

AGENDA
REGULAR CITY OF TILLAMOOK COUNCIL MEETING
~ MONDAY, NOVEMBER 21, 2011 AT 7:00 P.M. ~
TILLAMOOK CITY HALL, 210 LAUREL AVENUE
www.tillamookor.gov

6:30 P.M. EXECUTIVE SESSION – Labor Negotiations

7:00 P.M. CALL TO ORDER - City Council

PLEDGE OF ALLEGIANCE

ROLL CALL

INTRODUCTION OF NEW CITY RECORDER – Abigail Donowho

MINUTES: May 2, 2011; May 16, 2011, June 20, 2011

CITIZENS HEARING/AUDIENCE COMMENTS – Non Agenda Items

(This is the time reserved for citizens to address the Council on matters related to city government and properly the object of Council consideration. Time is limited to five (5) minutes for each speaker, unless the Council decides prior to the citizen hearings period to allocate more or less time. The purpose of the citizen hearings period is to provide citizens an opportunity to be heard by the council, primarily on issues not on the agenda).

PENDING BUSINESS:

1. Draft of TURA- City 1st Street Parking Lot Lease Agreement

NEW BUSINESS:

1. Legal Description for Annexation
2. Emergency Exercises Update

LEGISLATIVE:

1. Ordinance for the Urban Growth Management Agreement

COUNCIL CONCERNS – Non-Agenda Items

MONTHLY REPORTS:

1. City Manager – verbal report
2. City Recorder
3. Mayor – verbal report

COMMITTEE REPORTS:

1. Urban Renewal Agency
2. Finance Committee
3. Associations Committee
4. Holden Creek Working Group

STAFF COMMUNICATIONS/CORRESPONDENCE/DISCUSSION:

1. Oregon Department of Transportation 2012 SCA Proposal

**AUTHORIZATION TO PAY BILLS
ADJOURNMENT**

THIS IS A PUBLIC MEETING PER ORS CHAPTER 192. THE CITY COUNCIL RESERVES THE RIGHT TO CALL AN EXECUTIVE SESSION PER ORS 192.660. CITY HALL IS HANDICAP ACCESSIBLE. PLEASE CONTACT THE OFFICE OF THE CITY MANAGER SHOULD SPECIAL ACCOMMODATIONS BE REQUIRED. CITIZENS WITH VISUAL OR MANUAL IMPAIRMENTS MAY CONTACT THE OREGON RELAY SERVICE BY PHONING 1-800-648-3458 (TDD) OR 1-800-848-4442 (VOICE). THE CITY OF TILLAMOOK IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER.

City Meetings coming up in December 2011 at City Hall:

1. City Council: Monday, December 5 and 19, 2011 @ 7:00 p.m.
2. Tillamook Urban Renewal Agency (TURA): November 30, December 14, and December 28, 2011 @ 5:30 p.m.
3. Planning Commission: December 1, 2011 @ 7:00 p.m.

POSTED: November 17, 2011

City Hall * Tillamook County Courthouse * Tillamook Fire District * Tillamook County Library

**TILLAMOOK CITY COUNCIL MEETING
MONDAY, MAY 2, 2011
CITY HALL, 210 LAUREL AVENUE**

CALL TO ORDER/FLAG SALUTE:

Mayor Weber called the regular City Council meeting to order at 7:00 P.M. and led the Pledge of Allegiance.

ROLL CALL:

Those present for roll call:

Mayor Suzanne Weber
Councilor Joe Martin
Councilor Matt Harris
Councilor Steven Forster
Councilor John Sandusky
Councilor Doug Henson
Councilor Cheryl Davy

Absent: None

Staff Present:

Paul Wyntergreen, City Manager
John Putman, City Attorney

AGENDA:

The posted agenda for the meeting of May 2, 2011 is attached and by this reference is made a part of the record.

MINUTES: Minutes were not available at this time.

PROCLAMATIONS:

Mayor Weber announced and briefly spoke about the Letter Carrier Annual Food Drive set for May 14, 2011.

PRESENTATIONS:

Mayor Weber introduced **Bob McPheeters** who did a presentation of Tillamook Estuary Partnership (TEP) of the history and current projects. McPheeters asked the Council to support TEP via sponsorship. **Councilor Forster** made a motion to approve a sponsorship of \$1,000 to Tillamook Estuary Partnership for Bounty on the Bay. **Councilor Davy** seconded the motion. **Motion carried unanimously by Council seated.**

PUBLIC HEARINGS:

Citizens Concerns: None.

Council Concerns:

Councilor Martin commented on budget concerns which **Wyntergreen** will respond to. **Councilor Forster** commented regarding receipt of council meeting packets, which was discussed.

NEW BUSINESS:

1. **Mayor Weber** announced the request for the closure of Grove Avenue for the Redeemer Lutheran Church Vacation Bible School and noted this is an annual request. The Police Department and the Public Works Department are in support of this request.

Councilor Sandusky made a motion to allow the closure of Grove Avenue between 3rd Street and 4th Street, from June 27, 2011 to July 1, 2011 as requested by the Redeemer Lutheran Church for Vacation Bible School. Councilor Forster seconded the motion. Motion carried unanimously by Council seated.

2. **City Manager Wyntergreen** presented the request from the Oregon Food Bank for the use of Laurel Avenue on May 14, 2011 for the food drive. City Manager Wyntergreen noted staff recommends approval of the request.

Councilor Martin made a motion to allow the closure of a portion of Laurel Avenue on May 14, 2011 for the food drive. Councilor Forster seconded the motion. Motion carried unanimously by Council seated.

3. **City Manager Wyntergreen** explained the Fair Housing Activities and Close-Out Request regarding the Women's Resource Center block grant and the requirements. His recommendation is to set a hearing for June 6, 2011 at the City Council meeting. City Attorney Putman commented. There was council discussion. The City Attorney and City Manager will research the deed.

Councilor Sandusky made a motion for Council to prepare a program on Fair Housing for Children and Families and to present it. Councilor Forster seconded the motion. With no further discussion, Mayor Weber called for the vote. The motion carried unanimously by Council seated.

Councilor Sandusky made a motion to set the Fair Housing Close-out Hearing for the Community Development Block Grant that established the Women's Resource Center Block Grant for June 6, 2011 at the regular City Council meeting. Councilor Davy seconded the motion. The motion carried unanimously by Council seated.

4. **City Manager Wyntergreen** explained the recommendation pertaining to moving to "Cash Basis" accounting for the City. There was council discussion. Wyntergreen also noted the Letter of Engagement for Pauly, Rogers and Co., C.P.A.'s for auditing services.

Councilor Sandusky made a motion to move to cash basis for accounting for the city. Councilor Martin seconded the motion. With no further discussion, Mayor Weber called for the vote. The motion carried unanimously by Council seated.

Councilor Martin made a motion to approve the Letter of Engagement from the auditors, Pauley, Rogers, and Co. C.P.A.'s. The motion was seconded by Councilor Sandusky. There was council discussion regarding the contract and current auditors. Mayor Weber called for the vote and the motion carried unanimously by Council seated.

5. **City Manager Wyntergreen** explained the bill pay procedure for the City. He noted a cutoff date would need to be implemented to include a summary sheet for council meeting packet preparation. There was discussion of emergency procedures and the finance committee. Staff recommendation was for approval.

Councilor Forster made a motion to change the current policy to include a summary sheet of the bills payable provided to the council in the City Council meeting packets. Councilor Henson seconded the motion. The motion carried unanimously by Council seated.

PENDING BUSINESS:

1. **City Manager Wyntergreen** went over the staff report of the Sidewalk Improvement Plan. **Public Works Director Sullivan** has recommended a workshop on this issue. There was council discussion. The work session is scheduled prior to the June 6, 2011 City Council meeting.

LEGISLATIVE:

1. **City Manager Wyntergreen** explained the Resolution pertaining to the Business License Surcharge and went over the recommendation. There was council discussion, audience comments were accepted. The Tillamook Revitalization Association (TRA) Quarterly Report and budget were discussed. The resolution was discussed.

Councilor Sandusky made a motion to adopt a Resolution amending Resolution No. 1529 providing a surcharge in addition to the Tillamook City Business Registration fee to be dedicated to the Tillamook Revitalization Association and its' activities, with a change in Section 4 of the date to June 30, 2014.

Councilor Forster seconded the motion. There was discussion about the resolution and future goals. With no further discussion, Mayor Weber called for the vote. **The motion carried unanimously by Council seated.**

2. **City Manager Wyntergreen** presented the Strategic Plan Resolution. There was discussion of the goals and the budget.

Councilor Sandusky made a motion to adopt A Resolution adopting the city of Tillamook Council Strategic Plan for FY2011-2012. Councilor Henson seconded the motion. The motion carried unanimously by Council seated.

3. **City Manager Wyntergreen** explained the ordinance regarding the Council Rules. There was council discussion. It was agreed this issue will be held over for a future meeting.

MONTHLY REPORTS:

Mayor Weber went over the monthly reports included in the council packets from the City Planner, Public Works Director, Police Chief, Municipal Court, and Mayor. Councilors commented.

COMMITTEE REPORTS:

Personnel Committee and Tillamook Urban Renewal Agency (TURA) reports were made by **Councilor Sandusky.**

STAFF COMMUNICATIONS/CORRESPONDENCE/DISCUSSION:

Mayor Weber asked for council consensus approval to be on the Oregon Youth Authority Advisory Committee per their request. City Council consensus was to allow the Mayor to sit on that committee.

AUTHORIZATION TO PAY BILLS:

The Finance Committee had reviewed the current bills prepared for payment. **Councilor Martin moved to pay the bills approved by the Committee. A second was made by Councilor Sandusky. Council seated approved the motion unanimously.** Bills were paid in the following total amount \$82,113.28. A copy of the voucher register is attached and by this reference is made a part of the record.

GENERAL CHECKING ACCOUNT

A/P Batch 05/02/2011

Checks #30627-30679

\$82,113.28

ADJOURNMENT:

There being no further business Mayor Suzanne Weber adjourned the meeting at 9:05 P.M.

APPROVED:

Mayor

ATTEST:

City Recorder

**Tillamook City Council Meeting
Monday, May 16, 2011
City Hall, 210 Laurel Avenue**

CALL TO ORDER/FLAG SALUTE:

Mayor Weber called the regular meeting of the Tillamook City Council to order at 7:00 P.M. and lead the Pledge of Allegiance.

ROLL CALL:

Those present for roll call:

Mayor Suzanne Weber
Councilor Joe Martin
Councilor Matt Harris
Councilor Steve Forster
Councilor John Sandusky
Councilor Doug Henson

Absent:

Councilor Cheryl Davy (Excused)

Staff Present:

City Manager Paul Wyntergreen
City Recorder Bernadette Sorensen
City Attorney John Putman

AGENDA:

The posted agenda for the meeting of May 16, 2011 if attached and by this reference is made a part of the record.

ADDITIONAL INFORMATION PROVIDED TO MEMBERS AFTER PACKET ISSUED:

(Copies attached)

1. Voucher Register for current bills to be reviewed for payment.
2. TURA Progress Report. (Exhibit A)
3. Draft of TURA meeting of May 3, 2011. (Exhibit B)

MINUTES:

Council minutes for April 4, 2011 were available to Council. **Councilor Martin made a motion to approve the minutes of April 4, 2011 as presented. Councilor Harris seconded the motion. Motion carried unanimously by Council seated.**

PROCLAMATIONS: None

PRESENTATIONS:

1. Tillamook High School Leadership reported that 11 students from the math classes represented Tillamook High School at the state level.
2. Tillamook Urban Renewal Agency Board Chairman Don Hurd reported on the activities of the agency.

PUBLIC HEARINGS:

1. **Mayor Weber** opened the Public Hearing for the OLCC application of the Cabana Room at Kendra's Kitchen. One public comment from the audience was received. **Mayor Weber** closed the Public Hearing. **Councilor Sandusky made a motion to approve the application for the OLCC application of the Cabana Room. Councilor Forster seconded the motion. There was no discussion. The motion carried unanimously by Council seated.**

PENDING BUSINESS: None

NEW BUSINESS:

1. Tillamook Chamber of Commerce Director Justin Aufdermauer gave the monthly report and presented the Tourism Promotion Agreement as amended by the board. After review and discussion by the Council the agreement was sent back to the Chamber of Commerce board with requested revisions. This item will be on the next agenda for further consideration.

2. The staff report for a pickup for the Street Department was presented. Following discussion **Councilor Sandusky made a motion to approve the purchase of a Street Department pickup in the amount of \$18,128.65 from Tillamook Motor Company. Councilor Forster seconded the motion. Motion carried 4 – 1 with Councilor Henson casting the Nay vote.**

3. **Lynda Casey**, Municipal Court Clerk, presented a request by City Hall employees to place a Quilt Block on the City Hall Building. The employees had purchased the Quilt Block from the Tillamook County Quilt Trail. **Councilor Sandusky made a motion to approve the placement of the Quilt Block on the City Hall building. Councilor Forster seconded the motion. The motion passed unanimously by Council seated.**

4. The City Spring Cleanup was discussed and the date of June 6, 2011 was set.

LEGISLATIVE:

1. A Resolution for certain uses during the June Dairy Parade and June Children's Parade was presented. **Councilor Sandusky made a motion to approve the resolution as presented. Councilor Harris seconded the motion. The motion passed unanimously by Council seated.**

2. A Resolution Recognizing the 200th Anniversary of the Settlement of Astoria was presented. **Councilor Forster made a motion to authorize the Mayor to sign the resolution in support of the 200th Anniversary of Astoria. Councilor Martin seconded the motion. The motion passed unanimously by Council seated.**

3. A Staff Report by Chief Terry Wright regarding an Amendment of Ordinance #1253 was presented. City Attorney Putman recommended changing the wording in Section 13. (3) to read "No owner, or person responsible person in charge of property shall allow noxious vegetation to exist on property with the City of Tillamook." **Councilor Sandusky made a motion to approve the Amendment to Ordinance #1253 with recommended changes by the City Attorney as noted. Councilor Forster seconded the motion. The motion passed unanimously by Council seated.**

4. An Ordinance Repealing #569, #720, #983, #1240, #1220, #1229 and Replacing with New Council Rules was presented. After discussion by the Council it was decided to take the issue to a workshop on June 20, 2011 for further review.

CITIZEN COMMENTS: None

COUNCIL CONCERNS:

Council discussion of Holden Creek issues. It was agreed that the Community Garage Sale date needs to be set soon.

MONTHLY REPORTS:

City Manager and City Recorder monthly reports were included in packets.

Mayor Weber commented she had attended the COLPAC meeting. She also announced several community retirement celebrations were taking place.

COMMITTEE REPORTS:

1. **Councilor Harris** reported the Beautification Committee will meet on June 1, 2011. Entrance lighting had been discussed.
2. **Councilor Sandusky** reported TURA Board member Sean Lambert had resigned and Lynda Casey had been appointed by the TURA Chairman. He noted the next TURA meeting is May 17, 2011.
3. **Councilor Henson** reported the Associations Committee met a week ago and are working on a projects list of 9-10 items for the Ministerial Council.

STAFF COMMUNICATIONS/CORRESPONDENCE/DISCUSSION:

AUTHORIZATION TO PAY BILLS:

After Finance Committee review of the bills submitted for payment, **Councilor Martin made a motion to pay the bills. Councilor Sandusky seconded the motion. The motion carried unanimously by Council seated.**

Bills were paid in the following amount and a copy of the voucher register is attached and by this reference made a part of the record:

GENERAL CHECKING ACCOUNT

A/P Batch 5/6/2011	Check #30680	\$ 1,460.00
A/P Batch 5/15/2011	Checks #30681-#30756	\$ 78,050.23

ADJOURNMENT:

With no further business Mayor Weber adjourned the meeting at 9:00 P.M.

