

**AGENDA**  
**REGULAR CITY OF TILLAMOOK COUNCIL MEETING**  
**~ MONDAY, MARCH 19, 2012 AT 7:00 P.M. ~**  
**TILLAMOOK CITY HALL, 210 LAUREL AVENUE**  
**[www.tillamookor.gov](http://www.tillamookor.gov)**

**6:00 P.M. EXECUTIVE SESSION:** Property Negotiation /Pending Litigation

**6:30 P.M. WORKSHOP:** City Recorder & Council Relationship

**7:00 P.M. CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**MINUTES:** March 5, 2012 (will be sent under separate cover)

**CITIZENS HEARING/AUDIENCE COMMENTS – Non Agenda Items**

(This is the time reserved for citizens to address the Council on matters related to city government and properly the object of Council consideration. Time is limited to five (5) minutes for each speaker, unless the Council decides prior to the citizen hearings period to allocate more or less time. The purpose of the citizen hearings period is to provide citizens an opportunity to be heard by the council, primarily on issues not on the agenda).

**NEW BUSINESS:**

1. LDW Enterprises, LLC dba City Sanitary Service Annual Report – Lee Walker
2. Tillamook County Solid Waste Management Plan – Jennifer Purcell, Coordinator
3. Discussion of Changes to Street Tree Ordinance

**PENDING BUSINESS:**

1. Potential TRT Changes
2. Further Discussion of Centerpiece Plan
3. Interpretation of PUD Denial Motion
4. Set Budget Schedule
5. RFQ for City Attorney Discussion
6. Fiscal Year 2010-2011 Audit Discussion
7. Flower Basket Proposal Decision – Verbal Recommendation from the Beautification Committee

**LEGISLATIVE:**

1. Resolution #1600 – Surplus of City Shops to Adventist Health Hospital

**COUNCIL CONCERNS – Non-Agenda Items**

**MONTHLY REPORTS:**

1. City Recorder
2. Mayor – verbal report

**COMMITTEE REPORTS:**

1. Urban Renewal Agency

2. Associations Committee
3. Public Works Committee
4. Beautification Committee
5. Personnel Committee

**STAFF COMMUNICATIONS/CORRESPONDENCE/DISCUSSION:** None

**AUTHORIZATION TO PAY BILLS**

**ADJOURNMENT**

**THIS IS A PUBLIC MEETING PER ORS CHAPTER 192. THE CITY COUNCIL RESERVES THE RIGHT TO CALL AN EXECUTIVE SESSION PER ORS 192.660. CITY HALL IS HANDICAP ACCESSIBLE. PLEASE CONTACT THE OFFICE OF THE CITY MANAGER SHOULD SPECIAL ACCOMMODATIONS BE REQUIRED. CITIZENS WITH VISUAL OR MANUAL IMPAIRMENTS MAY CONTACT THE OREGON RELAY SERVICE BY PHONING 1-800-648-3458 (TDD) OR 1-800-848-4442 (VOICE). THE CITY OF TILLAMOOK IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER.**

**City Meetings coming up in April 2012 at City Hall:**

1. City Council: Monday, April 2 and April 16, 2012 @ 7:00 p.m.
2. Tillamook Urban Renewal Agency (TURA): April 11, 2012 @ 5:30 p.m.
3. Planning Commission: April 5, 2012 @ 7:00 p.m.

**POSTED: March 16, 2012**

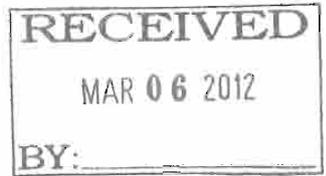
City Hall \* Tillamook County Courthouse \* Tillamook Fire District \* Tillamook County Library

LDW ENTERPRISES, LLC

dba

City Sanitary Service

2303 11<sup>th</sup> Street • Tillamook, Oregon 97141  
(503) 842-6262



MARCH 1, 2012

## Greetings from City Sanitary Service

Our 2011 annual report we submit with gratitude for your continued support for our services to the community.

The year 2011 was a most unique challenge for City Sanitary Service. We appreciate Tillamook County recognition of our challenge by increasing minimum charges at the solid waste transfer facility. Our customer base did increase for the first time since 2008, by a count of 35. However, revenue declined another one percent. The increase in waste transfer charges added another one percent to our expense column, when comparing third and fourth quarter 2010 with third and fourth quarter 2011..

Enclosed you will find sheet one compares revenue 2010 with revenue 2011. Sheet three compares revenue 2008 through 2010 with 2006. The revenue decline has continued for three years, even as service rates have increased. Sheet three reveals our revenue is about the same as it was four years ago. Sheet 2 and 2A reflects 2011 income and expense compared to 2010, revealing about a 11/2% decline in profitability.

City Sanitary Service customer base in March 2008, was a 2640 count. In March 2011, our customer count is 2525. In February, 2012 customer count is 2560.. See Productivity by Day & Driver report comparing 2008 with 2010 and 2011 enclosed.

Fuel prices are unstable, Oregon road tax and vehicle registration increased by 24%. Tillamook County is raising our landfill charges this year again. While our customer count is fairly stable, many customers have cut back their service level.

As we experience less revenue we also experience less solid waste in tons. We are experiencing at the same time a 5% increase in recycling tons. However, revenue from recycling does not compensate for lost solid waste revenue.

With the economic environment still weak, and our revenue not improving through 2011, with your permission, we will need to increase our rates by 3% on May 1, 2012. If possible, we suggest that Tillamook County delay franchiser landfill rate increase for one more year. Thank you for your faithful support for our service

Your servants, Lee & Doug Walker

DBA CITY SANITARY SERVICE

2010	TOTAL REVENUE	% CITY REVENUE	2011 TOTAL REVENUE	% CITY REVENUE
JANUARY	\$ 130,877.49	\$ 75,017.57	\$ 119,498.01	\$ 76,673.41
FEBRUARY	\$ 134,202.17	\$ 50,575.52	\$ 135,868.79	\$ 54,036.99
MARCH	\$ 141,106.44	\$ 80,989.27	\$ 132,985.10	\$ 78,288.17
<b>FIRST QUARTER</b>	<b>\$ 406,186.10</b>	<b>51% \$ 206,582.36</b>	<b>\$ 388,351.90</b>	<b>54% \$ 208,998.57</b>
APRIL	\$ 140,206.12	\$ 53,620.03	\$ 133,152.76	\$ 51,500.19
MAY	\$ 128,298.09	\$ 73,819.22	\$ 127,659.21	\$ 76,182.22
JUNE	\$ 160,344.76	\$ 56,971.88	\$ 158,611.19	\$ 60,598.78
<b>SECOND QUARTER</b>	<b>\$ 428,848.97</b>	<b>43% \$ 184,411.13</b>	<b>\$ 419,423.16</b>	<b>45% \$ 188,281.19</b>
JULY	\$ 140,453.00	\$ 76,743.28	\$ 141,763.23	\$ 80,293.58
AUGUST	\$ 150,819.36	\$ 52,386.70	\$ 158,962.81	\$ 52,852.06
SEPTEMBER	\$ 145,830.96	\$ 76,640.75	\$ 138,769.71	\$ 76,227.61
<b>THIRD QUARTER</b>	<b>\$ 437,103.32</b>	<b>47% \$ 206,770.73</b>	<b>\$ 439,495.75</b>	<b>48% \$ 209,373.25</b>
OCTOBER	\$ 155,505.31	\$ 58,309.87	\$ 145,141.33	\$ 49,227.81
NOVEMBER	\$ 127,398.42	\$ 76,541.51	\$ 129,856.56	\$ 75,202.98
DECEMBER	\$ 143,789.10	\$ 53,050.36	\$ 151,798.27	\$ 55,798.05
<b>FOURTH QUARTER</b>	<b>\$ 426,692.83</b>	<b>44% \$ 187,901.74</b>	<b>\$ 426,796.16</b>	<b>42% \$ 180,228.84</b>
<b>YEAR TOTAL</b>	<b>\$ 1,698,831.22</b>	<b>46% \$ 784,665.96</b>	<b>\$ 1,674,066.97</b>	<b>47% \$ 786,881.85</b>

YEAR END 2011 REVENUE IS NOW NINE PERCENT (9%) BELOW OUR 2008 YEAR END REVENUE.

YEAR END 2011 RECORDED A ONE PERCENT (1%) DECLINE IN REVENUE COMPARED TO 2010 YEAR END.

**LDW ENTERPRISES LLC**  
**STATEMENT OF INCOME AND MEMBER'S EQUITY**  
**For the Year Ended December 31, 2011**

<b>REVENUES FROM OPERATIONS</b>	<u>\$ 1,664,955</u>	<u>100.00%</u>
<b>OPERATING EXPENSES</b>		
Advertising	2,304	0.14
Auto & truck expense	36,209	2.17
Dues & subscriptions	4,358	0.26
Employee benefits	120,823	7.26
Guaranteed payments/self employment	286,000	17.18
Insurance	35,413	2.13
Legal & professional	2,920	0.18
Miscellaneous	7,300	0.44
Repairs & maintenance	11,897	0.71
Retirement plans	41,759	2.51
Salaries & wages	238,497	14.32
Supplies	11,563	0.69
Franchise fees	44,213	2.66
Taxes & licenses	40,107	2.41
Utilities	6,735	0.40
Fuel & oil	64,915	3.90
Landfill fees	456,626	27.43
Rent	28,800	1.73
Depreciation	46,657	2.80
	<u>1,487,096</u>	<u>89.32</u>
<b>Operating Income (Loss)</b>	<u>177,859</u>	<u>10.68</u>
<b>OTHER INCOME</b>		
Interest income	10,707	0.64
Misc. Income	2,861	0.17
	<u>13,568</u>	<u>0.81</u>
<b>Net Income (Loss)</b>	191,427	<u>11.49%</u>
<b>BEGINNING MEMBER'S EQUITY</b>	1,568,235	
Drawings	(255,976)	
<b>ENDING MEMBER'S EQUITY</b>	<u>\$ 1,503,686</u>	

SHEET 2

See Accountants' Compilation Report

**LDW ENTERPRISES LLC**  
**STATEMENT OF INCOME AND MEMBER'S EQUITY**  
**For the Year Ended December 31, 2010**

REVENUES FROM OPERATIONS	<u>\$ 1,692,210</u>	<u>100.00%</u>
<b>OPERATING EXPENSES</b>		
Advertising	2,387	0.14
Auto & truck expense	43,908	2.59
Dues & subscriptions	4,408	0.26
Employee benefits	98,145	5.80
Guaranteed payments/self employment	174,120	10.29
Insurance	57,649	3.41
Legal & professional	2,926	0.17
Miscellaneous	6,108	0.36
Repairs & maintenance	12,696	0.75
Retirement plans	41,455	2.45
Salaries & wages	236,807	13.99
Supplies	11,376	0.67
Franchise fees	30,652	1.81
Taxes & licenses	37,468	2.21
Utilities	7,259	0.43
Fuel & oil	49,446	2.92
Landfill fees	461,912	27.30
Rent	28,800	1.70
Depreciation	179,516	10.61
	<u>1,487,038</u>	<u>87.88</u>
Operating Income (Loss)	<u>205,172</u>	<u>12.12</u>
<b>OTHER INCOME</b>		
Interest income	17,469	1.03
Patronage	536	0.03
	<u>18,005</u>	<u>1.06</u>
Net Income (Loss)	223,177	<u>13.19%</u>
BEGINNING MEMBER'S EQUITY	1,526,540	
Drawings	(181,480)	
ENDING MEMBER'S EQUITY	<u>\$ 1,568,237</u>	

