

AGENDA
REGULAR CITY OF TILLAMOOK COUNCIL MEETING
~ MONDAY, DECEMBER 19, 2011 AT 7:00 P.M. ~
TILLAMOOK CITY HALL, 210 LAUREL AVENUE
www.tillamookor.gov

6:00 P.M. EXECUTIVE SESSION – Labor Negotiations

7:00 P.M. CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

MINUTES: May 17, 2010; September 7, 2010; November 7, 2011 and December 5, 2011

PRESENTATIONS:

1. City of Tillamook Christmas Lighting Contest Awards
2. Introduction of Oregon Department of Geology and Mineral Industries (DOGAMI) Tsunami Outreach – Jeannell Wyntergreen, Public Affairs Specialist & Jerry Rilette, Emergency Manager

CITIZENS HEARING/AUDIENCE COMMENTS – Non Agenda Items

(This is the time reserved for citizens to address the Council on matters related to city government and properly the object of Council consideration. Time is limited to five (5) minutes for each speaker, unless the Council decides prior to the citizen hearings period to allocate more or less time. The purpose of the citizen hearings period is to provide citizens an opportunity to be heard by the council, primarily on issues not on the agenda).

PENDING BUSINESS:

1. Final Approval of TURA/City Parking Lot Lease Agreement

NEW BUSINESS:

1. Approval of Police Contract
2. Set Workshop for FEMA/Hoquarton Properties
3. Set Workshop for IGA with Port of Tillamook Bay

LEGISLATIVE:

1. Resolution – Revised Fee Schedule for Monthly Parking Fees 2012
2. Staff Report: Police Department, Chief Wright – Ordinance Updates
 - A) First Reading of Ordinance Amending Ordinance #1253
 - B) First Reading of Ordinance Amending Ordinance #1249
 - C) First Reading of Ordinance Amending Ordinance #1216
 - D) First Reading of Ordinance Amending Ordinance #1233

COUNCIL CONCERNS – Non-Agenda Items

MONTHLY REPORTS:

1. City Manager – verbal report
2. City Recorder
3. Mayor – verbal report

COMMITTEE REPORTS:

1. Personnel Committee
2. Urban Renewal Agency
3. Associations Committee

STAFF COMMUNICATIONS/CORRESPONDENCE/DISCUSSION:

AUTHORIZATION TO PAY BILLS

ADJOURNMENT

THIS IS A PUBLIC MEETING PER ORS CHAPTER 192. THE CITY COUNCIL RESERVES THE RIGHT TO CALL AN EXECUTIVE SESSION PER ORS 192.660. CITY HALL IS HANDICAP ACCESSIBLE. PLEASE CONTACT THE OFFICE OF THE CITY MANAGER SHOULD SPECIAL ACCOMMODATIONS BE REQUIRED. CITIZENS WITH VISUAL OR MANUAL IMPAIRMENTS MAY CONTACT THE OREGON RELAY SERVICE BY PHONING 1-800-648-3458 (TDD) OR 1-800-848-4442 (VOICE). THE CITY OF TILLAMOOK IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER.

City Meetings coming up in December 2011 & January 2012 at City Hall:

1. City Council: Tuesday, January 3 and Tuesday, January 17, 2012 @ 7:00 p.m.
2. Tillamook Urban Renewal Agency (TURA): December 28, 2011, January 11, January 25, 2012 @ 5:30 p.m.
3. Planning Commission: January 5, 2012

POSTED: December 15, 2011

City Hall * Tillamook County Courthouse * Tillamook Fire District * Tillamook County Library

CITY OF TILLAMOOK
MONDAY, May 17, 2010
CITY HALL, 210 LAUREL AVENUE, TILLAMOOK OR 97141

WORKSHOP: Workshop was held from 6:30 p.m. to discuss the possibility of a 1% increase to the Transient Room Tax.

CALL TO ORDER/FLAG SALUTE:

Mayor McPheeters called the regular City Council meeting to order at 7:00 P.M. and led the Pledge of Allegiance.

ROLL CALL:

Those present for roll call:

Mayor Robert McPheeters
Councilor Joe Martin
Councilor Matt Harris
Councilor Suzanne Weber
Councilor Steve Forster
Councilor John Sandusky
Councilor Willard Berry

Staff present:

Mark Gervasi, City Manager
John Putman, City Attorney
Terry Wright, Chief of Police
Bernadette Sorensen, City Recorder

AGENDA:

The posted agenda for the May 17, 2010 is attached and by this reference is made a part of the record.

ADDITIONAL INFORMATION PROVIDED TO MEMBERS AFTER PACKET ISSUED:

(Copies Attached)

1. Voucher Register for current bills to be reviewed for payment.
2. City Recorder's Report. Exhibit A.
3. Tillamook US 101/OR 6 Alternatives Study Project Update. Exhibit B.

MINUTES: None

PROCLAMATIONS: None

PRESENTATIONS/UPDATES/REQUESTS:

1. **ODOT Highway 101/US 6 Update**—Tony Snyder, Project Manager

MONTHLY REPORTS:

1. **City Recorder**—City Recorder Sorensen reported that March and April payments from the collection agency continue to prove the validity of their service. Several Councilor's and the Mayor's terms will be expiring soon; Sorensen will be working on information for the upcoming election process for Councilors and the Mayor. Online banking with the Bank of Astoria is moving forward nicely, and the office will soon be set up for credit card payments at the counter.

PUBLIC HEARINGS:

1. **Citizen Hearings**--Chief Wright reported that Miss Harvey's class won the contest associated with the CSI program.

COMMITTEE REPORTS:

1. **Personnel Committee**—A meeting will take place this week.
2. **Beautification Committee**—There was a meeting at the Sue H. Elmore Park to discuss beautification options. They will work on a park “Master Plan” and prioritize ideas for revitalization with input from the Historical Society. The committee looked at the potential use of the Hoquarton Slough for kayak purposes. They put out a bid for watering, are on track for the garage sale (June 5th) and City clean up (June 12th). The next meeting will be June 15, 2010 at 8:15 a.m. where they will discuss more of the master plan.
3. **Finance Committee**—None
4. **Public Safety Committee**—A new committee is being identified, a meeting will be announced soon.
5. **Public Works**—None.
6. **Associations Committee**—A Small Cities meeting will be held in Nehalem on May 19, 2010 from 11:00 a.m. to 1:00 p.m. Councilors Berry and Martin will attend.

PENDING BUSINESS:

1. **Budget Documents for May 19, 2011 Budget Meeting**—City Manager Mark Gervasi pointed out the new budget pages included in the packet for review. Gervasi explained that the \$10,000.00 surplus of the economic development fund money would be transferred to the general fund as revenue and be expended through the City Hall sub-fund. The projected pay scale was also included with potential pay increases reflected. The next budget meeting on May 19, 2010 will be used to discuss the general fund more thoroughly.

NEW BUSINESS:

1. **Annual Asphalt Bid**—S.C. Paving was the only bid received. The price remained the same as the prior year. Councilor Sandusky moved to accept the bid from S.C. Paving Company as presented on the 2010 bid sheet for asphalt. Councilor Weber seconded the motion, it was carried unanimously by the council seated.

LEGISLATIVE:

1. **Ordinance Controlling Vehicular and Pedestrian Traffic and Repealing Ordinance #1201**—First reading by title only. Staff report given by Chief Wright. Councilor Sandusky moved for the first reading of the ordinance by title only. Councilor Weber seconded the motion. The motion passed unanimously by the council seated. City Recorder Sorensen read the ordinance by title only. A second reading will be held during the first Council Meeting in June.

STAFF COMMUNICATIONS/CORRESPONDENCE/DISCUSSION:

No comments were made, the items reported on the agenda were for informational purposes only.

1. TRA Quarterly Report.
2. Invitation to Tillamook Bay Water Trail Inauguration.
3. Letter from Port of Tillamook Bay supporting Tillamook Chamber of Commerce.

MAYOR'S REPORT:

1. **Mayor McPheeters** reported that the Oregon Mayor's Association is advertising an essay contest open to students in public, parochial, and home schools. Students are to write a 500-1,000 word essay on the topic, “If I were Mayor....” Applications are available at City Hall, the public library and schools. Submissions are due by May 28, 2010 at 4:00 p.m.

RECESS: Mayor McPheeters announced a recess of 5 minutes before convening into an Executive Session.

EXECUTIVE SESSION:

Mayor McPheeters opened an executive session at 8:37 p.m. regarding a complaint under ORS 192.660(2)(b). The session was adjourned at 9:36 p.m.

CALL TO ORDER:

Mayor McPheeters re-opened the regular council session at 9:36 p.m. Councilor Forster moved that no action be taken on the grievance brought forward by an employee of the City of Tillamook and recommends that the parties involved meet informally and talk it over. Councilor Sandusky seconded. There was no further discussion. The motion carried unanimously by council seated.

AUTHORIZATION TO PAY BILLS:

The Finance Committee had reviewed the current bills prepared for payment. Councilor Martin moved to pay the bills approved by the Committee. Councilor Weber seconded the motion. Council seated approved the motion unanimously.

GENERAL CHECKING ACCOUNT

A/P Batch 5/17/2010

Checks #29000-29070

\$248,625.34

ADJOURNMENT:

There being no further business Mayor McPheeters adjourned the meeting at 9:38 p.m.

APPROVED:

Mayor

ATTEST:

City Recorder

**CITY OF TILLAMOOK
MONDAY, SEPTEMBER 7, 2010 - 7:00 P.M.
CITY HALL, 210 LAUREL AVENUE, TILLAMOOK OR 97141**

CALL TO ORDER/FLAG SALUTE:

Mayor McPheeters called the regular City Council meeting to order at 7:00 P.M. and led the Pledge of Allegiance.

ROLL CALL:

Those present for roll call:

Mayor Robert McPheeters
Councilor Joe Martin
Councilor Matt Harris
Councilor Suzanne Weber
Councilor Steve Forster
Councilor John Sandusky
Councilor Willard Berry

Staff present:

John Putman, City Attorney
Arley Sullivan, Public Works Director
Bernadette Sorensen, City Recorder
David Mattison, City Planner

AGENDA:

The posted agenda for the September 7, 2010 meeting is attached and by this reference is made a part of the record.

MINUTES:

Council minutes for August 16, 2010 were provided in Council packets. **Councilor Martin moved approval of August 16, 2010 minutes as written. Councilor Sandusky seconded the motion.** There were no corrections, additions or deletions. **Motion carried unanimously by Council seated.**

CITY COUNCIL:

Councilor Weber presented the information the Personnel Committee had reviewed regarding candidates for the interim City Manager position. The Committee has recommended that Rob Drake be offered the contract as he has been recommended by the LOC and will bring some much needed experience to the position. **Councilor Weber moved to offer the contract for Interim City Manager to Rob Drake, for a maximum period of six months as stated in the contract. Councilor Sandusky seconded. Councilor Berry** questioned whether the City Attorney had reviewed the contract. **Mayor McPheeters** stated that the LOC had taken care of the contract review. **The motion carried unanimously by Council seated.**

PROCLAMATIONS:

Constitution Week: September 17-23, 2010—Mayor McPheeters noted that the local community has observed “Bells across America” in observance of Constitution week.

Child Passenger Safety Week: September 19-25, 2010—Mayor McPheeters stated that the Tillamook Police Department will have safety seat inspections throughout the week to help ensure that children are riding safely in vehicles.

Mt. Hebo Air Force Station Recognition—Mayor McPheeters remembered the 689th Aircraft Control and Warning Squadron at Mt. Hebo Air Force Station. This proclamation serves to honor the service they provided. A banquet will be held in their honor at the Elks Club on Friday, September 11, 2010 with a special presentation by Don Hurd and his wife.

PRESENTATIONS: None

MONTHLY REPORTS:

City Manager—**Interim City Manager Rob Drake** expressed his enthusiasm to be a part of the City of Tillamook. After review of reports, he is happy to see a dedicated staff and similar working environment and issues coinciding with his prior experience. He looks forward to working with everyone, and will do what he can to find answers when asked.

City Planner—**Planner David Mattison** stated there will be a meeting with the County on September 15, 2010 from 7:00-9:00 p.m. at the County Library regarding an appeal to FEMA.

Public Works—**Director Arley Sullivan** reported that the paving project on 6th Street is mostly complete; the Fawcett Creek Fish Hatchery project design is about 50% complete as they continue to work on flow design. A new metal door has been installed at City Hall to comply with fire department regulations. **Sullivan** said the Street Department estimates the Sixth Street and Elm Avenue paving project to be done in mid-September, weather permitting. He reported that Tillamook PUD has accepted responsibility for street light maintenance in the Linden Drive project. The Sewer Department has painted the digesters and things look great. The design team for the Third Street Project continues to discuss the next steps for the project. The Safety Committee is working on new safety manuals in accordance with new OSHA laws.

Police Department—**Councilor Sandusky** shared some highlights from the included report from Chief Wright. A nuisance ordinance will be on the agenda in the near future. Officers are being trained in Taser use. The Department may be awarded another COPS grant that would provide three years of funding for an officer. The Police Cadets worked at the Special Olympics at the Air Museum and a car show in California. There were no major issues with the County Fair this year.

Municipal Court—**Mayor McPheeters** noted the monthly report was included with the packet. Tickets are holding steady, and cases go to trial less often.

PUBLIC HEARINGS:

CITIZENS HEARINGS – NON-AGENDA ITEMS: None

COUNCIL CONCERNS – NON-AGENDA ITEMS: None

PUBLIC HEARINGS:

- **OLCC License for Fat Dog Pizza**—**Alex Hamalian**, managing member of Fat Dog Pizza has applied for a Class 2 OLCC license, with off-premises sales permitted for closed containers. The permit was advertised in the Headlight Herald and received no public comment. The Police Chief has recommended approval after a background check.
- **Carnahan Park Fee Increase**—**Mayor McPheeters** opened the floor to anyone with concerns or a point of view to share regarding the Carnahan park fee increase. **City Recorder Sorensen** stated that no written comments were received.

PERMITS & LICENSES:

OLCC License for Fat Dog Pizza—**Councilor Sandusky** moved to approve the OLCC application for Fat Dog Pizza. **Councilor Harris** seconded. Motion carried unanimously by Council seated.

BEAUTIFICATION/PROPERTY IMPROVEMENT AWARD:

The winner of the August 2010 Property Improvement Award is the Northwest Senior and Disability Services Building at 4670 Third Street in Tillamook. Councilor Berry nominated the property for the award. The winner will receive up to \$100.00 off of their August water and sewer billing.

COMMITTEE REPORTS/UPCOMING MEETINGS:

Personnel Committee—**Councilor Weber** reported on the last meeting of August 26, 2010. She is in the process of reading the draft of the revised employee handbook, which will be addressed in future meetings.

Beautification and Parks Committee—**Councilor Weber** stated that the committee did not meet. They will meet with Chief Wright and get started on plans for the Community Christmas celebration.

Finance Committee—**Councilor Martin** had nothing to report at this time.

Tillamook City Council Meeting
September 7, 2010

Public Safety Committee—**Councilor Forster** updated the Council regarding the meeting held at the 911 Center on August 24, 2010. A candidate is heading to the Academy in September, which is sooner than expected. The public safety committee will be expanding. They discussed LEMAP goals, and the nuisance ordinance has been submitted to the City Attorney for review. There is a personnel shortage in the Police Department; it has been a challenge to maintain the 24-hour coverage. The next meeting on September 14, 2010 will be used to discuss hiring deputies part time to fill in the gaps in coverage.

Public Works Committee—A meeting was held on August 26, 2010, **Councilor Berry** discussed the proposed crosswalk ideas for the hospital on Third Street as well as Alder and Williams Avenue. There is a proposal to limit parking on Manor Place to one side of the street only, as there is not enough room for emergency vehicles with cars parked on both sides. **Public Works Director Sullivan** stressed the safety issue the current parking poses on Manor Place. **Councilor Berry** mentioned the street light issues are currently being addressed as well.

Associations Committee—Results for the SCA grants talked about at the small cities meeting were not available. **City Recorder Sorensen** will check into criteria for available funding. **Public Works Director Sullivan** talked about ODOT and funding that may be available to the City for the Third Street project.

PENDING BUSINESS:

Schmidt Real Property Proposed Donation—**City Attorney Putman** has a resolution prepared, but has not yet received a deed from the Schmidt Family Trust for the property. **Putman** doesn't feel comfortable proceeding without a deed in-hand to solidify what will be approved, and recommends that the Council defer a decision until the next meeting.