APPROVED:

Mayor

ATTEST:

City Recorder

Tillamook City Council Meeting
Monday, June 20, 2011
City Hall, 210 Laurel Avenue

At 5:00 P.M. City Council held an Executive Session according to ORS 192.660 (2) (e) – Property Negotiations and Pending Litigation.

A Council workshop was held from 5:30 P.M. to 7:00 P.M. to work on revisions to the City Charter pertaining to Council Rules.

CALL TO ORDER/FLAG SALUTE:

Mayor Weber called the regular meeting of the Tillamook City Council to order at 7:00 P.M. and lead the Pledge of Allegiance.

ROLL CALL:

Those present for roll call:

Mayor Suzanne Weber
Councilor Joe Martin
Councilor Matt Harris
Councilor Cheryl Davy
Councilor Steve Forster
Councilor John Sandusky
Councilor Doug Henson

Staff Present:

City Manager Paul Wyntergreen
City Recorder Bernadette Sorensen
City Attorney John Putman
Public Works Director Arley Sullivan

AGENDA:

The posted agenda for the meeting of June 20, 2011 if attached and by this reference is made a part of the record.

MINUTES: Minutes were not available at this time.

PROCLAMATIONS: None

PRESENTATIONS: None

PUBLIC HEARINGS: City Water Rate Increase

1. **Mayor Weber** opened the Public Hearing regarding the increase for City Water Rates. **Public Works Director Arley Sullivan** reported on the need for the increase and explained future need for increases. **Mayor Weber** asked for audience testimony. There was none. She asked if there was written testimony and there was none. **Mayor Weber** closed the Public Hearing.

PENDING BUSINESS:

1. **Mayor Weber** asked Tillamook Area Chamber of Commerce Director Justin Aufdermauer

to come forward to report on the Tourism Promotion Agreement. **Aufdermauer** handed out a revised agreement. Council comments and discussion followed. **Councilor Henson made a motion to accept the amended agreement from the Tillamook Area Chamber of Commerce as submitted with a 1% increase. The motion was seconded by Councilor Sandusky. Motion passed unanimously by Council seated.**

NEW BUSINESS:

1. **Mayor Weber** stated the next agenda item was for a Tillamook Revitalization Association (TRA) request for street closures. **Councilor Henson** explained the TRA is requesting closures of 2nd Street between Main Avenue and Pacific Avenue on June 25, 2011 after the June Dairy Parade, and the closure of 2nd Street between Main Avenue and Pacific Avenue, for Moonlight Madness activities, on July 29, 2011 from 6:30 P.M. to 9:00 P.M. and the closure of 5th Street between Main Avenue and Pacific Avenue during Moonlight Madness on July 29, 2011 for the car show. There was council discussion. **Councilor Sandusky made a motion to approve all three requests for street closures. The motion was seconded by Councilor Harris. Motion carried unanimously by Council seated.**

2. **City Manager Wyntergreen** explained the Community Action Team (CAT) grant support request from the City of St. Helens. Staff recommends the Mayor to sign. **Councilor Sandusky** commented on his involvement with CAT. **Councilor Sandusky moved to send a letter of support and to authorize the Mayor to sign the agreement for CAT. Councilor Forster seconded the motion. Motion carried unanimously by Council seated.**

3. **City Manager Wyntergreen** explained the request from the Tillamook Urban Renewal Agency (TURA) for a workshop on the 1st Street Parking Lot regarding future use. There was council discussion. **TURA Chairman Don Hurd** commented. Council consensus was to set a workshop date to July 5, 2011 at 6:00 P.M. prior to the Council meeting.

4. **City Manager Wyntergreen** explained the recommendations made by the Public Works Committee to add two additional 15 minute parking spaces in front of City Hall on Laurel Avenue and to install two Stop Signs on Del Monte Avenue at the intersections of 6th Street. There was council discussion. **Councilor Harris moved to approve the two parking spaces on Laurel Avenue and the two Stop Signs on Del Monte Avenue. Councilor Forster seconded the motion. The motion carried unanimously by Council seated.**

5. **Public Works Director Sullivan** commented and explained the slurry seal bid report. The council discussed. **Sullivan** noted a revised figure sheet was handed out and explained the difference. **Councilor Sandusky made a motion to accept the revised apparent low bid from Black Line Inc. for \$19,227.87 pending approval of background checks with a caveat to go to the next low bidder if necessary. Councilor Forster seconded the motion. Motion carried unanimously by Council seated.**

6. **Mayor Weber** noted the next agenda item pertains to the Stormwater Master Plan Proposal. **City Manager Wyntergreen** explained and went over the staff report. There was council discussion. **Councilor Sandusky made a motion to approve the personal service contract and appoint NW Engineers to complete the Stormwater Master Plan update for a total project cost of \$19,395 plus \$30,460. Councilor Davy seconded the motion. There was council discussion. Motion carried unanimously by Council seated.**

7. **City Manager Wyntergreen** explained the same staff report also pertains to the need for environmental study of the City Shop property as soon as possible. **Wyntergreen** noted **Anderson Geological** has done several environmental studies for the City in the past. Staff recommends approval. **Councilor Sandusky made a motion to award the contract for the Phase 1 Environmental Study of the City Shops to Anderson Geological for the amount of \$2,600. Councilor Martin seconded the motion.** There was council discussion. **Councilor Forster** commented for the record that he has concerns about the lack of going through the bid process for these two contracts. **Motion carried unanimously by**

Council seated.

LEGISLATIVE:

1. **Councilor Martin made a motion to approve a Resolution declaring the City of Tillamook's election to receive Oregon State Revenue Sharing funds. Councilor Forster seconded the motion. The motion carried unanimously by Council seated.**
2. **Mayor Weber noted a corrected copy of the resolution which City Manager Wyntergreen explained. There was council discussion. Councilor Henson made a motion to approve a Resolution adopting the City of Tillamook's Budget for FY2011-2012, making appropriations, levying taxes and categorizing taxes. Councilor Forster seconded the motion. The motion carried unanimously by Council seated.**
3. **City Manager Wyntergreen explained the resolution amending the State Revolving Loan Fund agreement and interest rate. Mayor Weber noted a forgiveness of \$1 million of interest is excellent. Councilor Henson made a motion to approve a Resolution of the City of Tillamook authorizing execution of Amendment No. 1 to Clean Water State Revolving Loan Fund agreement No. R91568 to amend the interest rate. Councilor Forster seconded the motion. The motion carried unanimously by Council seated.**
4. **City Manager Wyntergreen explained the resolution to increase water rates. Councilor Henson made a motion to adopt a resolution repealing Resolution No. 1558 of the Tillamook Water Department and establishing new water and monthly meter rate charge schedule for users of the City Water System inside and outside the City of Tillamook. Councilor Sandusky seconded the motion. Motion carried 5-1 with Councilor Martin casting the Nay vote.**

CITIZENS HEARING/AUDIENCE COMMENTS: None

COUNCIL CONCERNS:

Councilor Sandusky asked to be excused from the July 5, 2011 meeting. Council agreed.

MONTHLY REPORTS:

City Recorder Sorensen mentioned she will be catching up on minutes now that the budget is passed. Councilor Sandusky commented on credit card payments.

Mayor Weber gave a verbal report.

COMMITTEE REPORTS:

1. **Councilor Sandusky reported the Personnel Committee has been working on the City Employee Handbook.**
2. **Councilor Harris reported that the Public Works Committee is working on directional signs at Carnahan Park, entrance lighting, and Holden Creek.**

STAFF COMMUNICATIONS/CORRESPONDENCE/DISCUSSION:

City Manager Wyntergreen commented on correspondence included in Council packets and there was council discussion.

AUTHORIZATION TO PAY BILLS:

Tillamook City Council
June 20, 2011

After Finance Committee review of the bills submitted for payment, **Councilor Martin made a motion to pay the bills. Councilor Sandusky seconded the motion. The motion carried unanimously by Council seated.**

Bills were paid in the following amount and a copy of the voucher register is attached and by this reference made a part of the record:

GENERAL CHECKING ACCOUNT

A/P Batch 06/07/2011	Checks #30808 - #30811	\$ 8,816.64
A/P Batch 06/10/2011	Check #30812	\$ 540.07
A/P Batch 06/17/2011	Checks #30813 - #30890	\$81,808.74

ADJOURNMENT:

With no further business Mayor Weber adjourned the meeting at 8:10 P.M.

APPROVED:

Mayor

ATTEST:

City Recorder

Date: Wed, 16 Nov 2011 14:21:36 -0800

Subject:Re: TURA and City of Tillamook Lease Agreement.

From: Sam Kuzma <skuzma@johntuthill.com>

To: Hurds Upholstery <hurdsupholstery@embarqmail.com>

Dear Mr. Hurd:

I am in receipt of Ms. Reeves' email of November 15, 2011, with the requested revisions. I am completely unclear whether these revisions were proposed by the City, proposed by TURA or agreed to by the City and TURA. They certainly appear to be revisions requested by the City, because they are, almost without exception to the detriment of TURA. Some of them, in my view, completely defeat the purpose of having the agreement in the first place.

I have attached a revised version of the agreement that contains some of the requested revisions but not others. Here are my notes and advice for each of the requested changes (regardless of whether I made the change or not in the document):

- (1) Section 1.3(3): Either we need to have a provision that the rent amount will stay the same year to year OR we need to have a provision that describes the process of how rent modification will occur/be determined.
- (2) Section 2.4 (formerly 2.9): The City wanted to take out the provision that the taxes, insurance, etc. would be additional rent. I don't know what their objection is, but they are agreeing to be responsible for those things, so I can not understand why they would object to it being identified as "Additional Rent." It's semantics.
- (3) Section 3.1: For some reason the City objected to having the use of the parking lot restricted to fee parking lot purposes only AND to a provision that if they do use it for some other purpose that is against the law or prohibited by governmental regulation, they should be able to do that withOUT being in breach of the lease agreement. I can not guess why the city is objecting, but assuming that TURA does, in fact, want the parking lot to be used for parking lot purposes only, this provision should be kept.
- (4) Section 5.2: The City apparently objected to the use of the work sheet for alterations/improvements. Since I removed that language, the rest of the paragraph had to be modified as well.
- (5) Section 10.3: You have never provided me with the coverage amounts for this paragraph as I had requested from you on November 4, 2011.
- (6) Section 12: The City wants to be able to sublease or assign their interest under the agreement to a third party with carte blanche. Based on what you and I have discussed, I do not believe that is what TURA has in mind or wants.
- (7) Section 13.3: The City doesn't want insolvency or the filing of bankruptcy on its part to operate as a default under the lease agreement. I advise this provision remain in the document. Please note I did remove the last half of this paragraph because it did not apply to these circumstances.
- (8) Section 14: The City wants this entire section (about TURA's remedies if the City defaults) removed from the agreement. That is absurd. Essentially it is asking that if the City defaults under the agreement, TURA would have no remedy for the City's default. I advise this provision remain in the document.
- (9) Section 17: The City wants the entire provision about TURA's use of the parking lot behind the Dutch Mill removed from the Agreement. You represented to me that this was essential to the whole

agreement. If that is so, I can not imagine what reason this section would be taken out in its entirety. Also, I have not yet received the legal description for this parking lot to include on an exhibit.

I should be available a large portion of this afternoon to discuss any of these issues with you.

Thank you,

Sam Kuzma

Samuel J. Kuzma

John H. Tuthill & Associates

Haberlach Building

2406 Third Street

P.O. Box 544

Tillamook, Oregon 97141

Phone: (503) 842-6601

Fax: (503) 842-6263

Email: skuzma@johntuthill.com

<http://www.johntuthill.com/>

Avvo.com profile: <http://www.avvo.com/attorneys/97141-or-samuel-kuzma-1494967.html>

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LEASE AGREEMENT

Date: January 1, 2012

Between: Tillamook Urban Renewal Agency ("Landlord")
210 Laurel Avenue, Tillamook, Oregon 97141

And: City of Tillamook ("Tenant")
210 Laurel Avenue, Tillamook, Oregon 97141

Landlord leases to Tenant and Tenant leases from Landlord the following described property (the "Premises") on the terms and conditions stated below:

See Exhibit A, attached hereto and by this reference incorporated herein.

Section 1. Occupancy

1.1 Original Term. The term of this lease shall commence January 1, 2012, and continue through December 31, 2013, unless sooner terminated as hereinafter provided.

1.2 Possession. Tenant's right to possession and obligations under the lease shall commence on January 1, 2012.

1.3 Renewal Option. If the lease is not in default when each option is exercised or when the renewal term is to commence, Tenant shall have the option to renew this lease indefinitely in terms of two (2) years each, as follows:

- (1) Each of the renewal terms shall commence on the day following expiration of the preceding term;
- (2) The option may be exercised by written notice to Landlord given not less than 120 days before the last day of the expiring term; and
- (3) The terms and conditions of the lease for each renewal term shall be identical with the original term.

Section 2. Percentage Rent

2.1 Amount. Tenant shall pay to Landlord as percentage rent an amount equal to ten percent (10%) of Tenant's annual gross receipts received by Tenant for monthly parking fees for the Premises.

2.2 Definition of Gross Receipts. The term *gross receipts* means the amount paid or payable for all services sold or provided from the Premises by Tenant or any other party, for cash or on credit and including the value of any

exchanges. Services rendered by Tenant, directly or indirectly, from any other Premises because of orders originating in or arising out of business transacted on the Premises are included.

2.3 Quarterly Payments. Payments of percentage rental shall be made every three (3) months from the date of this Agreement with an adjustment to an annual basis at the end of each calendar year as provided below. Each quarterly payment shall be determined by applying the percentage to the gross receipts for the quarter.

2.4 Additional Rent. All taxes, insurance costs and utility charges that Tenant is required to pay by this lease, and any other sum that Tenant is required to pay to Landlord or third parties shall be additional rent.

Section 3. Use of the Premises

3.1 Permitted Use. The Premises shall be used for monthly fee parking lot purposes and for no other purpose without the written consent of Landlord. If this use is prohibited by law or governmental regulation, this lease shall terminate.

3.2 Restrictions on Use. In connection with the use of the Premises, Tenant shall:

(1) Conform to all applicable laws and regulations of any public authority affecting the Premises and the use, and correct at Tenant's own expense any failure of compliance created through Tenant's fault or by reason of Tenant's use;

(2) Refrain from any activity that would make it impossible to insure the Premises against casualty, would increase the insurance rate, or would prevent Landlord from taking advantage of any ruling of the Oregon Insurance Rating Bureau, or its successor, allowing Landlord to obtain reduced premium rates for long-term insurance policies, unless Tenant pays the additional cost of the insurance;

(3) Refrain from any use that would be reasonably offensive to other tenants or owners or users of neighboring Premises or that would tend to create a nuisance or damage the reputation of the Premises;

(4) Retain four (4) RV parking spaces on the Premises as free public parking; and

(5) Increase the monthly fee amount for parking spaces on the Premises from \$20 per parking space to \$30 per parking space.

3.3 Hazardous Substances. Tenant shall not cause or permit any Hazardous Substance to be spilled, leaked, disposed of, or otherwise released on or under the Premises. Tenant shall comply with all Environmental Laws and exercise the highest degree of care in the use, handling, and storage of Hazardous Substances and shall take all practicable measures to minimize the quantity and

toxicity of Hazardous Substances used, handled, or stored on the Premises. On the expiration or termination of this Lease, Tenant shall remove all Hazardous Substances from the Premises. The term *Environmental Law* shall mean any federal, state, or local statute, regulation, or ordinance or any judicial or other governmental order pertaining to the protection of health, safety, or the environment. The term *Hazardous Substance* shall mean any hazardous, toxic, infectious, or radioactive substance, waste, and material as defined or listed by any Environmental Law and shall include, without limitation, petroleum oil and its fractions.