SHEET 2A

See Accountants' Compilation Report

2010	TOTAL REVENUE	% CITY REVENUE	2009 TOTAL	2008 TOTAL	2006 TOTAL
JANUARY	\$ 130,877.49	\$ 75,017.57			
FEBRUARY	\$ 134,202.17	\$ 50,575.52			
MARCH	\$ 141,106.44	\$ 80,989.27			
<b>FIRST QUARTER</b>	<b>\$ 406,186.10</b>	<b>51% \$ 206,582.36</b>	<b>\$ 401,086.49</b>	<b>\$ 438,726.17</b>	<b>\$ 380,411.91</b>
APRIL	\$ 140,206.12	\$ 53,620.03			
MAY	\$ 128,298.09	\$ 73,819.22			
JUNE	\$ 160,344.76	\$ 56,971.88			
<b>SECOND QUARTER</b>	<b>\$ 428,848.97</b>	<b>43% \$ 184,411.13</b>	<b>\$ 421,980.39</b>	<b>\$ 442,860.14</b>	<b>\$ 426,257.12</b>
JULY	\$ 140,453.00	\$ 76,743.28			
AUGUST	\$ 150,819.36	\$ 52,386.70			
SEPTEMBER	\$ 145,830.96	\$ 76,640.75			
<b>THIRD QUARTER</b>	<b>\$ 437,103.32</b>	<b>47% \$ 205,770.73</b>	<b>\$ 458,745.35</b>	<b>\$ 506,879.30</b>	<b>\$ 457,503.94</b>
OCTOBER	\$ 155,505.31	\$ 58,309.87			
NOVEMBER	\$ 127,398.42	\$ 76,541.51			
DECEMBER	\$ 143,789.10	\$ 53,050.36			
<b>FORTH QUARTER</b>	<b>\$ 426,692.83</b>	<b>44% \$ 187,901.74</b>	<b>\$ 450,269.50</b>	<b>\$ 444,150.73</b>	<b>\$ 429,188.58</b>
<b>YEAR TOTAL</b>	<b>\$ 1,698,831.22</b>	<b>46% \$ 784,665.96</b>	<b>\$ 1,732,081.73</b>	<b>\$ 1,832,616.34</b>	<b>\$ 1,693,361.55</b>

BEGINNING WITH FORTH QUARTER R 2008 CITY SANITARY SERVICE REVENUE HAS CONTINUED TO DECLINE  
WHAT APPEARED TO BE A TURNING POINT IN FORTH QUARTER 2009, DID NOT LAST

Day	Driver	Route Sum	Count	Time	Weight	Volume
Mon	01 Ron Walker	3,859.95	180	0.0	0	35.11
Mon	02 Dustin Strang	5,286.05	256	0.0	0	56.29
Mon	03 James Stevens	11,307.68	83	0.0	0	138.24
Mon	05 Joe Burge	180.00	3	0.0	0	0.00

20,633.68      522      0.0      0      229.64

Tue	01 Ron Walker	3,887.30	176	0.0	0	36.88
Tue	02 Dustin Strang	6,257.96	177	0.0	0	65.84
Tue	03 James Stevens	9,605.50	94	0.0	0	113.97
Tue	05 Joe Burge	0.00	2	0.0	0	0.00
Tue	06 Robert Poppe	866.40	53	0.0	0	0.00

20,617.16      502      0.0      0      216.67

Wed	01 Ron Walker	3,898.60	174	0.0	0	35.96
Wed	02 Dustin Strang	5,797.40	294	0.0	0	61.82
Wed	03 James Stevens	8,630.19	76	0.0	0	105.74
Wed	05 Joe Burge	0.00	3	0.0	0	0.00

18,326.19      547      0.0      0      203.52

Thu		0.00	1	0.0	0	0.00
Thu	01 Ron Walker	5,351.50	252	0.0	0	52.57
Thu	02 Dustin Strang	4,969.60	35	0.0	0	58.87
Thu	03 James Stevens	10,554.17	82	0.0	0	129.35
Thu	04 Robert Poppe	18.05	1	0.0	0	0.00
Thu	05 Joe Burge	720.00	5	0.0	0	0.00
Thu	06 Robert Poppe	794.20	51	0.0	0	0.00

22,407.52      427      0.0      0      240.79

Fri		0.00	1	0.0	0	0.00
Fri	01 Ron Walker	3,414.90	160	0.0	0	31.41
Fri	02 Dustin Strang	5,657.00	276	0.0	0	59.69
Fri	03 James Stevens	9,746.18	88	0.0	0	116.95
Fri	04 Robert Poppe	157.98	1	0.0	0	2.00
Fri	05 Joe Burge	180.00	3	0.0	0	0.00
Fri	06 Robert Poppe	18.05	8	0.0	0	0.00

19,174.11      537      0.0      0      210.05

Sat	04 Lee Walker	2,398.60	25	0.0	0	31.34
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2,398.60      25      0.0      0      31.34

103,557.26      2,560      0.0      0      1,132.01

308 river

# Productivity by Day & Driver

03/15/11 Productivity by Day & Driver

Route Sum	Count
3,891.45	188
5,794.50	318
10,781.38	82
70.60	1
330.00	2
20,867.93	591
0.00	1
3,692.40	195
4,907.95	148
9,423.40	96
794.00	53
18,817.75	493
3,505.55	164
5,606.80	297
9,339.73	84
18,452.08	545
4,401.90	221
5,170.57	39
10,569.00	90
660.00	4
527.00	38
21,328.47	392
165.00	1
4,138.30	198
5,576.40	280
9,877.26	97
1,640.30	7
165.00	1
51.00	10
21,611.26	594
0.00	1
2,516.07	25

2640

Day	Driver	Route Sum	Count
Mon	01 Ron Walker	3,832.75	179
Mon	02 Dustin Strang	4,997.65	250
Mon	03 James Stevens	11,267.40	81
Mon	05 Joe Burge	180.00	3
		20,277.80	513
Tue	01 Ron Walker	3,615.50	170
Tue	02 Dustin Strang	5,624.81	168
Tue	03 James Stevens	10,107.37	98
Tue	05 Joe Burge	0.00	2
Tue	06 Robert Poppe	884.45	54
		20,232.13	492
Wed	01 Ron Walker	3,912.35	172
Wed	02 Dustin Strang	5,751.25	288
Wed	03 James Stevens	8,788.23	77
Wed	05 Joe Burge	0.00	3
		18,451.83	540
Thu	01 Ron Walker	5,334.35	247
Thu	02 Dustin Strang	4,838.95	34
Thu	03 James Stevens	10,715.14	84
Thu	05 Joe Burge	720.00	6
Thu	06 Robert Poppe	794.20	51
		22,402.64	422
Fri		0.00	1
Fri	01 Ron Walker	3,560.35	168
Fri	02 Dustin Strang	5,287.90	260
Fri	03 James Stevens	9,776.97	87
Fri	04 Robert Poppe	1,604.96	6
Fri	05 Joe Burge	180.00	3
Fri	06 Robert Poppe	38.10	9
		20,448.28	534
Sat	04 Lee Walker	2,355.92	24

2525



**Tillamook County**  
**PUBLIC WORKS DEPARTMENT**  
*Office of Solid Waste*  
*Waste Prevention and Recycling*

503 Marolf Loop Road  
Tillamook, Oregon 97141  
PH (503) 815-3975  
FAX (503) 842-6473  
Email: [recycle@co.tillamook.or.us](mailto:recycle@co.tillamook.or.us)  
[www.co.tillamook.or.us/gov/solidwaste](http://www.co.tillamook.or.us/gov/solidwaste)

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*Land of Cheese, Trees and Ocean Breeze*

**February 15, 2012**

**To:** Cities of Tillamook County  
**From:** Tillamook County Solid Waste Department  
**RE:** Solid Waste Management Plan

Tillamook County is currently engaged in a comprehensive update of the county's solid waste management plan. In an effort to be inclusive of primary stakeholders, the Tillamook County Solid Waste Department wants to hear from the cities within the Tillamook County Wasteshed regarding issues relating to garbage and recycling. Please consider the questions included in this letter as a framework for engaging the conversation. We look forward to receiving your responses and any additional comments by March 15.

**Background**

As the designated wasteshed authority, Tillamook County Solid Waste Department provides a coordinated solid waste management program to protect the health, safety and welfare of the people, and the natural and scenic resources of Tillamook County.

Tillamook County facilities and operations include:

- three transfer stations, operated through franchise agreements;
- one closed landfill;
- a household hazardous waste facility;
- coordination of garbage collection through five franchised collection haulers; and
- responsibility for the contracting of landfill hauling services for all waste generated in Tillamook County.

Furthermore, Tillamook County is responsible to the Department of Environmental Quality for compliance relating to the following permits:

- Solid Waste Disposal Site Permit # 342 – Manzanita Transfer Station and Material Recovery Facility
- Solid Waste Disposal Site Permit # 343 – Pacific City Transfer Station
- Solid Waste Disposal Site Permit # 395 – Tillamook Transfer Station and Material Recovery Facility
- Tillamook Transfer Station NPDES 1200-Z Stormwater Permit No. 104057
- Solid Waste Disposal Site Closure Permit # 148 – Tillamook Closed Landfill

Other program elements include waste reduction and recycling, hazardous waste management and toxics reduction, environmental compliance, solid waste code enforcement, and disaster debris management planning.

**Reduce**  **Reuse**  **Recycle**

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The two primary pieces of legislation affecting solid waste and recycling in Oregon are Oregon Revised Statutes (ORS) 459 (Solid Waste Management) and 459a (Reuse and Recycling). These two statutes address many different aspects of solid waste management and recycling and identify the state's wastesheds and their responsibilities. ORS 459 defines a wasteshed as "an area of the state having a common solid waste disposal system or designated by the commission as an appropriate area of the state within which to develop a common recycling program."

Annually, per ORS 459A.050, Tillamook County submits two reports to the Department of Environmental Quality on behalf of the wasteshed and the cities within the wasteshed:

- Annual Solid Waste Disposal and Material Recovery Facility Reports for each permitted facility within the wasteshed, and
- Annual Opportunity to Recycle Report, including all recycling collectors and cities with a population over 4,000.