Approve 2010-11 Application for TRT Allocation Funding—**Councilor Berry** clarified that there will be a limit of \$5000.00 for recipients, which is different than prior years. **Councilor Sandusky** noted that in an effort to aid the decision-making process, the new application requires more specific information from applicants regarding how funding will be utilized. **Councilor Forster** emphasized the need for language stating that funds offered are a *projected* amount, that final amounts will not be set until actual funds have been received for the TRT. After some discussion, **Councilor Forster** suggested that a line be added to the application that says "please include a copy of your organization's current budget for usage of these funds."

Councilor Sandusky moved for approval of the approval of the draft application for TRT funding with the wording change as suggested by Councilor Forster to have applicants include a copy of their organization's current budget for usage of requested TRT funds. Councilor Berry seconded. Motion carried unanimously by Council seated. Deadlines will be determined at future staff meetings.

Minutes of Ad Hoc Committee TRT 1%—Interim Manager Drake relayed that Andy O'Neal would be happy to speak with the Committee regarding the draft of the Chamber of Commerce's proposal for 1% of the Transient Room Tax fund. The Committee will meet regarding the draft of the request.

Staff Report: Proposed Ward Boundary Adjustments—**Planner Mattison** explained a Ward adjustment that will be necessary after recent studies of the voter registration. Wards 5 & 6 are in need of legal description corrections, which will be available from the surveyor by the second reading of the proposed ordinance. **Councilor Martin moved to accept the proposed ward boundaries per City Planner Mattison. Councilor Sandusky seconded. Motion passed unanimously by Council seated.**

NEW BUSINESS:

League of Oregon Cities (LOC) Voting Delegate—**Mayor McPheeters** relayed that a new voting delegate needs to be appointed for attending the LOC Conference as a voting member. As Mayor, he has done this in the past. **Councilor Weber moved to designate Mayor McPheeters as the voting delegate for the League of Oregon Cities annual business meeting on Saturday July 25, 2010. Councilor Berry seconded.**

Councilor Forster nominated Suzanne Weber, Council President, to be the alternate voting delegate for the League of Oregon Cities annual business meeting on Saturday July 25, 2010. Councilor Berry seconded the nomination. Motion passed unanimously by Council seated.

Staff Report: Third Street Improvement Project—Transportation Enhancement Grant Letter of Support—**Public Works Director Sullivan** reported that a request has been made to the City by the County for financial support and commitment for the Third Street Improvement Project. The staff recommends the Council approve and the Mayor sign the letter of support. Because grant writing takes some time, the requested funds are available in a contingency fund as a means of earmarking the monies for this project to remain available. A fund-matching requirement is part of this grant if approved. **Councilor Sandusky moved to approve and send the letter of support and match the \$10,000 as outlined in Public Works Director Sullivan's report. Councilor Forster seconded. The motion passed unanimously by Council seated.**

Public Works Committee Recommendations—**Councilor Berry** moved for a new crosswalk to be authorized across Third Street from the Hospital to the south side of Third Street, all work to be done by the Hospital, in conjunction with the

Tillamook City Council Meeting
September 7, 2010

Street Department, City of Tillamook to install crosswalk signs on either side of the crosswalk, ODOT to be contacted of this approval. Councilor Weber seconded. Motion passed five to one (5-1) with Councilor Forster casting the NAY vote.

Councilor Berry moved to install a crosswalk on Alder Lane from the east side on Williams Avenue. Councilor Weber seconded. The motion carried unanimously by council seated.

Councilor Berry moved to make parking available on the east side of Manor Place only, and install no-parking signs along the west side of the street. After a short discussion regarding sign placement, Councilor Berry withdrew his motion for further discussion.

LEGISLATIVE:

First Reading : An Ordinance Amending Ordinance #1124 An Ordinance Establishing User Fees for Carnahan Park, Setting Fees, Duration, Penalties and Uses of Revenue—Councilor Weber moved for the first reading the An Ordinance Amending Ordinance #1124 An Ordinance Establishing User Fees for Carnahan Park, Setting Fees, Duration, Penalties and Uses of Revenue by title only. Councilor Forster seconded. Motion passed unanimously by Council seated. City Recorder Sorensen read the ordinance by title only. The second reading will take place at the next Council meeting, September 20, 2010.

First Reading: An Ordinance Amending Ordinance #1242, Section 2, Ward Boundaries and to Account for Population Adjustments Made in 2009 County Voter Registration Precinct County report Including Territory Recently Annexed into the City of Tillamook, Oregon—City Attorney Putman noted that there is some wording that needs to be adjusted in the ward boundaries to make it consistent with the map. He suggested the motion include the point the language needs to change consistent with Mattison's recommendation for the second reading. Councilor Sandusky moved to approve the first reading of An Ordinance Amending Ordinance #1242, Section 2, Ward Boundaries and to Account for Population Adjustments Made in 2009 County Voter Registration Precinct County report Including Territory Recently Annexed into the City of Tillamook, Oregon including the wording changes as outlined by City Planner Mattison by title only. Councilor Berry seconded. The motion carried unanimously by Council Seated. City Recorder Sorensen read the ordinance by title only. The second reading will be on September 20, 2010.

STAFF COMMUNICATIONS/CORRESPONDENCE/DISCUSSION:

- Mayor and City Council Invitation to Trask River high School Dedication will be on September 15, 2010.
- League of Oregon Cities (LOC) City Hall Week is September 13-17, 2010. The annual get-together for regional cities will be in Manzanita.
- North Coast Salmon and Steelhead Enhancement Fund, Inc. will hold meetings on November 3, 4, and 5, 2010.
- The street projects update requested by Councilor Berry will be August 16, 2010.

MAYOR'S REPORT: None

AUTHORIZATION TO PAY BILLS:

The Finance Committee had reviewed the current bills prepared for payment. Councilor Martin moved to pay the bills approved by the Committee. Councilor Weber seconded the motion. Council seated approved the motion unanimously.

GENERAL CHECKING ACCOUNT

A/P 09/07/2010

Checks #29559-29652

\$205,100.80

ADJOURNMENT:

There being no further business Mayor McPheeters adjourned the meeting at 8:39 p.m.

APPROVED:

Mayor

ATTEST:

City Recorder

**TILLAMOOK CITY COUNCIL MEETING
MONDAY, NOVEMBER 7, 2011
CITY HALL, 210 LAUREL AVENUE**

CALL TO ORDER/FLAG SALUTE:

Mayor Weber called the regular City Council meeting to order at 7:00 P.M. and led the Pledge of Allegiance.

ROLL CALL:

Those present for roll call:

Mayor Suzanne Weber
Councilor Joe Martin
Councilor Matt Harris
Councilor Steven Forster
Councilor John Sandusky
Councilor Doug Henson

Absent:

Councilor Cheryl Davy (Excused)

Staff Present:

Paul Wyntergreen, City Manager
Bernadette Sorensen, City Recorder
David Mattison, City Planner

The first order of business was a joint Public Hearing of the Tillamook County Board of Commissioners and the City of Tillamook City Council.

Call to Order: The Board of Commissioners Chair Charles Hurliman, Tim Josi and Mark Labhart were all present. Chair Hurliman opened the Public Hearing at 7:02 P.M.

City Manager Wyntergreen briefed the Council and Board that included in packets were two versions of the agreement. Attachment A which is Version 1 which is a line out document that takes the existing agreement and has a number of changes to it. This is the one that was sent to the state and the public has had a chance to review over the last month or so. Included as an attachment to Valerie Soilihi's staff report is a second version, Exhibit B, Version 2 that contains a number of additional changes that she will introduce.

City Planner Mattison went over his staff report on the proposed amendment of the City-County Urban Growth Management Agreement (UGMA). He explained the reasons for the proposed amendment to the City-County 2002 UGMA. Mattison stated that comments were received from Matt Spangler, DLCD regarding an update of Sections 6 and 11 of the UGMA. These requested changes are recommended by the City for inclusion in the amended agreement. He also mentioned that a request from the Port of Tillamook Bay (POTB) was received for an exemption to the Port from Section 9: Limits on Commercial Development. That section states that New Commercial zoning shall not be approved for areas outside of the Urban Growth Boundary but within five miles of the City unless findings demonstrate that: (a) areas within the existing UGB cannot reasonably accommodate the use; (b) an area cannot reasonable be added to the existing UGB that would accommodate the use; and (c) is consistent with applicable requirements of the County's Comprehensive Plan and implementing ordinances. The City shall be given the opportunity to review and comment on any application for new commercial zoning within five miles of the UGB, but not within any other UGB.

Mattison said that he received comments from Spangler, DLCD, on this request, also. According to the state there is no requirement or obligation related to Statewide Planning Goals that requires such limitation to be included in the agreement. This limitation was included as a matter of local policy. However, Mattison noted that the State Goal 14 (Urbanization) exception applicable to the POTB property authorizes only those industrial and related uses currently

allowed in Tillamook County's M-1 Zone. Any proposal to authorize additional or different uses on this site, such as commercial uses not currently permitted in the M-1 Zone would require a new Goal 14 exception.

The recommendation from the Planning Department staff is for City Council and County Commissioners to approve the City proposed amendment with changes requested by DLCD. Planning Department staff does not recommend exemption of the POTB from Section 9 of the UGMA based on text listed in the staff report from the City Comprehensive Plan.

Valerie Soilili said she did not come into this process at the beginning. The reason she changed the language in Section 4 (2) Building permit fees from shall to may is that there is no Intergovernmental Agreement between the County and City at this time and they would be willing to come back to address this issue at a future time, if necessary. She has no opposition to the "shall." She has no problem removing subsection 3 of Section 4 Land Use Regulatory Procedures which delegated certain responsibilities to the Department of Community Development with regard to implementing the City's Comprehensive Plan policies and Zoning Ordinance within the Urban Growth area. The City is supposed to adopt the County's by reference and adopt and implement their own Zoning Ordinance for the estuaries zones. **Mattison** concurred.

Soilili stated that she recommends striking Section 13 Amendments to the Urban Growth Boundary and/or Management Agreement. She felt this overly complicates the process for amending this agreement. Section 3 Terms of this Agreement adequately provides a process. **Mattison** concurred.

She stated under Statutory Authority for these types of agreements the City's staff report quoted some outdated statutes. ORS 197.190 has been renumbered to 195.025 in 1993, 197.275 and 197.285 were repealed in 1981. Also, OAR 660-03-010 does not refer to the present joint amendment that is being done now, which would be OAR 660-018-0021.

Under audience comments **Michelle Bradley**, representing the Port of Tillamook Bay (POTB) said that both staff reports covers the Port's position. Their request to have their exclusion from Section 9 would be for the future growth in the next 5-20 years as the UGB is extended out Third Street there is really no place to go but south. Currently they do not have any sort of application in for a zoning change but brought the matter up being the UGMA was being amended.

Councilor Forster asked if the consideration at this point would send a clear message that the development at the Port is important to the overall economic stability of the area. **Bradley** wholeheartedly concurred.

Wyntergreen said that leaving the agreement as is will add an extra hurdle for the Port. He did state that they are just launching an economic opportunities analysis with the county which is going to look at all commercial and industrial lands together on a regional basis and there may be recommendations from that that might shift different zoning for different areas but that is at least one year away.

Commissioner Josi suggested that whatever motion the Council and Commissioners make it should include the exclusion of Section 9. **Commissioner Hurliman** voiced his concern as to what is insuring the citizens of Tillamook that they are not going to be subsidizing a business. Secondly, he said that Tillamook County is very limited in industrial lands and it needs to be protected. Commissioner Labhart summarized that Council and Commissioners were okay with leaving the "shall" in Section 4 (2) and elimination of Section 9. **Mattison** corrected that the Planning Department staff did not recommend removal of Section 9.

Hearing no further comments the Mayor closed the Public Hearing for the Council. Likewise, Commissioner Hurliman closed the Public Hearing for the County Commissioners.

Commissioner Labhart thanked the City for allowing this joint Public Hearing process. He also acknowledged the presence of several POTB commissioners. **Commissioner Labhart moved approval of the proposed amendments in Exhibit B as amended tonight in Section 4 and Section 9 of the Tillamook County Urban Growth Management Agreement (UGMA), enacted on or about December 18, 2002, under OA-02-07 which amended Tillamook county Comprehensive Plan Ordinance No. 32. The proposed revisions to the UGMA are intended to recognize acknowledged Goal 11 (Public Facilities) and Goal 14 (Urbanization) exceptions adopted by Tillamook County through OA-02-12B, authorizing extension of sewer service to the Port of Tillamook Bay property and the Tillamook Creamery property. Other revisions are also proposed to more accurately reflect current intergovernmental coordination and policies within the urban growth area. Commissioner Josi seconded the motion. Commissioner Hurliman noted for the record that he is not in favor of subsidizing business from another business. Motion carried unanimously from the commissioners.**

The matter went before the City Council. **Councilor Henson moved that the City Council parallel the motion made by Commissioner Labhart for the County regarding the Urban Growth Management Agreement. Councilor Sandusky seconded the motion. Motion carried unanimously by Council seated.**

Commissioner Hurliman adjourned the meeting for the County Commissioners at 7:37 P.M.

Mayor Weber announced the City Council would take a five-minute recess.

RECONVENE:

Mayor Weber reconvened to regular session at 7:42 P.M. She told the Council that an OLCC application was inadvertently left off the agenda. It was advertised to be heard at tonight's meeting. A motion by Council to place it on the agenda would be in order.

Councilor Sandusky moved to add the OLCC permit application onto the agenda. Councilor Forster seconded the motion. Motion carried unanimously by Council seated.

The public hearing was opened. There were no comments from the audience. The Police Department found no adverse information from the application. **Sorensen** said there were no written comments received. Mr. Tan was present representing JT Lounge, the applicant. They are expanding their license to full-service. They will be serving American and Chinese food.

Councilor Henson moved approval of the OLCC permit for JT Lounge. Councilor Forster seconded the motion. Motion carried unanimously by Council seated.

AGENDA:

The posted agenda for the meeting of November 7, 2011 is attached and by this reference is made a part of the record.

ADDITIONAL INFORMATION PROVIDED TO MEMBERS AFTER PACKET ISSUED:

1. Letter from Tilda Jones, TBHEID regarding Dairy Queen property. **(Exhibit A)**

MINUTES:

Council minutes for Special City Council meeting of October 22, 2011 and Special City Council meeting of October 24, 2011 were included in Council packets.

Councilor Sandusky moved approval of the minutes of Special City Council meetings of October 22, 2011 and October 24, 2011 as presented. Councilor Forster seconded the motion. Motion carried unanimously by Council seated.

CITIZENS HEARING:

Tilda Jones, Tillamook Bay Habitat & Estuaries Improvement District, 7650 Fairview Rd., (Exhibit A) said she recently learned of a contract award on the former Dairy Queen property. Dairy Queen was a member of TBHEID until it elected to be bought out by FEMA. Jones has been trying to get information and a copy of the contract to no avail. Wyntergreen told her that it is a county project but Jones said the county sent her to the City. Councilor Forster asked Wyntergreen to see if he could get a copy of the contract from the county for Jones. Wyntergreen agreed.

PENDING BUSINESS:

1. **Transient Room Tax Grants – City Manager Wyntergreen** gave the staff report. At Council direction an Ad Hoc Committee was formed to review the requests for funding. There is \$36,000 of funding available and the City received requests totaling \$84,200. **Wyntergreen** referred to information from the committee and their

recommendation. Discussion regarding the fund and redistribution followed. **Councilor Forster moved to approve the Ad Hoc Committee's recommendation for disbursement of the TRT monies for the 2011-12 year, and a change to the City of Tillamook's request, striking it to zero, and applying both totals to the Farmer's Market. Councilor Henson seconded. The motion was carried unanimously by Council seated.**

2. **Goodspeed Park Playground Equipment**-- City Manager Wyntergreen reported TURA has approved \$21,000 toward the new playground equipment. Two bids were received for the equipment, the lowest bid received from Archite Creation at \$25,000, delivered and installed. The City would be responsible for the remaining \$4,000.00. **Wyntergreen recommended the Council choose the low quote. Councilor Henson moved to accept the quote and purchase the playground equipment from Archite Creation, as the low bidder for \$25,000.00. Councilor Sandusky seconded the motion. The motion carried unanimously by Council seated.**

NEW BUSINESS:

1. **Safeway Property Acceptance**—City Manager Wyntergreen reported that the Safeway property transfer has been fully funded by Congress. An agreement of escrow has been received for review and signature. **Wyntergreen proposed the Mayor be given signing authority by the Council after review by City Attorney Putman. Councilor Sandusky moved to authorize the Mayor to sign the Safeway Property Acceptance Agreement subject to the final review and approval of the City Attorney. Councilor Forster seconded. The motion carried unanimously by Council seated.**
2. **Request for Tax Relief on Schmidt Property**—City Manager Wyntergreen discussed the possibility of relief from property taxes on the Schmidt property acquired by the City on September 9, 2011. Due to the timing of the transaction, the property remains taxable [per ORS311.410]. Because the property was donated, the Board of County Commissioners may cancel the delinquent taxes by request in writing from the City [under ORS311.795]. **Councilor Sandusky moved that the City of Tillamook apply to the Board of County Commissioners for a waiver of the 2010/11 property taxes as outlined by City Manager Wyntergreen. Councilor Henson seconded. The motion carried unanimously by Council seated.**
3. **Placement of Neighborhood Watch Signs**—Councilor Harris reported that he was approached as a Councilor to assist in implementing a neighborhood watch program. They held a meeting in October and discussed placing signs in the neighborhood. **Harris stated that Police Chief Wright is willing to purchase up to six signs at \$19.50 each, and Jon Williams is willing to provide the posts and place the signs in the neighborhood. Councilor Martin asked why just the one area. Councilor Harris directed Martin to Chief Wright for particulars about Neighborhood Watch program criteria but responded that a neighborhood has to be willing to commit to the program. It is more than just placing signs in a neighborhood. Councilor Forster stated that this issue is scheduled to be on the agenda for the next Public Safety Committee. Councilor Forster moved to approve paying for and placing of neighborhood watch signs in Ward 2. Councilor Harris seconded. The motion carried unanimously by Council seated.** Further discussion of expanding the program will follow in future Public Safety Committee meetings.