Section 4. Repairs and Maintenance

4.1 Landlord's Obligations. Landlord shall be under no obligation to make or perform any repairs, maintenance, replacements, alterations, or improvements on the Premises.

4.2 Tenant's Obligations. Tenant, at its expense, shall keep the Premises in first-class repair, operating condition, working order, and appearance. The following shall also be the responsibility of Tenant:

- (1) Repair and maintenance of sidewalks, drives, curbs and parking areas;
- (2) Any repairs necessitated by the negligence of Tenant, its agents, employees, and invitees; and
- (3) Any repairs or alterations required under Tenant's obligation to comply with laws and regulations as set forth in Section 3.2(1).

4.3 Reimbursement for Repairs Assumed. If Tenant fails or refuses to make repairs that are required by this Section 4, Landlord may make the repairs and charge the actual costs of repairs to Tenant. Such expenditures by Landlord shall be reimbursed by Tenant on demand together with interest at the rate of nine percent (9%) per annum from the date of expenditure by Landlord. Except in an emergency creating an immediate risk of personal injury or property damage, neither party may perform repairs that are the obligation of the other party and charge the other party for the resulting expense unless at least twenty-one (21) days before work is commenced, and the defaulting party is given notice in writing outlining with reasonable particularity the repairs required, and such party fails within that time to initiate such repairs in good faith.

4.4 Inspection of Premises. Landlord shall have the right to inspect the Premises at any reasonable time or times to determine the necessity of repair.

Section 5. Alterations

5.1 Alterations Prohibited. Tenant shall make no improvements or alterations on the Premises of any kind without first obtaining Landlord's written consent. All alterations shall be made in a good and workmanlike manner, and in compliance with applicable laws and building codes.

5.2 Ownership and Removal of Alterations. All improvements and alterations performed on the Premises by either Landlord or Tenant shall be the property of Landlord when installed/made unless the applicable Landlord's written consent specifically provides otherwise. Improvements and alterations performed/made by Tenant shall, at Landlord's option, be removed by Tenant and the Premises restored unless the applicable Landlord's written consent specifically provides otherwise.

Section 6. Insurance

6.1 Insurance Required. Tenant shall keep the Premises insured at Tenant's expense by an insurance policy with an endorsement for extended coverage. Tenant shall bear the expense of any insurance insuring the property of Tenant on the Premises against such risks.

6.2 Waiver of Subrogation. Neither party shall be liable to the other (or to the other's successors or assigns) for any loss or damage caused by any of the risks enumerated in an insurance policy with an extended coverage endorsement, and in the event of insured loss, neither party's insurance company shall have a subrogated claim against the other. This waiver shall be valid only if the insurance policy in question expressly permits waiver of subrogation or if the insurance company agrees in writing that such a waiver will not affect coverage under the policies. Each party agrees to use best efforts to obtain such an agreement from its insurer if the policy does not expressly permit a waiver of subrogation.

Section 7. Taxes; Utilities

7.1 Property Taxes. Tenant shall apply for tax exempt status of the Premises. If Tenant is unable to obtain tax exempt status for the Premises, Tenant shall pay as due all real property taxes and special assessments levied against the Premises. As used herein, real property taxes includes any fee or charge relating to the ownership, use, or rental of the Premises, other than taxes on the net income of Landlord or Tenant.

7.2 Special Assessments. If an assessment for a public improvement is made against the Premises, Landlord may elect to cause such assessment to be paid in installments, in which case all of the installments payable with respect to the lease term shall be treated the same as general real property taxes for purposes of Section 7.1.

7.3 Contest of Taxes. Tenant shall be permitted to contest the amount of any tax or assessment as long as such contest is conducted in a manner that does not cause any risk that Landlord's interest in the Premises will be foreclosed for nonpayment.

7.4 Proration of Taxes. Tenant's share of real property taxes and assessments for the years in which this lease commences or terminates shall be prorated based on the portion of the tax year that this lease is in effect.

7.5 New Charges or Fees. If a new charge or fee relating to the ownership or use of the Premises or the receipt of rental therefrom or in lieu of property taxes is assessed or imposed, then, to the extent permitted by law, Tenant shall pay such charge or fee. Tenant, however, shall have no obligation to pay any income, profits, or franchise tax levied on the net income derived by Landlord from this lease.

7.6 Payment of Utilities Charges. Tenant shall pay when due all charges for services and utilities incurred in connection with the use, occupancy, operation, and maintenance of the Premises, including (but not limited to) charges for fuel, water, gas, electricity, sewage disposal, power, refrigeration, air conditioning, telephone, and janitorial services. If any utility services are provided by or through Landlord, charges to Tenant shall be comparable with prevailing rates for comparable services. If the charges are not separately metered or stated, Landlord shall apportion the charges on an equitable basis, and Tenant shall pay its apportioned share on demand.

Section 8. Damage and Destruction

8.1 Partial Damage. If the Premises are partly damaged and Section 8.2 does not apply, the Premises shall be repaired by Tenant at Tenant's expense. Repairs shall be accomplished with all reasonable dispatch subject to interruptions and delays from labor disputes and matters beyond the control of Tenant and shall be performed in accordance with the provisions of Section 4.2.

8.2 Destruction. If the Premises are destroyed or damaged such that the cost of repair exceeds fifty percent (50%) of the value of the property before the damage, either party may elect to terminate the lease as of the date of the damage or destruction by notice given to the other in writing not more than 45 days following the date of damage. In such event all rights and obligations of the parties shall cease as of the date of termination, and Tenant shall be entitled to the reimbursement of any prepaid amounts paid by Tenant and attributable to the anticipated term. If neither party elects to terminate, Tenant shall proceed to restore the Premises to substantially the same form as prior to the damage or destruction. Work shall be commenced as soon as reasonably possible and

thereafter shall proceed without interruption except for work stoppages on account of labor disputes and matters beyond Tenant's reasonable control.

8.3 Rent Abatement. Rent shall be abated during the repair of any damage to the extent the Premises are untenantable, except that there shall be no rent abatement where the damage occurred as the result of the fault of Tenant.

8.4 Damage Late in Term. If damage or destruction to which Section 9.2 would apply occurs within one year before the end of the then-current lease term, Tenant may elect to terminate the lease by written notice to Landlord given within 30 days after the date of the damage. Such termination shall have the same effect as termination by Landlord under Section 8.2.

Section 9. Eminent Domain

9.1 Partial Taking. If a portion of the Premises is condemned and Section 9.2 does not apply, the lease shall continue on the following terms:

(1) Landlord shall be entitled to all of the proceeds of condemnation, and Tenant shall have no claim against Landlord as a result of the condemnation;

(2) Landlord shall proceed as soon as reasonably possible to make such repairs and alterations to the Premises as are necessary to restore the remaining Premises to a condition as comparable as reasonably practicable to that existing at the time of the condemnation;

(3) After the date on which title vests in the condemning authority or an earlier date on which alterations or repairs are commenced by Landlord to restore the balance of the Premises in anticipation of taking, the rent shall be reduced in proportion to the reduction in value of the Premises as an economic unit on account of the partial taking. If the parties are unable to agree on the amount of the reduction of rent, the amount shall be determined by arbitration in the manner provided in Section 19; and

(4) If a portion of Landlord's property not included in the Premises is taken, and severance damages are awarded on account of the Premises, or an award is made for detriment to the Premises as a result of activity by a public body not involving a physical taking of any portion of the Premises, this shall be regarded as a partial condemnation to which Sections 9.1(1) and 9.1(3) apply, and the rent shall be reduced to the extent of reduction in rental value of the Premises as though a portion had been physically taken.

9.2 Total Taking. If a condemning authority takes all of the Premises or a portion sufficient to render the remaining Premises reasonably unsuitable for the use that Tenant was then making of the Premises, the lease shall terminate as of the date the title vests in the condemning authorities. Such termination shall have the same effect as a termination by Landlord under Section 8.2. Landlord shall be

entitled to all of the proceeds of condemnation, and Tenant shall have no claim against Landlord as a result of the condemnation.

9.3 Sale in Lieu of Condemnation. Sale of all or part of the Premises to a purchaser with the power of eminent domain in the face of a threat or probability of the exercise of the power shall be treated for the purposes of this Section 9 as a taking by condemnation.

Section 10. Liability and Indemnity

10.1 Liens

(1) Except with respect to activities for which Landlord is responsible, Tenant shall pay as due all claims for work done on and for services rendered or material furnished to the Premises, and shall keep the Premises free from any liens. If Tenant fails to pay any such claims or to discharge any lien, Landlord may do so and collect the cost as additional rent. Any amount so added shall bear interest at the rate of nine percent (9%) per annum from the date expended by Landlord and shall be payable on demand. Such action by Landlord shall not constitute a waiver of any right or remedy which Landlord may have on account of Tenant's default.

(2) Tenant may withhold payment of any claim in connection with a good-faith dispute over the obligation to pay, as long as Landlord's property interests are not jeopardized. If a lien is filed as a result of nonpayment, Tenant shall, within 10 days after knowledge of the filing, secure the discharge of the lien or deposit with Landlord cash or sufficient corporate surety bond or other surety satisfactory to Landlord in an amount sufficient to discharge the lien plus any costs, attorney fees, and other charges that could accrue as a result of a foreclosure or sale under the lien.

10.2 Indemnification. Tenant shall indemnify and defend Landlord from, and reimburse Landlord for, any cost, claim, loss, or liability suffered directly or from a third-party claim arising out of or related to any activity of Tenant on the Premises or any condition of the Premises in the possession or under the control of Tenant including any such cost, claim, loss, or liability that may be caused or contributed to in whole or in part by Landlord's own negligence or failure to effect any repair or maintenance required by this lease and including without limitation any cost, claim, loss, or liability suffered directly or from a third-party claim for damage to the Premises or any other persons or property arising out of or related to Tenant's failure to comply with Section 3.3. Landlord shall have no liability to Tenant for any injury, loss, or damage caused by third parties, or by any condition of the Premises (except to the extent caused by Landlord's negligence or breach of duty under this lease).

Landlord shall have no liability for the failure or interruption of utilities.

10.3 Liability Insurance. Before going into possession of the Premises, Tenant shall procure and thereafter during the term of the lease shall continue to carry the following insurance at Tenant's cost: commercial general liability policy (occurrence version) in a responsible company with coverage for bodily injury and property damage liability, personal and advertising injury liability, and medical payment with a general aggregate limit of not less than \$ _____ and a per occurrence limit of not less than \$ _____. Such insurance shall cover all risks arising directly or indirectly out of Tenant's activities on or any condition of the Premises whether or not related to an occurrence caused or contributed to by Landlord's negligence. Such insurance shall protect Tenant against the claims of Landlord on account of the obligations assumed by Tenant under Section 10.2, and shall name Landlord as an additional insured. Certificates evidencing such insurance and bearing endorsements requiring 10 days' written notice to Landlord before any change or cancellation shall be furnished to Landlord before Tenant's occupancy of the property.

Section 11. Quiet Enjoyment; Mortgage Priority

11.1 Landlord's Warranty. Landlord warrants that it is the owner of the Premises and has the right to lease them. Landlord will defend Tenant's right to quiet enjoyment of the Premises from the lawful claims of all persons during the lease term.

11.2 Mortgage Priority. This lease is and shall be prior to any mortgage or deed of trust ("Encumbrance") recorded after the date of this lease and affecting the Premises. However, if any lender holding such an Encumbrance requires that this lease be subordinate to the Encumbrance, then Tenant agrees that the lease shall be subordinate to the Encumbrance if the holder thereof agrees in writing with Tenant that as long as Tenant performs its obligations under this lease no foreclosure, deed given in lieu of foreclosure, or sale pursuant to the terms of the Encumbrance, or other steps or procedures taken under the Encumbrance shall affect Tenant's rights under this lease. If the foregoing condition is met, Tenant shall execute the written agreement and any other documents required by the holder of the Encumbrance to accomplish the purposes of this paragraph. If the Premises are sold as a result of foreclosure of any Encumbrance thereon, or otherwise transferred by Landlord or any successor, Tenant shall attorn to the purchaser or transferee.

11.3 Estoppel Certificate. Either party will, within 20 days after notice from the other, execute and deliver to the other party a certificate stating whether or not this lease has been modified and is in full force and effect and specifying

any modifications or alleged breaches by the other party. The certificate shall also state the amount of quarterly base rent, the dates to which rent has been paid in advance, and the amount of any security deposit or prepaid rent. Failure to deliver the certificate within the specified time shall be conclusive on the party from whom the certificate was requested that the lease is in full force and effect and has not been modified except as represented in the notice requesting the certificate.

Section 12. Assignment and Subletting

No part of the Premises may be assigned, mortgaged, or subleased, nor may a right of use of any portion of the property be conferred on any third person by any other means, without the prior written consent of Landlord. This provision shall apply to all transfers by operation of law. No consent in one instance shall prevent the provision from applying to a subsequent instance. Landlord may withhold or condition such consent in its sole and arbitrary discretion.

Section 13. Default

The following shall be events of default:

13.1 Default in Rent. Failure of Tenant to pay any rent or other charge within 10 days after written notice that it is due.

13.2 Default in Other Covenants. Failure of Tenant to comply with any term or condition or fulfill any obligation of the lease (other than the payment of rent or other charges) within 20 days after written notice by Landlord specifying the nature of the default with reasonable particularity. If the default is of such a nature that it cannot be completely remedied within the 20-day period, this provision shall be complied with if Tenant begins correction of the default within the 20-day period and thereafter proceeds with reasonable diligence and in good faith to effect the remedy as soon as practicable.

13.3 Insolvency. Insolvency of Tenant; an assignment by Tenant for the benefit of creditors; the filing by Tenant of a voluntary petition in bankruptcy; an adjudication that Tenant is bankrupt or the appointment of a receiver of the properties of Tenant; the filing of any involuntary petition of bankruptcy and failure of Tenant to secure a dismissal of the petition within 30 days after filing; attachment of or the levying of execution on the leasehold interest and failure of Tenant to secure discharge of the attachment or release of the levy of execution within 10 days shall constitute a default.

13.4 Abandonment. Failure of Tenant for thirty (30) days or more to occupy the Premises for one or more of the purposes permitted under this lease, unless such failure is excused under other provisions of this lease.

Section 14. Remedies on Default

14.1 Termination. In the event of a default the lease may be terminated at the option of Landlord by written notice to Tenant pursuant to Section 16, below. Whether or not the lease is terminated by the election of Landlord or otherwise, Landlord shall be entitled to recover damages from Tenant for the default, and Landlord may reenter, take possession of the Premises, and remove any persons or property by legal action or by self-help with the use of reasonable force and without liability for damages and without having accepted a surrender.

14.2 Reletting. Following reentry or abandonment, Landlord may relet the Premises and in that connection may make any suitable alterations or refurbish the Premises, or both, or change the character or use of the Premises, but Landlord shall not be required to relet for any use or purpose other than that specified in the lease or which Landlord may reasonably consider injurious to the Premises, or to any tenant that Landlord may reasonably consider objectionable. Landlord may relet all or part of the Premises, alone or in conjunction with other properties, for a term longer or shorter than the term of this lease, on any reasonable terms and conditions, including the granting of some rent-free occupancy or other rent concession.