ORS 459A.010 established recovery rate goals for the State of Oregon and its wastesheds. The Tillamook County wasteshed was mandated to achieve a 30% recovery rate by the year 2009. In 2009, Tillamook County's recovery rate was 29.1%, below the state mandated goal, which initiated a review of the County's solid waste management plan. In 2010, Tillamook County's recovery rate rose to 31.2%. However, the County was awarded 6% credit for its outreach and education efforts relating to waste prevention, reuse, and composting, for an "effective recovery rate" of 37.2%.

### **System Costs and Financing**

The Tillamook County Solid Waste Department has invested significantly in the transfer stations' physical assets over the past four years, adding capacity and maintaining existing infrastructure at the Manzanita and Tillamook Transfer Stations. In addition to annual program costs, ensuring adequate funding for asset replacement and repair is a priority. Tillamook County is also responsible for the financial assurance liability, post-closure care, and environmental compliance of the Tillamook Closed Landfill. A significant portion of the Solid Waste Service District's funds are encumbered by these fiscal responsibilities.

The District's principal funding source is the disposal fee or "tipping fee" charged at the Tillamook Transfer Station for the disposal of solid waste. The tipping fee accounts for approximately 80% of the incoming revenue. In addition to the tipping fee, there is a small assessment on property owners within the County. The assessment generates approximately \$220,000 a year or 12% of the total revenue. Grants add to total revenue and are awarded on a project basis, varying from year to year.

### **Collection and Disposal System**

Currently, all solid waste collected in Tillamook County flows through Tillamook County's centrally located Tillamook Transfer Station. Whether garbage is collected by a franchised hauler or self-hauled by a resident to one of Tillamook County's three transfer stations, all waste is eventually processed by the Tillamook Transfer Station. The County contracts with Don Averill Recycling to receive, process, and transport the County's waste to the Coffin Butte Landfill in Corvallis.

In Tillamook County, recyclables are primarily self-hauled to one of the county's recyclers, some of whom transport recyclables to the Tillamook Transfer Station for processing. CARTM Recycling, Don Averill Recycling, and City Sanitary Service sell recyclables directly to market. In addition to these facilities, the County maintains four Recycle Shacks that allow residents the opportunity to drop off recyclables. The



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County's franchised haulers collect the recyclables and transport clean material for recycling. Illegal dumping and contaminated recyclables have been a problem at these unstaffed facilities.

The types of materials that are collected for recycling in Tillamook County are determined in part by the County's recycling processors. The County's Solid Waste Facility Permits, issued by the Oregon Department of Environmental Quality, require certain materials be collected for recycling at the County's transfer stations. Whether a material is considered recyclable in Tillamook County is also determined by the market value for the commodity and the costs associated with processing and transporting that material to the marketplace. The economics of recycling, commodity values, and our distance to markets, all influence the viability of processing materials for recycling in Tillamook County.

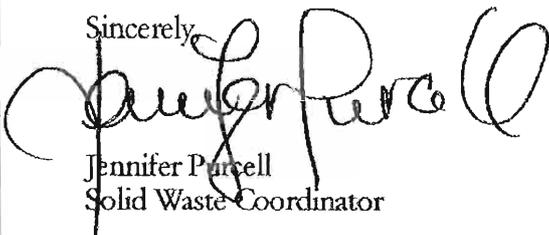
**Questions for the Cities to consider:**

1. What role will the cities play in achieving waste prevention and recovery (recycling) goals?
2. What role should the County play in achieving waste prevention and recovery (recycling) goals?
3. Does your city expect the County to take the lead on issues relating to garbage and recycling?
4. What aspects of solid waste planning should be directed by the County and which aspects should be directed by the cities?
5. How do you feel your city is doing regarding offering the opportunity to recycle to your residents?
6. If your city has a Recycle Shack, how is that working?
7. Is curbside collection of recycling currently available in your city? If not, has your city considered curbside recycling? If so, what kind of program would you like to see?
8. What purpose do the County's transfer stations play for your community? What services do you expect the transfer stations to offer?
9. What programs and/or facilities do you envision handling discarded materials from your community in the future?

I am including a copy of the goals and objectives established for the County's Comprehensive Materials and Solid Waste Management Plan. Please contact the Tillamook County Solid Waste Department directly with any questions or concerns. **We look forward to receiving your responses by March 15, 2012.**

If appropriate, we would be happy to attend a City Council meeting to discuss issues related to garbage and recycling and address any questions the Council might have in that regard. Feel free to contact me directly at 503-815-3975 or [jpurcell@co.tillamook.or.us](mailto:jpurcell@co.tillamook.or.us).

Sincerely,



Jennifer Purcell  
Solid Waste Coordinator

Reduce  Reuse  Recycle

AN EQUAL OPPORTUNITY EMPLOYER

# TILLAMOOK COUNTY COMPREHENSIVE MATERIALS AND SOLID WASTE MANAGEMENT PLAN PROJECT

In accordance with Tillamook County Solid Waste Ordinance No. 4, Tillamook County regulates solid waste management, providing a coordinated solid waste management program *“to protect the health, safety and welfare of the people, and the natural and scenic resources of Tillamook County.”*

The goals and objectives for this Plan are to:

- Consider a range of public and private options for solid waste management that creates a long-term sustainable materials management infrastructure
- Maintain a balance between reasonable costs and best possible service levels
- Establish performance standards
- Meet governmental, financial, environmental and public health obligations
- Assure consistency with the Tillamook County Comprehensive Land Use Plan, the Tillamook County 2020 Strategic Vision and other plans
- Address system needs for projected population growth
- Review current solid waste regulations and policies, giving particular attention to reducing the amount of materials generated, reuse, recycling and future disposal needs
- Identify trends in the solid waste industry locally, regionally and beyond
- Incorporate flexibility to anticipate future needs

The Plan will:

- Evaluate wasteshed population and waste habits, including current and desired waste prevention, reuse, recycling, composting and disposal attitudes, perceptions, and practices
- Identify waste composition and seasonality, outline best management practices available for prominent commodities
- Inventory existing solid waste handling facilities, including an assessment of any deficiencies in meeting current recycling and disposal needs
- Project needs for solid waste handling facilities for a period of ten (10) years
- Inventory solid waste collection needs and operations, including information on collection franchises, population densities and projected
- Establish performance standards for solid waste franchisees
- Include comprehensive waste reduction and recycling elements that provide for reduction of the toxicity of materials generated, support reuse, provide incentives and mechanisms for source separation and provide opportunities for recycling source separated materials
- Establish metrics for evaluating waste prevention, reuse, recycling, composting and waste to energy goals
- Assess the impact that implementation of this Plan’s recommendations will have on solid waste collection costs
- Other details for specific programs and activities

This Plan will include the following major components:

Wasteshed Evaluation	Collection and Disposal System Review
Survey	Waste Prevention, Reuse, Recycling and
Market Analysis and Econ. Dev.	Resource Recovery
Asset Management Plan	Rate Review and Rate Impact Analysis

**Reduce**  **Reuse**  **Recycle**

AN EQUAL OPPORTUNITY EMPLOYER

**ORDINANCE NO. 1230**

**AN ORDINANCE AMENDING ORDINANCE #1078 AS IT RELATES TO TREES LOCATED WITHIN THE CITY OF TILLAMOOK RIGHT-OF-WAY AND PROVIDING FOR CONTROL OF GROWTH.**

The people of the City of Tillamook do ordain as follows:

**Section 1. Title.** This ordinance shall be known and cited as the “Street Tree Ordinance” of the city of Tillamook.

**Section 2. Purpose and Intent.**

1. Purpose. The City of Tillamook recognizing the value of trees in preserving the aesthetic and environmental qualities of the community, wishes to maintain the Tree City USA Program. This Ordinance shall constitute the official Comprehensive City Tree Program of the City of Tillamook, Oregon. It is the purpose of this ordinance to promote and protect the public health, safety and general welfare by providing for the regulation of the planting, maintenance and removal of trees, shrubs, and other plants within the City of Tillamook public parks, public right-of-way, and other public places where the public has free access.
2. Intent. It is the intent of the City of Tillamook that the terms of this ordinance shall be construed as to promote:
  - a. The recognition of the special significance of heritage and distinctive trees, and value the contribution, which such trees make to the beauty and quality of life in Tillamook.
  - b. The recognition that because of the known benefits of trees, trees on development properties should be preserved so that they may be considered for incorporation into development plans.
  - c. The intent is not to prohibit the removal of trees but to stop the thoughtless destruction of that vegetation which has a beneficial effect on the value of property and on the City in general.

**Section 3. Definitions.** As used in this Ordinance, the following words mean:

1. Bush/Shrub: All other woody vegetation not considered trees. Plants commonly planted as shrubs, include but are not limited to English Laurel, Photinia, Arborvitae, Poison Oak, English Holly, and English Ivy.
2. City: Shall mean the City of Tillamook.
3. DBH: Diameter of tree at Breast Height.
4. Fell: To remove or sever a tree or to use any procedure of which is to cause the death or other substantial destruction of the tree. Fell does not in any context include normal trimming or pruning.
5. Illegally removed tree: A tree removed without first obtaining City Street Tree Committee approval and a City permit.
6. Immediate Danger of Collapse of a Tree: A tree may already be leaning with the surrounding soil heaving, and/or there is a significant likelihood that the tree will topple or otherwise fail and cause damage to the surroundings. Immediate Danger of Collapse does not include hazardous conditions that can be alleviated by pruning or treatment.

7. Parking Strip or Planter Strip or Tree Lawn: The area between the street curb and sidewalk in the public right-of-way, utilized for landscaping and street tree planting.
8. Pollard: A tree cut back to the trunk to promote the growth of a dense head of foliage.
9. Street: Includes land within the dedicated public right-of-way including easements, sidewalks, tree lawn or tree well, and roadway.
10. Tree Removal: To cut down a tree, or remove 50% or more of the crown, trunk, or root system of a tree; or to damage a tree so as to cause the tree to decline and/or die. "Removal" includes topping. "Removal" includes but is not limited to damage inflicted upon a root system by application of toxic substances, operation of equipment and vehicles, storage of materials, change of natural grade due to unapproved excavation or filling, or unapproved alteration of natural physical conditions. "Removal" does not include normal trimming or pruning of trees.
11. Tree Topping: The severe cutting back of a tree's limbs to stubs three (3) inches or larger in diameter within the tree's crown to such a degree so as to remove the natural canopy and disfigure the tree. Topping does not include the practice of "pollarding" when conducted in accordance with the standards established by the International Society of Arboriculture.
12. Tree: Any woody plant having a trunk six (6) caliper inches or larger in diameter at breast height (DBH). If a tree splits into multiple trunks above ground, but below 4.5 feet, the trunk is measured at its most narrow point beneath the split, and is considered one (1) tree if greater than six (6) inches DBH. Plants commonly planted as shrubs, including but not limited to English Laurel, Photinia, Arborvitae, Poison Oak, English Holly, and English Ivy shall not be considered a "tree". Trees specifically planted and maintained, as a hedge shall additionally not be considered a "tree". Different classifications of trees include the following:
  - a. Dead Tree: A tree is lifeless. Such evidence of lifelessness may include unseasonable lack of foliage, brittle dry branches, or lack of any growth during the growing season.
  - b. Heritage Tree: A tree listed on the Official City of Tillamook Heritage Tree List adopted by the City Planning Commission.
  - c. Park Tree: A tree located in a public park or other area owned by the City having an individual name, and all other areas owned by the City, or to which the public has free access as a park.
  - d. Private Tree: A tree located on private property other than a dedicated right-of-way or City utility easement or public parks and grounds.
  - e. Significant Tree: A tree having a trunk eighteen (18) caliper inches DBH or larger in diameter.
  - f. Street Tree: A tree on land ~~lying~~ located within a dedicated right-of-way along either side of a street, avenue, or other way within a dedicated utility easement of the City.
  - g. Tree Cutout or Tree Well: The area between the street and a sidewalk in the public right-of-way, for street tree planting.