LEGISLATIVE

1. **AMENDMENT TO ORDINANCE #1252 –Carnahan Park Fees**

City Manager Wyntergreen brought to the Council's attention that as a result of raising the parking fee at Carnahan Park from \$2.00 to \$3.00, 25% of the grant money from the Oregon Marine Board Maintenance Assistance Program has been lost. It would be in the City's best interest to lower the fee amount back to the \$2.00 in order to continue to receive the grant as budgeted. Councilor Sandusky moved for the first reading of the Ordinance Amending Ordinance #1252 by title only. Councilor Forster seconded. Under discussion, **Councilor Henson proposed to charge a fee during the spring fishing season to help offset costs. Council agreed to consider that before spring. Motion carried four to one (4-1) with Councilor Henson casting the NAY vote. Sorensen read the ordinance by title only.**

COUNCIL CONCERNS:

Councilor Forster expressed concern that the City website did not display e-mail addresses with Council photos. He asked that this be updated.

Councilor Sandusky advertised a Thanksgiving-Eve service at St. Alban's Episcopal Church on Wednesday, November 23, 2011 at 7:00 p.m.

Councilor Henson expressed his concerns for the City of Tillamook's homeless population. He would like to see more of an outreach.

Councilor Forster asked that anyone who would like to adopt a family for the holidays to please give him a call at the Salvation Army office. **Mayor Weber** mentioned that Sorensen and City employees are putting together baskets for 12 families this year. **Sorensen** stated that this is strictly on a volunteer basis. **Councilor Forster** commented that so far they have 275 families adopted with a goal of 350. Last year they did 326 families with the help of 47 different agencies, organizations and individuals. He encouraged everyone to contribute to the many barrels placed around the community for food contributions.

City Manager Wyntergreen announced that the new employee at the Wastewater Treatment Plant is working very well.

MONTHLY REPORTS:

Police Department—None

Public Works—City Manager Wyntergreen mentioned a new employee, Eric Manning, would be joining the Wastewater Treatment Plant.

City Planner—None

MAYOR REPORT:

Mayor Weber reminded the Council about the City leaf clean-up even to take place on Saturday, November 10, 2011. She asked for councilors who may be available to help Sorensen with throwing leaf bags in the dumpster available at City Hall. **Councilor Harris** said he may stop by, and **Councilor Forster** also offered to help. The volunteer luncheon will be on Thursday, November 8, 2011, hosted by the City Recorder, Bernadette Sorensen. **Weber** noted the Veteran's Day ceremonies at the Air Museum with breakfast beginning at 7:00 a.m. This is a wonderful service honoring veterans.

Mayor Weber addressed a letter written by John Ponce regarding the flower baskets that remain on the hangers all around town. She let Mr. Ponce know that the Street Department needed the baskets to dry out before removal due to the weight of the baskets when wet.

She commended the service provided by the Salvation Army that will be taking place as the holidays draw near and asked that everyone contribute as they are able.

The **Mayor** attended a COLPAC meeting in Astoria and discussed economic development within the region. She also talked about roads with Lynn Peterson, the Governor's representative on transportation. On Wednesday, Senator Betsy Johnson came to town to listen to concerns from citizens regarding transportation issues.

COMMITTEE REPORTS:

Tillamook Urban Renewal Agency—Councilor Sandusky reported that there was no meeting due to the 5-week month. **Don Hurd, TURA Board Chair** confirmed that the next meeting will be Wednesday, November 9, 2011 and encouraged interested parties to attend.

STAFF COMMUNICATIONS/CORRESPONDENCE/DISCUSSION:

Mayor Weber noted that the TRA quarterly report is included in the packet.

City Manager Wyntergreen discussed labor negotiations for the TEAMSTER contract. They would like to negotiate earlier this year than previous years. Prior to the next meeting there will be an Executive Session to discuss the negotiations.

Mayor Weber announced meetings for the Associations Committee on November 10, 2011, and a Finance Committee meeting on November 9, 2011.

AUTHORIZATION TO PAY BILLS:

The Finance Committee had reviewed the current bills prepared for payment. **Councilor Martin moved to pay the bills approved by the Committee. A second was made by Councilor Sandusky. Council seated approved the motion unanimously.** Bills were paid in the following total amount. A copy of the voucher register is attached and by this reference is made a part of the record.

GENERAL CHECKING ACCOUNT

Special Batch 10/21/2011	Checks # 31404	\$ 184.80
A/P Batch 11/07/2011	Checks # 31405-31489	\$ 105,597.15

ADJOURNMENT:

There being no further business Mayor Suzanne Weber adjourned the meeting at 9:08 P.M.

APPROVED:

Mayor

ATTEST:

City Recorder

**TILLAMOOK CITY COUNCIL MEETING
MONDAY, DECEMBER 5, 2011
CITY HALL, 210 LAUREL AVENUE**

EXECUTIVE SESSION: 6:00 p.m.--Pending Litigation per ORS 192.660(2)(h)

CALL TO ORDER:

Mayor Weber called the meeting to order at 7:01 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL:

Those present for roll call:

Mayor Suzanne Weber
Councilor Joe Martin
Councilor Matt Harris
Councilor Cheryl Davy
Councilor Steven Forster
Councilor John Sandusky
Councilor Doug Henson

Absent: None

Staff Present:

Paul Wyntergreen, City Manager
Arley Sullivan, Public Works Director
Bernadette Sorensen, City Recorder
Abigail Donowho, New City Recorder

AGENDA:

The posted agenda for the meeting of December 5, 2011 is attached and by this reference is made a part of the record.

ADDITIONAL INFORMATION PROVIDED TO MEMBERS AFTER PACKET ISSUED:

(Copies attached)

1. "Explore Tillamook" picture of proposed signage. Exhibit A.

MINUTES: November 21, 2011

Minutes for November 21, 2011 were provided in Council packets. Mayor Weber noted a correction in her report that stated she had been to Salem for an Economic Development meeting. The meeting was in Tillamook. The change was noted. **Councilor Sandusky moved approval of the minutes for November 21, 2011 with the correction noted. Councilor Martin seconded the motion. Motion carried unanimously by Council seated.**

PUBLIC HEARINGS:

OLCC Application for Change of Ownership – Pacific Restaurant, **Nelia Bautista** & Philip Bierman are co-owners of the restaurant located at the intersection of First Street and Pacific Avenue in Tillamook. **City Manager Wyntergreen** clarified that this license is only a change of ownership. **Wyntergreen** stated that Police Chief Terry Wright has recommended the OLCC license for approval. **Owner Bautista** shared with the Council that the restaurant supports and utilizes both the local fishermen and Food Roots program. Their hope is to help keep local businesses supported.

Councilor Henson moved to accept the application for OLCC Change of Ownership permit. Councilor Forster seconded. The motion carried unanimously by Council seated.

Mayor Weber advised Bautista she may pick up the signed permit from City Hall the following day.

CITIZENS HEARING/AUDIENCE COMMENTS:

Non Agenda Items--None

(This is the time reserved for citizens to address the Council on matters related to city government and properly the object of Council consideration. Time is limited to five (5) minutes for each speaker, unless the Council decides prior to the citizen hearings period to allocate more or less time. The purpose of the citizen hearings period is to provide citizens an opportunity to be heard by the council, primarily on issues not on the agenda).

PENDING BUSINESS:

Revised Draft of TURA- City 1st Street Parking Lot Lease Agreement –City Manager Wyntergreen informed the council that the draft is looking more like the Council’s original idea. With the Council’s approval, the draft is ready to be submitted to TURA for any revisions. Wyntergreen noted there is a difference in the fee per parking space, which will require a new resolution be brought before the council for approval and collection of a higher fee. Mayor Weber pointed out that the most recent fee schedule for monthly parking was instituted in 1981. Discussion regarding amending, repealing, and replacing the 1981 resolution followed. A consensus was reached by the council to present the draft of the lease document to TURA. Wyntergreen will have a resolution ready for review when the draft is ready for approval.

NEW BUSINESS:

Tillamook Chamber Proposal for Signage System—Chamber of Commerce Director Justin Aufdermauer presented the Associations Committee’s first project, a program called “Explore Tillamook.” It utilizes signs at local tourist attractions to guide tourists to other local offerings. Eventually the Chamber would like to see the program integrated by other cities within Tillamook County. Discussion regarding locations and content followed. Aufdermauer requested \$5,000.00 from the City’s Transient Room Tax fund for promotion of local tourist attractions.

Councilor Henson moved to utilize \$5,000.00 from the TRT fund to apply to the Associations Committee’s first project, “Explore Tillamook.” Councilor Forster seconded. The motion passed unanimously by council seated.

Mayor Weber gave Aufdermauer some information regarding a Turkey Trot promotional idea brought forward through Alisa Jeffries.

Eastgate Pump Station Pump Upgrade – Public Works Director Arley Sullivan explained the situation at the Eastgate Pump Station to the Council. Due to age and wear, two pumps at the south end of Meadow Avenue need to be replaced. Their initial installation was in 1967, and until now have worked effectively. Sullivan presented three bids, asking for the lowest of the three contracts from Correct Equipment for \$ 16,866.00 to replace the old pumps with comparable new pumps. Money is available in the Capital Improvement fund for the Sewer Department.

Councilor Henson moved to approve Sullivan’s request for the Correct Equipment bid to replace and install both pumps for \$16866.00. Councilor Sandusky seconded. The motion carried unanimously by council seated.

Councilor Henson asked Sullivan about Holden Creek and how it was affected by the recent high water. Sullivan answered that Claire Thomas took lots of tests and measured the water height. The creek seems to be able to facilitate the rise in water levels, however three more beaver dams were located that may be causing the high water by Evergreen and 12th Street. Councilor Sandusky noted that beavers are being relocated. Mayor Weber added that the beavers would not be harmed in the process.

LEGISLATIVE

1. Ordinance -- Second Reading for the Urban Growth Management Agreement

Councilor Sandusky moved for the second reading of the Ordinance for the Urban Growth Management Agreement by title only. Councilor Forster seconded.

Councilor Sandusky moved for adoption of the ordinance for the Urban Growth Management Agreement. Councilor Davy seconded. A roll call vote was taken by City Recorder Donowho. The ordinance was adopted unanimously by the following roll call vote:

Councilor Martin	Aye	Councilor Forster	Aye
Councilor Harris	Aye	Councilor Sandusky	Aye
Councilor Davy	Aye	Councilor Henson	Aye

2. Ordinance - First Reading of An Ordinance Annexing Territory into the City of Tillamook between Wilson River Loop Road and Schild Road

City Manager Wyntergreen reviewed the ordinance with the council. The Council previously authorized the writing of a legal description in order to annex the property. In order to avoid property taxes, the property should be annexed before the end of the calendar year. Councilor Sandusky moved for the first reading of the Ordinance Annexing Territory into the City of Tillamook between Wilson River Loop and Schild Road in its entirety. Councilor Davy seconded. The motion carried unanimously by Council seated.

City Manager Wyntergreen read the ordinance in its entirety. Mayor Weber stated that the Council was agreeable to adopting the ordinance in a single meeting due to the urgency of the matter. Wyntergreen read the ordinance for a second time by title only.

Councilor Martin moved to adopt the ordinance Annexing Territory into the City of Tillamook between Wilson River Loop and Schild Road. Councilor Henson seconded. A roll call vote was taken by City Recorder Donowho. The ordinance was adopted unanimously by the following roll call vote:

Councilor Martin	Aye	Councilor Forster	Aye
Councilor Harris	Aye	Councilor Sandusky	Aye
Councilor Davy	Aye	Councilor Henson	Aye

COUNCIL CONCERNS: Non-Agenda Items

Councilor Martin expressed concern about heavy rains collecting on Birch Avenue. Water comes from the east and bubbles up out of drain—between 5th & 6th Streets. The **Mayor** suggested staff research the situation for alleviation. **City Manager Wyntergreen** will add the issue to the Storm Drain Master Plan in order to look at the issue for correction.

Councilor Davy attended the TURA meeting and is concerned about the lack of progress with the Bi-Mart store and ODOT. Can anything be done to facilitate the moving along of the process? **Wyntergreen** suggested contacting our local representative or Mark Ellsworth of the Regional Solutions team to express these concerns. He also shared after meeting with the County, that things are moving along behind the scenes as bids are out for some of the improvements on Highway 6. Regional Solutions team will be having a meeting from 11:00 a.m. to 2:00 p.m. on December 6, 2011 if any of the Councilors would like more information.

Councilor Henson shares in similar water issues with Councilor Martin—a drainage ditch dumping storm water on his property is causing flooding. Although the ditch should be under City care, **Councilor Henson** has been maintaining the ditch on his own for many years. He requested that the City look at the ditch and remove the alder trees that have sprouted in the ditch. He is not responsible for the ditch as a citizen. **Mayor Weber** assured him that it will be looked at.

Councilor Henson also attended a meeting for the Holden Creek Committee. He was glad to hear the report that high water wasn't as bad during the recent storm.

Mayor Weber mentioned that it has been a while since a nomination had been received from Councilors for the Property Improvement Award. **Councilor Martin** recently submitted a nomination from Ward 1 for Jane Wise's home. She was selected as December's winner. Wise will be receiving a certificate and up to \$100.00 off of her water bill. **Mayor Weber** expressed thanks to Wise for making Tillamook a better place to live.

MONTHLY REPORTS:

Police Department—**City Manager Wyntergreen** relayed that the Police Department will soon have Aaron Miller on the force from the academy, and one candidate is being checked out to take the open position left by Officer McFarland's retirement. **Councilor Forster** reminded the Council that Jan 4, 2012 is the tentative date for a Disaster Drill.

Public Works—**Councilor Davy** expressed concern regarding the qualified engineers needed for the project on 3rd Street. **Wyntergreen** stated that construction engineers are required by ODOT to be State approved and licensed. Our city engineer could apply and train for this certification but it is a lengthy process.

Mayor's Verbal Report--**Mayor Weber** shared that the playground equipment was ordered on November 16, 2011, and should be installed the first week in January. Bob Riggert has offered to pay the City's portion of the cost of the playground equipment for Goodspeed Park. **Mayor Weber** expressed thanks to Riggert for this donation as well as his many other contributions to the City.

Mayor Weber reported that Saturday's Tree Lighting event was successful. The City went through 325 hot dogs and three large cookers of chili. Councilor Henson emceed the event and did very well. She expressed thanks to: Barclay Heating and Sheet Metal for the sea serpent donation, Wolf Song Creations (Rhonda Wright) for designing the fixtures, Burden's Muffler and Towing for the man lift to hang lights, Safeway for the hot dogs and buns, Whiskey Creek Fish Hatchery, Doug & Julie Kettner for pictures, the Police Cadets for set up, activities, and turning on lights, Debbie Coleman for her participation with the Cadets, Officers Erica Bomar and Dustin Olson, special thanks to Chief Wright for all his efforts that are greatly appreciated, Farmer's Market for the sound system, City Hall Staff for serving, Don Averill for the stage, Kellie Trusty for the hot chocolate and coffee, the Rental Center for chairs, Home Life Furniture for Santa's chair, the Tillamook Fire Department for delivering Santa, and thanks to Santa his attendance. The pictures were wonderful! Thanks to all of the entertainers for participation and all the dance groups, singers, band, and all the volunteers who helped. Thanks to tourists and guests who contribute to TRT to enable for the community to have this event.