14.3 Damages. In the event of termination or retaking of possession following default, Landlord shall be entitled to recover immediately, without waiting until the due date of any future rent or until the date fixed for expiration of the lease term, the following amounts as damages:

- (1) The loss of rental from the date of default until a new tenant is, or with the exercise of reasonable efforts could have been, secured and paying out;
- (2) The reasonable costs of reentry and reletting including without limitation the cost of any cleanup, refurbishing, removal of Tenant's property and fixtures, costs incurred under Section 14.5, or any other expense occasioned by Tenant's default including but not limited to, any remodeling or repair costs, attorney fees, court costs, broker commissions, and advertising costs; and
- (3) Any excess of the value of the rent and all of Tenant's other obligations under this lease over the reasonable expected return from the Premises for the period commencing on the earlier of the date of trial or the date the Premises are relet, and continuing through the end of the term. The present value of future amounts will be computed using a discount rate equal to the prime loan rate of major Oregon banks in effect on the date of trial.

14.4 Right to Sue More than Once. Landlord may sue periodically to recover damages during the period corresponding to the remainder of the lease term, and no action for damages shall bar a later action for damages subsequently accruing.

14.5 Landlord's Right to Cure Defaults. If Tenant fails to perform any obligation under this lease, Landlord shall have the option to do so after 30 days' written notice to Tenant. All of Landlord's expenditures to correct the default shall be reimbursed by Tenant on demand with interest at the rate of nine percent (9%) annum from the date of expenditure by Landlord. Such action by Landlord shall not waive any other remedies available to Landlord because of the default.

14.6 Remedies Cumulative. The foregoing remedies shall be in addition to and shall not exclude any other remedy available to Landlord under applicable law.

Section 15. Surrender at Expiration

15.1 Condition of Premises. On expiration of the lease term or earlier termination on account of default, Tenant shall surrender the Premises in first-class condition. Alterations constructed by Tenant with permission from Landlord shall not be removed or restored to the original condition unless the terms of permission for the alteration so require. Depreciation and wear from ordinary use for the purpose for which the Premises are leased shall be excepted but repairs for which Tenant is responsible shall be completed to the latest practical date before such surrender. Tenant's obligations under this section shall be subordinate to the provisions of Section 8 relating to destruction.

15.2 Holdover

(1) If Tenant does not vacate the Premises at the time required, Landlord shall have the option to treat Tenant as a tenant from month to month, subject to all of the provisions of this lease except the provisions for term and renewal and at a rental rate equal to 150% of the rent last paid by Tenant during the original term, or to eject Tenant from the Premises and recover damages caused by wrongful holdover. Failure of Tenant to remove fixtures, furniture, furnishings, or trade fixtures that Tenant is required to remove under this lease shall constitute a failure to vacate to which this section shall apply if the property not removed will substantially interfere with occupancy of the Premises by another tenant or with occupancy by Landlord for any purpose including preparation for a new tenant.

(2) If a month-to-month tenancy results from a holdover by Tenant under this Section 15.2, the tenancy shall be terminable at the end of any quarterly rental period on written notice from Landlord given not less than 10 days before the termination date which shall be specified in the notice. Tenant waives any notice that would otherwise be provided by law with respect to a month-to-month tenancy.

Section 16. Termination of Lease.

Landlord and Tenant shall have the right to terminate the lease, providing the terminating party first provides the other party with 120 days written notice.

Section 17. Use of Parking Lot on Corner of Ivy and 2nd Streets.

During the term of this lease and any subsequent renewal thereof, Tenant shall allow Landlord unrestricted use of seventeen (17) parking spaces in the parking lot located on the southeast corner of the intersection of Ivy Street and 2nd Street and behind the business commonly known as Sunseri's Dutch Mill in Tillamook, Oregon, and more particularly described in Exhibit B, attached hereto and by this reference incorporated herein.

Landlord shall use the 17 parking spaces for public parking. Landlord shall determine in its sole discretion the maximum time period allowed for free parking in the 17 parking spaces.

Tenant shall enforce the maximum time period as determined by Landlord for the 17 free parking spaces consistently with Tenant's enforcement of other parking restrictions and ordinances in downtown Tillamook, Oregon.

Section 18. Miscellaneous

18.1 Nonwaiver. Waiver by either party of strict performance of any provision of this lease shall not be a waiver of or prejudice the party's right to require strict performance of the same provision in the future or of any other provision. The acceptance of a late payment of rent shall not waive the failure to perform an obligation under this Lease except for the failure to pay the rent so accepted when due and shall not affect Landlord's remedies for failure to perform such other obligations.

18.2 Attorney Fees. If suit or action is instituted in connection with any controversy arising out of this lease, the prevailing party shall be entitled to recover in addition to costs such sum as the court may adjudge reasonable as attorney fees at trial, on petition for review, and on appeal.

18.3 Notices. Any notice required or permitted under this lease shall be given when actually delivered or 48 hours after deposited in United States mail as certified mail addressed to the address first given in this lease or to such other address as may be specified from time to time by either of the parties in writing.

18.4 Succession. Subject to the above-stated limitations on transfer of Tenant's interest, this lease shall be binding on and inure to the benefit of the parties and their respective successors and assigns.

18.5 Recordation. This lease shall not be recorded without the written consent of Landlord.

18.6 Entry for Inspection. Landlord shall have the right to enter on the Premises at any time to determine Tenant's compliance with this lease, to make necessary repairs to the building or to the Premises, or to show the Premises to any prospective tenant or purchaser, and in addition shall have the right, at any time during the last two months of the term of this lease, to place and maintain on the Premises notices for leasing or selling of the Premises.

18.7 Interest on Rent and Other Charges. Any rent or other payment required of Tenant by this lease shall, if not paid within 10 days after it is due, bear interest at the rate of nine percent (9%) per annum (but not in any event at a rate greater than the maximum rate of interest permitted by law) from the due date until paid. In addition, if Tenant fails to make any rent or other payment required by this lease to be paid to Landlord within five days after it is due, Landlord may elect to impose a late charge of five cents per dollar of the overdue payment to reimburse Landlord for the costs of collecting the overdue payment. Tenant shall pay the late charge on demand by Landlord. Landlord may levy and collect a late charge in addition to all other remedies available for Tenant's default, and collection of a late charge shall not waive the breach caused by the late payment.

18.8 Proration of Rent. In the event of commencement or termination of this lease at a time other than the beginning or end of one of the specified rental periods, then the rent shall be prorated as of the date of commencement or termination and in the event of termination for reasons other than default, all prepaid rent shall be refunded to Tenant or paid on its account.

18.9 Time of Essence. Time is of the essence of the performance of each of Tenant's obligations under this lease.

Section 19. Arbitration

19.1 Disputes to Be Arbitrated. If any dispute arises between the parties, either party may request arbitration and appoint as an arbitrator an independent real estate appraiser having knowledge of valuation of rental properties comparable to the Premises. The other party shall also choose an arbitrator with such qualifications, and the two arbitrators shall choose a third. If the choice of the second or third arbitrator is not made within 10 days of the choosing of the prior arbitrator, then either party may apply to the presiding judge of the judicial district where the Premises are located to appoint the required arbitrator.

19.2 Procedure for Arbitration. The arbitrator shall proceed according to the Oregon statutes governing arbitration, and the award of the arbitrators shall have the effect therein provided. The arbitration shall take place in the county where the leased Premises are located. Costs of the arbitration shall be shared

equally by the parties, but each party shall pay its own attorney fees incurred in connection with the arbitration, subject to Section 18.2, above.

Landlord: TILLAMOOK URBAN RENEWAL AGENCY

Don Hurd, Chairman Date

Tenant: CITY OF TILLAMOOK

Paul Wyntergreen, Manager Date

DRAFT 2

EXHIBIT A

LEGAL DESCRIPTION:

Lot 4, and the West 25 feet of Lot 3, Block 9, TOWN OF LINCOLN, NOW TILLAMOOK CITY, in Tillamook County, Oregon.

and

Lots 1 and 2 and the East 27.5 feet of Lot 3, Block 9, LINCOLN, NOW CITY OF TILLAMOOK, excepting therefrom the South 2.5 feet of said Lots, as described in fee Number 2004-006134, recorded July 19, 2004 in Tillamook County, Oregon.

DRAFT

CITY OF TILLAMOOK AND TILLAMOOK COUNTY

URBAN GROWTH MANAGEMENT AGREEMENT

ORDINANCE NUMBER _____

WHEREAS, the City of Tillamook City, Oregon, hereinafter referred to as **the City**, and Tillamook County, Oregon, hereinafter referred to as **the County**, are authorized under the provisions of Oregon Revised Statutes Chapter 190.030 to enter into intergovernmental agreements for the performance of any or all functions that a party to the agreement has authority to perform; and

WHEREAS, Oregon Revised Statutes 195.025, 197.175, & 197.250, and Oregon Administrative Rules 660-03-010 & 660-018-0021 require counties and cities to prepare and adopt comprehensive plans consistent with statewide planning goals, and to enact ordinances or regulations to implement the comprehensive plans; including joint management agreements, and

WHEREAS, Statewide Planning Goal Number 14 requires that establishment and change of urban growth boundaries shall be a cooperative process between the city and county that surrounds it; and

WHEREAS, the City and County recognize the need for coordination and cooperation in the management of growth in and around the Tillamook Urban Area; and

WHEREAS, this agreement establishes a process for maintaining current and ongoing planning efforts, essential to assure the citizens of the City and County that growth occurs in an orderly and efficient manner; and

WHEREAS, this requires powers and procedures to be put in place by which a plan for the management of the unincorporated area but within the Urban Growth Boundary can be implemented and by which urban growth can be modified; now, therefore,

BE IT AGREED, that the City and the County do hereby enter into this agreement, which shall provide the basis for future intergovernmental planning and regulatory action, and which may be modified as new governmental and procedural modifications warrant.

Section 1: Definitions

Terms contained herein and not defined within this agreement shall be construed as defined within the Statewide Planning Goals, the City Comprehensive Plan and the City Zoning Ordinance.

Party: The applicant, or any person who appears orally or in writing at a public hearing conducted pursuant to the provisions of this agreement, or the City, or the County.

Urban Area: Those lands, which lie within the designated Urban Growth Boundary, either within or outside the City.

Urban Growth Area: That portion of the Urban Area, which is outside of the incorporated limits of the City, but inside the Urban Growth Boundary.

Urban Growth Boundary: The line drawn around the Urban Area which separates rural from urbanizable land,

as identified within the Comprehensive Plan for the City.

Urbanizable Land: Urbanizable lands are those lands within the Urban Growth Boundary which are identified and (1) determined to be necessary and suitable for future urban development; and (2) can be served by public facilities and services.

Section 2: Intent of Agreement

1. The City and the County do hereby agree to establish a procedure for the implementation of the Urban Growth Management Agreement through use of land use regulation procedures within the Urban Growth Area. The Comprehensive Plan for the City, hereby referred to as the Plan, shall serve as the plan for Urban Growth Area. City Zoning regulations and Zoning Districts shall apply to all of the area within the City Urban Growth Area and Urban Growth Boundary. All public and private sector land use actions within the Urban Area shall be reviewed for consistency with the City Comprehensive Plan, City zoning, and the provisions of this agreement, as applicable.
2. The provisions of this agreement, as amended, shall establish the procedure for review and action on comprehensive plan amendments, implementing ordinances, land use actions, public improvement projects and other related matters.
3. The adopted Urban Growth Boundary shall define the geographical limits of urbanization.
4. The City and the County shall encourage urbanization to occur in an efficient manner, resulting in a compact and orderly development of the urban area meeting the long-term social, economic, open space, and environmental health needs of the residents of the City. Urbanization within the Urban Growth Area shall be managed and regulated in accordance with the provisions of Section 4.
5. The very nature of planning requires continual refinement of various elements of the planning process. This includes the preparation of implementing ordinances, and the refinement of this Urban Growth Management Agreement. As the plan is implemented, the City and County will work together in a coordinated effort to achieve the goals of these documents.

Section 3: Terms of this Agreement

This agreement becomes effective as of January 1, 2012. This agreement shall be reviewed and may be amended at the time established for review of the Plan, or at any other time by mutual consent of both parties, after public hearing by the City and the County.

Any modifications in this agreement shall be consistent with the City Comprehensive Plan and Section 11 of this agreement.

Section 4: Land Use Regulatory Procedures

The City and County recognize that those unincorporated lands, which are within the Urban Growth Area, could ultimately become part of the City and, until such event occurs, will impact directly upon the existence and the operation of the City. It is the intent of the City and County, therefore, to administer a mutually beneficial policy relating to land use regulation within said unincorporated lands until such time as these lands become urbanized and/or annexed.

The County hereby recognizes the Planning Commission for the City as the official planning commission for purposes of administering the land use provisions of this agreement within the Urban Area.

Also in line with the policy, the City shall serve as the lead agency for all development requests within the Urban Area, and the following procedure shall be adopted:

1. All land use applications for development shall be submitted to the City Planning Department and shall be on a form or forms provided by that Department. The application and all additional required information shall be accompanied by the appropriate City filing fee.
2. Building Permit fees shall be shared between the City and County in such a manner as provided for under separate administrative agreement, incorporated herein by this reference. Such policy may be amended from time to time upon mutual consent of the City and County.

All such applications shall be subsequently reviewed as provided for in the City's Zoning Ordinance and Subdivision Ordinance.

3. For any land action, described in Subsection (5) below, within the Urban Growth Area that requires adoption by a governing body, the recommendation of the City Planning Commission shall be forwarded to the appropriate governing body for final approval. Within fifteen (15) working days from the date of receipt at the recommendation, the appropriate governing body shall schedule a hearing to review the findings and recommendation of the City Planning Commission.

The appropriate governing body shall conduct a public hearing on the record of the City Planning Commission hearing. The scope of that hearing shall be limited to the record made before the City Planning Commission. If the governing body determines that new testimony shall be taken, it shall refer the matter back to the City Planning Commission. The City Planning Commission shall conduct a public hearing on any additional testimony or evidence, which may be submitted. The City Planning Commission shall report its recommendations back to the appropriate governing body. The decision rendered by that body shall sustain or reverse the recommendation of the City Planning Commission and shall be in writing. The decision shall be announced at that time or within thirty-five days thereof; provided however, the matter may be continued to a future hearing and the decision announced at the close of such hearing. The final decision shall be mailed to the applicant and the other governing body within five days from the date of decision.

4. A decision by the City for any land use action within the Urban Growth Area that does not require final approval by the County may be appealed to the City Council by filing written notice in accordance with the procedures contained within the City Zoning Ordinance.

5. Final approval for any land use action within the Urban Growth Area shall be as follows:

<u>Action</u>	<u>Final Approval</u>
Plan Amendment	Board of Commissioners
Zone Change	City Council
Subdivision/Planned Unit Development	City Planning Commission
Partition *	City Staff/Planning Commission
Conditional Use Permit *	City Staff/Planning Commission
Site Plan Review *	City Staff/Planning Commission
Variance *	City Staff/Planning Commission
Building Permits and Associated Local Permits	City Planning Staff

* Please refer to Zoning Ordinance #979, Section 10, for exceptions to this action

Section 5: Annexations

1. The City may initiate the land annexation process upon action by the legislative body of the City, on its own motion, or after having received a request for annexation, in the form of a petition to the legislative body of the City by owners of real property in the territory to be annexed, when affirmative findings are made in relation the following:
 - A. The land is contiguous with the city limits and within the Urban Growth Boundary.
 - B. The development of the property is suitable for the extension of utilities and roads to the surrounding area.
 - C. The City is capable of providing and maintaining its full range of urban services to the property without negatively impacting the City's ability to adequately serve all areas within the existing City limits.
 - D. The proposal is in compliance with the Comprehensive plan of the City.
 - E. Sanitary sewer shall be extended to all annexation areas, and sewer plant capacity and sources of funding shall be available at the time of annexation.
2. Requests for annexation to the City for areas outside the Urban Growth Boundary shall be considered as a request for an amendment to the Urban Growth Boundary and shall be subject to the approval of the City and County as an amendment pursuant to Section 13 herein.
3. Requests for annexation shall be handled in conformance with the provisions of Oregon Revised Statutes Chapter 222.