#### Section 4. ~~Creation and Establishment~~ Delegation of a City Street Tree Committee— Functions

1. ~~Creation Designation. There~~ The authority of the Street Tree Committee is hereby ~~created and established~~ ~~delegated to the~~ a standing ~~Street Tree~~ Beautification Committee for the City of Tillamook, ~~consisting of the Mayor, Chair of the Planning Commission, Public Works Director, City Planner, a member of the City Beautification Committee and two (2) at large positions appointed by the Mayor with the consent of the City Council, that shall be known as the City Street Tree Committee. Members of the Committee shall serve without compensation. The City Planner shall be the facilitator/chair of the meetings held by the City Street Tree Committee, and shall only vote in terms of a tie.~~ [ Note: PC Chair Jan Stewart and Member-at-Large Ray Jacobs, both members of the Planning Commission have been dedicated members of the Tree Committee since its inception, and should be included as members of

the Beautification Committee. I think this is important to maintain the integrity of the Tree Committee in its new form. I didn't include Member-at-Large Lynda Casey because she's already a Beautification Committee member].

~~Terms. The term of the two (2) persons to be appointed by the Mayor with the consent of the majority of the City Council shall be three (3) years. In the event that a vacancy shall occur during the term of any member, his or her successor shall be appointed for the unexpired portion of the term. Terms shall begin on the first day of January of the calendar year.~~

## 2. Duties and Responsibilities of the City Street Tree Committee.

- a. The City ~~Street~~-Tree Committee shall study, investigate, and develop, and/or update annually, and administer the Ordinance for the care, preservation, pruning, replanting, removal or disposition of Street Trees and Park Trees. This Ordinance shall be presented when required to the ~~City Planning Commission and~~ City Council and upon their acceptance and approval, shall constitute the official Comprehensive City Tree Program of the City of Tillamook City, Oregon.
  - b. The City ~~Street~~-Tree Committee, when requested by the City Planning Commission or City Council, shall consider, investigate, make findings, report and recommend upon any special matter or question coming within the scope of its work. Such report, with or without recommendations, shall be presented first to the City Planning Commission and then to the City Council for their review and final consideration and action if needed.
  - c. ~~The City Street Tree Committee shall be responsible for making recommendations for approval or denial to the Planning Commission and for final approval or denial to the City Council upon receiving any requests for street tree planting or removal.~~
  - d. This ordinance provides full power and authority to the City ~~Street~~-Tree Committee to make recommendations to the City Council which has final authority over all trees, plants and shrubs located within street rights-of-ways, parks and public places of the city, and to trees, plants and shrubs located on private property that constitute a hazard or threat as described herein.
3. ~~Appeals. Appeals from an order made under the authority of this Ordinance may be made by filing a written notice and paying the city's appeal fee as outlined in its planning fee schedule with the City Manager or City Planner within 10 days after the order is received, stating in substance, that the appeal is being made from the order to the City Planning Commission. The City Planner shall call the appeal to the attention of the City Planning Commission at their next regularly scheduled meeting. At that (the) meeting the appellant and the Public Works Director may present evidence. Actions and/or conditions recommended by the City Planning Commission, after the hearing, shall be adhered to unless appealed to the City Council for final action.~~
4. ~~Review by the City Council. The City Council may review the conduct, acts and decisions of the City Street Tree Committee. A person may appeal from the ruling or order of the Planning Commission to the City Council who shall hear the matter and whose decision shall be final.~~

## **Section 5. Permit Procedures, Street Tree Planting and types of trees to be planted, by Abutting Property Owners.**

1. ~~Permit procedures. Abutting property owners may be granted permission to plant street trees by the City Street Tree Committee, at a regularly scheduled City Street Tree Committee meeting if street trees are proposed in a new subdivision or newly created road right-of-ways or a request for a tree according to 3(j) of this section, or administratively upon review by assigned City Planner or~~

~~designee if street tree(s) are proposed on an existing tree lawn and an established road right-of-way with curb.~~ Property owners abutting the public R.O.W. *may be granted permission to plant street trees administratively upon review by assigned City Planner or designee if street tree(s) are proposed on an existing tree lawn and an established road right-of-way with curb. The following information must be provided to the City:* containing the tree(s) in question may be granted permission to plant approved tree species within public right-of-ways as is mentioned above, and if the following information is provided to the City: [Note: This language makes it easy and quick (over the counter), as its done now, for the applicant/abutting property owner to plant street trees promoting our Tree City USA status. This is how we do it today. The application isn't burdened by the Tree Committee approval process. The "existing Tree Lawn with an established Road ROW and curb better defines the area for planting avoiding the 'gray' areas of just a tree in the ROW.]

- a. A request in writing is provided in the form of a ~~letter to the Street Tree Committee and a City Public Works Permit application for street trees proposed in a new subdivision or newly created road right-of-ways, or a City Public Works Permit application for administrative permission for street tree(s) proposed on an existing tree lawn and an established road right-of-way with curb.~~
  - b. A plot plan of area referencing water and sewer lines, power lines, driveways and intersecting streets is provided.
  - c. Approval, if granted by the City, shall be required in the form of an approved City Public Works Permit prior to planting of the tree or trees. Fees for such permit shall be paid prior to approval by the abutting property owner.
  - d. A permit fee for the planting or removal of a street tree shall be established by resolution and incorporated into the **city** land use fee schedule ~~in Zoning Ordinance #979.~~
2. Diagrams. The following diagrams contained in Attachment A to this ordinance, ~~which~~ display general instructions on how to plant a bare-root tree and a containerized tree, ~~and are to be used for illustration purposes only.~~
3. Street Tree Species to be Planted and Minimum Tree Planting Dimensions. The Official Tillamook ~~Street~~ Tree List of acceptable species of trees, shrubs, bushes and other woody plant material, as ~~shown modified~~ below in the listings under minimum planting dimensions, shall be compiled by the Committee, ~~reviewed and adopted by the City Council in a resolution~~ and made available to the public. No person, without the written permission of the City, through a City Public Works Permit shall plant a Street Tree ~~or Park Tree~~ of a species other than those included on the list.

Street tree plantings shall be restricted to the following guidelines unless Section 5 Subsection 3(k) applies:

- a. The following small street trees are allowed in a minimum 3-foot wide parking strip, or a minimum 3-foot by 3-foot tree well in the Commercial Districts, with the exception of the Town Center Commercial District, with a minimum 20-foot spacing between trees:

<u>COMMON NAME:</u>	<u>SCIENTIFIC NAME:</u>
<u>Green Leaf Maple</u>	<u>Acer Palmatum</u>
<u>Almira Norway Maple</u>	<u>Acer Platanoides "Almira"</u>
<u>Globe Norway Maple</u>	<u>Acer Platanoides "Globe"</u>
<u>Globe European Ash</u>	<u>Fraxinum Excelsior "Globe"</u>

<u>English Hedge Maple</u>	<u>Acer Camestre</u>
<u>Globe Desert Ash</u>	<u>Fraxinus Velotina</u>
<u>Golden Raintree</u>	<u>Koelreoteria</u>
<u>Wintergold Crab Apple</u>	<u>Malus "Winter Gold"</u>
<u>Profusion Crab Apple</u>	<u>Malus "Sargent"</u>
<u>LaValle Hawthorne</u>	<u>Crategus Lavellei</u>
<u>Kwanzan Cherry</u>	<u>Prunus "Kwanza"</u>
<u>Thundercloud Plum</u>	<u>Prunus "Thundercloud"</u>
<u>White Dogwood</u>	<u>Cornus Florida</u>
<u>Red Leaf Maple</u>	<u>Atropurpuraum</u>

These trees will grow from 18-30 feet in height.

- b. The following small street trees are allowed in a minimum 4-foot wide parking strip, no closer than 2 feet from any curb, curb-line or sidewalk, with a minimum 30-foot spacing between trees:

<u>COMMON NAME:</u>	<u>SCIENTIFIC NAME:</u>
<u>Gerling Red Maple</u>	<u>Acer Rubrum "Gerling"</u>
<u>Tilford Red Maple</u>	<u>Acer Rubrum "Tilford"</u>
<u>Schlesinger Red Maple</u>	<u>Acer Rubrum "Schlesinger"</u>
<u>Pyramidal Sycamore Maple</u>	<u>Acer Pseudo Plantanus</u>
<u>Pyramidal European Hornbeam</u>	<u>Carpinus Betulus "Pyramidal"</u>
<u>Chanticleer Pear</u>	<u>Prunus</u>
<u>Rancho Callery Pear</u>	<u>Prunus</u>
<u>Trinity Pear</u>	<u>Prunus</u>
<u>Rancho Little Leaf Linden</u>	<u>Tilia Cordata</u>

These trees will grow from 20-35 feet in height.

- c. The following medium street trees are allowed in a minimum 6-foot wide parking strip, no closer than 3 feet from any curb, curb-line or sidewalk, with a minimum 40-foot spacing between trees:

<u>COMMON NAME:</u>	<u>SCIENTIFIC NAME:</u>
<u>Cavalier Norway Maple</u>	<u>Acer Platanoides</u>
<u>Cleveland Norway Maple</u>	<u>Acer Platanoides</u>
<u>Vineleaf Sycamore Maple</u>	<u>Acer Pseudo Plantanus "Vineleaf"</u>
<u>Royal Crimson Maple</u>	<u>Acer Platanoides "Royal Crimson"</u>
<u>Shade King Red Maple</u>	<u>Acer Rubrum "Shade King"</u>
<u>Ruby Red Horse Chestnut</u>	<u>Aesculus Carnea</u>
<u>Flame Ash</u>	<u>Fraxinus Pennsylvania "Atropurpurea"</u>
<u>Crimean Linden</u>	<u>Tilia Echlora</u>
<u>Mongolian Linden</u>	<u>Tilia</u>
<u>Purple European Hornbeam</u>	<u>Carpinus</u>
<u>Ginkgo</u>	<u>Ginkgo biloba</u>

These trees will grow 35-40 feet in height.