Councilor Henson truly appreciates the effort the Mayor put into the event and how it has evolved over the past 8 years due to her leadership. **Mayor Weber** continued to thank the two delightful switch-throwers—Emma Moulder and Bernadette Sorensen. **City Recorder Sorensen** gave special thanks to Tyler Akre for working hard and helping out along with the Mayor's husband—thanks to both.

Mayor Weber would like to request a workshop for the council in January to decide what to do with the Hoquarton Slough, Sue H. Elmore Park, and the Safeway area.

An Associations Committee meeting will be held on Thursday December 8, 2011. The Personnel Committee should schedule a meeting to go over Wyntergreen's evaluation. The committee should let Bernie know if they did not receive a copy of the evaluation.

COMMITTEE REPORTS:

Urban Renewal Agency—**Councilor Sandusky** stated that TURA met last week and looked over maps, property descriptions, and right of ways. TURA is in the process of using a consultant to make adjustments to boundaries of the UR district.

Beautification Committee—**Councilor Harris** reported the committee met November 22, 2011 and talked about the tree lighting event final plans, discussed a State Parks grant pertaining to Hoquarton Slough and have a general direction on what to apply for. **Harris** expressed appreciation for City Manager Wyntergreen’s work on the grant writing process. Charlie Woolridge updated the committee regarding plans for the Carlich House which is still moving forward. **City Manager Wyntergreen** reported that he is working on a grant application for Sue H. Elmore Park and should have a draft by the end of the week.

STAFF COMMUNICATIONS/CORRESPONDENCE/DISCUSSION:

1. ODOT Stakeholder Advisory Meeting – December 7, 2011
2. League of Oregon Cities (LOC) Regional Meeting – December 6, 2011
3. 2011 Homeland Security Grant Agreement
4. City of Tillamook Monthly TRT Revenue Report
5. Goodspeed Park Playground Equipment Update

AUTHORIZATION TO PAY BILLS:

The Finance Committee had reviewed the current bills prepared for payment. **Councilor Martin moved to pay the bills approved by the Committee. A second was made by Councilor Sandusky. Council seated approved the motion unanimously.** Bills were paid in the following total amount. A copy of the voucher register is attached and by this reference is made a part of the record.

GENERAL CHECKING ACCOUNT

Special Batch 11/30/2011	Check # 31552	\$ 100.00
A/P Batch 12/01/2011	Checks #31553-31624	\$ 111,065.00

ADJOURNMENT:

There being no further business **Mayor Weber** adjourned the meeting at 8:22 p.m.

APPROVED:

Mayor

ATTEST:

City Recorder

Memorandum



To: Honorable Mayor Weber and City Council
From: Debbi Reeves, Executive Assistant to the City Manager
and TURA *DR*
Date: 12/15/2011
Re: TURA - City of Tillamook Lease Agreement

The TURA-City of Tillamook Lease Agreement for the 1st Street Parking Lot has been approved by the TURA Board of Directors at the December 14, 2011 meeting. There was a minor correction with the removal of the word "of" in Section 2.3 otherwise the agreement was accepted and signed by the Chairman of the Board.

Please let us know if there are any questions.

Thank you.

LEASE AGREEMENT

Between: Tillamook Urban Renewal Agency ("Landlord")

210 Laurel Avenue, Tillamook, Oregon 97141

And: City of Tillamook ("Tenant")

210 Laurel Avenue, Tillamook, Oregon 97141

Landlord leases to Tenant and Tenant leases from Landlord the following described property ("the Premises") on the terms and conditions stated below:

Premises Known As: 1st Street Parking Lot, 1815 1st Street, Tillamook, OR 97141.
See Exhibit A, attached hereto and by this reference incorporated herein.

Section 1. Occupancy

1.1 Original Term.

The term of this lease shall commence January 1, 2012, and continue through December 31, 2013, unless sooner terminated as hereinafter provided.

1.2 Possession.

Tenant's right to possession and obligations under the lease shall commence on January 1, 2012.

1.3 Renewal Option.

If the lease is not in default when each option is exercised or when the renewal term is to commence, Tenant shall have the option to renew this lease for five (5) successive terms of two (2) years each, as follows:

- (1) Each of the renewal terms shall commence on the day following expiration of the preceding term.
- (2) The option may be exercised by written notice to Landlord given not less than 120 days before the last day of the expiring term; and
- (3) The terms and conditions of the lease for each renewal term shall be identical with the original term.

Section 2. Percentage Rent

2.1 Amount.

Tenant shall pay to Landlord as percentage rent an amount equal to ten percent (10%) of Tenant's annual gross receipts received by Tenant for monthly parking fees for the Premises.

2.2 Definition of Gross Receipts.

The term gross receipts means the amount paid or payable for all services sold or provided from the Premises by Tenant or any other party, for cash or on credit and including the value of any exchanges. Services rendered by Tenant, directly or indirectly, from any other Premises because of orders originating in or arising out of business transacted on the Premises are included.

2.3 Quarterly Payments.

Payments shall be made every three (3) months from the date of this Agreement with an adjustment to an annual basis at the end of each calendar year as provided below. Each quarterly payment shall be determined by applying the percentage to the gross receipts for the quarter

Section 3. Use of the Premises

3.1 Permitted Use.

The premises shall be primarily used for parking lot purposes. If this use is prohibited by law or governmental regulation, this lease shall terminate.

3.2. Restrictions on Use.

In connection with the use of the Premises, Tenant shall:

- (1) Conform to all applicable laws and regulations of any public authority affecting the Premises and the use, and correct at Tenant's own expense any failure of compliance created through Tenant's fault or by reason of Tenant's use;
- (2) Refrain from any activity that would make it impossible to insure the Premises against casualty, would increase the insurance rate, or would prevent Landlord from taking advantage of any ruling of the Oregon Insurance Rating Bureau, or its successor, allowing Landlord to obtain reduced premium rates for long-term insurance policies, unless Tenant pays the additional cost of the insurance;
- (3) Refrain from any use that would be reasonably offensive to other tenants or owners or users of neighboring Premises or that would tend to create a nuisance or damage the reputation of the Premises;
- (4) Retain four (4) RV parking spaces on the Premises as free public parking; and
- (5) Increase the monthly fee amount for parking spaces on the Premises from \$20 per parking space to \$30 per parking space.

3.3 Hazardous Substances.

Tenant shall not cause or permit any Hazardous Substance to be spilled, leaked, disposed of otherwise released on or under the Premises. Tenant shall comply with all Environmental Laws and exercise the highest degree of care in the use, handling, and storage of Hazardous Substances and shall take all practicable measures to minimize the quantity and toxicity of Hazardous Substances used, handled, or

stored on the Premises. On the expiration or termination of this Lease, Tenant shall remove all Hazardous Substances from the Premises. The term Environmental Law shall mean any federal, state, or local statute, regulation, or ordinance, or any judicial or other governmental order pertaining to the protection of health, safety, or the environment. The term Hazardous Substance shall mean any hazardous, toxic, infectious, or radioactive substance, waste, and material defined or listed by any Environmental Law and shall include, without limitation, petroleum oil and its fractions.

Section 4. Repairs and Maintenance

4.1 Landlord's Obligation.

Landlord shall be under no obligation to make or perform any repairs, maintenance, replacements, alterations, or improvement on the Premises.

4.2. Tenant's Obligation.

Tenant, at its expense, shall keep the Premises in first-class repair, operating condition, working order, and appearance. The following shall also be the responsibility of the Tenant:

- (1) Repair and maintenance of sidewalks, landscaping, drives, curbs, and parking areas;
- (2) Any repairs necessitated by the negligence of Tenant, its agents, employees, and invitees; and
- (3) Any repairs or alterations required under Tenant's obligation to comply with laws and regulations as set forth in Section 3.2(1).

4.3 Reimbursement for Repairs Assumed.

If Tenant fails or refuses to make repairs that are required by this Section 4, Landlord may make the repairs and charge the actual costs of repairs to Tenant. Such expenditures by Landlord shall be reimbursed by Tenant on demand together with interest at the rate of nine percent (9%) per annum from the date of expenditure by Landlord. Except in an emergency creating an immediate risk of personal injury or property damage, neither party may perform repairs that are the obligation of the other party and charge the other party for the resulting expense unless at least twenty-one (21) days before work is commenced, and the defaulting party is given notice in writing outlining with reasonable particularity the repairs required, and such party fails within that time to initiate such repairs in good faith.

4.4 Inspection of Premises.

Landlord shall have the right to inspect the Premises at any reasonable time or times to determine the necessity of repair.

Section 5. Alterations

5.1 Alterations Prohibited.

Tenant shall make no improvements or alterations on the Premises by either Landlord of any kind without first obtaining Landlord's written consent.

5.2. Ownership and Removal of Alterations.

All improvements and alterations performed on the Premises by either Landlord or Tenant shall be the property of Landlord when installed/made unless the applicable Landlord's written consent specifically provides otherwise. Improvements and alterations performed/made by Tenant shall, at Landlord's option, be removed by Tenant and the Premises restored unless the applicable Landlord's written consent specifically provides otherwise.

Section 6. Insurance

6.1 Insurance Required.

Tenant shall keep the Premises insured at Tenant's expense by an insurance policy with an endorsement for extended coverage. Tenant shall bear the expense of any insurance insuring the property of Tenant on the Premises against such risks.

6.2. Waiver of Subrogation.

Neither party shall be liable to the other (or to the other's successors or assigns) for any loss or damage caused by any of the risks enumerated in an insurance policy with an extended coverage endorsement, and in the event of insured loss, neither party's insurance company shall have a subrogated claim against the other. This waiver shall be valid only if the insurance policy in question expressly permits waiver of subrogation or if the insurance company agreed in writing that such a waiver will not affect coverage under the policies. Each party agrees to use best efforts to obtain such an agreement from its insurer if the policy does not expressly permit a waiver of subrogation.

Section 7. Taxes; Utilities

7.1 Property Taxes.

Tenant shall apply for tax exempt status of the Premises. If Tenant is unable to obtain tax exempt status for the Premises, Tenant shall pay as due all real property taxes and special assessments levied against the Premises. As used herein, real property taxes include any fee or charge relating to the ownership, use, or rental of the Premises, other than taxes on the net income of Landlord or Tenant.

7.2 Special Assessments.

If an assessment for a public improvement is made against the Premises, Landlord may elect to cause such assessment to be paid in installments, in which case all of the installments payable with respect to the lease term shall be treated the same as general real property taxes for purposes of Section 7.1.

7.3 Contest of Taxes.

Tenant shall be permitted to contest the amount of any tax or assessment as long as such contest is conducted in a manner that does not cause any risk that Landlord's interest in the Premises will be foreclosed for nonpayment.

7.4 Proration of Taxes.

Tenant's share of real property taxes and assessments for the years in which this lease commences or terminates shall be prorated based on the portion of the tax year that this lease is in effect.

7.5 New Charges or Fees.

If a new charge or fee relating to the ownership or use of the Premises or the receipt of rental therefrom or in lieu of property taxes is assessed or imposed, then, to the extent permitted by law, Tenant shall pay such charge or fee. Tenant, however, shall have no obligation to pay any income, profits, or franchise tax levied on the net income derived by Landlord from this lease.

7.6 Payment of Utilities Charges.

Tenant shall pay when due all charges for services and utilities incurred in connection with the use, occupancy, operation, and maintenance of the Premises, including (but not limited to) charges for fuel, water, gas, electricity, sewage disposal, power, refrigeration, air conditioning, telephone, and janitorial services. If any utility services are provided by or through Landlord, charges to Tenant shall be comparable with prevailing rates for comparable services. If the charges are not separately metered or stated, Landlord shall apportion the charges on an equitable basis, and Tenant shall pay its apportioned share on demand.

Section 8. Damage and Destruction

8.1 Partial Damage.

If the Premises are partly damaged and Section 8.2 does not apply, the Premises shall be repaired by Tenant at the Tenant's expense. Repairs shall be accomplished with all reasonable dispatch subject to interruptions and delays from labor disputes and matters beyond the control of Tenant and shall be performed in accordance with the provisions of Section 4.2.

8.2 Destruction.

If the Premises are destroyed or damaged such that the cost of repair exceeds fifty percent (50%) of the value of the property before the damage, either party may elect to terminate the lease as of the date of the damage or destruction by given to the other in writing not more than 45 days following the date of damage. In such event all rights and obligations of the parties shall cease as of the date of termination, and Tenant shall be entitled to the reimbursement of any prepaid amounts paid by Tenant and attributable to the anticipated term. If neither party elects to terminate, Tenant shall proceed to restore the Premises to substantially the same form as prior to the damage or destruction. Work shall be commenced as soon as reasonably possible and thereafter shall proceed without interruption except for work stoppages on account of labor disputes and matters beyond Tenant's reasonable control.

8.3 Rent Abatement.

Rent shall be abated during the repair of any damage to the extent the Premises are untenantable, except that there shall be no rent abatement where the damage occurred as the result of the fault of Tenant.

8.4 Damage Late in Term.

If damage or destruction to which Section 9.2 would apply occurs within one year before the end of the then-current lease term, Tenant may elect to terminate the lease by written notice to Landlord given within 30 days after the date of the damage. Such termination shall have the same effect as termination by Landlord under Section 8.2.

Section 9. Eminent Domain

9.1 Partial Taking.

If a portion of the Premises is condemned and Section 9.2 does not apply, the lease shall continue on the following terms:

- (1) Landlord shall be entitled to all of the proceeds of condemnation, and Tenant shall have no claim against Landlord as a result of the condemnation;
- (2) Landlord shall proceed as soon as reasonable possible to make such repairs and alterations to the Premises as are necessary to restore the remaining Premises to a condition as comparable as reasonably practicable to that at the time of the condemnation;
- (3) After the date on which title vests in the condemning authority or an earlier date on which alteration or repairs are commended by Landlord to restore the balance of the Premises in anticipation of taking, the rent shall be reduced in proportion to the reduction in value to the Premises as an economic unit on account of the partial taking. If the parties are unable to agree on the amount of the reduction of rent, the amount shall be determined by arbitration in the manner provided in Section 15; and
- (4) If a portion of Landlord's property not included in the Premises is taken, and severance damages are awarded on account of the Premises, or an award is made for detriment to the Premises as a result of activity by a public body not involving a physical taking of any portion of the Premises, this shall be regarded as a partial condemnation to which Sections 9.1(1) and 9.1(3) apply, and the rent shall be reduced to the extent of reduction in rental value of the Premises as though a portion had been physically taken.

9.2 Total Taking.

If a condemning authority takes all of the Premises or a portion sufficient to render the remaining Premises reasonably unsuitable for the use that Tenant was then making of the Premises, the lease shall terminate as of the date the title vests in the condemning authorities. Such termination shall have the same effect as a termination by Landlord under Section 8.2. Landlord shall be entitled to all of the proceeds of condemnation, and Tenant shall have no claim against Landlord as a result of the condemnation.

9.3 Sale in Lieu of Condemnation.

Sale of all or part of the Premises to a purchaser with the power of eminent domain in the face of a threat or probability of the exercise of the power shall be treated for the purposes of this Section 9 as a taking by condemnation.

Section 10. Liability and Indemnity

10.1 Liens

(1) Except with respect to activities for which Landlord is responsible, Tenant shall pay as due all claims for work done on and for services rendered or material furnished to the Premises, and shall keep the Premises free from any liens. If Tenant fails to pay any such claims or to discharge any lien, Landlord may do so and collect the cost as additional rent. Any amount so added shall bear interest at the rate of nine percent (9%) per by Landlord and shall be payable on demand. Such action by Landlord shall not constitute a waiver of any right or remedy which Landlord may have on account of Tenant's default.

(2) Tenant may withhold payment of any claim in connection with a good-faith dispute over the obligation to pay as long as Landlord's property interests are not jeopardized. If a lien is filed as a result of nonpayment, Tenant shall, within 10 days after knowledge of the filing, secure the discharge of the lien or deposit with Landlord cash or sufficient corporate surety bond or other surety satisfactory to Landlord in an amount sufficient to discharge the lien plus any costs, attorney fees, and other charges that accrue as a result of a foreclosure or sale under lien.

10.2 Indemnification.

Tenant shall indemnify and defend Landlord from, and reimburse Landlord for, any cost, claim, loss, or liability suffered directly or from a third-party claim arising out of or related to any activity of Tenant on the Premises or any condition of the Premises in the possession or under the control of Tenant including any such cost, claim, loss, or liability that may be caused or contributed to in part by Landlord's own negligence or failure to effect any repair of maintenance required by this lease and including without limitation any cost, claim, 10 or liability suffered directly or from a third-party claim for damage to the Premises or any other persons or property arising out of or related to Tenant's failure to comply with Section 3.3. Landlord shall have no liability to Tenant for any injury, loss, or damage caused by third parties, or by any condition of the Premises (except to the extent caused by Landlord's negligence or breach of duty under this lease).