Section 6: Urban Services

The City and the Fairview Water District are hereby recognized as the providers of urban water and sewer services within the Urban Area. The City is recognized as the provider of urban sewer services within the Urban Area. To this end the following shall prevail:

1. Extension of water and/or sewer services shall be required when they are consistent with the policies and proposals of the comprehensive plan and with any adopted functional plans for water and/or sewer, which are consistent with the City Comprehensive Plan.
2. Sewer main extensions shall be accomplished in a logical manner, taking into consideration the following factors:
 - A. serving properties nearest to the City Limits first, after applying geographic limitation and the availability of other public facilities.
 - B. financing of the facilities through an equitable manner those benefited properties.
3. All City services shall be provided and maintained to City Standards and under the supervision of the City, unless some other arrangement acceptable to the City has been made for the maintenance and supervision of services.

4. Sewer service may be extended to lands outside of the Urban Growth Boundary only as provided for in OAR 660-011-0060. The City and County recognize the acknowledged Goal 11 and 14 exceptions adopted by Tillamook County by ordinance OA-02-12B as authorizing the extension of sewer service to the lands subject to these exceptions, in accordance with OAR 660-011-0060 (9). Intervening non-urban properties not located in such areas may not utilize such sewer line extensions

5. The City and the County shall coordinate the maintenance of utility extension plans. These plans shall provide a basis for the extension of services within the Urban Area as mandated by Oregon Revised Statute 195.065.

6. Approval of on-site sewage disposal permits shall be in conformance with the State Department of Environmental Quality On-Site Sewage Disposal Rules, Chapter 340, Divisions 71 and 73. Permits to construct septic systems shall be issued by the County.

Section 7: Special Districts

Before the County shall create any special districts for the provision of urban services, the County shall first determine the ability of a preferred provider to provide such services. Said provider shall submit to the County an analysis of its abilities to provide the service desired. The County shall review such an analysis and shall incorporate its findings into the decision as to whether or not to create a new district. No district shall be formed unless it is found by the County that the service desired cannot be feasibly provided by any preferred provider.

Section 8: Public Works Construction Standards

1. Public-works construction standards, as adopted by the City, shall be applied within the Urban Growth Area by the County, excepting the existing subdivision known as Colonial Estates, Phases I and II, in which City Public Works Construction Standards shall be applied by the City. These standards shall include, but not be limited to, streets, curbs and sidewalks, water, sewer and storm drainage.

2. No septic system shall be permitted within the Urban Growth Area except as provided for in this section. Septic systems may be permitted for single-family and multi-family residential developments, and commercial development when these developments meet the requirements of the Oregon Department of Environmental Quality On-Site Sewage Disposal Rules, Chapter 340, Divisions 71 and 73. As a sanitary sewer system is extended to an area, in accordance with Section 6 of this Agreement, all development structures discharging sewage wastes to a septic system shall be required to connect to the sanitary sewer system upon failure of the septic system and/or determination by County Sanitarian. Such sanitary sewer services shall be extended only to those areas, which are annexed, except when the Administrative Staff determines it to be in the City's best interest to allow service connections outside of the City's limits. When this is the case, a consent to annex form must be presented to the City as a hookup requirement.

Section 9: Phasing of Development

In order to ensure that development in the Urban Area is timely, orderly and efficient, the City and County shall recognize the following priority lists in their review of development proposals. In all three cases, consideration shall be given to the factors listed in the City Comprehensive Plan.

1. Land currently within the City limits. This land has the highest priority ranking because it is efficiently

serviced, and its owners are paying property taxes within the City for the maintenance of City services.

2. Platted land within the Urban Growth Area.

3. Unplatted land within the Urban Growth Area.

In all cases, the City, County and all developers shall assure that development will not over-burden the capacity of public facilities or the carrying capacity of the environment.

Section 10: Special Provisions for Specific Areas and Problems

1.. For agricultural and farming practices surrounding and within the Urban Growth Boundary, including the City, the following policies shall be recognized:

A. It shall be the policy of the City and the County to protect agricultural operations from potential conflicts arising from Highway Commercial activities. Accepted agricultural practices, adjacent to or within the City may create noise, dust, odors or other such inconveniences for the owners or users of the commercial properties. This includes but is not limited to, the spreading of liquid manure on fields in the area when frequent strong winds are likely to carry the resultant odor into areas designated for non-farm development. However, the City does not consider it the agricultural operator's responsibility to modify accepted practices to accommodate Highway Commercial areas. The owners of the Highway Commercial property shall not allow activities on their properties which create management difficulties, fire hazards or increased costs for adjacent agricultural operations, and shall not hold agricultural operators or the City, or the County, responsible for noise, dust, odors or other such inconveniences resulting from those agricultural practices that are not more offensive than what is customarily required to maintain profitable farm operation.

B. The County shall not allow the placement of new agricultural structures closer than 30 feet from a property line, which is also the City limits. This provision shall not apply to the replacement of an existing structure with a new structure.

2. Recognizing the quantity of industrial lands proximate to but outside of the UGB designated by Tillamook County for urban industrial use through Goal 11 and 14 exceptions, the County and the City agree on the need to evaluate industrial land needs on a regional basis. To accomplish this, the City and County agree to prepare a single, coordinated Economic Opportunities Analysis for the central Tillamook County region in accordance with the OAR 660-009-0030. The EOA and any land use regulation amendments necessary for its implementation shall be adopted by both the City and the County.

3. In addition to the requirements of the City Zoning Ordinance, the following requirements and procedures shall apply to McCormick Loop and Schild Roads.

A. It shall be the policy of the County and City jointly to work with the developer or developers for the necessary improvement of McCormick Loop Road and Schild Road from Highway 6 south to the UGB, at such time as the properties west of McCormick Loop and Schild Roads are actually developed and the expected increased traffic use or actual increased traffic use is such that said roads should be improved. The design of such improvement shall be based on the expected increased traffic as a result of the development or developments. Responsibility for the costs of the improvements shall be determined at the time the improvement is made.

Section 11: Amendments to the Urban Growth Boundary

1. Purpose

The purpose of revision to the Urban Growth Boundary is to accommodate public necessity, convenience and general welfare and to provide for flexibility within the planning process in response to individual land use changes as a result of changed public needs, and the rate of development in order to carry out the statewide planning goals.

2. Review Process - Individual Request - (Quasi-judicial)

The revision process for the Urban Growth Boundary is a review procedure, which shall result in a decision by the City Planning Commission, the City Council and the Board of County Commissioners on a proposed Urban Growth Boundary revision submitted by the individual property owner.

A. An application for a revision of the Urban Growth Boundary may be initiated by the owner or group of owners of the subject property or their authorized representative.

1. All applications shall be submitted to the City Planning Department and shall be made on a form provided by the Department.

2. The application form and all additional required information shall be accompanied by a filing fee. Such fee shall be an amount agreed upon from time to time by the City and County and adopted by resolution by each governing body. This fee shall be to defray the costs of the review procedures.

B. Within five (5) working days of receipt of a complete application, the City Planning Department shall forward to the County Community Development Department and the State Department of Land Conservation a complete copy of the application, appropriate forms and shall schedule a hearing before the City Planning Commission.

The hearing shall be held no sooner than forty-five (45) days and no later than ninety (90) days after the receipt of the application.

C. Both the City and the County shall prepare a staff report on the proposed Urban Growth Boundary revision. The County shall submit the report no later than thirty (30) days after the receipt of the application.

D. The City Planning Commission shall conduct a public hearing on the request at the time and place designated on the notice of public hearing. After consideration of all pertinent information and testimony, they shall announce a recommendation at that time. The recommendation shall be to approve, conditionally approve, or disapprove the request. Said recommendation shall incorporate findings in support of such recommendation and shall be in writing. A copy thereof shall be mailed to the applicant, the City Council and the Board of Commissioners within fifteen (15) days of the formal recommendation.

E. Within fifteen (15) working days of receipt of the Planning Commission recommendation, the City Council and the Board of Commissioners shall each at their respective public hearing, review the findings and recommendation of the Planning Commission. Each governing body shall either approve or deny the application for a revision of the Urban Growth Boundary within thirty (30) days after the hearing is

conducted.

- (1) Denial - If either one of the governing bodies votes to deny the request, the application is denied.
- (2) Approval - To approve an application for a revision of the Urban Growth Boundary, both bodies are required to vote to approve the application.
- (3) If a revision is approved, the City Planning Department shall revise the Urban Growth Boundary on their comprehensive plan map and issue a copy of the revised map and associated documents to the County and other appropriate agencies.

F. Any Quasi-judicial decision made by either the City Council or by the County Board of Commissioners may be appealed to the State Land Use Board of Appeals, as provided by Oregon Revised Statutes.

G. An appeal will be filed with the jurisdiction which decision is in opposition to the appellant.

3. Review Process - City or County Request - (Legislative)

The revision process for the Urban Growth Boundary is a review procedure, which shall result in a negotiated legislative policy decision by the City Council and the Board of County Commissioners to determine whether the Urban Growth Boundary should be revised.

A. Initiation by the City Council or the Board of County Commissioners - The City Council or the Board of County Commissioners may initiate proceedings for a legislative revision of the Urban Growth Boundary.

- (1) The governing body that initiates the procedure for revision shall first declare by resolution at a public meeting the specific and compelling reasons to hold legislative hearings for a revision of the Urban Growth Boundary (2) Within five (5) working days a copy of that resolution shall be sent to the other governing body, the City Planning Department, County Department of Community Development, and other appropriate agencies and groups in accordance with goals one (1) and two (2) of the statewide Goals and Guidelines.
- (3) Upon receipt of the resolution a public hearing, will be scheduled within forty (40) working days with both the Board of County Commissioners and the City Council, for a joint session. The 40 working day schedule will allow either jurisdiction the option of sending the request to their respective planning commissions for their consideration and recommendation.
- (4) Staff reports, any relevant testimony and general discussion will be heard at the joint sessions.
- (5) At the close of testimony, the City and County shall discuss the application in preparation to vote. At the end of discussion, the body that submitted the request shall vote on the matter. Following the completion of this vote, the second body shall vote on the matter.
- (6) This vote will either approve or deny the request for the revision of the Urban Growth Boundary.
 - (a) Denial -If either one of the governing bodies votes to deny the request, the application is denied.
 - (b) Approval -To approve an application for a revision of the Urban Growth Boundary both bodies

are required to vote to approve the application.

(c) If the request for a revision is approved, the City Planning Department shall revise the Urban Growth Boundary on the comprehensive plan map and issue a copy of the revised map to the County and other jurisdictions and other appropriate agencies.

(7) Each jurisdiction will be subject to their appropriate rules of procedure for public hearings.

4. Review Criteria

Each application for a revision to the Urban Growth Boundary either Quasi-judicial or legislative, shall include sufficient information to make a decision based on the following factors:

- A. Compliance with Oregon Statewide Planning Goals;
- B. Compatibility with City Comprehensive Plan

Section 12: Acknowledgement and Approval

Approvals

Approved by the Tillamook County Board of County Commissioners on this _____ day of _____ 2011, by Ordinance No. _____.

Mark Labhart, County Commissioner

Charles Hurliman, County Commissioner

Tim Josi, County Commissioner

Approved by the City Council for the City of Tillamook City on this _____ day of _____ 2011,
by Ordinance No. _____.

Mayor

ATTEST:

City Recorder

Bernadette M. Sorensen, CMC
City Recorder/Treasurer
City of Tillamook
E-mail: bsorensen@tillamookor.gov

210 Laurel Avenue
Tillamook, OR 97141
(503) 842-3450
Fax: (503) 842-3445

Date: Nov. 7, 2011
To: City Council
From: Bernadette Sorensen, CMC, City Recorder
Re: October 2011 Report



Attached are copies of Revenue and Expenditure reports for October 2011.

This is what our accounts looked like at the end of October 2011. We had \$ 2,118,568 in our LGIP Account #4455 with an interest rate of 0.50%. Bank of Astoria General Account had a balance of \$ 630,557 with an interest rate matching LGIP. The Water Department SDC account had \$ 199,012; Bicycle/Pedways had a balance of \$ 8,994, Sewer SDC had a balance of \$ 86,781. The Sewer Debt Reserve account had \$275,288.

For the month of October 2011 the Visa terminal at the Water Department (432) had 74 transactions and took in \$ 9,062. Processing fee and equipment rental cost \$ 203. For the Municipal Court window (433) they had 31 transactions and took in \$ 2,275 at a cost of \$ 87.

We have received \$1,775 from Credits, Inc., our Municipal Court collection agency for the month of October 2011. Total collection agency receipts this fiscal year is \$8,238.

In October we completed the process for hiring a new City Recorder. Abby Donowho will begin work on November 17, 2011. I have the application ready for her to join the Oregon Association of Municipal Recorders.

Lynda Casey, Court Clerk attended her annual conference this month. I'll be having a lunch meeting with the judge, Lynda and Neal Lemery next month to discuss legislative changes.

Jamy Wilson attended the Oregon Municipal Finance Officer Association annual conference in Portland mid month.

I attended two Council meetings and two special Council meeting, a TRT Ad Hoc and Beautification Committee meetings during the month of October.

If you need anything, my door is always open.