- d. The following large trees are allowed in a minimum 8-foot wide parking strip, no closer than 4 feet from any curb, curb-line or sidewalk, with a minimum 50-foot spacing between trees:

<u>COMMON NAME:</u>	<u>SCIENTIFIC NAME:</u>
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<u>Sugar Maple</u>	<u>Acer Saccharinum</u>
<u>Red Maple</u>	<u>Acer Rubrum</u>
<u>Norway Maple Cutivars</u>	<u>Acer Platanoides</u>
<u>Linden Species</u>	<u>Tilia</u>
<u>Celtis Species</u>	<u>Celtis</u>
<u>Tupelo</u>	<u>Nyssa Sylvatica</u>
<u>Blue Ash</u>	<u>Fraxinus Quadrangulata</u>
<u>Oriental Plaintree</u>	<u>Plantanus Orientalis</u>
<u>Pin Oak</u>	<u>Quercus palustris</u>
<u>River Birch</u>	<u>Betula nigra</u>

These trees will grow 60-120 feet in height.

- e. Diagram. The diagram contained in Attachment B to this ordinance is an example of planting the right trees in the right place.
- f. Street trees shall not be allowed closer than 30 feet from the tangent point at street intersections as described in the vision clearance areas specified within Section 30(5) and Section 26(2) of the Tillamook City Zoning Ordinance #979.
- g. Small tree species within the list, in Section 5 Subsection 3a, ~~of are~~ acceptable species ~~which~~ may be planted under overhead utilities.
- h. No trees shall be allowed within 5 lateral feet of underground utilities, sewer and water lines.
- ~~i. Street trees shall be required for new development in the Town Center Zone District, or TC District, on all streets except Main Avenue between First and Fourth Street.~~
- j.i. In new subdivisions or when the development of commercial property occurs, the City Planner and Public Works Director shall review landscaping plans and may require street trees to be planted in any of the streets, parking lots, parks and other public places abutting land henceforth developed and/or subdivided, prior to Section 5 Subsection 3(k) below.
- k.j. No person, without the written permission of the City Street Tree Committee, shall plant a Street Tree of a species other than those included on the list.
- l.k. The following trees are illegal and may not be planted in dedicated street rights-of-way or utility easements:

COMMON NAME: \_\_\_\_\_ SCIENTIFIC NAME: \_\_\_\_\_

<u>Poplar Species</u>	<u>Populus Species</u>
<u>Willow Species</u>	<u>Salix Species</u>
<u>Holly</u>	<u>Ilex Species</u>
<u>Elms</u>	<u>Ulmus</u>
<u>Lilac Species</u>	<u>Syringa Species</u>
<u>Locust Species</u>	<u>Robinia Species</u>
<u>Pines</u>	<u>Pinus Species</u>
<u>Spruces</u>	<u>Picea Species</u>
<u>Hickory</u>	<u>Carya Species</u>
<u>Catalpas</u>	<u>Catalpa Species</u>

<u>Walnuts</u>	<u>Juglans Species</u>
<u>Box Elder</u>	<u>Acer Negundo</u>
<u>Silver Maple</u>	<u>Acer Saccharinum</u>
<u>Horse Chestnut</u>	<u>Aescules Hippocastanum</u>
<u>Tree of Heaven</u>	<u>Ailanthus Altissima</u>

In general, no conifers or fruit-bearing tree may be planted in the right-of-way.

4. Landscaping Credit for Street Tree Planting

- a. The retention of trees shall be considered in the design of partitions, site plans, subdivisions, or planned developments; the placement of roads and utilities shall preserve trees wherever ~~possible feasible. The need to remove trees shall be considered in the review process for partitions, site plans, subdivisions, or planned developments.~~
- b. The preservation of trees shall provide a basis for consideration of a landscaping credit, which can reduce the landscaping requirements described in Section 22 of the Zoning Ordinance ~~#979~~.
- c. The planting of ~~Street~~ Trees in the public Right-of-way shall provide a basis for consideration of a landscaping credit, which can reduce the landscaping requirements described in Section 22 of the Zoning Ordinance #979.

5. Tree Technical Manual. The ~~Street~~ Tree Committee may adopt a Tree Technical Manual, and revise its contents from time to time. The Tree Technical Manual shall contain specialized, arboricultural reference materials; establish procedures and design standards required for installation, planting, ~~grating~~, pruning, thinning, removal, and maintenance of trees; and, establish or preserve the tree and root protection zone. Any person who is required under this Code or pursuant to a condition of approval of a development permit to undertake such activities or to comply with the tree and root protection zone shall comply with the requirements and procedures set forth in the Tree Technical Manual.

**Section 6. Special Street Tree Districts within the City of Tillamook**. The following District(s) shall be considered Special Street Tree Districts, and shall have detailed descriptions contained in Attachment C to this Ordinance for the planned location of street trees and other amenities:

Town Center (TC) District Streetscape Design Plan. This district shall include 3' X 3' tree wells located approximately 30 feet apart from one another with a historic streetlight centered between each tree (see ~~Attachment Cattaehed~~). Street trees shall be required on all streets in the Town Center Zone District, except Main ~~and Pacific~~ Avenues, between First and Fourth Streets. A reduction to the number of street trees may be granted when the development preserves healthy, mature trees adjacent to the sidewalk. Under this design plan, there is no requirement to remove existing trees on Main Avenue, but the planting of new trees on Main Avenue between First and Fourth Streets is discouraged.

The following small street trees are allowed in Town Center Commercial District

<u>COMMON NAME:</u>	<u>SCIENTIFIC NAME:</u>
<u>Green Leaf Maple</u>	<u>Acer Palmatum</u>
<u>Almira Norway Maple</u>	<u>Acer Platanoides "Almira"</u>
<u>Globe Norway Maple</u>	<u>Acer Platanoides "Globe"</u>

**Section 7. Street-Tree Maintenance, Care, Pruning, Corner Clearance and Removal of Dangerous or Nuisance Trees.**

1. Street Tree Maintenance, Care, Pruning and Corner Clearance.

- a. Standards. All public trees located within the public right-of-way must be pruned to National Arborist Association Pruning Standards for Shade Trees. Such standards shall be adopted as part of the City of Tillamook Right-of-Way Tree Program.
- b. Adjacent Property Owners to Maintain Private & Street Trees. Every adjacent property owner of any tree overhanging any right-of-way within the city shall prune the branches so that such branches shall not obstruct the light from a street lamp, or obstruct the view of any street intersection. The owner of a tree, which is encroaching on or adjacent to electric wires, is required to notify the Tillamook People's Utility District (PUD) prior to removal of hazardous limbs or branches. It is PUD's responsibility to remove, prune, or trim tree from electric wires. -The owner shall maintain a clear space of fourteen feet (14') over the street, and eight (8) feet above the sidewalk. The owner of a tree at or within 30 feet of a street intersection shall follow the criteria for the vision clearance areas as described here and within Section 30(5) and Section 26(2) of the Tillamook City Zoning Ordinance #979. Said owners shall remove all dead, diseased, or dangerous trees; or broken or decayed limbs which constitute a menace to public safety.
- c. Adjacent Property Owners Liable. The owner of property abutting trees on a right-of-way shall be liable for injury, damage, or loss to persons or property caused by the property owner's negligent failure to comply with subsection (b) of this section.
- d. Notification. The Public Works Director, or designee, may serve notice on the adjoining property owner to prune, remove, or otherwise treat any tree on a right-of-way as conditions may require. Neither the duty of the adjoining property owner to maintain trees located on a right-of-way, nor the liability for the property owner's failure to do so, is dependent upon any notice from the city.
- e. Debris Removal. The owner of property abutting trees on a right-of-way, or public area shall be required to remove all debris from the right-of-way by sunset of the same day, unless specifically authorized to do otherwise by the Public Works Director, or designee. The acceptable standard shall be a broom clean finish or better.
- f. City Tree Maintenance. The city shall have the right to plant, prune, maintain, and remove trees located within the public right-of-way as may be necessary to preserve or enhance the symmetry and beauty of such areas. This section does not prohibit the planting of street trees by adjacent property owners, providing that the selection and location of said tree is in accordance with Section 5 of this ordinance.
- g. City Held Harmless. The city of Tillamook shall not be liable for injury, damage, or loss to person or property caused in whole or part by the defective or dangerous condition of any tree located in or upon a right-of-way. The property owner shall defend and hold harmless the city from all claims for loss and damage arising from the owner's negligent failure to comply with this ordinance.
- h. A City Public Works Permit is not required for the pruning of a street tree.

2. Removal of Dangerous or Nuisance Trees.

- a. The City may prune or cause to have pruned a private tree when it interferes with the proper spread of light along the street from a streetlight, or interferes with the visibility of any traffic control device or sign.
  - b. The City may cause the removal of all, or part of any dead, dangerous or diseased park or street tree when the tree constitutes a hazard to life, property, or harbors insects or disease that constitutes a potential threat to other trees within the City.
  - c. The city may remove, or cause or order to be removed, any tree or part thereof which is in an unsafe condition or which by reason of its nature is injurious to sewers, electrical power lines, natural gas lines, water lines, or other public improvements, or is affected with any injurious fungus, insect, or other pest.
  - d. ~~Prior~~ **Subsequent to the filing of an application for a City Public Works Permit a**butting property owners may be granted permission by the Tree Committee for the removal of dangerous or nuisance trees if the tree is considered to be dead, dangerous or diseased, or when the tree constitutes a hazard to life, property, or harbors insects or disease that constitutes a potential threat to other trees within the City.**[Note: It should be made clear to the applicant that before the submittal of a Public Works Permit application for removal and replacement of a street tree, the applicant needs to be granted approval by the Tree Committee.]**
  - e. Upon approval by the Tree Committee, ~~a City Public Works Permit shall be required for the removal of a street tree~~ **the applicant shall provide for a one-for-one replacement with a minimum 2" DBH tree in a public space acceptable to Public Works.-**
  - f. Notice to Prune or Remove Dangerous or Nuisance Trees. If any property owner fails to maintain adjacent trees as per this ordinance, the Public Works Director or designee, shall order such person or persons, within thirty (30) days of mailing of said notice to so prune or remove such tree(s).
3. All trees existing prior to the approval of this ordinance or amendments thereto shall be considered pre-existing and allowed to remain unless they are considered a nuisance to, dead, diseased, or dangerous to the general public by the City Street Tree Committee.

**Section 8. Abuse, Mutilation or Indiscriminant Topping of Trees.** No person shall abuse, destroy, or mutilate any street tree, in a dedicated public right-of-way, or any other public place, or attach or place any rope or wire (other than one used to support the tree itself), sign, poster, handbill, or other thing to, or on any tree growing in a public place, or cause or permit any wire charged with electricity to come into contact with any such tree, or to allow any gaseous liquid, or solid substance which is harmful to such trees to come into contact with their roots or leaves.