Landlord shall have no liability for the failure or interruption of utilities.

10.3 Liability Insurance.

Before going into possession of the Premises, Tenant shall procure and thereafter during the term of the lease shall continue to carry the following insurance at Tenant's cost:

Commercial general liability policy (occurrence version) in a responsible company with coverage for bodily injury and damage liability, personal and advertising injury liability, and payment with a general aggregate limit of not less than \$15,000,000 and a per occurrence limit of not less than \$5,000,000. Such insurance shall cover all risks arising directly or indirectly out of Tenant's activities on or any condition to

by Premises whether or not related to an occurrence caused or contributed to by Landlord's negligence. Such insurance shall protect Tenant against the claims of Landlord on account of the obligations assumed by Tenant under Section 10.2, shall name Landlord as an additional insured. Certificates evidencing such insurance and bearing endorsements requiring 10 days written notice to Landlord before any change or cancellation shall be furnished to Landlord before Tenant's occupancy of the property.

Section 11. Quiet Enjoyment

11.1 Landlord's Warranty.

Landlord warrants that it is the owner of the Premises and has the right to lease them. Landlord will defend Tenant's right to quiet enjoyment of the Premises for the lawful claims of all persons during the lease term.

Section 12. Surrender at Expiration

12.1 Condition of Premises.

On expiration of the lease term or earlier termination on account of default, Tenant shall surrender the Premises in first-class condition. Alterations constructed by Tenant with permission from Landlord shall not be removed or restored to the original condition unless the terms of permission for the alteration so require. Depreciation and wear from ordinary use for the purpose for which the Premises are leased shall be accepted, but repairs for which Tenant shall be completed to the latest practical date before such surrender. Tenant's obligations under this section shall be subordinate to the provisions of Section 8 relating to destruction.

12.2 Holdover

(1) If Tenant does not vacate the Premises at the time required, Landlord shall have the option to treat Tenant as a tenant from month to month, subject to all of the provisions of this lease except the provisions for term and renewal and at a rental rate equal to 150% of the rent last paid by Tenant during the original term, or to eject Tenant from the Premises and recover damages caused by wrongful holdover. Failure of Tenant to remove fixtures, furniture, furnishings, or trade fixtures that Tenant is required to remove under this lease shall constitute a failure to vacate to which this section shall apply the property not removed will substantially interfere with occupancy of the Premises by another tenant or with occupancy by Landlord for any purpose including preparation for a new tenant.

(2) If a month-to-month tenancy results from a holdover by Tenant under this Section 15.2, the tenancy shall be terminable at the end of any quarterly rental period on written notice from Landlord given not less than 10 days before the termination date which shall be specified in the notice. Tenant waives any notice that would otherwise be provided by law with respect to month-to-month tenancy.

Section 13. Termination of Lease.

Landlord and Tenant shall have the right to terminate the lease, providing the terminating party first provides the other party 120 written notice.

Section 14. Miscellaneous

14.1. Non-waiver.

Waiver by either party of strict performance of any provision of this lease shall not be a waiver of or prejudice the party's right to require strict performance of the same provision in the future or of any other provision. The acceptance of a late payment of rent shall not waive the failure to perform an obligation under this Lease except for the failure to pay the rent so accepted when due and shall not affect Landlord's remedies for failure to perform such other obligations.

14.2 Attorney Fees.

If suit or action is instituted in connection with any controversy arising out of this lease, the prevailing party shall be entitled to recover in addition to costs such sum as the court may adjudge reasonable as attorney fees at trial, on petition for review, and on appeal.

14.3 Notices.

Any notice required or permitted under this lease shall be given when actually delivered or 48 hours after deposited in United States mail as certified mail addressed to the address first given in this lease or to such other address as may be specified from time to time by either parties in writing.

14.5 Entry for Inspection.

Landlord shall have the right to enter on the Premises at any time to determine Tenant's compliance with this lease, to make necessary repairs to the building or the Premises, or to show the Premises to any prospective tenant or purchaser, and in addition shall have the right, at any time during the last two months of the term of this lease, to place and maintain on the Premises notices for leasing or selling of the Premises.

14.6 Interest on Rent and Other Charges.

Any rent or other payment required of Tenant by this lease shall, if not paid within 10 days after it is due, bear interest at the rate of nine percent (9%) per annum (but not in any event at the rate greater than the maximum rate of interest permitted by law) for the due date until paid. In addition, if Tenant fails to make any rent or other payment required by this lease to be paid to Landlord within five days after it is due, Landlord may elect to impose a five cents per dollar of the overdue payment to reimburse Landlord for the cost of collecting the overdue payment. Tenant shall pay the late charge on demand by Landlord. Landlord may levy and collect a late charge in addition to all other remedies available for Tenant's default, and collection of a late charge shall not waive the breach caused by the late payment.

14.7 Time Essence.

Time is of the essence of the performance of each of Tenant's obligations under this lease.

Section 15. Arbitration

15.1 Disputes to Be Arbitrated.

If any dispute arises between the parties, either party may request arbitration and appoint as an arbitrator an independent real estate appraiser having knowledge of valuation of rental properties comparable to the Premises. The other party shall also choose an arbitrator with such qualifications, and the two arbitrators shall choose a third. If the choice of the second or third arbitrator is not made within 10 days of the choosing of the prior arbitrator, then either party may apply to the presiding judge of the judicial district where the Premises are located to appoint the required arbitrator.

15.2 Procedure for Arbitration.

The arbitrator shall proceed according to the Oregon statutes governing arbitration, and the award of the arbitrators shall have the effect therein provided. The arbitration shall take place in the county where the leased Premises are located. Costs of the arbitration shall be shared equally by the parties, but each party shall pay its own attorney fees incurred in connection with the arbitration, subject to Section 15.2, above.

Landlord: TILLAMOOK URBAN RENEWAL AGENCY



Chairman Don Hurd

Date

Tenant: CITY OF TILLAMOOK

Mayor Suzanne Weber

Date

EXHIBIT A

LEGAL DESCRIPTION:

Lot 4, and the West 25 feet of Lot 3, Block 9, TOWN OF LINCOLN, NOW TILLAMOOK CITY, in Tillamook County, Oregon.

and

Lots 1 and 2 and the East 27.5 feet of Lot 3, Block 9, LINCOLN, NOW CITY OF TILLAMOOK, excepting therefrom the South 2.5 feet of said Lots, as described in fee Number 2004-006134, recorded July 19,2004 in Tillamook County, Oregon.

RESOLUTION NO. _____

**A RESOLUTION AMENDING RESOLUTION NO. 1564 PERTAINING TO THE
FEE SCHEDULE OF THE CITY OF TILLAMOOK AND REPEALING
RESOLUTION NO. 968 AND NO. 996**

WHEREAS, the City of Tillamook previously established monthly rental parking fees for City owned parking lots, and

WHEREAS, the City of Tillamook approved Resolution No. 1564 with a Land Use Fee Schedule and an Administrative Fee Schedule on August 2, 2010, and

WHEREAS, the City of Tillamook Public Works Committee met on July 19, 2011 to discuss monthly rental parking fees, and

WHEREAS, the City of Tillamook is in need of updating its Administrative Fee Schedule to recover costs for services provided, and

WHEREAS, costs associated to provide planning, administrative and clerical services continue to increase,

NOW, THEREFORE, the Tillamook City Council resolves as follows:

Section 1: The City hereby adopts the attached exhibit, a new rate schedule for Administrative Fees and incorporates it hereby as referenced:

Exhibit B – Administrative Fee Schedule

Section 2: The effective date of the new rates shall be May 1, 2012.

Section 3: Resolution Numbers 968 and 996 pertaining to monthly rental of parking spaces with the City of Tillamook are hereby repealed.

APPROVED by the Tillamook City Council this 19th day of December, 2011.

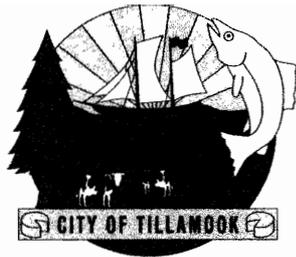
Mayor

ATTEST:

City Recorder

EXHIBIT "B"

Description	Fee
Administration	
Copy (per page/single-sided)	0.25
double-sided	0.50
Certified Copies	5.00
Research min. 1/4 hr. rate + ben.	
NSF Check	30.00
Faxes (per page/local)	1.00
Long-distance (first page)	2.00
Liquor License renewal	10.00
New OLCC or change of owner	50.00
Business License	75.00
Surcharge (sunsets June 30, 2011)	25.00
Muni Court admin fee	10.00
Muni Court suspension clearing via telephone	5.00
Taxi Company per vehicle	25.00
Taxi Driver	10.00
Taxi driver picture	10.00
Audio tapes/CD's or DVD's	30.00
Garage Sales	5.00
Monthly Parking Space	30.00
Police	
Police reports	10.00
Accident reports	10.00
Impounds	90.00
Dog licensing:	
Regular	10.00
Spayed/Neutered	5.00
Sr. Discount	3.75
Bicycle licensing	2.00
Duplicate dog license tag	3.00
Late fee (after Feb. 15th)	3.00
Parks	
Civic - Non-profit	Free
Private	Free
Commercial	Free
Carnahan Parking permit (daily)	3.00
Carnahan Parking permit (seasonal) Sept. - Nov.	50.00
Miscellaneous	
Budget copy	6.00
Audit	25.00



STAFF REPORT CITY OF TILLAMOOK

TO: Honorable Mayor and Members of City Council

FROM: Chief Terry Wright, Police Department

DATE: December 19, 2011

SUBJECT: Ordinance Amendments for Several Police Department Related Matters

ISSUE BEFORE THE COUNCIL:

There are several Ordinance amendments included in this report which will update each Ordinance and comply with Oregon State ORS and OAR regulations. The four Ordinance amendments will require a first and second reading.

RECOMMENDATION:

It is recommended the City Council approve the Ordinance amendments as requested.

EXECUTIVE SUMMARY:

- An amendment pertains to Ordinance #1253 relating to general offenses, defining nuisances, providing for their abatement, providing penalties, and repeals #1245.
- An amendment pertains to Ordinance #1249 which relates to controlling vehicular and pedestrian traffic.
- An amendment to Ordinance #1216 defining the downtown district, prohibiting employer or employee, volunteer, resident, resident visitor, and student parking within the downtown parking district and defining control zones and signs.
- An amendment to Ordinance #1233 pertaining to authorizing the City of Tillamook Police Department to check criminal information records of the State of Oregon Law Enforcement data system.

OUTCOMES OF DECISION:

If the City Council approved the Ordinance amendments, the City of Tillamook will be in compliance with Oregon Revised Statutes and Oregon Administrative Rules pertaining to these areas of law enforcement.

FINANCIAL IMPLICATIONS:

Several of the amendments pertain to the enforcement of penalties and fines for the City of Tillamook Police Department which are budgeted for during this fiscal year.

DISCUSSION:

PUBLIC INVOLVEMENT:

Attachments:

- A. Amendment to Ordinance #1253 and Repealing #1245**
- B. Amendment to Ordinance #1249**
- C. Amendment to Ordinance #1216**
- D. Amendment to Ordinance #1233**

ORDINANCE NO. ____

AN ORDINANCE AMENDING ORDINANCE #1253 RELATING TO GENERAL OFFENSES, DEFINING NUISANCES; PROVIDING FOR THEIR ABATEMENT; PROVIDING PENALTIES; AND REPEALING ORDINANCE NO. 1245

WHEREAS, the City of Tillamook enforces general offenses,

NOW, THEREFORE, the City of Tillamook ordains as follows:

Section 1:

Section 5, paragraph one (1), Definitions, Ordinance #1206, shall be:

Section 5: Definitions, Interpretation & Conflict of Laws.

Except where the context clearly indicates a different meaning, the definitions contained in the Oregon Revised Statutes, as now or hereafter constituted, are adopted by reference and made a part of this ordinance. In any conflict of laws, City's definitions and interpretation shall control. The City Council expressly retains the exclusive authority to define and interpret the meaning and application of City's ordinances, orders, rules, resolutions and/or other City Law, even those laws borrowed from any other jurisdiction and incorporated as City law, e.g. Oregon Revised Statutes. The City Council reaffirms and adopts current O.R.S. and O.A.R. in effect and referenced in ordinance 1206 on the date of the first reading of this Ordinance.

PASSED 1st reading by the Tillamook City Council on this 19th day of December 2011.

PASSED 2nd reading by the Tillamook City Council on this 3rd day of January 2012.

APPROVED by the Tillamook City Council this 3rd day of January 2012.

ADOPTED by the Tillamook City Council this 3rd day of January 2012.

Mayor

ATTEST:

City Recorder

ORDINANCE NO. _____

AN ORDINANCE AMENDING ORDINANCE #1249 RELATING TO CONTROLLING VEHICULAR AND PEDESTRIAN TRAFFIC.

WHEREAS, the City of Tillamook enforces general offenses,

NOW, THEREFORE, the City of Tillamook ordains as follows:

Section 2:

Section 2, Applicability of State Traffic Laws, Ordinance #1249, shall be:

Section 2: Definitions, Interpretation & Conflict of Laws.

Except where the context clearly indicates a different meaning, the definitions contained in the Oregon Revised Statutes, as now or hereafter constituted, are adopted by reference and made a part of this ordinance. In any conflict of laws, City's definitions and interpretation shall control. The City Council expressly retains the exclusive authority to define and interpret the meaning and application of City's ordinances, orders, rules, resolutions and/or other City Law, even those laws borrowed from any other jurisdiction and incorporated as City law, e.g. Oregon Revised Statutes. The City Council reaffirms and adopts current O.R.S. and O.A.R. in effect and referenced in ordinance 1249 on the date of the first reading of this Ordinance.

PASSED 1st reading by the Tillamook City Council on this 19th day of December 2011.

PASSED 2nd reading by the Tillamook City Council on this 3rd day of January 2012.

APPROVED by the Tillamook City Council this 3rd day of January 2012.

ADOPTED by the Tillamook City Council this 3rd day of January 2012.

Mayor

ATTEST:

City Recorder

ORDINANCE NO. _____

AN ORDINANCE AMENDING ORDINANCE 1216, AN ORDINANCE DEFINING THE DOWNTOWN PARKING DISTRICT, PROHIBITING EMPLOYEE/EMPLOYER, VOLUNTEER, RESIDENT, RESIDENT VISITOR AND STUDENT PARKING WITHIN THE DOWNTOWN PARKING DISTRICT AND DEFINING PARKING CONTROL ZONES AND SIGNS.

The City of Tillamook ordains as follows;

Section 1:

Section 1, Definitions section for Permits shall be amended to read as follows;

Permit(s) include a daily construction permit as well as a delivery permit. These permit(s) are described and enforced in the City of Tillamook vehicle and pedestrian control ordinance.

Delivery permit(s) allow permit holder(s) to park in any parking space in the Downtown Parking District for up to 15 minutes at a time for the purpose of loading, unloading, delivering or picking up items from their place of business or employment, providing a temporary exemption from zone restriction(s) indicated for that space. Delivery and construction permits shall be requested through the Police Department.

Section 7:

Section 7: Limited exception from Ordinance Application shall be amended to read;

Any person, business or group of business(s) may apply to the City for a change or exception from restrictions imposed by this ordinance, within the Downtown Parking District. All other laws and ordinance(s) shall remain in full force and effect. Application(s) for exception shall be obtained from City Hall during business hours. Completed applications, once received by the City, shall be set for review by the Public Works Committee at the next scheduled Public Works Committee Meeting. The Public Works Committee, upon review of the application, shall then make a recommendation to the City Council to approve, deny or send back for further information, the application presented. The City Manager, or his designee, may, under special circumstances, grant the exception. Special circumstances could include, but not be limited to, emergency construction, special event or activity or other circumstance where time does not allow for the extended period for proper review. In these cases, if exception is approved, the City Manager or designee shall give a brief report to the next Public Works Committee meeting, of the exception allowed. The application shall include name, address and contact number(s) for applicant as well as dates and time periods the exception or change is requested for, a description of the reason or activity and the applicant shall sign and date the request.

PASSED 1st reading by the Tillamook City Council on this 19th day of December 2011.

PASSED 2nd reading by the Tillamook City Council on this 3rd day of January 2012.

APPROVED by the Tillamook City Council this 3rd day of January 2012.

ADOPTED by the Tillamook City Council this 3rd day of January 2012.