General Ledger

Revenue Analysis



User: administrator
 Printed: 11/15/2011 - 5:48 P
 Period 4, 2012

Account Number	Description	Budgeted Revenue	Period Revenue	YTD Revenue	Uncollected Balance	Percent Received
010	GENERAL					
010-00-35000	SUPPLEMENTAL BUDGET REVEN	0.00	0.00	0.00	0.00	0.00
010-00-41010	COURT ASSMTS/STATE	0.00	0.00	0.00	0.00	0.00
010-00-41015	ALARM FEES	0.00	0.00	0.00	0.00	0.00
010-00-41020	ANIMAL / LICENSES	2,400.00	28.00	180.25	2,219.75	7.51
010-00-41030	MARIJUANA DIV/STATE	0.00	0.00	0.00	0.00	0.00
010-00-41035	SECURITY COURT FEE	2,500.00	98.00	640.00	1,860.00	25.60
010-00-41040	BUILDING PERMIT SURCHRG/STA	0.00	0.00	0.00	0.00	0.00
010-00-41050	BUILDING PERMITS	0.00	0.00	0.00	0.00	0.00
010-00-41060	BLD.PERMIT/COUNTY 75% COLL.	0.00	0.00	0.00	0.00	0.00
010-00-41070	OHSU/AUTHORITATIVE PARENTI	0.00	0.00	0.00	0.00	0.00
010-00-41075	CIGARETTE TAX	7,155.00	777.04	3,264.64	3,890.36	45.63
010-00-41080	MED.LIABILITY/STATE	0.00	(9.00)	(29.00)	29.00	0.00
010-00-41085	COMPRESSOR FEES	0.00	0.00	0.00	0.00	0.00
010-00-41090	MED.LIABILITY/COUNTY	0.00	(120.00)	(356.00)	356.00	0.00
010-00-41100	MED.LIABILITY/ADMIN FEE	600.00	23.00	149.00	451.00	24.83
010-00-41105	COURT FINES/FORFEITURES	125,000.00	5,812.00	29,578.20	95,421.80	23.66
010-00-41110	UNITARY ASSESSMENT	0.00	(102.00)	(837.00)	837.00	0.00
010-00-41115	EQUIPMENT SALES/USED	400.00	0.00	0.00	400.00	0.00
010-00-41150	GRANTS	5,000.00	0.00	2,500.00	2,500.00	50.00
010-00-41160	HOQUARTON TRAIL PROJECT	0.00	0.00	0.00	0.00	0.00
010-00-41170	INVESTMENT EARNINGS	150.00	0.55	80.02	69.98	53.35
010-00-41180	LAND SALES	0.00	0.00	0.00	0.00	0.00
010-00-41190	LICENSES	1,100.00	100.00	150.00	950.00	13.64
010-00-41200	LIQUOR TAX	58,924.00	4,650.10	19,436.91	39,487.09	32.99
010-00-41210	VEHICLE IMPOUND	1,500.00	90.00	720.00	780.00	48.00
010-00-41220	MISC. FEES	2,000.00	201.12	1,020.39	979.61	51.02
010-00-41230	MISC. PERMITS	800.00	15.00	450.00	350.00	56.25
010-00-41240	PARKING FINES	6,000.00	642.00	2,540.00	3,460.00	42.33
010-00-41250	PARKING DISTRICT	0.00	0.00	0.00	0.00	0.00
010-00-41260	PLANNING FEES	15,000.00	975.00	6,375.00	8,625.00	42.50
010-00-41270	PARKING METERS/RENTAL SPAC	13,000.00	1,520.00	5,480.00	7,520.00	42.15
010-00-41280	POLICE RESERVE FEES	0.00	0.00	0.00	0.00	0.00
010-00-41281	Business Registration Fees	36,000.00	625.00	10,781.25	25,218.75	29.95

Account Number	Description	Budgeted Revenue	Period Revenue	YTD Revenue	Uncollected Balance	Percent Received
010-00-41282	BUSINESS REGISTRATION SURCH	10,000.00	206.25	3,293.75	6,706.25	32.94
010-00-41285	Admin Fee Muni Court	6,500.00	280.00	1,530.00	4,970.00	23.54
010-00-41290	INSURANCE/PROPERTY DAMAGE	10,000.00	0.00	0.00	10,000.00	0.00
010-00-41300	PROPERTY TAX / CURRENT	505,000.00	1,358.57	9,000.30	495,999.70	1.78
010-00-41310	PROPERTY TAX / PRIOR	15,000.00	1,618.22	7,111.63	7,888.37	47.41
010-00-41360	RURAL FIRE DISTRICT	0.00	0.00	0.00	0.00	0.00
010-00-41370	FIRE RESCUE FEES	0.00	0.00	0.00	0.00	0.00
010-00-41390	SPECIAL REVENUES	0.00	0.00	0.00	0.00	0.00
010-00-41410	Lien Search Revenue	100.00	0.00	300.00	(200.00)	300.00
010-00-41420	Property Purch./Bldg.Res.Bal.	8,000.00	0.00	4,955.58	3,044.42	61.94
010-00-41425	Transit/Visitor Center Rent	8,400.00	700.00	2,800.00	5,600.00	33.33
010-00-41430	TRANSFERS	0.00	0.00	0.00	0.00	0.00
010-00-41440	USER FEES	0.00	0.00	0.00	0.00	0.00
010-00-41460	OCD GRANT REVENUE	0.00	0.00	0.00	0.00	0.00
010-00-41470	FRANCHISE/CITY SANITARY	1,500.00	0.00	73.01	1,426.99	4.87
010-00-41480	FRANCHISE/CABLE T.V.	0.00	0.00	0.00	0.00	0.00
010-00-41490	FRANCHISE/TILLAMOOK PUD	385,000.00	29,050.43	106,236.93	278,763.07	27.59
010-00-41500	FRANCHISE/UNITED TELEPHONE	44,000.00	30,198.16	43,212.68	787.32	98.21
010-00-41505	Franchise/Water-Sewer Util	63,000.00	0.00	17,864.71	45,135.29	28.36
010-00-41510	GRANT/MARINE BRD/CARNAHAN	0.00	0.00	0.00	0.00	0.00
010-00-41560	GRANT/TRAFFIC SAFETY	25,300.00	0.00	0.00	25,300.00	0.00
010-00-41570	FEMA/DAYCARE/HEADSTART DA	0.00	0.00	0.00	0.00	0.00
010-00-41575	COPS GRANT	0.00	0.00	0.00	0.00	0.00
010-00-41590	FROM SEWER DEPT. 2200	0.00	0.00	0.00	0.00	0.00
010-00-41610	CAMI	15,000.00	0.00	3,750.00	11,250.00	25.00
010-00-41615	TNT Officer O/T Reimbsmt	0.00	0.00	0.00	0.00	0.00
010-00-41620	SCHOOL DIST #9	0.00	0.00	0.00	0.00	0.00
010-00-41625	PROPERTY INCOME	25,000.00	1,370.00	6,105.00	18,895.00	24.42
010-00-41630	Police/Special Projects	0.00	0.00	0.00	0.00	0.00
010-00-41640	COUNTY ANIMAL CONTROL	16,000.00	1,333.34	5,333.36	10,666.64	33.33
010-00-41650	URBAN RENEWAL ADMIN REIMB	39,658.00	6,500.10	8,093.15	31,564.85	20.41
010-00-41660	Internal Service Charges	187,016.00	0.00	0.00	187,016.00	0.00
010-00-41960	STATE REV SHARING	41,256.00	0.00	9,135.89	32,120.11	22.14
010-00-41970	FROM TRANS ROOM TAX	122,500.00	0.00	0.00	122,500.00	0.00
010-00-41980	FROM CARNAHAN PARK	0.00	0.00	0.00	0.00	0.00
010-00-41990	TRANS FROM TRT UNRESTRICTE	20,100.00	0.00	0.00	20,100.00	0.00
	010 Totals:	1,825,859.00	87,940.88	310,919.65	1,514,939.35	17.03
020	STREETS					
020-00-41170	INVESTMENT EARNINGS	125.00	0.00	87.38	37.62	69.90
020-00-41220	MISC. FEES	200.00	0.00	292.31	(92.31)	146.15
020-00-41400	STATE GAS TAX	158,930.00	17,609.54	60,282.41	98,647.59	37.93
020-00-41410	CITY SANITARY FRANCHISE	33,600.00	9,613.06	18,077.44	15,522.56	53.80

Account Number	Description	Budgeted Revenue	Period Revenue	YTD Revenue	Uncollected Balance	Percent Received
020-00-41430	TRANSFERS FROM GENERAL FUN	0.00	0.00	0.00	0.00	0.00
020-00-41440	Franchise/Charter (for Parks)	30,000.00	0.00	7,375.87	22,624.13	24.59
020-00-41450	Balance from Bike/Ped Fund	14,325.00	0.00	19,089.81	(4,764.81)	133.26
020-00-41460	SCA Grant	25,000.00	25,000.00	25,000.00	0.00	100.00
020-00-41470	IFA Planning Grant	20,000.00	0.00	0.00	20,000.00	0.00
020-00-41480	Fuel Bus.Lic.Fund Balance	25,000.00	0.00	119,108.09	(94,108.09)	476.43
020-00-41500	FROM LOCAL FUEL TAX FUND #2	120,000.00	12,129.36	47,998.62	72,001.38	40.00
020-00-41550	FLOOD MITIGATION REIMBSMT	0.00	0.00	0.00	0.00	0.00
020-00-41570	TRANSFER IN FROM SEWER 2200	5,000.00	0.00	0.00	5,000.00	0.00
020-00-41580	TRANSFER FROM PROPERTY PUR	0.00	0.00	0.00	0.00	0.00
020-00-41585	Carnahan Park Balance	1,200.00	0.00	1,040.76	159.24	86.73
020-00-41586	Carnahan Park User Fees	2,500.00	2,409.77	2,887.81	(387.81)	115.51
020-00-41590	TRANSFER FROM CARNAHAN PA	6,500.00	0.00	0.00	6,500.00	0.00
020-00-41595	Linden Drive LID Assessments	4,200.00	0.00	2,591.04	1,608.96	61.69
020-00-41600	TRANS IN FROM TRT-Events Labor	5,000.00	0.00	0.00	5,000.00	0.00
020-00-41610	1% BIKE/PEDWAYS GAS TAX	1,605.00	266.81	913.36	691.64	56.91
020-00-41615	OTIA I, II & III	118,736.00	8,804.76	30,141.19	88,594.81	25.39
	020 Totals:	571,921.00	75,833.30	334,886.09	237,034.91	58.55
021	WATER FUND					
021-00-41440	SDC Reserve	0.00	0.00	0.00	0.00	0.00
021-00-41570	FROM SEWER FUND	34,000.00	0.00	0.00	34,000.00	0.00
021-00-41580	FROM STREET FUND	0.00	0.00	0.00	0.00	0.00
021-01-40000	AVAILABLE FUND BALANCE	1,205,500.00	0.00	0.00	1,205,500.00	0.00
021-01-41160	Anticipated SDC Income	5,000.00	0.00	3,396.45	1,603.55	67.93
021-01-41170	INTEREST INCOME	500.00	0.00	344.53	155.47	68.91
021-01-41200	EQUIP PURCHASE BY STREET FU	0.00	0.00	0.00	0.00	0.00
021-01-41220	EQUIP PURCHASE BY STREET FU	0.00	0.00	0.00	0.00	0.00
021-01-41400	WATER REVENUE	1,315,352.00	0.00	356,258.75	959,093.25	27.08
021-01-41410	CONNECTION FEES	1,500.00	0.00	811.00	689.00	54.07
021-01-41415	LABOR AND EQUIP	500.00	0.00	0.00	500.00	0.00
021-01-41420	RECONNECTS	1,000.00	0.00	447.57	552.43	44.76
021-01-41425	GIS GRANT	0.00	0.00	0.00	0.00	0.00
021-01-41430	MISCELLANEOUS INCOME	6,400.00	10.60	6,108.60	291.40	95.45
021-01-41445	LOAN REPAYMENT FROM GEN F	14,280.00	0.00	0.00	14,280.00	0.00
021-01-41500	TRANSFER FROM GEN FUND	0.00	0.00	0.00	0.00	0.00
021-01-41550	FLOOD MITIGATION REIMBSMT	100.00	0.00	0.00	100.00	0.00
021-01-41570	TRANSFER FROM SEWER FUND	0.00	0.00	0.00	0.00	0.00
021-10-40000	AVAILABLE FUND BALANCE	0.00	0.00	0.00	0.00	0.00
021-20-41440	SYSTEM DEVELOPMENT CHARGE	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budgeted Revenue	Period Revenue	YTD Revenue	Uncollected Balance	Percent Received
	021 Totals:	2,584,132.00	10.60	367,366.90	2,216,765.10	14.22
022	SEWER					
022-00-41080	Loan Reserve Carryover	0.00	0.00	0.00	0.00	0.00
022-00-41090	CONNECTION FEE	5,000.00	0.00	1,225.00	3,775.00	24.50
022-00-41150	SPECIAL PW LOAN/ANDERSON P	0.00	0.00	0.00	0.00	0.00
022-00-41170	INVESTMENT EARNINGS	1,500.00	0.00	1,427.96	72.04	95.20
022-00-41220	MISC. FEES	400.00	2.80	2.80	397.20	0.70
022-00-41390	SPECIAL REVENUES	2,000.00	0.00	482.70	1,517.30	24.14
022-00-41440	USER FEES	1,906,269.00	445.50	539,265.14	1,367,003.86	28.29
022-00-41445	LOAN REPAYMENT FROM STREE	12,240.00	0.00	0.00	12,240.00	0.00
022-00-41450	DEQ MANDATED SVC. #2	0.00	0.00	0.00	0.00	0.00
022-00-41460	DEQ FACILITIES PLAN #3	0.00	0.00	0.00	0.00	0.00
022-00-41470	DEQ LOAN #4 - ENG.-R91565	0.00	0.00	0.00	0.00	0.00
022-00-41480	DEQ LOAN #5-R91566	0.00	0.00	0.00	0.00	0.00
022-00-41490	DEQ LOAN #6	0.00	0.00	0.00	0.00	0.00
022-00-41495	DEQ Loan w/Forgiveness	1,500,000.00	0.00	1,311,387.00	188,613.00	87.43
022-00-41500	CDBG GRANT	0.00	0.00	0.00	0.00	0.00
022-00-41550	OECDD LOAN	0.00	0.00	0.00	0.00	0.00
022-00-41600	OECDD GRANT	0.00	0.00	0.00	0.00	0.00
	022 Totals:	3,427,409.00	448.30	1,853,790.60	1,573,618.40	54.09
050	URBAN RENEWAL DISTRICT					
050-00-41150	GRANTS & DONATIONS	0.00	0.00	0.00	0.00	0.00
050-00-41170	INTEREST EARNINGS	0.00	0.00	0.00	0.00	0.00
050-00-41190	SHORT TERM LOAN	0.00	0.00	0.00	0.00	0.00
050-00-41300	PROPERTY TAXES CURRENT	0.00	0.00	0.00	0.00	0.00
050-00-41310	PROPERTY TAXES PRIOR	0.00	0.00	0.00	0.00	0.00
	050 Totals:	0.00	0.00	0.00	0.00	0.00
055	URBAN REN DIST DEBT SERVICE					
055-00-41150	GRANTS & DONATIONS	0.00	0.00	0.00	0.00	0.00
055-00-41170	INTEREST EARNINGS	0.00	0.00	0.00	0.00	0.00
055-00-41180	LAND SALES	0.00	0.00	0.00	0.00	0.00
055-00-41190	SHORT TERM LOAN	0.00	0.00	0.00	0.00	0.00
055-00-41300	PROPERTY TAXES (CURRENT)	0.00	0.00	0.00	0.00	0.00
055-00-41310	PROPERTY TAXES PRIOR	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budgeted Revenue	Period Revenue	YTD Revenue	Uncollected Balance	Percent Received
	055 Totals:	0.00	0.00	0.00	0.00	0.00
070	TRANSIENT ROOM TAX					
070-00-35000	SUPPLEMENTAL BUDGET REVEN	0.00	0.00	0.00	0.00	0.00
070-00-41150	MISC. GRANTS	0.00	0.00	0.00	0.00	0.00
070-00-41160	HOTEL/MOTEL TAX	315,000.00	29,107.36	149,841.27	165,158.73	47.57
070-00-41170	INVESTMENT EARNINGS	40.00	0.00	32.43	7.57	81.07
070-00-41200	TRANSIT/VISITOR CTR RENT	0.00	0.00	0.00	0.00	0.00
070-00-41220	MISC. FEES	10.00	1,545.00	1,545.00	(1,535.00)	15,450.00
070-00-41230	ADD'L 10% TRT TAX	35,000.00	3,234.12	14,977.19	20,022.81	42.79
	070 Totals:	350,050.00	33,886.48	166,395.89	183,654.11	47.53
091	COM DEV BLOCK GRANT					
091-00-41170	INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	0.00
091-00-41200	WCC PROPERTY INCOME	0.00	0.00	0.00	0.00	0.00
091-00-41400	CDBG - WOMEN'S CRISIS CENTER	0.00	0.00	0.00	0.00	0.00
091-00-41415	FEMA	600,000.00	0.00	0.00	600,000.00	0.00
091-00-41425	WCC C06015 CDBG	0.00	0.00	0.00	0.00	0.00
091-00-41430	C.A.R.E./FAMILY RESOURCE CTR.	0.00	0.00	0.00	0.00	0.00
	091 Totals:	600,000.00	0.00	0.00	600,000.00	0.00
095	EMPLOYEE HEALTH					
095-00-41170	INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	0.00
095-00-41430	TRANSFERS	0.00	0.00	0.00	0.00	0.00
	095 Totals:	0.00	0.00	0.00	0.00	0.00
096	911 COMMUNICATIONS					
096-00-41390	SPECIAL REVENUES	23,500.00	6,024.79	12,230.96	11,269.04	52.05
	096 Totals:	23,500.00	6,024.79	12,230.96	11,269.04	52.05
100	BAIL					
100-00-41220	MISC. FEES	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budgeted Revenue	Period Revenue	YTD Revenue	Uncollected Balance	Percent Received
	100 Totals:	0.00	0.00	0.00	0.00	0.00
	Report Totals:	9,382,871.00	204,144.35	3,045,590.09	6,337,280.91	32.46