Except as provided by this section, it shall be unlawful as a normal practice of any person, firm or City Department to top any street tree, park tree, or other tree on public property. Trees severely damaged by storms or other causes, or certain trees under utility wires or obstructions where other pruning practices are impractical may be exempted from this Ordinance by the determination of the City.

**Section 9. Interference with the City.** No person shall prevent, delay, or interfere with the City or any of its agents, while engaging in the planting, cultivating, mulching, pruning, spraying or removal of any street trees, park trees or private trees as authorized by this Ordinance.

**Section 10. Administration of the Ordinance.** The interpretation and administration of this Ordinance is the responsibility of the City Manager or persons designated by the City Manager.

**Section 11. Penalties.**

1. Any person, firm or corporation violating any provisions of this Ordinance shall be deemed to be causing a nuisance and be considered in violation of **Ordinance #1206 the City's Nuisance provisions.**
2. Failure to comply. When a person to whom a notice is directed shall fail to comply within the specified time, the violation shall be considered a nuisance and it shall be lawful for the City to cause the tree(s) in question to be pruned and/or removed; and the exact cost thereof shall be assessed to the property owner as provided by law in the case of public nuisance abatements.

**Section 12. Severability Clause.** If any provision of this ordinance or application thereof to any person or circumstance is held invalid by any court, other provisions or applications of the ordinance, which can be given effect without the invalid provision, or application shall not be affected, and to this end the provisions of this ordinance are declared to be severable.

**PASSED** 1<sup>st</sup> reading by the Tillamook City Council this 3<sup>rd</sup> day of March, 2008.

**PASSED** 2<sup>nd</sup> reading by the Tillamook City Council this 17<sup>th</sup> day of March, 2008.

**APPROVED** by the Tillamook City Council this 17<sup>th</sup> day of March, 2008.

\_\_\_\_\_  
J. Robert McPheeters, Mayor

ATTEST:

\_\_\_\_\_  
City Recorder



Dear Councilor,

The Tillamook Area Chamber of Commerce would like to propose an amendment to Section 1 of the current Tourism Promotion Agreement between the City of Tillamook and the Tillamook Area Chamber of Commerce as follows:

**Promotions Fee.** City agrees to pay the Chamber a fee to perform a specific program of activities as agreed upon during the City of Tillamook annual budget preparation and adoption process. Said agreed upon fee shall equal ~~10%~~ **21%** of the annual actual motel tax collected by the City in the upcoming fiscal year.

The basis for this change is to ensure that the City of Tillamook has adequate tourism promotion and maintains a unified promotion strategy. This amendment is not requesting any funds that are not regulated specifically for tourism promotion per ORS 320.350.

The Chamber recognizes the value of supporting local businesses and non-profits who host events that are primarily tourism related. Therefore, with this amendment in place, it is our full intention to dedicate 10% of the monies we receive (2.1% of Total TRT) to the sponsorship of local events with the agreement that dispersed funds will be used strictly for "advertising, publicizing or distributing of information for the purpose of attracting and welcoming tourists.\*" It is our belief that events often have a dependency on granted funds rather than strive to sustain themselves. Helping these events with promotion, in theory, will increase the attendance and make the event sustainable within itself and a viable economic boost.

As the Chamber has been charged with the tourism promotion for the City of Tillamook it is imperative that we leverage the maximum amount of TRT revenue, mandated for tourism promotion, with the private income of the Chamber; if we desire to promote tourism on a competitive level with neighboring cities. Visitor Centers and Chambers of Commerce are often two separate entities, however, operating out of the same office, with combine funds, allows significant benefits to both the local businesses and financial responsibilities of both entities. The combination for these two has proven to be the best "bang for the buck." Thank you for your understanding.

Regards,

Justin Aufdermauer  
Executive Director  
Tillamook Area Chamber of Commerce

\*ORS 320.300 Section 7a

# Memo

City of Tillamook  
210 Laurel Avenue  
Tillamook, OR 97141



**To:** Honorable Mayor Weber and City Councilors  
**From:** City Manager Paul Wyntergreen  
**Date:** March 15, 2012  
**Re:** TRT Changes and Suggestions

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Attached is a potential budget reformat that would comply with the requirements of State law in terms of properly dedicating the 70/30 split of TRT revenues on the 3% increases that have occurred since the State Law went into place. Please note that the regular Council expenditures such as flower baskets and EDC dues (which do not satisfy State expenditure requirements) have been scheduled up for expense during the next fiscal year as well as the Chamber allocation. The rest of the discretionary and the State-regulated funds have been placed into reserves so that they can be rolled over and built up over time for larger projects.

This is just a suggestion for long-term savings. You can expense them in the current year if you have immediate priorities or a grant program. Either way you must make sure that all priorities or grants fit the state constraints if you are going to use those specific dollars. Remember the attached example shows the minimum required splits; you can shift the discretionary monies differently if you prefer priorities.

The Chamber will be introducing another option for your consideration.

Whichever direction you choose, give staff direction so that we can bring back any necessary resolutions or other documents to your next meeting for adoption.

**Revenues**

FY11-12			FY12-13
\$315,000	41160	Hotel/Motel Tax (7%) discretionary	\$245,000
		State-regulated Hotel/Motel Tax (2%)	\$70,000
\$35,000	41230	Add'l 1 % tax for Chamber (also part of State-regulated)	\$35,000
\$40	41170	Investment earnings	\$40
\$10	41220	Misc. Fees	\$10
<b>\$350,050</b>			<b>\$350,050</b>
		<b>Expenditures</b>	
		<b>Personnel</b>	
\$55,032	52028	TRT Officer	\$48,000
0	52020	Overtime	0
0	52040	Social Security	0
0	52050	Workers Comp	0
0	52060	PERS	0
0	52090	Medical/Dental	0
0	52130	Life Insurance	0
<b>\$55,032</b>			<b>\$48,000</b>
		<b>Materials &amp; Services</b>	
\$12,368	53370	Beautification/Clean up	\$0
\$17,500	53375	Flower Basket Program	\$0
\$7,850	53380	Holiday Lighting/Decorations	\$0
\$2,500	53540	EDC Dues	\$0
\$0	<b>NEW 53 #</b>	Council E,D, B Priorities(Beaut., Flower baskets, Holiday, EDC dues)	\$40,218
\$46,900	53580	70% of 3 % Tourism facilities	0
\$35,000	53360	Chamber Promotion	\$35,000
\$0	<b>NEW 53 #</b>	Tourism promotion,Projects	\$0
		<b>Transfers</b>	
\$122,500	53900	To GF 50% of 7 %	\$122,500
\$25,300	53960	GF for Property Purchase PD	\$25,300
\$20,100	53980	To GF 30% of State-regulated portion	\$31,500
\$5,000	53970	To Streets labor reimburse	\$1,000
		<b>Capital Outlay</b>	
	<b>NEW #</b>	Tourism Reserves (F)	\$38,500
	<b>NEW #</b>	Unrestricted Reserves (F)	\$8,032
\$350,050		<b>Total Expenditures</b>	<b>\$350,050</b>
\$350,050		<b>Total Revenue (Not Including Cash Carry Over ?)</b>	<b>\$350,050.00</b>

**CITY PLANNING COMMISSION**  
**RECOMMENDATIONS FOR ACTIVITIES/USES IN**  
**CITY PARKS/OPEN SPACE**

**Uptown Recreation Areas**

**Carnahan Park - Jenck Farm (Fifth Street Wetland) Natural Area**

Carnahan Park is a 6.82 acre community park. Jenck Farm (Fifth Street Wetland) is located on the northern banks of the Trask River, extending south of Carnahan Park to the residential properties west of Elm Avenue.

Supported existing facilities include docks and a boat launch for use of the Trask River, a grassy field, picnic tables, off-street parking for different sized vehicles located in the lower park area and the upper area, restrooms, a short walking path, interpretive signs and a wetlands area. A Tree City USA Tree planting ceremony for Arbor Day/Arbor Week recognition takes place on the park site.

Proposed Improvements to Carnahan Park include the addition of exercise and play equipment, additional picnic tables and benches, interpretive signs and lighting, an annual tree planting for Arbor Day/Arbor week recognition and landscaping and wetlands enhancement to improve the aesthetics onsite.

Future extension southward could include trail/path development, boardwalk down the river, enhanced wetlands and open space, interpretive trail development, signage for new park name “Fifth Street Wetlands Park”, Jenck Wetlands Park”, or “Carnahan Park”(extension of the existing park area).

**Goodspeed Park**

Goodspeed Park is a 2.32 acre community park. The site is located off of Del Monte Avenue at the Third Street and Del Monte Avenue intersection.

Supported existing facilities include restrooms, a parking lot, a walking path, a basketball court, picnic area, the Mildred Davy Memorial Gardens, and a children’s play area. The skateboard park facilities that used to occupy the park have been removed due to its condition.

Proposed Improvements include the replacement and improvement/expansion of the skateboard park area, (1) basketball court, the addition of exercise equipment, signage, lighting and additions to the Mildred Davy Memorial Gardens.

**Ninth Street Park**

Ninth Street Park is a 1.55 acre neighborhood park. The site is located north of Ninth Street, west of Elm Avenue, east of Cedar Avenue.

Supported existing facilities include restrooms, a gravel parking lot, a large grassy field, a basketball court, two tennis courts, and a children's play area.

Proposed Improvements include the plan identified in 2007, by the Ford Family Leadership Team, surrounding property owners and residents in the neighborhood. These improvements include: a paved walking path around the perimeter of the park that connects to the adjacent streets, lighting to increase the use and safety of the park, the addition of exercise equipment, durable park benches and tables and signage, improved landscaping and off-street parking, replacement and improvement of the children's play equipment with a new structure, upgrade of the tennis courts and the basketball court, a new park signage and the possible addition of a covered eating and gathering area.

### **Veteran's Pioneer Peace Park**

Veteran's Pioneer Peace Park is a 0.19 acre mini park. It is located at the dead ends of Ninth Street between Miller Avenue and Nestucca Avenue. On June 19, 1980, park improvements were approved as a Conditional Use Permit and Site Plan and were partially installed.

Current facilities include a grassy field, some trees, a small area of pavers, and a memorial plaque onsite. A children's play area used to exist in the park, but was removed for safety issues.

Proposed Improvements include the replacement and improvement of the exercise and children's play equipment with a new structure, walking path improvements, a community garden, landscaping, signage and lighting to increase the safety of the park, and off-street parking improvements.

### **Heritage Recreation Areas**

#### **Baertlein-Green Ball field (Coast Tire FEMA Buyout)**

This property is located on State Highway 101 North. Located in the Floodway, this property was acquired by FEMA and transferred to the City for use as open space. It once was the site of Coast Tire Company.

Proposed Improvements include a ball field, off-street parking and the planned northern entrance and trailhead to the Hoquarton Slough Interpretive Park and Hoquarton forest as part of Phase Two of the approved Site Plan with the interpretive trail/trailhead, off-street parking, signage, lighting, restrooms, wetlands mitigation and enhancement.