Mayor

ATTEST:

City Recorder

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 2 OF ORDINANCE 1233, AN ORDINANCE AUTHORIZING THE CITY OF TILLAMOOK POLICE DEPARTMENT TO CHECK CRIMINAL INFORMATION RECORDS OF THE STATE OF OREGON LAW ENFORCEMENT DATA SYSTEM

WHEREAS The City Council of the City of Tillamook finds for reasons recited, that it is in the public interest to access Oregon State Police criminal offender information through the Law Enforcement Data System, for all applicants of employment, commercial resale business license applicants, transient merchant license applicants, liquor license applicants, taxi license applicants, applicants for other licenses as allowed by the city, and certain other non-profit volunteers;

NOW THEREFORE, the City Council of the City of Tillamook ordains as follows:

Section 1:

Section 2. Definitions shall be amended to read as follows:

“License” here means permission from a competent municipal or state government authority to do an act which, without such permission, would be illegal, a trespass, or a tort. License includes but is not limited to commercial resale business license, transient merchant license, taxi license and/or Oregon Liquor Control Commission licenses or renewals. A “license” here does not include a registration with any government entity where the person’s action is legal whether or not the person is registered, e.g. City’s business registration license.

Except where the context clearly indicates a different meaning, the definitions contained in the Oregon Revised Statutes and Oregon Administrative Rules, as now or hereafter constituted, are adopted by reference and made a part of this ordinance. In any conflict of laws, City’s definitions and interpretation shall control. The City Council expressly retains the exclusive authority to define and interpret the meaning and application of City’s ordinances, orders, rules, resolutions and/or other City law, even those laws borrowed from any other jurisdiction and incorporated as City law, e.g. Oregon Revised Statutes.

PASSED 1st reading by the Tillamook City Council on this 19th day of December 2011.

PASSED 2nd reading by the Tillamook City Council on this 3rd day of January 2012.

APPROVED by the Tillamook City Council this 3rd day of January 2012.

ADOPTED by the Tillamook City Council this 3rd day of January 2012.

Mayor

ATTEST:

City Recorder

Abigail Donowho
City Recorder/Treasurer
City of Tillamook
e-mail: adonowho@tillamookor.gov

210 Laurel Avenue
Tillamook, OR 97141
(503) 842-3450
Fax: (503) 842-3445

Date: December 19, 2011
To: City Council
From: Abigail Donowho, City Recorder/Treasurer
Re: Monthly Report for August 2006



I have included fund information for the month of November 2011 for your review by way of Revenue Analysis and Expenditure Summary reports.

This is what our checking and savings accounts looked like at the end of August:

LGIP #4455 (0.50%)	\$2,620,278.69
GENERAL (0.15%)	\$1,057,592.10
WATER SDC (0.50%)	\$199,178.16
SEWER FEES (0.50%)	\$86,853.33
BICYCLE/PEDWAYS (0.50%)	\$9,001.56
DEBT RESERVE (0.50%)	\$275,517.66
WATER BONDS (0.11%)	\$508,070.70
TOTAL	\$4,756,492.20

Revenue continues to be collected through Credits, Inc. We received \$640.84 on December 12, 2011, bringing our total collections to \$110,598.51 since 2008.

As a new employee of the Council I would like to share that I have enjoyed my first few weeks with the City. I am endeavoring to learn as much as possible before Bernadette Sorensen retires, and look forward to the workshop in January with the Council. All of the employees and Councilors have been both welcoming and helpful to me. Please feel free to visit, call, or email me with any questions or concerns you may have. If I don't know the answer to something, I will find it. I appreciate this opportunity to serve the citizens of Tillamook and thank you again for your support.

General Ledger
 Expenditure Summary

<u>Account</u>	<u>Description</u>	<u>Budgeted Amount</u>	<u>Beginning Balance</u>	<u>Debit This Period</u>	<u>Credit This Period</u>	<u>Ending Balance</u>
010	GENERAL					
010-01	MAYOR AND COUNCIL	57,600.00	17,248.38	1,603.16	0.00	18,851.54
010-03	CITY RECORDER	436,908.00	142,843.86	447.58	0.00	143,291.44
010-04	MUNICIPAL COURT	60,980.00	19,774.30	213.78	0.00	19,988.08
010-05	PLANNING	92,500.00	43,406.46	130.46	0.00	43,536.92
010-07	POLICE	1,053,379.00	334,456.01	5,339.57	0.00	339,795.58
010-10	CITY HALL	119,040.00	32,677.00	4,100.56	0.00	36,777.56
	010 Totals:	1,820,407.00*	590,406.01*	11,835.11*	0.00*	602,241.12*
020	STREETS					
020-20	Expense	607,011.00	228,695.58	7,808.18	0.00	236,503.76
	020 Totals:	607,011.00*	228,695.58*	7,808.18*	0.00*	236,503.76*
021	WATER FUND					
021-01	OFFICE OPERATING	156,883.00	27,768.15	2,092.64	0.00	29,860.79
021-02	SHOP OPERATING	518,158.00	148,417.83	6,372.01	0.00	154,789.84
021-03	VEHICLE MTCE	60,500.00	9,253.66	582.59	0.00	9,836.25
021-04	FILTER PLANT OPS	70,000.00	14,351.34	6,490.87	0.00	20,842.21
021-05	WELLS OPERATION	21,000.00	2,326.88	3,477.69	0.00	5,804.57
021-06	SYSTEM REPAIR/UPGRADE	878,000.00	68,686.44	2,016.33	0.00	70,702.77
	021 Totals:	2,478,020.00*	718,767.30*	21,032.13*	0.00*	739,799.43*
022	SEWER					
022-22	EXPENSE	1,738,556.00	378,103.37	63,301.13	0.00	441,404.50
	022 Totals:	3,642,768.00*	1,819,164.67*	63,301.13*	0.00*	1,882,465.80*
050	URBAN RENEWAL DISTRICT					
055	URBAN REN DIST DEBT SERVICE					
070	TRANSIENT ROOM TAX					
070-70	EXPENSE	350,050.00	53,885.07	268.60	0.00	54,153.67
	070 Totals:	350,050.00*	53,885.07*	268.60*	0.00*	54,153.67*
091	COM DEV BLOCK GRANT					
096	911 COMMUNICATIONS					
100	BAIL					
	Report Totals:	9,521,756.00**	3,423,149.59**	104,245.15**	0.00**	3,527,394.74**

General Ledger

Revenue Analysis



User: administrator
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 Period 5, 2012

Account Number	Description	Budgeted Revenue	Period Revenue	YTD Revenue	Uncollected Balance	Percent Received
010	GENERAL					
010-00-35000	SUPPLEMENTAL BUDGET REVEN	0.00	0.00	0.00	0.00	0.00
010-00-41010	COURT ASSMTS/STATE	0.00	0.00	0.00	0.00	0.00
010-00-41015	ALARM FEES	0.00	0.00	0.00	0.00	0.00
010-00-41020	ANIMAL / LICENSES	2,400.00	10.00	190.25	2,209.75	7.93
010-00-41030	MARIJUANA DIV/STATE	0.00	0.00	0.00	0.00	0.00
010-00-41035	SECURITY COURT FEE	2,500.00	52.00	692.00	1,808.00	27.68
010-00-41040	BUILDING PERMIT SURCHRG/STA	0.00	0.00	0.00	0.00	0.00
010-00-41050	BUILDING PERMITS	0.00	0.00	0.00	0.00	0.00
010-00-41060	BLD.PERMIT/COUNTY 75% COLL.	0.00	0.00	0.00	0.00	0.00
010-00-41070	OHSU/AUTHORITATIVE PARENTI	0.00	0.00	0.00	0.00	0.00
010-00-41075	CIGARETTE TAX	7,155.00	0.00	3,264.64	3,890.36	45.63
010-00-41080	MED.LIABILITY/STATE	0.00	(12.00)	(41.00)	41.00	0.00
010-00-41085	COMPRESSOR FEES	0.00	0.00	0.00	0.00	0.00
010-00-41090	MED.LIABILITY/COUNTY	0.00	(247.00)	(603.00)	603.00	0.00
010-00-41100	MED.LIABILITY/ADMIN FEE	600.00	12.00	161.00	439.00	26.83
010-00-41105	COURT FINES/FORFEITURES	125,000.00	1,457.00	31,035.20	93,964.80	24.83
010-00-41110	UNITARY ASSESSMENT	0.00	(517.00)	(1,354.00)	1,354.00	0.00
010-00-41115	EQUIPMENT SALES/USED	400.00	0.00	0.00	400.00	0.00
010-00-41150	GRANTS	5,000.00	0.00	2,500.00	2,500.00	50.00
010-00-41160	HOQUARTON TRAIL PROJECT	0.00	0.00	0.00	0.00	0.00
010-00-41170	INVESTMENT EARNINGS	150.00	0.00	80.02	69.98	53.35
010-00-41180	LAND SALES	0.00	0.00	0.00	0.00	0.00
010-00-41190	LICENSES	1,100.00	0.00	150.00	950.00	13.64
010-00-41200	LIQUOR TAX	58,924.00	0.00	19,436.91	39,487.09	32.99
010-00-41210	VEHICLE IMPOUND	1,500.00	0.00	720.00	780.00	48.00
010-00-41220	MISC. FEES	2,000.00	70.00	1,090.39	909.61	54.52
010-00-41230	MISC. PERMITS	800.00	5.00	455.00	345.00	56.88
010-00-41240	PARKING FINES	6,000.00	255.00	2,795.00	3,205.00	46.58
010-00-41250	PARKING DISTRICT	0.00	0.00	0.00	0.00	0.00
010-00-41260	PLANNING FEES	15,000.00	100.00	6,475.00	8,525.00	43.17
010-00-41270	PARKING METERS/RENTAL SPAC	13,000.00	333.30	5,813.30	7,186.70	44.72
010-00-41280	POLICE RESERVE FEES	0.00	0.00	0.00	0.00	0.00
010-00-41281	Business Registration Fees	36,000.00	187.50	10,968.75	25,031.25	30.47

Account Number	Description	Budgeted Revenue	Period Revenue	YTD Revenue	Uncollected Balance	Percent Received
010-00-41282	BUSINESS REGISTRATION SURCH	10,000.00	62.50	3,356.25	6,643.75	33.56
010-00-41285	Admin Fee Muni Court	6,500.00	70.00	1,600.00	4,900.00	24.62
010-00-41290	INSURANCE/PROPERTY DAMAGE	10,000.00	0.00	0.00	10,000.00	0.00
010-00-41300	PROPERTY TAX / CURRENT	505,000.00	0.00	9,000.30	495,999.70	1.78
010-00-41310	PROPERTY TAX / PRIOR	15,000.00	0.00	7,111.63	7,888.37	47.41
010-00-41360	RURAL FIRE DISTRICT	0.00	0.00	0.00	0.00	0.00
010-00-41370	FIRE RESCUE FEES	0.00	0.00	0.00	0.00	0.00
010-00-41390	SPECIAL REVENUES	0.00	0.00	0.00	0.00	0.00
010-00-41410	Lien Search Revenue	100.00	0.00	300.00	(200.00)	300.00
010-00-41420	Property Purch./Bldg.Res.Bal.	8,000.00	0.00	4,955.58	3,044.42	61.94
010-00-41425	Transit/Visitor Center Rent	8,400.00	0.00	2,800.00	5,600.00	33.33
010-00-41430	TRANSFERS	0.00	0.00	0.00	0.00	0.00
010-00-41440	USER FEES	0.00	0.00	0.00	0.00	0.00
010-00-41460	OCD GRANT REVENUE	0.00	0.00	0.00	0.00	0.00
010-00-41470	FRANCHISE/CITY SANITARY	1,500.00	0.00	73.01	1,426.99	4.87
010-00-41480	FRANCHISE/CABLE T.V.	0.00	0.00	0.00	0.00	0.00
010-00-41490	FRANCHISE/TILLAMOOK PUD	385,000.00	0.00	106,236.93	278,763.07	27.59
010-00-41500	FRANCHISE/UNITED TELEPHONE	44,000.00	0.00	43,212.68	787.32	98.21
010-00-41505	Franchise/Water-Sewer Util	63,000.00	0.00	17,864.71	45,135.29	28.36
010-00-41510	GRANT/MARINE BRD/CARNAHAN	0.00	0.00	0.00	0.00	0.00
010-00-41560	GRANT/TRAFFIC SAFETY	25,300.00	0.00	0.00	25,300.00	0.00
010-00-41570	FEMA/DAYCARE/HEADSTART DA	0.00	0.00	0.00	0.00	0.00
010-00-41575	COPS GRANT	0.00	0.00	0.00	0.00	0.00
010-00-41590	FROM SEWER DEPT. 2200	0.00	0.00	0.00	0.00	0.00
010-00-41610	CAMI	15,000.00	2,500.00	6,250.00	8,750.00	41.67
010-00-41615	TNT Officer O/T Reimbsmt	0.00	0.00	0.00	0.00	0.00
010-00-41620	SCHOOL DIST #9	0.00	0.00	0.00	0.00	0.00
010-00-41625	PROPERTY INCOME	25,000.00	745.00	6,850.00	18,150.00	27.40
010-00-41630	Police/Special Projects	0.00	0.00	0.00	0.00	0.00
010-00-41640	COUNTY ANIMAL CONTROL	16,000.00	1,333.34	6,666.70	9,333.30	41.67
010-00-41650	URBAN RENEWAL ADMIN REIMB	39,658.00	0.00	8,093.15	31,564.85	20.41
010-00-41660	Internal Service Charges	187,016.00	0.00	0.00	187,016.00	0.00
010-00-41960	STATE REV SHARING	41,256.00	0.00	9,135.89	32,120.11	22.14
010-00-41970	FROM TRANS ROOM TAX	122,500.00	0.00	0.00	122,500.00	0.00
010-00-41980	FROM CARNAHAN PARK	0.00	0.00	0.00	0.00	0.00
010-00-41990	TRANS FROM TRT UNRESTRICTE	20,100.00	0.00	0.00	20,100.00	0.00
	010 Totals:	1,825,859.00	6,416.64	317,336.29	1,508,522.71	17.38
020	STREETS					
020-00-41170	INVESTMENT EARNINGS	125.00	0.00	87.38	37.62	69.90
020-00-41220	MISC. FEES	200.00	0.00	292.31	(92.31)	146.15
020-00-41400	STATE GAS TAX	158,930.00	0.00	60,282.41	98,647.59	37.93
020-00-41410	CITY SANITARY FRANCHISE	33,600.00	0.00	18,077.44	15,522.56	53.80