<u>Account</u>	<u>Description</u>	<u>Budgeted Amount</u>	<u>Beginning Balance</u>	<u>Debit This Period</u>	<u>Credit This Period</u>	<u>Ending Balance</u>
010	GENERAL					
010-01	MAYOR AND COUNCIL	57,600.00	14,855.22	2,393.16	0.00	17,248.38
010-03	CITY RECORDER	436,908.00	108,790.24	34,053.62	0.00	142,843.86
010-04	MUNICIPAL COURT	60,980.00	14,899.20	4,875.10	0.00	19,774.30
010-05	PLANNING	92,500.00	22,105.68	21,300.78	0.00	43,406.46
010-07	POLICE	1,053,379.00	238,643.61	95,812.40	0.00	334,456.01
010-10	CITY HALL	119,040.00	25,343.33	7,333.67	0.00	32,677.00
	010 Totals:	1,820,407.00*	424,637.28*	165,768.73*	0.00*	590,406.01*
020	STREETS					
020-20	Expense	607,011.00	198,325.87	30,369.71	0.00	228,695.58
	020 Totals:	607,011.00*	198,325.87*	30,369.71*	0.00*	228,695.58*
021	WATER FUND					
021-01	OFFICE OPERATING	156,883.00	20,947.63	6,820.52	0.00	27,768.15
021-02	SHOP OPERATING	518,158.00	117,499.88	30,917.95	0.00	148,417.83
021-03	VEHICLE MTCE	60,500.00	7,493.78	1,759.88	0.00	9,253.66
021-04	FILTER PLANT OPS	70,000.00	9,392.69	4,958.65	0.00	14,351.34
021-05	WELLS OPERATION	21,000.00	1,666.76	660.12	0.00	2,326.88
021-06	SYSTEM REPAIR/UPGRADE	878,000.00	56,078.01	12,608.43	0.00	68,686.44
	021 Totals:	2,478,020.00*	661,041.75*	57,725.55*	0.00*	718,767.30*
022	SEWER					
022-22	EXPENSE	1,738,556.00	282,270.29	95,878.57	45.49	378,103.37
	022 Totals:	3,642,768.00*	1,723,331.59*	95,878.57*	45.49*	1,819,164.67*
050	URBAN RENEWAL DISTRICT					
055	URBAN REN DIST DEBT SERVICE					
070	TRANSIENT ROOM TAX					
070-70	EXPENSE	350,050.00	46,347.52	19,623.81	12,086.26	53,885.07
	070 Totals:	350,050.00*	46,347.52*	19,623.81*	12,086.26*	53,885.07*
091	COM DEV BLOCK GRANT					
096	911 COMMUNICATIONS					
096-96	(No Description)	23,500.00	6,206.17	6,024.79	0.00	12,230.96
	096 Totals:	23,500.00*	6,206.17*	6,024.79*	0.00*	12,230.96*
100	BAIL					
	Report Totals:	9,521,756.00**	3,059,890.18**	375,391.16**	12,131.75**	3,423,149.59**



Oregon

John A. Kitzhaber, M.D., Governor

Department of Transportation

Highway Division Region 2

455 Airport Rd. SE, Bldg B

Salem OR, 97301-5395

Phone: (503) 986-5834

Fax: (503) 986-2830

John.W.Johnson@odot.state.or.us

November 7, 2011



City of Tillamook
Arley Sullivan, Public Works Director
210 Laurel Ave
Tillamook, OR 97141

SUBJECT: 2012 SCA Proposal – Stillwell Ave.

I am pleased to inform you that your proposed project was selected and officially approved for construction, for the 2012 Special City Allotment (SCA) Grant Program.

Work may not begin until after the execution of an SCA agreement and after January 1, 2012. The funds may only be used for work as proposed in the application. Work performed outside of the limits identified in the application is not eligible for reimbursement. Also, project costs over \$50,000 will be the responsibility of the City.

A Special City Allotment Agreement will be prepared and sent to your office for your City Council to consider and approve. Until then, no action on your part is necessary.

If you have any questions, please feel free to give me a call at (503)986-5834 or e-mail me at John.W.Johnson@odot.state.or.us.

Sincerely,

John W. Johnson (JJ)

ODOT Region 2 Local Program Construction Liaison

Accounts Payable
Computer Check Proof List



User: ADM
Printed: 11/14/2011 - 1:54 PM

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:4826	First Bankcard			Check Sequence: 1	ACH Enabled: No
0929020000121	City dinner-LOC conference	350.00	11/14/2011	010-01-53070	
1-1054209	OAMR President's basket	19.98	11/14/2011	010-03-53070	
10.14.11	Cooler rent, Oct '11, water-WWTP	26.74	11/14/2011	022-22-53230	
10.17.11	Room/training-Lothman/La Grande	423.50	11/14/2011	010-07-53380	
10.24.11	Supplies for PD weapons	99.99	11/14/2011	010-07-53380	
10.4.11	Supplies for PD weapons	347.16	11/14/2011	010-07-53380	
1004-4878056573	LifeProof phone case-Beachy	72.02	11/14/2011	021-02-53250	
105118	2 Type III SAR Life vests-Wtr Div	301.98	11/14/2011	021-02-53250	
1110261	Ice for WWTP samples	1.89	11/14/2011	022-22-53440	
12230	Training/Florence OR-Sullivan	275.00	11/14/2011	021-02-53070	
187314	Shipping for WWTP water samples	38.25	11/14/2011	022-22-53300	
227449	Food-City Recorder interviews	51.89	11/14/2011	010-01-53410	
402535	Meal-3rd St ODOT mtg	34.10	11/14/2011	021-02-53070	
410726	Rooms-OR Marine Board training-AS&MT	169.40	11/14/2011	020-20-53250	
421	Bomar-Effective Basic Supervision course	450.00	11/14/2011	010-07-53380	
437452	Meal-OR Marine Board training-AS&MT	19.97	11/14/2011	020-20-53250	
46572	Spotlight for 2011 Ranger-St Div	294.99	11/14/2011	020-20-53130	
488	Christmas lights	1,033.87	11/14/2011	070-70-53380	
601008	Bleach,flashlights,dish soap-WWTP	25.64	11/14/2011	022-22-53230	
636915	Food-LOC conference	27.46	11/14/2011	010-01-53070	
64279874	Room-GSSI training-Beachy	218.80	11/14/2011	021-02-53070	
64280396	Room-GSSI training-Burge	218.80	11/14/2011	021-02-53070	
662908	Food-LOC conference	30.85	11/14/2011	010-01-53070	
7379808958	Metal detector,CB radio-St Div	159.98	11/14/2011	020-20-53130	
850386	Food-LOC conference	35.44	11/14/2011	010-01-53070	
900009	Shipping for biosolids analysis	32.72	11/14/2011	022-22-53300	
920425	3 Pro 2011 for Windows-Wtr Div	254.80	11/14/2011	021-02-53270	
97636-624538	4-16GB RAM memory-Wtr Div	59.98	11/14/2011	021-02-53270	
BS&MT	Room-LOC Conf.-Sorensen&Tucker	537.88	11/14/2011	010-01-53070	
CF723430	2 Couplers-WWTP	38.67	11/14/2011	022-22-53230	
Chairs/Hosp	Chairs-LOC Conf.-Hospitality Room	8.00	11/14/2011	010-01-53070	
Davy	Room-LOC Conf.-Davy	537.88	11/14/2011	010-01-53070	
Forster	Room-LOC Conf.-Forster	944.68	11/14/2011	010-01-53070	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Hospitality	Room-LOC Conf.-Hospitality Room	168.37	11/14/2011	010-01-53070	
McPheeters	Room-LOC Conf.-McPheeters	537.88	11/14/2011	010-01-53070	
RPI/57012379	6" valve replacement-WWTP	1,906.00	11/14/2011	022-22-53210	
Service/Hosp	LOC Conf.-Hospitality Room services	73.00	11/14/2011	010-01-53070	
Weber	Room-LOC Conf.-Weber	944.68	11/14/2011	010-01-53070	
Wyntergreen	LOC Conf.-Room-Wyntergreen	403.41	11/14/2011	010-01-53070	
YHST-82904	Maps for Bernie's retirement party	63.69	11/14/2011	010-01-53410	
	Check Total:	11,239.34			
		<hr/>			
	Total for Check Run:	11,239.34			
	Total Number of Checks:	1			

Accounts Payable
Computer Check Proof List



User: adm
Printed: 11/15/2011 - 9:25 AM

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:4517	De Lage Landen Public Finance			Check Sequence: 1	ACH Enabled: No
11560707	Oce 2522-PD 25014782 Nov '11	186.68	11/15/2011	010-10-53240	
11560707	Oce 3522-C Hall 25014782 Nov '11	179.75	11/15/2011	010-10-53240	
	Check Total:	<u>366.43</u>			
	Total for Check Run:	366.43			
	Total Number of Checks:	1			