#### **Dean Memorial Wayside Park**

Dean Memorial Wayside Park is 3.29 acres, located off of Highway 101 North. This property was acquired by FEMA and transferred to the City for use as open space. It is located within the Floodway. It was once the site of Dean Motors.

Current facilities include a food cart, a memorial plaque, a short walking path, picnic tables, non-designated off-street parking, restrooms, a large grassy field, and a large wooded/wetlands area.

Proposed Improvements include a softball field, lighting, signage, wetlands mitigation and enhancement, and off-street parking. The existing food cart would be moved to Food Cart Park.

### **Food Cart Park (DQ FEMA Buyout)**

This property is located on the west side of 101 North at the location of the previous DQ.

Currently it consists of approximately 0.49 acres of hard surface, compacted soil, and once housed a Food Cart.

Proposed Improvements include the placement of interpretive signs, signage for new park name “Food Cart Park”, additional benches and tables, bicycle rest area, food carts, and lighting.

### **Hadley Ball Park (Safeway FEMA Buyout)**

This property is located southeast of the intersection of Hadley Road and North Main Avenue (Hwy 101).

Currently it consists of approximately 4.77 acres and is the site of the former Safeway Supermarket and a paved off-street parking lot.

Proposed Improvements include a softball field and a landscaped area with picnic benches.

### **Hoquarton Slough Interpretive Park and Hoquarton East Natural Area**

Improvements to this property include the extension of the Hoquarton Trail and Hoquarton Interpretive Park northward to the Coast Tire FEMA Buyout property and off-street parking and trailhead. It will include the Hoquarton forest as part of Phase Two of the Hoquarton Slough Interpretive Park development.

Hoquarton Slough Interpretive Park is a 2.55 acre community park. A Site Plan for the Hoquarton Slough Interpretive Park Phase 1 was approved in 2005. Hoquarton East Natural Area is located east of State Highway 101 North on the north side of Hoquarton Slough inside and outside of the City Limits. The Hoquarton East Natural Area includes Phase 2 of Hoquarton Slough Interpretive Park

Current facilities include: Bathrooms, a parking lot, a walking path, view docks, Hoquarton Slough, a tree planting/dedication area, and wetlands.

Proposed Improvements include lighting and a second phase of trail/path development extending the park area northerly outside the City limits and onto City owned property along Highway 101, and wetlands enhancement.

### **Oldenkamp RV Park (“Stumpy” FEMA Buyout)**

This property is located east of State Highway 101 North, near the end of Hadley Road. It once was the site of Tillamook RV.

Proposed Improvements include lighting, signage for new RV overnight park with off-street RV parking spaces and restrooms.

### **Sanders Foundry Park (Former Schmidt property)**

This property is located at the north end of the Elm Avenue R.O.W., east of the Douglas Avenue R.O.W., south of Hoquarton Slough. It is the site of the old foundry (now demolished).

Currently, it consists of an accumulation of concrete fill overgrown with alder, willow and blackberry.

Proposed Improvements include a potential boardwalk/interpretive trail along Hoquarton Slough, a boat launch, off-street parking lot, picnic areas, restrooms, covered activity area, interpretive signage, signage for new park name “Sanders Foundry Park”, lighting, and enhanced wetlands and landscaping.

### **Sue H. Elmore Park**

Sue H. Elmore Park is a 1.03 acre park. It is the historic home port for the Sue H. Elmore, a very important boat that brought supplies to Tillamook in the early 20<sup>th</sup> century. The park is located at the northwest corner of Front Street and Main Avenue (Highway 101 North).

Supported Existing Facilities onsite include a boat launch, a parking lot, a walking path, and Hoquarton Slough.

Alterations to Sue H. Elmore Park will take place with the improvements to the US 101/OR 6 intersection.

Proposed Improvements include additional landscaping, picnic tables, benches, lighting, boardwalk, signage, a new park sign, kayak rentals, the addition of restrooms, and a pergola.

### **El Rancho Wayside Park (Tillamook Inn FEMA Buyout & County 101 Natural Area)**

This is a 0.68 acre special use park and a 1.85 acre vacant parcel. The 0.68 acre parcel was acquired by FEMA and transferred to the City for use as open space. It is located west of Highway 101 North, south of the Goodspeed Road R.O.W. within the Floodway. Prior to the FEMA “buyout” the 0.68 acre property was owned by Jennifer Cullen, and is now used for wayside park use.

Current facilities include an espresso cart, an information kiosk, picnic tables, a parking, restrooms, and a small treed area and an open wetland area with grass and trees.

Proposed Improvements include additional picnic tables and benches, signage for new park name, lighting, landscaping and enhancement of wetlands with additional planting and walking paths.

## **Natural Area Development**

Natural areas consist of undeveloped land often located in environmentally sensitive areas including: wetlands, and river/creek corridors. Natural areas and open space areas are an important component of a community's overall park system. Natural areas provide trail orientated activities and nature based recreation while protecting natural resources.

### **Proposed Fairgrounds South Natural Area**

This property is located south of the County Fairgrounds, south of Brookfield Avenue. It consists of 6.75 acres of a grassy field, treed area, wetlands, and Holden Creek. In the County Fair week, the grassy area is used for staging the horse trailers. The Comprehensive Plan states that a large park serving the needs of Tillamook residents and others shall be developed in the wooded area. This area is recognized on the Comprehensive Plan Map as an area to develop a future park.

Improvements to this property could include additional landscaping and tree planting, and an interpretive trail along Holden Creek, signage for name "Fairgrounds Natural Area".

### **Proposed Fairlane Drive Wetlands (Odger Rawe) Natural Area**

This property is located immediately parallel to the Fairlane Drive and Brookfield Avenue intersection and contains approximately two acres. The site is a shrub and forested wetland in association with Holden Creek. This area is identified in the Comprehensive Plan.

Improvements to this property could include wetlands enhancement, a potential trail extension to a Fairgrounds South Natural Area Interpretive Trail, and signage for new name "Rawe Natural Area".

### **Proposed Hoquarton West Natural Area**

This property is located west of State Highway 101 North on the north side of Hoquarton Slough inside and outside the City Limits, across the Slough from the Schmidt property and the POTB property. It includes an old growth forested area.

Improvements to this property could include wetlands and landscaping enhancement and potential interpretive signage and trail development.

### **Proposed NW Open Space**

This property is located north of the City Limits, south of the Hoquarton Slough with its most northerly point at the confluence of Dougherty and Hoquarton Slough, including the entire property within the Urban Growth Boundary in this area.

Improvements to this property could include interpretive signage, trail development, and wetlands enhancement. This area is recognized on the Comprehensive Plan Map and in the Comprehensive Plan as an area to develop a future park.

### **Proposed South US 101 Wetlands**

This property is located east of Pacific Avenue, south of the Twelfth Street R.O.W.

Improvements to this property include wetlands enhancement walking/hiking trail development.

### **Trail, Pathway and Connector Development**

Trails, pathways and connectors provide opportunities for connections between park facilities, recreation facilities and neighborhoods and reduce reliance upon automobiles for travel. Trails and pathways are an important component of the park system. Connecting different sites with natural areas, trails and pathways leads to more usable, accessible, and visible park land.

Trails and pathways include sidewalks, bicycle routes, water routes, and multi-use trails. These emphasize safe pedestrian travel to and from the city, the parks, recreation areas, residential areas and other areas around the community. Currently the section of 101 that bisects the town is considered part of the Pacific Coast Bicycle Trail. It is a regional connection to those traveling the Oregon Coast. Additionally, the designated bicycle routes in town connect the schools and school playgrounds and many of the parks, and the Pacific Coast Bicycle Trail and provide an additional recreational opportunity. Citywide trails and park specific trails will also create recreational opportunities.

Water trail users have already discovered the unique features of the sloughs, creeks and rivers that can only be enjoyed on the water by boat, kayak or canoe. Floating docks and interpretive signage can be placed near water access points to encourage increased utilization by residents and visitors who enjoy this type of recreation.

The potential trail system identified here includes a total of approximately 11 miles of proposed trails. These trails can serve as the backbone of the trail system and provide connection routes around and through the City and to natural features surrounding the City. The proposed trail plan system creates a greenbelt on the north side and south side of town.

Additional proposed trails consist of Sue H. Elmore Park – Foundry Park Boardwalk, Foundry Park – NW Open Space Connector trail, Jenck Farm – Carnahan Park Connector trail, and Dean Memorial Wayside Park - Proposed Hoquarton West Natural Area - NW Open Space Connector Trail. Trail recommendations also include further extension of Hoquarton Slough Interpretive Park trail.

**1) Sue H. Elmore – Sanders Foundry Park Connector trail, approximately ½ mile**

This proposed trail would extend west along the Hoquarton Slough from Sue H. Elmore Park to Schmidt Park. An existing pedestrian connection exists on Front Street.

**2) Sanders Foundry Park – NW Open Space Connector Trail, approximately  $\frac{3}{4}$  mile**

This proposed trail would extend northwest along the Hoquarton Slough providing access to the Elm Avenue, Douglas Avenue and Birch Avenue Right-of-Ways and Sanders Foundry Park and the NW Open Space.

**3) Sanders Foundry Park – Carnahan Park Connector Streets**

A pedestrian connection exists from Front Street to Cedar Avenue to Fifth Street.

**4) Carnahan Park Connector Trail Extension (on the Jenck Farm), approximately 1 mile**

This proposed trail would extend north along the Trask River providing access to the residents in this area. This trail would link to Carnahan Park and Fifth Street.

**5) Carnahan Park – Ninth Street Park Connector Streets**

A pedestrian connection exists from Beachwood Avenue to Ninth Street.

**6) Ninth Street Park – Liberty Elementary- Veteran's Pioneer Peace Park Connector Streets**

A pedestrian connection exists from Ninth Street.

**7) Veteran's Pioneer Peace Park – Goodspeed Park Connector Streets**

A pedestrian connection exists from Ninth Street to Miller Avenue to Third Street.

**8) Goodspeed Park – Hoquarton Interpretive Park Connector Trail**

This proposed trail would extend along the POTB RR ROW.

**9) Other Pedestrian Connection to other public places and natural areas include:**

Third Street, Twelfth Street, Highway 101, Alder Lane, Brookfield Avenue, Evergreen Drive, Marolf Loop Road,

**10) Dean Memorial Wayside Park – Proposed Hoquarton West Natural Area - NW Open Space Connector Trail, approximately  $1 \frac{1}{4}$  miles**

This proposed trail would extend west from the wayside park to the natural area over the slough to the open space providing access to residents in and visitors to this area. This trail would link three properties together as a greenbelt along the northern area of town. A tie with the Hoquarton Slough Interpretive Park trail to the east has also been discussed to reconnect the historic path that brought early settlers to the area.