Account Number	Description	Budgeted Revenue	Period Revenue	YTD Revenue	Uncollected Balance	Percent Received
020-00-41430	TRANSFERS FROM GENERAL FUN	0.00	0.00	0.00	0.00	0.00
020-00-41440	Franchise/Charter (for Parks)	30,000.00	0.00	7,375.87	22,624.13	24.59
020-00-41450	Balance from Bike/Ped Fund	14,325.00	0.00	19,089.81	(4,764.81)	133.26
020-00-41460	SCA Grant	25,000.00	0.00	25,000.00	0.00	100.00
020-00-41470	IFA Planning Grant	20,000.00	0.00	0.00	20,000.00	0.00
020-00-41480	Fuel Bus.Lic.Fund Balance	25,000.00	0.00	119,108.09	(94,108.09)	476.43
020-00-41500	FROM LOCAL FUEL TAX FUND #2	120,000.00	0.00	47,998.62	72,001.38	40.00
020-00-41550	FLOOD MITIGATION REIMBSMT	0.00	0.00	0.00	0.00	0.00
020-00-41570	TRANSFER IN FROM SEWER 2200	5,000.00	0.00	0.00	5,000.00	0.00
020-00-41580	TRANSFER FROM PROPERTY PUR	0.00	0.00	0.00	0.00	0.00
020-00-41585	Carnahan Park Balance	1,200.00	0.00	1,040.76	159.24	86.73
020-00-41586	Carnahan Park User Fees	2,500.00	762.95	3,650.76	(1,150.76)	146.03
020-00-41590	TRANSFER FROM CARNAHAN PA	6,500.00	6,500.00	6,500.00	0.00	100.00
020-00-41595	Linden Drive LID Assesments	4,200.00	0.00	2,591.04	1,608.96	61.69
020-00-41600	TRANS IN FROM TRT-Events Labor	5,000.00	0.00	0.00	5,000.00	0.00
020-00-41610	1% BIKE/PEDWAYS GAS TAX	1,605.00	0.00	913.36	691.64	56.91
020-00-41615	OTIA I, II & III	118,736.00	0.00	30,141.19	88,594.81	25.39
	020 Totals:	571,921.00	7,262.95	342,149.04	229,771.96	59.82
021	WATER FUND					
021-00-41440	SDC Reserve	0.00	0.00	0.00	0.00	0.00
021-00-41570	FROM SEWER FUND	34,000.00	0.00	0.00	34,000.00	0.00
021-00-41580	FROM STREET FUND	0.00	0.00	0.00	0.00	0.00
021-01-40000	AVAILABLE FUND BALANCE	1,205,500.00	0.00	0.00	1,205,500.00	0.00
021-01-41160	Anticipated SDC Income	5,000.00	0.00	3,396.45	1,603.55	67.93
021-01-41170	INTEREST INCOME	500.00	0.00	344.53	155.47	68.91
021-01-41200	EQUIP PURCHASE BY STREET FU	0.00	0.00	0.00	0.00	0.00
021-01-41220	EQUIP PURCHASE BY STREET FU	0.00	0.00	0.00	0.00	0.00
021-01-41400	WATER REVENUE	1,315,352.00	0.00	356,258.75	959,093.25	27.08
021-01-41410	CONNECTION FEES	1,500.00	0.00	811.00	689.00	54.07
021-01-41415	LABOR AND EQUIP	500.00	0.00	0.00	500.00	0.00
021-01-41420	RECONNECTS	1,000.00	0.00	447.57	552.43	44.76
021-01-41425	GIS GRANT	0.00	0.00	0.00	0.00	0.00
021-01-41430	MISCELLANEOUS INCOME	6,400.00	0.00	6,108.60	291.40	95.45
021-01-41445	LOAN REPAYMENT FROM GEN F	14,280.00	0.00	0.00	14,280.00	0.00
021-01-41500	TRANSFER FROM GEN FUND	0.00	0.00	0.00	0.00	0.00
021-01-41550	FLOOD MITIGATION REIMBSMT	100.00	0.00	0.00	100.00	0.00
021-01-41570	TRANSFER FROM SEWER FUND	0.00	0.00	0.00	0.00	0.00
021-10-40000	AVAILABLE FUND BALANCE	0.00	0.00	0.00	0.00	0.00
021-20-41440	SYSTEM DEVELOPMENT CHARGE	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budgeted Revenue	Period Revenue	YTD Revenue	Uncollected Balance	Percent Received
	021 Totals:	2,584,132.00	0.00	367,366.90	2,216,765.10	14.22
022	SEWER					
022-00-41080	Loan Reserve Carryover	0.00	0.00	0.00	0.00	0.00
022-00-41090	CONNECTION FEE	5,000.00	0.00	1,225.00	3,775.00	24.50
022-00-41150	SPECIAL PW LOAN/ANDERSON P	0.00	0.00	0.00	0.00	0.00
022-00-41170	INVESTMENT EARNINGS	1,500.00	0.00	1,427.96	72.04	95.20
022-00-41220	MISC. FEES	400.00	0.00	2.80	397.20	0.70
022-00-41390	SPECIAL REVENUES	2,000.00	0.00	482.70	1,517.30	24.14
022-00-41440	USER FEES	1,906,269.00	0.00	539,265.14	1,367,003.86	28.29
022-00-41445	LOAN REPAYMENT FROM STREE	12,240.00	0.00	0.00	12,240.00	0.00
022-00-41450	DEQ MANDATED SVC. #2	0.00	0.00	0.00	0.00	0.00
022-00-41460	DEQ FACILITIES PLAN #3	0.00	0.00	0.00	0.00	0.00
022-00-41470	DEQ LOAN #4 - ENG.-R91565	0.00	0.00	0.00	0.00	0.00
022-00-41480	DEQ LOAN #5-R91566	0.00	0.00	0.00	0.00	0.00
022-00-41490	DEQ LOAN #6	0.00	0.00	0.00	0.00	0.00
022-00-41495	DEQ Loan w/Forgiveness	1,500,000.00	0.00	1,311,387.00	188,613.00	87.43
022-00-41500	CDBG GRANT	0.00	0.00	0.00	0.00	0.00
022-00-41550	OECDL LOAN	0.00	0.00	0.00	0.00	0.00
022-00-41600	OECDL GRANT	0.00	0.00	0.00	0.00	0.00
	022 Totals:	3,427,409.00	0.00	1,853,790.60	1,573,618.40	54.09
050	URBAN RENEWAL DISTRICT					
050-00-41150	GRANTS & DONATIONS	0.00	0.00	0.00	0.00	0.00
050-00-41170	INTEREST EARNINGS	0.00	0.00	0.00	0.00	0.00
050-00-41190	SHORT TERM LOAN	0.00	0.00	0.00	0.00	0.00
050-00-41300	PROPERTY TAXES CURRENT	0.00	0.00	0.00	0.00	0.00
050-00-41310	PROPERTY TAXES PRIOR	0.00	0.00	0.00	0.00	0.00
	050 Totals:	0.00	0.00	0.00	0.00	0.00
055	URBAN REN DIST DEBT SERVICE					
055-00-41150	GRANTS & DONATIONS	0.00	0.00	0.00	0.00	0.00
055-00-41170	INTEREST EARNINGS	0.00	0.00	0.00	0.00	0.00
055-00-41180	LAND SALES	0.00	0.00	0.00	0.00	0.00
055-00-41190	SHORT TERM LOAN	0.00	0.00	0.00	0.00	0.00
055-00-41300	PROPERTY TAXES (CURRENT)	0.00	0.00	0.00	0.00	0.00
055-00-41310	PROPERTY TAXES PRIOR	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budgeted Revenue	Period Revenue	YTD Revenue	Uncollected Balance	Percent Received
	055 Totals:	0.00	0.00	0.00	0.00	0.00
070	TRANSIENT ROOM TAX					
070-00-35000	SUPPLEMENTAL BUDGET REVEN	0.00	0.00	0.00	0.00	0.00
070-00-41150	MISC. GRANTS	0.00	0.00	0.00	0.00	0.00
070-00-41160	HOTEL/MOTEL TAX	315,000.00	2,408.03	152,249.30	162,750.70	48.33
070-00-41170	INVESTMENT EARNINGS	40.00	0.00	32.43	7.57	81.07
070-00-41200	TRANSIT/VISITOR CTR RENT	0.00	0.00	0.00	0.00	0.00
070-00-41220	MISC. FEES	10.00	0.00	1,545.00	(1,535.00)	15,450.00
070-00-41230	ADD'L 10% TRT TAX	35,000.00	267.55	15,244.74	19,755.26	43.56
	070 Totals:	350,050.00	2,675.58	169,071.47	180,978.53	48.30
091	COM DEV BLOCK GRANT					
091-00-41170	INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	0.00
091-00-41200	WCC PROPERTY INCOME	0.00	0.00	0.00	0.00	0.00
091-00-41400	CDBG - WOMEN'S CRISIS CENTER	0.00	0.00	0.00	0.00	0.00
091-00-41415	FEMA	600,000.00	0.00	0.00	600,000.00	0.00
091-00-41425	WCC C06015 CDBG	0.00	0.00	0.00	0.00	0.00
091-00-41430	C.A.R.E./FAMILY RESOURCE CTR.	0.00	0.00	0.00	0.00	0.00
	091 Totals:	600,000.00	0.00	0.00	600,000.00	0.00
095	EMPLOYEE HEALTH					
095-00-41170	INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	0.00
095-00-41430	TRANSFERS	0.00	0.00	0.00	0.00	0.00
	095 Totals:	0.00	0.00	0.00	0.00	0.00
096	911 COMMUNICATIONS					
096-00-41390	SPECIAL REVENUES	23,500.00	0.00	12,230.96	11,269.04	52.05
	096 Totals:	23,500.00	0.00	12,230.96	11,269.04	52.05
100	BAIL					
100-00-41220	MISC. FEES	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budgeted Revenue	Period Revenue	YTD Revenue	Uncollected Balance	Percent Received
	100 Totals:	0.00	0.00	0.00	0.00	0.00
	Report Totals:	9,382,871.00	16,355.17	3,061,945.26	6,320,925.74	32.63

PAYMENTS RECEIVED FROM CREDITS, INC.

DATE RECEIVED	AMOUNT RECEIVED	TOTAL RECEIVED TO DATE
	Running Total Beginning 2008	60,028.91
7/12/2010	\$2,631.28	62,660.19
8/12/2010	\$3,073.00	65,733.19
9/14/2010	\$850.13	66,583.32
10/12/2010	\$3,383.00	69,966.32
11/8/2010	\$4,559.00	74,525.32
12/10/2010	\$2,140.92	76,666.24
1/13/2011	\$2,856.00	79,522.24
2/11/2011	4,928.32	84,450.56
3/14/2011	3,915.00	88,365.56
4/11/2011	3,522.21	91,887.77
5/17/2011	5,381.34	97,269.11
6/9/2011	3,125.00	100,394.11
2010/2011 FY	40,365.20	100,394.11
2011/2012 FY		
7/11/2011	2,127.87	102,521.98
8/18/2011	1,605.20	104,127.18
9/12/2011	2,589.88	106,717.06
9/12/2011	addendum 140.25	106,857.31
10/13/2011	1,775.00	108,632.31
11/14/2011	1,280.36	109,912.67
11/14/2011	addendum 45.00	109,957.67
12/12/2011	640.84	110,598.51
TOTAL		

Accounts Payable
Computer Check Proof List



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Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:0499 12.6.11	Tillamook Co. Clerk Annexation filing w/County-Ord 1261 Check Total:	175.00 175.00	12/06/2011	Check Sequence: 1 010-03-53190	ACH Enabled: No
	Total for Check Run:	175.00			
	Total Number of Checks:	1			

Accounts Payable
Computer Check Proof List



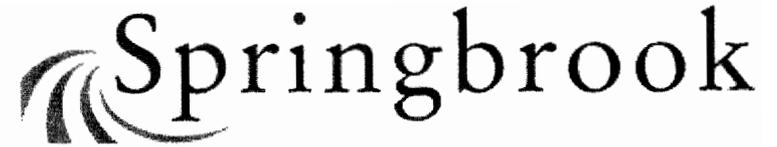
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Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:4826	First Bankcard			Check Sequence: 1	ACH Enabled: No
067600	Muni Court lunch	43.35	12/08/2011	010-03-53380	
1018422148	Background stand for Christmas event	140.30	12/08/2011	070-70-53380	
11.10.11	Cert renewal T6020 & D6020-Burge	60.00	12/08/2011	021-01-53290	
11.11.11	Water cooler rent, Nov '11-WWTP	6.99	12/08/2011	022-22-53230	
11.11.2011	Computer equipment for Police	968.00	12/08/2011	010-07-54040	
11.18.11	I Phone car charger & cover-PW	33.73	12/08/2011	010-03-53110	
11.21.11	Dock extender for LifeProof case-SB	23.24	12/08/2011	021-02-53260	
11.3.11less cr	Financial background chk-City Rec.	15.00	12/08/2011	010-03-53060	
1110311	Halloween candy & bandaids-Police	24.97	12/08/2011	010-07-53350	
1111071	Coffee - Police	21.97	12/08/2011	010-07-53270	
1111180	Food for training class w/OSP-Police	52.65	12/08/2011	010-07-53380	
11218715637863	LifeProof phone cases-LB & SB	148.82	12/08/2011	021-02-53260	
19250	Water line locator repair-Wtr Div	267.23	12/08/2011	021-02-53211	
2016	Passenger side wheelwell tool case-JW	195.00	12/08/2011	020-20-53130	
236567	Flowers for Mattison Baby	45.00	12/08/2011	010-03-53270	
292812	Fuel - PW training	43.44	12/08/2011	010-03-53400	
310400	60 candy canes-Christmas	58.80	12/08/2011	070-70-53380	
362931	Cookies etc. for Christmas event	202.92	12/08/2011	070-70-53380	
419928	2 ea Dell clr & blk ink ctgs-St Div	94.00	12/08/2011	020-20-53230	
480244	Notebook computer-WWTP	479.99	12/08/2011	022-22-54090	
489221	Cable ties,lights,etc-Christmas	149.54	12/08/2011	070-70-53380	
741705	Prizes for Christmas event drawing	103.91	12/08/2011	070-70-53380	
808571	I Phone accessories-PW	14.95	12/08/2011	010-03-53270	
830545	Meal-WWTP finance meeting-PW	28.00	12/08/2011	010-01-53410	
907439736	Room-Pub Wks class in Florence-AS	326.70	12/08/2011	021-02-53070	
99354837	HP Deskjet 6940 printer-WWTP	62.98	12/08/2011	022-22-54090	
ASF672	Lg Quick Fist Rubber Clamps-St Div	86.80	12/08/2011	020-20-53230	
	Check Total:	3,698.28			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
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Total for Check Run:	3,698.28
Total Number of Checks:	1