Accounts Payable
Computer Check Proof List



User: adm
Printed: 11/17/2011 - 1:07 PM

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:4387 3621	All Starr Signs 20 laminated Public Works decals-St Div Check Total:	180.00 180.00	11/21/2011	Check Sequence: 1 020-20-53130	ACH Enabled: No
Vendor:0788 11.7.11	Bernadette Sorensen Food for Volunteer Luncheon Check Total:	57.25 57.25	11/21/2011	Check Sequence: 2 070-70-53580	ACH Enabled: No
Vendor:4529 J06002-12.1.11	Business Oregon Loan #J06002-Anderson Property/WWTP Check Total:	15,175.00 15,175.00	11/21/2011	Check Sequence: 3 022-10-56160	ACH Enabled: No
Vendor:4546 1105785-IN16581 1105789-IN16605	Carson Oil Company Cs(12)32oz fuel prep-St Dpt Bigfoot grease #2-St Dpt backhoe Check Total:	90.00 35.00 125.00	11/21/2011 11/21/2011	Check Sequence: 4 020-20-53210 020-20-53230	ACH Enabled: No
Vendor:4222 A11-2284	CH2M Hill, Inc. Nutrient testing, 10/7/11-WWTP Check Total:	105.00 105.00	11/21/2011	Check Sequence: 5 022-22-53440	ACH Enabled: No
Vendor:4262 Nov '11 Stmt-3 Nov '11 Stmt-4	Charter Communications 503-842-6152/6112 #8752200300067427 503-842-2161 #8752200300067419 Check Total:	145.24 31.75 176.99	11/21/2011 11/21/2011	Check Sequence: 6 020-20-53420 022-22-53420	ACH Enabled: No
Vendor:4894 202466 960615	CHS Propane 416.7 @\$2.23 Propane 273.1 @\$2.1000	929.24 573.51	11/21/2011 11/21/2011	Check Sequence: 7 022-22-53040 022-22-53040	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
960754	Propane 180.7@\$2.1800 Check Total:	393.93 1,896.68	11/21/2011	022-22-53040	
Vendor:0102 Oct '11 Stmt-4	City Sanitary Service Acct#03154, Carnahan Pk, Oct '11 serv Check Total:	92.70 92.70	11/21/2011	Check Sequence: 8 020-20-53250	ACH Enabled: No
Vendor:0089 H3577	Coast Printing and Stationary 1000 #10 window env.-Water Div. Check Total:	91.70 91.70	11/21/2011	Check Sequence: 9 021-02-53270	ACH Enabled: No
Vendor:4058 11/10/11 Stmt	Coastal Health Center CDL drivers physical-Lyda Check Total:	90.00 90.00	11/21/2011	Check Sequence: 10 021-02-53070	ACH Enabled: No
Vendor:4442 6010	CoastCom, Inc. Dark fiber & Internet serv, Nov '11 - PD Check Total:	100.00 100.00	11/21/2011	Check Sequence: 11 010-07-53420	ACH Enabled: No
Vendor:4804 1211 1211 1211 1211 1211 1211	Computer Support & Services, L IT Contract & Server backup Oct 2011 IT serv over contract Oct 2011-Wtr IT Contract & Server backup Oct 2011 Firewall router for server IT serv over contract Oct 2011-City IT Contract & Server backup Oct 2011 Check Total:	260.00 356.25 260.00 155.99 356.25 260.00 1,648.49	11/21/2011 11/21/2011 11/21/2011 11/21/2011 11/21/2011 11/21/2011	Check Sequence: 12 022-22-53240 021-06-53020 021-06-53020 010-10-53240 010-10-53240 010-10-53240	ACH Enabled: No
Vendor:4839 WO-9486	D-Square Energy Systems, Inc. PM serv-generator transfer switch-WWTP Check Total:	460.00 460.00	11/21/2011	Check Sequence: 13 022-22-53210	ACH Enabled: No
Vendor:4289 6531	DiJulio Displays, Inc. 75 C-7 LED light bulbs-Christmas Check Total:	98.31 98.31	11/21/2011	Check Sequence: 14 070-70-53380	ACH Enabled: No
Vendor:6000 67857-103111	DMV Records Policy Unit Vehicle records ordered , Oct 2011	6.00	11/21/2011	Check Sequence: 15 010-07-53720	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	6.00			
Vendor:4347 S387196 S387197	Fluid Connector Products, Inc. Control valves for water plant Control valves for water plant Check Total:	1,738.14 337.32 2,075.46	11/21/2011 11/21/2011	Check Sequence: 16 021-04-53200 021-04-53200	ACH Enabled: No
Vendor:0196 58926 58997	Hallowell Loggers Supply, Inc. 6 pk gas mix - St Div Service weed eater & hedge trimmer-St Div Check Total:	13.05 53.15 66.20	11/21/2011 11/21/2011	Check Sequence: 17 020-20-53210 020-20-53210	ACH Enabled: No
Vendor:4945 77730	Hayward Gordon, Limited Digester mixer parts Check Total:	2,681.00 2,681.00	11/21/2011	Check Sequence: 18 022-22-53210	ACH Enabled: No
Vendor:0198 1042217 1046988 1052010	Headlight Herald City Police position ad, 10/26/11 Pub Ntc-Additional OLCC Fey Ying 11/2/11 Sorensen Open House ad, 11/9/11 Check Total:	14.85 26.49 123.30 164.64	11/21/2011 11/21/2011 11/21/2011	Check Sequence: 19 010-07-53350 010-03-53190 010-01-53410	ACH Enabled: No
Vendor:2100 21191-Nov'11Stm	Larson's Body & Glass, Inc. 2011 Ranger-bed liner,lights,tool bx,etc Check Total:	1,102.58 1,102.58	11/21/2011	Check Sequence: 20 020-20-53130	ACH Enabled: No
Vendor:4497 526481 527219	Les Schwab Warehouse Center #2110-4 tires pinned for studs,bal, etc 2 all season tires,etc-Tahoe Check Total:	1,099.28 381.86 1,481.14	11/21/2011 11/21/2011	Check Sequence: 21 021-03-53140 010-07-53250	ACH Enabled: No
Vendor:4472 CL70817 CL70817 CL70817	Marc Nelson Oil Products 01-0006091, WWTP fuel 10/15 to 10/31/11 01-0006091, Wtr fuel 10/15 to 10/31/11 01-0006091, Street fuel 10/15 - 10/31/11 Check Total:	172.04 467.82 531.56 1,171.42	11/21/2011 11/21/2011 11/21/2011	Check Sequence: 22 022-22-53140 021-03-53140 020-20-53140	ACH Enabled: No
Vendor:0290 033758	NAPA Auto Parts Butt Connector-St Div	10.75	11/21/2011	Check Sequence: 23 020-20-53230	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
034647	3-Gal antifreeze-WWTP	31.47	11/21/2011	022-22-53250	
034886	Hydraulic oil (2 gal),epoxy-Sweeper	31.47	11/21/2011	020-20-53230	
035148	5 gal hydraulic oil for screen shaker-St	51.99	11/21/2011	020-20-53210	
035704	6 starting fluid-St shop & vehicles	15.54	11/21/2011	020-20-53210	
035759	Wiper blades-Wtr Div	18.98	11/21/2011	021-03-53252	
	Check Total:	160.20			
Vendor:6004 11-201110	Net Assets Corporation Title Searches for the month of Oct '11 Check Total:	10.00 10.00	11/21/2011	Check Sequence: 24 010-10-53350	ACH Enabled: No
Vendor:4041 26143 26229	Northstar Chemical, Inc. 11868 lbs sodium bisulfite-WWTP 2500 gal sodium hypochlorite-WWTP Check Total:	4,905.88 3,900.00 8,805.88	11/21/2011 11/21/2011	Check Sequence: 25 022-22-53040 022-22-53040	ACH Enabled: No
Vendor:4609 334	Northwest Media Consultants Web services, October 2011 Check Total:	95.00 95.00	11/21/2011	Check Sequence: 26 010-10-53370	ACH Enabled: No
Vendor:4656 978019 979019	Norwest Safety Climbing safety harness-Water plant Gas monitor & accessories-Wtr Div Check Total:	521.50 1,561.90 2,083.40	11/21/2011 11/21/2011	Check Sequence: 27 021-04-53200 021-02-53070	ACH Enabled: No
Vendor:4926 10-11#1415	NW Engineers DEQ cross conn&storm masterpln-Oct '11 Check Total:	2,079.14 2,079.14	11/21/2011	Check Sequence: 28 020-20-53240	ACH Enabled: No
Vendor:4824 3805-187673 3805-189887 3805-190785	O'Reilly Automotive Stores, In 1 gal hydraulic oil-paint machine/St Div Adapter,oil&air filters-St Div F150 Side lighting for trailer safety-St Div Check Total:	9.99 49.10 11.18 70.27	11/21/2011 11/21/2011 11/21/2011	Check Sequence: 29 020-20-53210 020-20-53210 020-20-53210	ACH Enabled: No
Vendor:4593 585384012001 586303386001 586303386001	Office Depot 5 receipt books for Wtr Office 3x3 post-its 1x2 post-its	16.65 3.99 3.72	11/21/2011 11/21/2011 11/21/2011	Check Sequence: 30 021-02-53270 010-03-53270 010-04-53270	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
586331625001	Paper plates for breakroom Check Total:	10.59 34.95	11/21/2011	010-10-53230	
Vendor:4081	OfficeMax - A Boise Company			Check Sequence: 31	ACH Enabled: No
105238	Pencil cup & wall files-Wilson	16.68	11/21/2011	010-03-53270	
129890	Epson T069520 multi clr ink ctg-Casey	25.05	11/21/2011	010-04-53270	
129890	Handsoap refill for City Hall dispensers	20.94	11/21/2011	010-10-53230	
168467	Heatseal,laminate,CD env,envelopes-PD	338.43	11/21/2011	010-07-53270	
223613	Portion of paper	26.06	11/21/2011	010-01-53270	
223613	Portion of paper	24.90	11/21/2011	010-04-53270	
223613	Portion of paper	14.98	11/21/2011	010-05-53270	
223613	Portion of paper	2.74	11/21/2011	021-02-53270	
223613	Portion of paper	45.32	11/21/2011	010-03-53270	
223613	Sticky flags-Tucker	3.09	11/21/2011	010-03-53270	
417310	Laptop carry case-Wilson Check Total:	42.58 560.77	11/21/2011	010-03-53270	
Vendor:4915	Oregon Health Authority			Check Sequence: 32	ACH Enabled: No
2012 renewal	Recertification T08063 Vern Ressler Check Total:	40.00 40.00	11/21/2011	022-22-53380	
Vendor:4856	Oregon State Marine Board			Check Sequence: 33	ACH Enabled: No
MAP01011-02	Overpayment of MAP grant 10-11Carnahan Check Total:	1,625.00 1,625.00	11/21/2011	020-20-53250	
Vendor:0741	Oregonian Publishing Co.			Check Sequence: 34	ACH Enabled: No
00812661-110120	Officer position ads 10/23&29/11 Check Total:	170.17 170.17	11/21/2011	010-07-53350	
Vendor:4947	Pacific Office Automation			Check Sequence: 35	ACH Enabled: No
134552 1	Service on Water office printer Check Total:	120.00 120.00	11/21/2011	021-02-53270	
Vendor:0389	Petty Cash-City of Tillamook			Check Sequence: 36	ACH Enabled: No
11.10.11	Food & Drinks-Volunteer lunch	18.24	11/21/2011	010-03-53270	
11.10.2011	Food -Volunteer lunch	16.13	11/21/2011	010-03-53270	
11.14.11	Overnight mail to Jordan Ramis	13.25	11/21/2011	022-22-53370	
11.15.11	Plates & glasses-Bernie's retirement	12.27	11/21/2011	010-01-53410	
11.9.11	Plates & napkins-Volunteer lunch	13.80	11/21/2011	010-03-53270	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	73.69			
Vendor:4388	Pitney Bowes Reserve Account			Check Sequence: 37	ACH Enabled: No
11.17.11	Prepaid Postage - Machine	114.96	11/21/2011	010-03-53300	
11.17.11	Prepaid Postage - Machine	209.31	11/21/2011	022-22-53300	
11.17.11	Prepaid Postage - Machine	102.91	11/21/2011	010-07-53300	
11.17.11	Prepaid Postage - Machine	52.01	11/21/2011	010-04-53300	
11.17.11	Prepaid Postage - Machine	0.96	11/21/2011	020-20-53300	
11.17.11	Prepaid Postage - Machine	2.31	11/21/2011	021-01-53300	
11.17.11	Prepaid Postage - Machine	6.90	11/21/2011	010-10-53250	
11.17.11	Prepaid Postage - Machine	7.29	11/21/2011	010-01-53300	
11.17.11	Prepaid Postage - Machine	3.35	11/21/2011	010-05-53300	
	Check Total:	500.00			
Vendor:5045	Port of Tillamook Bay			Check Sequence: 38	ACH Enabled: No
801	Septage receiving 9/30/11 & 10/13/11	12,518.00	11/21/2011	022-22-53460	
	Check Total:	12,518.00			
Vendor:4925	R Brown Consulting Group, LLC			Check Sequence: 39	ACH Enabled: No
2388	WWTP consult-litigation, Oct 2011	5,087.50	11/21/2011	022-22-53370	
	Check Total:	5,087.50			
Vendor:4727	Debbi Reeves			Check Sequence: 40	ACH Enabled: No
11.8.11	Reimb for Halloween candy-City Hall	26.88	11/21/2011	010-10-53230	
	Check Total:	26.88			
Vendor:5011	Rexel			Check Sequence: 41	ACH Enabled: No
801426772	Batteries for PD	51.55	11/21/2011	010-07-53270	
	Check Total:	51.55			
Vendor:0426	SC Paving			Check Sequence: 42	ACH Enabled: No
33090	AC patches 9th&Elm, 11/10/11	165.00	11/21/2011	021-06-53020	
33091	AC patches 4th & Laurel, 1st & Stillwell	600.00	11/21/2011	020-20-54065	
	Check Total:	765.00			
Vendor:3094	Sheldon Oil Company			Check Sequence: 43	ACH Enabled: No
593-Oct '11	Police fuel, Oct. 2011	1,731.93	11/21/2011	010-07-53140	
	Check Total:	1,731.93			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:4821 111433	Taylor Boiler & Equipment Co. Boiler control-WWTP Check Total:	23.40 23.40	11/21/2011	Check Sequence: 44 022-22-53210	ACH Enabled: No
Vendor:4753 975432	Teledyne Isco, Inc. 100 desiccant bags,pump tubing-WWTP Check Total:	121.23 121.23	11/21/2011	Check Sequence: 45 022-22-53210	ACH Enabled: No
Vendor:4879 G07001-12.1.11	The Bank of New York Mellon Loan #G07001-WWTP upgrade Check Total:	69,278.20 69,278.20	11/21/2011	Check Sequence: 46 022-10-56180	ACH Enabled: No
Vendor:0904 360411007201	TICOR Title Insurance Title search-Fawcett Crk fish ladder Check Total:	350.00 350.00	11/21/2011	Check Sequence: 47 021-06-55065	ACH Enabled: No
Vendor:4281 2011-16	Tillamook 9-1-1 Combat Ethics Registration-PD Check Total:	25.00 25.00	11/21/2011	Check Sequence: 48 010-07-53380	ACH Enabled: No
Vendor:0498 813-209164 813-209681 813-210489 813-210692	Tillamook Co. Solid Waste City trash run City trash run City trash run City trash run Check Total:	15.00 15.00 15.00 15.00 60.00	11/21/2011 11/21/2011 11/21/2011 11/21/2011	Check Sequence: 49 020-20-53350 020-20-53350 020-20-53350 020-20-53350	ACH Enabled: No
Vendor:0525 Oct '11 Stmt Oct '11 Stmt Oct '11 Stmt Oct '11 Stmt Oct '11 Stmt Oct '11 Stmt Oct '11 Stmt	Tillamook Co. Treasurer Portion County Phone Bill Portion County Phone Bill Check Total:	68.97 20.29 40.58 20.29 8.25 8.25 20.29 186.92	11/21/2011 11/21/2011 11/21/2011 11/21/2011 11/21/2011 11/21/2011 11/21/2011	Check Sequence: 50 010-07-53420 010-05-53420 010-03-53420 010-04-53420 022-22-53420 020-20-53420 021-01-53420	ACH Enabled: No
Vendor:4334 10099154	Tillamook Radio Shack GIGA ware USB keyboard-PD	19.99	11/21/2011	Check Sequence: 51 010-07-53270	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
10099470	Panel lights for water plant	25.83	11/21/2011	021-04-53200	
10099500	Memory stick,camera,cables-Wtr Plant	262.94	11/21/2011	021-04-53250	
10099581	Digital video recorder-Wtr Plant	158.00	11/21/2011	021-04-53250	
10099589	Camera adapter-Wtr Plant	5.29	11/21/2011	021-04-53250	
10099673	Recording discs & memory cards-Wtr Plant	150.22	11/21/2011	021-04-53250	
10099714	NTU meter cards-Wtr Plant	29.97	11/21/2011	021-04-53250	
10099915	(3) 8 GB jump drives-Wtr Div	38.97	11/21/2011	021-02-53270	
	Check Total:	691.21			
Vendor:2051 12787	Timothy M. Dolan Professional Services Month of Oct '11 Check Total:	410.00 410.00	11/21/2011	Check Sequence: 52 010-04-53060	ACH Enabled: No
Vendor:0670	Tommie's Cleaners			Check Sequence: 53	ACH Enabled: No
B039815	Dry Cleaning, 3 pcs, Bomar	14.25	11/21/2011	010-07-53410	
B039888	Dry Cleaning, 2 pcs, Coleman	5.50	11/21/2011	010-07-53410	
B039903	Dry Cleaning, 2 pcs, Bomar	9.50	11/21/2011	010-07-53410	
B039940	Dry Cleaning, 2 pcs, Coleman	5.50	11/21/2011	010-07-53410	
B039967	Dry Cleaning, 3 pcs, Olson	14.25	11/21/2011	010-07-53410	
B039971	Dry Cleaning, 3 pcs, Wright	12.45	11/21/2011	010-07-53410	
B039973	Dry Cleaning, 3 pcs, Bomar	14.25	11/21/2011	010-07-53410	
B039986	Dry Cleaning, 2 pcs, Coleman	7.00	11/21/2011	010-07-53410	
B040015	Dry Cleaning, 1 pc, Olson	4.75	11/21/2011	010-07-53410	
B040056	Dry Cleaning, 2 pcs, Coleman	5.50	11/21/2011	010-07-53410	
B040070	Dry Cleaning, 4 pcs, Bower	19.00	11/21/2011	010-07-53410	
B040104	Dry Cleaning, 4 pcs, Troxel	19.00	11/21/2011	010-07-53410	
B040106	Dry Cleaning, 2 pcs, Olson	9.50	11/21/2011	010-07-53410	
B040112	Dry Cleaning, 2 pcs, Bomar	9.50	11/21/2011	010-07-53410	
B040152	Dry Cleaning, 2 pcs, Coleman	5.50	11/21/2011	010-07-53410	
B040164	Dry Cleaning, 2 pcs, Bomar	9.50	11/21/2011	010-07-53410	
B040166	Dry Cleaning, 2 pcs, Olson	9.50	11/21/2011	010-07-53410	
	Check Total:	174.45			
Vendor:1066 Nov 2011	U.S. Postal Service Postage-Water/sewer bills, Nov 2011 Check Total:	370.00 370.00	11/21/2011	Check Sequence: 54 021-01-53300	ACH Enabled: No
Vendor:1065	USA Bluebook			Check Sequence: 55	ACH Enabled: No
531928	Training books-Wtr Div	176.22	11/21/2011	021-02-53070	
532070	Training books-Wtr Div	183.95	11/21/2011	021-02-53070	
532076	Sodium Hypochlorite pump-Well #2	257.48	11/21/2011	021-04-53200	
532781	Air release valve-WWTP	509.31	11/21/2011	022-22-53210	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	1,126.96			
Vendor:0713	Verizon Wireless, Bellevue			Check Sequence: 56	ACH Enabled: No
1025210201	964246907-00001 St Cells 10/26-11/25/11	110.74	11/21/2011	020-20-53420	
1025210201	964246907-00001 Adm Cell 10/26-11/25/11	115.68	11/21/2011	010-03-53420	
1025210201	964246907-0001 PD Cell 10/26-11/25/11	16.47	11/21/2011	010-07-53420	
1025210201	964246907-00001 Swr Cells10/26-11/25/11	117.43	11/21/2011	022-22-53420	
1025210201	964246907-00001 Wtr Cells 10/26-11/25/11	405.06	11/21/2011	021-01-53420	
	Check Total:	765.38			
Vendor:4039	Waterlab Corp.			Check Sequence: 57	ACH Enabled: No
57498	Water Samples-10/5/11	420.00	11/21/2011	021-06-58010	
	Check Total:	420.00			
Vendor:4895	WorkForce Consolidation Team			Check Sequence: 58	ACH Enabled: No
11-0736	Neaves, for period 10/31 to 11/3/11	488.88	11/21/2011	022-22-53365	
	Check Total:	488.88			
Vendor:6044	Paul Wyntergreen			Check Sequence: 59	ACH Enabled: No
11.17.11	Reimb mi K/J 150@.555	83.25	11/21/2011	010-03-53400	
11.3.11	Reimb mi COLPAC/Astoria 145@.555	80.47	11/21/2011	010-03-53400	
	Check Total:	163.72			
Vendor:4072	Zwald Transport, Inc			Check Sequence: 60	ACH Enabled: No
20042	Biosolids hauling to POTB, 11/1/11	673.75	11/21/2011	022-22-53460	
	Check Total:	673.75			
	Total for Check Run:	140,983.99			
	Total Number of Checks:	60			