01/17/2012 01/17/2012 01/17/2012 01/17/2012 01/17/2012 01/17/2012	Check Sequence: 51 010-04-53420 010-03-53420 021-01-53420 010-07-53420 022-22-53420 020-20-53420	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Nov 2011-Phone	Portion County Phone Bill	20.29	01/17/2012	010-05-53420	
	Check Total:	188.63			
Vendor:0525 Dec 2011	Tillamook Co. Treasurer LEMLA assessments-Dec 2011	289.04	01/17/2012	Check Sequence: 52 010-00-41090	ACH Enabled: No
	Check Total:	289.04			
Vendor:0502 113666 113916 114448 114458 114728	Tillamook Farmer's Co-op 3 heavy weight T posts-Christmas lights Sawzall blades,tool box saw-St Div 12" gauntlet gloves-WWTP Carwash concentrate,washer fluid-St Div Bungee straps,fittings-Wtr Div	22.97 34.63 5.12 18.43 7.68	01/17/2012 01/17/2012 01/17/2012 01/17/2012 01/17/2012	Check Sequence: 53 070-70-53380 020-20-53210 022-22-53230 020-20-53210 021-04-53200	ACH Enabled: No
	Check Total:	88.83			
Vendor:4334 10101233 10102377	Tillamook Radio Shack Memory card for Santa photos Card reader for Police computer	19.98 24.99	01/17/2012 01/17/2012	Check Sequence: 54 070-70-53380 010-07-53270	ACH Enabled: No
	Check Total:	44.97			
Vendor:0511 J07257	Tillamook Tire Service, Inc. Used tire for sweeper	50.00	01/17/2012	Check Sequence: 55 020-20-53210	ACH Enabled: No
	Check Total:	50.00			
Vendor:2051 12880	Timothy M. Dolan Professional Services Month of Dec '11	245.00	01/17/2012	Check Sequence: 56 010-04-53060	ACH Enabled: No
	Check Total:	245.00			
Vendor:0670 B040569 B040574 B040645 B040666 B040711 B040736 B040753 B040756 B040794 B040808 B040827	Tommie's Cleaners Dry cleaning, 2 pcs, Olson Dry cleaning, 2 pcs, Coleman Dry cleaning, 2 pcs, Coleman Dry cleaning, 2 pcs, Olson Dry cleaning, 2 pcs, Coleman Dry cleaning, 3 pcs, Bomar Dry cleaning, 2 pcs, Olson Dry cleaning, 2 pcs, Wright Dry cleaning, 2 pcs, Coleman Dry cleaning, 4 pcs, Bomar Dry cleaning, 2 pcs, Olson	9.50 8.50 5.50 9.50 5.50 14.25 9.50 9.50 5.50 19.00 9.50	01/17/2012 01/17/2012 01/17/2012 01/17/2012 01/17/2012 01/17/2012 01/17/2012 01/17/2012 01/17/2012 01/17/2012 01/17/2012	Check Sequence: 57 010-07-53410 010-07-53410 010-07-53410 010-07-53410 010-07-53410 010-07-53410 010-07-53410 010-07-53410 010-07-53410 010-07-53410 010-07-53410	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	105.75			
Vendor:1066 Jan '12	U.S. Postal Service Postage for wtr/swr bills-Jan '12 Check Total:	370.00 370.00	01/17/2012	Check Sequence: 58 021-01-53300	ACH Enabled: No
Vendor:0541 8799212	United Pipe & Supply 27- Single port MXUs-Water Div. Check Total:	3,723.30 3,723.30	01/17/2012	Check Sequence: 59 021-06-55065	ACH Enabled: No
Vendor:0918 35593	V & V Manufacturing, Inc. Replace 7 worn badges-PD Check Total:	559.54 559.54	01/17/2012	Check Sequence: 60 010-07-53410	ACH Enabled: No
Vendor:0713 1043053708 1043053708 1043053708 1043053708 1043053708	Verizon Wireless, Bellevue 964246907-00001 Admin Cell Phones 964246907-00001 Sewer Cell Phones 964246907-00001 Street Cell Phones 964246907-00001 Water Cell Phones 964246907-00001 Police Cell Phones Check Total:	75.50 376.63 72.34 123.87 10.87 659.21	01/17/2012 01/17/2012 01/17/2012 01/17/2012 01/17/2012	Check Sequence: 61 010-03-53420 022-22-53420 020-20-53420 021-01-53420 010-07-53420	ACH Enabled: No
Vendor:4039 57934	Waterlab Corp. Water testing, 12/7/11varioius tests&loc Check Total:	510.00 510.00	01/17/2012	Check Sequence: 62 021-06-58010	ACH Enabled: No
Vendor:4398 8722 9879	West Coast Linen Red shop towel service-St Div Red shop towel service-St Div Check Total:	17.33 17.33 34.66	01/17/2012 01/17/2012	Check Sequence: 63 020-20-53230 020-20-53230	ACH Enabled: No
Vendor:4072 20331	Zwald Transport, Inc Camera storm swr line-12th/Stillwell-Elm Check Total:	1,048.75 1,048.75	01/17/2012	Check Sequence: 64 020-20-53240	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Total for Check Run:	95,256.76			
	Total Number of Checks:	64			