Accounts Payable
Computer Check Proof List



User: adm
Printed: 12/15/2011 - 12:33 PM

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:4952 349820	Auto Detail Clean & remove interior stains 2 trks-St Check Total:	100.00 100.00	12/19/2011	Check Sequence: 1 020-20-53210	ACH Enabled: No
Vendor:4589 158896	Ball Janik LLP Police-gen. employment legal-Nov '11 Check Total:	495.00 495.00	12/19/2011	Check Sequence: 2 010-07-53060	ACH Enabled: No
Vendor:0041 011574	Bell's Office Machines Clip case-WWTP Check Total:	19.95 19.95	12/19/2011	Check Sequence: 3 022-22-53230	ACH Enabled: No
Vendor:4924 1422/Nov '11 St	Blue Heron Vending & Coffee Se Nov '11 cooler rent, 4 water, 4 returns Check Total:	38.00 38.00	12/19/2011	Check Sequence: 4 010-10-53240	ACH Enabled: No
Vendor:0028 12-52317 12-52339 12-52346 12-52347 12-52348 12-52355 12-52357 12-52434	Boyd's Implement Service, LLC Back wash pump repair-Wtr plant Make hose for sweeper Backhoe - check out fan belt Service #212 utility trk/oil & filter Sweeper-service,make new drive line,weld Labor for sweeper work Wtr Army truck-start truck, battery 8" Blue Flat hose-WWTP Check Total:	222.60 30.50 60.00 115.98 1,375.40 120.00 120.00 12.40 2,056.88	12/19/2011 12/19/2011 12/19/2011 12/19/2011 12/19/2011 12/19/2011 12/19/2011 12/19/2011 12/19/2011	Check Sequence: 5 021-04-53200 020-20-53210 020-20-53210 021-03-53140 020-20-53210 020-20-53210 021-03-53252 022-22-53230	ACH Enabled: No
Vendor:4885 12.8.11	Butch Olson Garage Doors, Inc. Service call for 14' shop door repair	90.00	12/19/2011	Check Sequence: 6 020-20-53200	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	90.00			
Vendor:4262	Charter Communications			Check Sequence: 7	ACH Enabled: No
Nov 2011 Stmt-1	503-815-8217&842-4302, Nov '11	175.05	12/19/2011	010-01-53050	
Nov 2011 Stmt-2	503-815-1900, Nov '11	33.96	12/19/2011	010-07-53420	
Nov 2011 Stmt-3	503-842-6152&842-6112, Nov '11	144.39	12/19/2011	020-20-53420	
Nov 2011 Stmt-4	503-842-2161, Nov '11	31.32	12/19/2011	022-22-53420	
	Check Total:	384.72			
Vendor:4796 253257	Christenson Electric, Inc. Calibrate & certify 2 flow meters-WWTP	902.80	12/19/2011	Check Sequence: 8 022-22-53290	ACH Enabled: No
	Check Total:	902.80			
Vendor:4894 960812 960971 961073 981113 981196 981197	CHS Propane 331.1@\$2.18 - WWTP Propane 302.8@\$2.18 - WWTP Propane 321.4@\$2.20 - WWTP Propane 107.1@\$2.18 - WWTP Propane 199.9@\$2.20 - WWTP Propane 105.1@\$2.20 - WWTP	721.80 660.10 707.08 233.48 439.78 231.22	12/19/2011 12/19/2011 12/19/2011 12/19/2011 12/19/2011 12/19/2011	Check Sequence: 9 022-22-53450 022-22-53450 022-22-53450 022-22-53450 022-22-53450	ACH Enabled: No
	Check Total:	2,993.46			
Vendor:4094 TIL-W2011-QTR3 TIL-W2011-QTR3 TIL-W2011-QTR3 TIL-W2011-QTR3 TIL-W2011-QTR3 TIL-W2011-QTR3 TIL-W2011-QTR3	City County Ins. Services Worker's Comp 2011-2012-3rd Qtr less cr Worker's Comp 2011-2012-3rd Qtr less cr	2,316.53 3,270.32 9.74 132.40 13.49 2,553.10 1,595.56	12/19/2011 12/19/2011 12/19/2011 12/19/2011 12/19/2011 12/19/2011 12/19/2011	Check Sequence: 10 020-20-52050 010-07-52050 010-05-52050 010-03-52050 010-04-52050 021-02-52050 022-22-52050	ACH Enabled: No
	Check Total:	9,891.14			
Vendor:0089 H3076 H3076 H3076 H3356&H3370 H3435 H3481	Coast Printing and Stationary Portion of City window envelopes Portion of City window envelopes Portion of City window envelopes Plastic overlay for picture Pens,mat&board-Bernie's Retirement Christmas paper & envelopes-CR	30.58 30.56 30.56 1.75 11.89 8.20	12/19/2011 12/19/2011 12/19/2011 12/19/2011 12/19/2011 12/19/2011	Check Sequence: 11 010-03-53270 010-05-53270 010-04-53270 010-03-53270 010-01-53410 010-03-53270	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	113.54			
Vendor:4442 6133	CoastCom, Inc. Dec 2011 Internet & dark fiber lease-PD Check Total:	100.00 100.00	12/19/2011	Check Sequence: 12 010-07-53420	ACH Enabled: No
Vendor:4951 2012 Bower	Crime Prevention Assn of Orego 2012 Crime Prev. Assn. membership-Bower Check Total:	30.00 30.00	12/19/2011	Check Sequence: 13 010-07-53080	ACH Enabled: No
Vendor:0388 10.20.11 11.11.11 9.28.11	Donita Parks Water & collection cert. renewal-D.Parks Mats for sewer work-WWTP Ice for lab samples-WWTP Check Total:	100.00 20.00 1.89 121.89	12/19/2011 12/19/2011 12/19/2011	Check Sequence: 14 022-22-53290 022-22-53230 022-22-53440	ACH Enabled: No
Vendor:0140 8515	E & E Body Shop #219-reinstall winch line,replace end Check Total:	57.50 57.50	12/19/2011	Check Sequence: 15 021-03-53252	ACH Enabled: No
Vendor:4514 85880	EC Electrical Construction Co. Hypochlorite pump system service-WWTP Check Total:	359.64 359.64	12/19/2011	Check Sequence: 16 022-22-53210	ACH Enabled: No
Vendor:0198 1048495 1059020	Headlight Herald Police recruitment ad 11/02/11 Ad for McFarland's retirement 11/23/11 Check Total:	14.85 123.30 138.15	12/19/2011 12/19/2011	Check Sequence: 17 010-07-53350 010-07-53350	ACH Enabled: No
Vendor:4437 11.09.01-6	Industrial Systems LLC Serv trip 11/21re:WWTP blower controls Check Total:	1,043.03 1,043.03	12/19/2011	Check Sequence: 18 022-22-53210	ACH Enabled: No
Vendor:2100 21395	Larson's Body & Glass, Inc. Install toolbox(RR inside) 2011 Ranger Check Total:	27.50 27.50	12/19/2011	Check Sequence: 19 020-20-53130	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:4497 529248	Les Schwab Warehouse Center E227835-2 winter changeover-PD Check Total:	55.00 55.00	12/19/2011	Check Sequence: 20 010-07-53250	ACH Enabled: No
Vendor:6046 12.12.11	Eric Manning Reimb for lunch-Sample delivery-Manning Check Total:	13.98 13.98	12/19/2011	Check Sequence: 21 022-22-53400	ACH Enabled: No
Vendor:4472 CL73727 CL73727 CL73727	Marc Nelson Oil Products 01-0006091, WWTP fuel 11/15 to 11/30/11 01-0006091, Street fuel 11/15 - 11/30/11 01-0006091, Wtr fuel 11/15 to 11/30/11 Check Total:	268.33 371.14 539.20 1,178.67	12/19/2011 12/19/2011 12/19/2011	Check Sequence: 22 022-22-53140 020-20-53140 021-03-53140	ACH Enabled: No
Vendor:0290 36053 36118/36104 36447 36525 36735 36752 36874 37089 37437 37474	NAPA Auto Parts De-icer,capscrews,nuts & washers-Wtr Div Pliers,caliper,switch,grease-Wtr Div Brake-electric motor cleaner-WWTP Spring remover tool-WWTP Transmission oil-Sweeper Pump control on/off bulbs-WWTP 1 gal Dexcool-Wtr #213 NAPA oil seal-WWTP 5 fan belts-WWTP Crimp/strip tool,switch,etc.-WWTP Check Total:	14.15 48.95 9.87 32.19 17.69 11.70 10.49 5.99 29.95 82.99 263.97	12/19/2011 12/19/2011 12/19/2011 12/19/2011 12/19/2011 12/19/2011 12/19/2011 12/19/2011 12/19/2011 12/19/2011	Check Sequence: 23 021-04-53200 021-02-53211 022-22-53230 022-22-53230 020-20-53210 022-22-53210 021-03-53252 022-22-53230 022-22-53210 022-22-53230	ACH Enabled: No
Vendor:6004 11-201111	Net Assets Corporation Title Searches for the month of Nov '11 Check Total:	30.00 30.00	12/19/2011	Check Sequence: 24 010-10-53350	ACH Enabled: No
Vendor:4041 26878	Northstar Chemical, Inc. 14517.6 lbs sodium bisulfite-WWTP Check Total:	5,992.22 5,992.22	12/19/2011	Check Sequence: 25 022-22-53040	ACH Enabled: No
Vendor:4609 339	Northwest Media Consultants Web services, Nov. 2011 Check Total:	121.50 121.50	12/19/2011	Check Sequence: 26 010-10-53370	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:4656 979019A	Norwest Safety Battery charging kit for light stands Check Total:	186.65 186.65	12/19/2011	Check Sequence: 27 021-03-53252	ACH Enabled: No
Vendor:4926 12-11 #1435	NW Engineers DEQ Cross Conn&Storm Mastr Pln, Nov '11 Check Total:	8,396.04 8,396.04	12/19/2011	Check Sequence: 28 020-20-53240	ACH Enabled: No
Vendor:0581 2012-Casey	OACA 2012 OACA membership dues-Casey Check Total:	50.00 50.00	12/19/2011	Check Sequence: 29 010-04-53080	ACH Enabled: No
Vendor:4126 12.13.11	OACP 2012 Membership-Bomar Check Total:	125.00 125.00	12/19/2011	Check Sequence: 30 010-07-53080	ACH Enabled: No
Vendor:4593 588560171001	Office Depot Storage boxes for Christmas donations Check Total:	23.96 23.96	12/19/2011	Check Sequence: 31 070-70-53380	ACH Enabled: No
Vendor:4081 468375 501100 544858	OfficeMax - A Boise Company Twin pk HP98 blk ink ctg-City Rec 2 HP920 cyan ink ctgs-Wtr Div Digital voice recorder-City Recorder Check Total:	30.63 13.60 37.63 81.86	12/19/2011 12/19/2011 12/19/2011	Check Sequence: 32 010-03-53270 021-02-53270 010-03-53110	ACH Enabled: No
Vendor:5007 2121142	Oil Can Henry's #26 WWTP F350-oil chg,pwr steering flush,etc Check Total:	196.50 196.50	12/19/2011	Check Sequence: 33 022-22-53250	ACH Enabled: No
Vendor:6024 I313895-IN	Pollard Water Pipe/cable/EMS locator,lg bx marker ball Check Total:	4,943.16 4,943.16	12/19/2011	Check Sequence: 34 021-06-54010	ACH Enabled: No
Vendor:4470 11.4.11	PostaBox Shipment to Metrotech-Wtr Div Check Total:	28.50 28.50	12/19/2011	Check Sequence: 35 021-02-53211	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:4688 50529429-Dec 11	Protection One Alarm Monitorin Security Service 12/17/11 to 1/16/12 Check Total:	54.95 54.95	12/19/2011	Check Sequence: 36 010-07-53240	ACH Enabled: No
Vendor:4061 47852-IN	Pumptech, Inc. Digester mixing pump repair-WWTP Check Total:	6,406.59 6,406.59	12/19/2011	Check Sequence: 37 022-22-53210	ACH Enabled: No
Vendor:4925 2405	R Brown Consulting Group, LLC WWTP litigation consult, Nov. '11 Check Total:	3,412.50 3,412.50	12/19/2011	Check Sequence: 38 022-22-53370	ACH Enabled: No
Vendor:0409 01-121566-01 01-121610-02	Rental Center Lift station generator repair Rent/Movable stairs-Leaf Clean-up Check Total:	62.50 32.00 94.50	12/19/2011 12/19/2011	Check Sequence: 39 022-22-53220 070-70-53370	ACH Enabled: No
Vendor:0437 36411	S & W Electric Works, Inc. Rebuilt FE Myers 2HP sump pump-WWTP Check Total:	896.00 896.00	12/19/2011	Check Sequence: 40 022-22-53470	ACH Enabled: No
Vendor:4807 I11-030493 I11-156281	Safariland, LLC Biohazard ID labels,evidence tape,etc-PD 15 bitemark scale-PD investigation Check Total:	118.78 58.57 177.35	12/19/2011 12/19/2011	Check Sequence: 41 010-07-53170 010-07-53170	ACH Enabled: No
Vendor:3094 593-Nov 2011	Sheldon Oil Company Police fuel-Nov 2011 Check Total:	1,761.66 1,761.66	12/19/2011	Check Sequence: 42 010-07-53140	ACH Enabled: No
Vendor:4797 1111020002	Specter Instruments Annual renewal of ESP support-WIN-911-WW Check Total:	395.00 395.00	12/19/2011	Check Sequence: 43 022-22-53240	ACH Enabled: No
Vendor:4919 205779	Syracuse Castings West Corp. Water-tight manhole lid-WWTP Check Total:	814.00 814.00	12/19/2011	Check Sequence: 44 022-22-53360	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:0862	Tillamook Co. Creamery Assoc			Check Sequence: 45	ACH Enabled: No
43034/1	Truck wash brush-St Div	12.49	12/19/2011	020-20-53230	
43070/1	Gloves for mortar work-St Div/JW	4.19	12/19/2011	020-20-53230	
43117/1	2 quare point shovels-St Div	24.48	12/19/2011	020-20-53230	
43164/1	Various types gloves-WWTP	54.31	12/19/2011	022-22-53230	
43578/1	Garden gloves-St Div	4.29	12/19/2011	020-20-53230	
43676/1	3-15 gal chlorine-Wtr Div	95.97	12/19/2011	021-04-53040	
44144/1	3-15 gal chlorine-Wtr Div	95.97	12/19/2011	021-04-53040	
44513/1	2-15 gal chlorine-Wtr Div	63.98	12/19/2011	021-04-53040	
44630/1	Various sizes syringes-Wtr Div	45.04	12/19/2011	021-04-53250	
44927/1	2-15 gal chlorine-Wtr Div	63.98	12/19/2011	021-04-53040	
	Check Total:	464.70			
Vendor:4430	Tillamook Co. Shopper, LLC			Check Sequence: 46	ACH Enabled: No
11.15.11	Sorensen retirement open house ad	60.00	12/19/2011	010-01-53410	
Nov 2011	Various Christmas program ads	435.00	12/19/2011	070-70-53380	
	Check Total:	495.00			
Vendor:0498	Tillamook Co. Solid Waste			Check Sequence: 47	ACH Enabled: No
211131	Dispose of 2010-2011 Sweeper debri	15.00	12/19/2011	020-20-53130	
211625	City trash run	15.00	12/19/2011	020-20-53350	
212054	City trash run	15.00	12/19/2011	020-20-53350	
212771	City trash run	15.00	12/19/2011	020-20-53350	
	Check Total:	60.00			
Vendor:0502	Tillamook Farmer's Co-op			Check Sequence: 48	ACH Enabled: No
113149	Flex steel rake, nitrile gloves-St Div	10.33	12/19/2011	020-20-53230	
113240	Nitrile gloves/various sizes-Wtr Div	39.49	12/19/2011	021-02-53250	
113432	Chain bar oil-St Div saw	21.38	12/19/2011	020-20-53230	
113512	6 Hvy wt T posts-Christmas lights	37.14	12/19/2011	070-70-53380	
113563	14" tie wraps-Christmas lights	17.26	12/19/2011	070-70-53380	
	Check Total:	125.60			
Vendor:4334	Tillamook Radio Shack			Check Sequence: 49	ACH Enabled: No
10100457	Internet adapter-WWTP	24.99	12/19/2011	022-22-54090	
10101082	Wall Charger-WWTP	19.99	12/19/2011	022-22-53230	
	Check Total:	44.98			
Vendor:2051	Timothy M. Dolan			Check Sequence: 50	ACH Enabled: No
12831	Professional Services Month of Nov '11	540.00	12/19/2011	010-04-53060	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	540.00			
Vendor:0670	Tommie's Cleaners			Check Sequence: 51	ACH Enabled: No
B040175	Dry Cleaning, 2 pcs - Troxel	9.50	12/19/2011	010-07-53410	
B040292	Dry Cleaning, 4 pcs - McFarland	19.00	12/19/2011	010-07-53410	
B040305	Dry Cleaning, 2 pcs - Olson	9.50	12/19/2011	010-07-53410	
B040315	Dry Cleaning, 2 pcs - Troxel	9.50	12/19/2011	010-07-53410	
B040321	Dry Cleaning, 2 pcs - Coleman	7.00	12/19/2011	010-07-53410	
B040378	Dry Cleaning, 2 pcs - Coleman	5.50	12/19/2011	010-07-53410	
B040452	Dry Cleaning, 4 pcs - Troxel	19.00	12/19/2011	010-07-53410	
B040459	Dry Cleaning, 2 pcs - Olson	9.50	12/19/2011	010-07-53410	
B040466	Dry Cleaning, 2 pcs - Coleman	5.50	12/19/2011	010-07-53410	
B040482 less pm	Dry Cleaning, 3 pcs - Wright/less pmt	4.75	12/19/2011	010-07-53410	
B040488	Dry Cleaning, 2 pcs - Olson	9.50	12/19/2011	010-07-53410	
B040531	Dry Cleaning, 6 pcs - Bomar	28.50	12/19/2011	010-07-53410	
B040539	Dry Cleaning, 6 pcs - Wagner	28.50	12/19/2011	010-07-53410	
	Check Total:	165.25			
Vendor:0227	Tony Veltri Insurance Services			Check Sequence: 52	ACH Enabled: No
Donowho 11-12	Donowho surety bond 12/9/11-12/9/12	100.00	12/19/2011	010-03-53080	
	Check Total:	100.00			
Vendor:1066	U.S. Postal Service			Check Sequence: 53	ACH Enabled: No
Dec '11 bills	Postage - water/sewer bills - Dec 2011	370.00	12/19/2011	021-01-53300	
	Check Total:	370.00			
Vendor:1065	USA Bluebook			Check Sequence: 54	ACH Enabled: No
541590	Intro to Small Wastewater Systems-Wtr Di	84.68	12/19/2011	021-02-53070	
544913	6-12pks Superior smoke candles-WWTP	568.68	12/19/2011	022-22-53230	
548881	Portable eyewash station-WWTP	259.62	12/19/2011	022-22-53380	
	Check Total:	912.98			
Vendor:0713	Verizon Wireless, Bellevue			Check Sequence: 55	ACH Enabled: No
1034120527	964246907-00001 Street Cell Phones	72.34	12/19/2011	020-20-53420	
1034120527	964246907-00001 Admin Cell Phones	75.50	12/19/2011	010-03-53420	
1034120527	964246907-00001 Sewer Cell Phones	112.26	12/19/2011	022-22-53420	
1034120527	964246907-00001 Police Cell Phones	10.63	12/19/2011	010-07-53420	
1034120527	964246907-00001 Water Cell Phones	264.48	12/19/2011	021-01-53420	
	Check Total:	535.21			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:4653 338087	Walter E. Nelson Co. Toilet tissue(cs),2 cs Enmotion twls-PD Check Total:	202.95 202.95	12/19/2011	Check Sequence: 56 010-07-53270	ACH Enabled: No
Vendor:4039 57674	Waterlab Corp. Wtr tests/various tests&locations 11/8/11 Check Total:	430.00 430.00	12/19/2011	Check Sequence: 57 021-06-58010	ACH Enabled: No
Vendor:4381 12.9.11	Suzanne Weber Chili ingredients for Christmas event Check Total:	114.35 114.35	12/19/2011	Check Sequence: 58 070-70-53380	ACH Enabled: No
Vendor:4398 06404 07561	West Coast Linen Shop towel service Shop towel service Check Total:	17.33 17.33 34.66	12/19/2011 12/19/2011	Check Sequence: 59 020-20-53230 020-20-53230	ACH Enabled: No
Vendor:4895 11-0817 11-0817	WorkForce Consolidation Team Baker-temp/flower bsks 12/6-12/8/11 Hart-temp/flower bsks 12/6-12/8/11 Check Total:	310.08 310.08 620.16	12/19/2011 12/19/2011	Check Sequence: 60 070-70-53370 070-70-53370	ACH Enabled: No
Vendor:4072 20309	Zwald Transport, Inc TV inspect/infiltration storm to sewer Check Total:	512.50 512.50	12/19/2011	Check Sequence: 61 020-20-53240	ACH Enabled: No
	Total for Check Run: Total Number of Checks:	60,391.10 61			