**11) Sue H. Elmore Park – Sanders Foundry Park – Carnahan Park Water Trail Connector, approximately  $6 \frac{1}{2}$  miles**

This proposed trail would extend down Hoquarton Slough to the Trask River and up the Trask River from boat launch to boat launch providing access to the slough and river. This water trail would link to Sue H. Elmore Park, the proposed Schmidt Park and Carnahan Park.

## **12) Proposed extension of Hoquarton Slough Interpretive Park trail, approximately $\frac{3}{4}$ mile**

The extension of Hoquarton Slough Interpretive Park trail would be Phase 2 of the park development, beginning in the current park area and extending east and then north, over the Hoquarton Slough and meandering north on the Hayman property to the City property at the former Coast Tire (Baertlein) FEMA Buyout. The western extent of the trail has also been discussed connection Dean Memorial Wayside Park, Hoquarton West Natural Area and the NW Open Space to reconnect the historic path that brought early settlers to the area.

### **Recreational Awareness**

- 1)** Maps located in each park identifying location of park in City in relation to other parks and list of activities available in each park.
- 2)** Directional signs on street leading to/from each park identifying activities in each park
- 3)** Historic significance signs of each park area.

Tilda

Copy

**From:** Nehalem Marine [tidegates@oregoncoast.com]

**Sent:** Saturday, November 05, 2011 11:28 AM

**To:** Loten Hooley; 'Tilda'; pwyntergreen@tillamookor.gov; Gordon Mccraw; Paul Levesque

**Cc:** 'Suzanne Weber (Suzanne Weber)'; sweber@tillamookor.gov; 'Charles Wooldridge'; 'Matt Harris'; 'Craig Wakefield'; vsolih@co.tillamook.or.us; ger@oregoncoast.com; 'Doug Rosenberg'; allen@oregoncoast.com; asullivan@tillamookor.gov; Rick Klumph; ODFW Stewart

**Subject:** Re: D.Q. Remedial Project

Hi Folks, The entire point of the buyout etc. is to increase conveyance and reduce repetitive loss. Movement of water is studied and governed by what we call Mannings formula which is the basis for most of the calculations and modeling. The formula requires what is called coefficient "N" or the roughness coefficient. This is the input to the formula that represents the condition of the channel. I looked up the various N factors for the following: present condition-.005 to.015 turf or mowed grass- .002 to .010 smooth pavement (parking lot with no curbs) 0. (0 is as good as it gets)

This means from a flood control standpoint the best would be a paved smooth parking lot at ground level. (this would also provide good public parking assuming the cars were gone during a flood)

The second best would be mowed turf grass at ground level

The poorest would be the present condition. (one thing I noticed is that sharp concrete edges etc. are bad but smooth transitions are better.)

This also shows why I get a little bothered when I see the large rocks placed at the old Dean site. Maybe we better figure out something else to keep traffic out of there.

While on the subject I was delighted to see the condition of the Acquisition property under SWCD / County and Allen management. They have even brought the western part into production and have mowed and harvested almost the entire floodway. This makes this critical floodway score as high as possible in the N factor but also makes ton's of good chow for cows, ducks and geese not to mention keeping lot's of feed dollars right here in Tillamook instead of going to Eastern Oregon or Idaho . Nice job Allens.

Another huge conveyance problem is that ODFW and DSL have been placing no touch placards on trees that fall across Hoquaten, Hall and Dougherty. I agree LWD provides a critical function for fish but these trees need to be repositioned in such a way that they do not effect the Mannings Coefficient so dramatically. The condition these trees produce is driving the Manning N factor to go to far bad end of the scale. These trees have been managed by the locals since the time of settlement and never allowed to stay across the channel until this recent change. Another big thing I am seeing is that all these waterways have atrophied dramatically where these trees remain. Keep in mind the old Wilson built all these channels and anything we loose will never be replaced until the old Wilson comes back to town next time. ODFW has agreed to take a look at this problem and talk about some solutions but I have been on the run all summer and have not got down there with them. My fault.

Keep Charging, Leo

# MEMO

**To:** Mayor and City Council  
**From:** Abigail Donowho   
**Date:** March 19, 2012  
**Re:** September 19, 2011 Council Discussion of PUD Denial Motion

## Message

Please note the minutes attached for the September 19, 2011 meeting at which the PUD requested an easement for line access across City property. There has been some discussion regarding the decision at the meeting not to hear any future requests on the matter. After review of the minutes and meeting audio I feel the need to clarify that the *access was denied* by a motion (4-2). The Council did not, however, specifically state that future discussion would not take place. The initial motion was to accept the access, and when this was denied, *the City Manager asked the Council to clarify whether or not they would like to see this motion at another meeting or make a motion to deny their request.* At that point, a motion was made to deny their request. This did not specifically state that they could never bring the matter before the Council again. (Although the Council may choose not to address it again in the future—it remains discretionary.)

Mayor Weber opened the meeting for public testimony. No comments from audience members were received. City Manager Wyntergreen advised no written comments have been received, other than the consents and petitions.

Mayor Weber closed the public testimony at 7:07 p.m. Councilor Sandusky moved to approve the petition for annexation as presented by staff. Councilor Forster seconded. The motion carried unanimously by Council seated.

CITIZEN HEARINGS - NON-AGENDA ITEMS: None

PENDING BUSINESS:

1. TILLAMOOK REVITALIZATION ASSOCIATION (TRA) REVITALIZATION PLAN—  
The Three Year Action Plan per Business Surcharge Resolution, August 23, 2011 was reviewed and discussed. Councilor Forster would like to see more objective quantifiables with measurable outcomes regarding the grants and fundraisers, i.e. omitting the word "hope" in the last paragraph of page one. Councilor Davy would like to see more as well, besides the regular activities. Councilor Sandusky moved to accept the TRA three year action plan Business Surcharge Resolution. Councilor Martin seconded. Vote was three to three (3-3). Nay votes were Councilors Harris, Davy and Forster.

Mayor Weber commented quantifiable objectives have numbers related to them. She suggested to bring both together, to write the last paragraph to say, "1) We will bring the [Farmer's] Market to a point where it can sustain a 20-hour per week manager. 2) We will fine-tune our consignee base to generate additional income for both the Market and the Consignee. 3) We will implement a "Made in Tillamook County" section with produce, value added products and specific items generic to the area. 4) We will be partnered with the new local music store and we will feature after hours concerts as fundraisers on a regular basis." Mayor Weber reiterated the plan is good and should reinforce the City's commitment to and enthusiasm for the plan. She asked for TRA to come to the next meeting with the last paragraph rewritten to have the quantifiable items added.

NEW BUSINESS:

1. PUD REQUEST: CONSENT TO CROSS CITY LANDS—  
City Manager Wyntergreen reviewed staff report for approval of Conditional Use Permit for a 100' easement on seven properties owned by the City. Three options; Yes, Table, No. Councilor Sandusky moved that the City of Tillamook, as owner of the real property, grants permission for the Tillamook People's Utility District to file a Land Use Application with the City of Tillamook for permits necessary for the construction of a proposed transmission line and related facilities upon these parcels. Councilor Martin seconded. Motion failed 4-2 by Council seated. Nay votes were Councilors Harris, Davy, Forster and Henson.

Councilor Forster moved that the City does not permit the conditional use permit for the 1115-kV Transmission Line through the Hoquarten Slough that crosses City properties as listed in the documents. Councilor Henson seconded. The Motion carried 4-2 by Council seated. Nay votes were Councilors Martin and Sandusky.

2. TILLAMOOK ESTUARIES PARTNERSHIP REQUEST: LETTER OF CONSENT FOR TILLAMOOK COUNTY WATER TRAIL APPLICATION TO THE NATIONAL RECREATION TRAILS DESIGNATION—  
City Manager Wyntergreen led the discussion regarding the Tillamook Estuaries Partnership (TEP) designation documentation which needs to be in by October 7, 2011. Is the City willing to support the request to another agency? Hoquarten Slough is the water trail under reference. If awarded, it will open grant opportunities for funding of recreational trails. Purpose of the recreational trail is to access properties; it will not limit the ability to use the property, but rather will enhance improvements. Councilor Forster moved that the City allow Mayor Suzanne Weber to sign the letter of consent on behalf of the City of Tillamook to include this letter to the National Recreation Trail Coordinator for the designation of the Tillamook County Water Trail as a National Recreation Trail. Councilor Harris seconded. The motion carried unanimously by Council seated.
3. STAFF REPORT: AWARD OF 3RD STREET WATER LINE BID—  
City Manager Wyntergreen discussed the bid results for the 3rd Street Waterline Project. The low bid was disqualified. The next acceptable low bid was significantly greater than the engineer's estimate. Staff recommendation is to reject all bids on the basis of insufficient funds. Councilor Hansen moved to reject all bids for the award of the 3rd Street Waterline Project. Councilor Sandusky seconded. The motion carried unanimously by Council seated.

TILLAMOOK CITY COUNCIL MEETING  
MONDAY, SEPTEMBER 19, 2011  
CITY HALL, 210 LAUREL AVENUE

STUDY SESSION: City Council met at 5:30 P.M. – PUD Transmission Lines.

CALL TO ORDER/FLAG SALUTE:

Mayor Suzanne Weber called the regular City Council meeting to order and led the Pledge of Allegiance.

ROLL CALL:

Those present for roll call:

Mayor Suzanne Weber  
Councilor Joe Martin  
Councilor Matthew Harris  
Councilor Cheryl Davy  
Councilor Steven Forster  
Councilor John Sandusky  
Councilor Doug Henson

Absent: None

Staff Present:

Paul Wyntergreen, City Manager  
Bernadette Sorensen, City Recorder

AGENDA:

The posted agenda for the meeting of September 19, 2011 is attached and by this reference is made a part of the record.

MINUTES:

Council minutes were provided for the August 15, 2011 City Council meeting. There were no corrections, additions or deletions to the minutes. Councilor Sandusky moved the Council approve the minutes for the August 15, 2011 meeting. The motion was seconded by Councilor Davy. The motion carried unanimously by Council seated.

PROCLAMATIONS: None

PRESENTATIONS/UPDATES/REQUESTS: None

PUBLIC HEARINGS:

1. AN ORDINANCE ANNEXING TERRITORY INTO THE CITY OF TILLAMOOK UNDER OREGON REVISED STATUTES (ORS), AND CONSISTENT WITH THE TILLAMOOK URBAN GROWTH MANAGEMENT AGREEMENT (UGMA), COMPREHENSIVE PLAN, OREGON ADMINISTRATIVE RULES (OAR) AND STATEWIDE PLANNING GOALS –

City Manager Wyntergreen provided a summary of the Petition for Annexation. The issue before the council is a request for consideration of a petition to annex 26.51 acres within the Urban Growth Boundary (UGB) into the City limits of the City of Tillamook. Consents from two property owners have been received. The two parcels are 21.51 and 5 acres in size. The petition was deemed complete on July 29, 2011. Wyntergreen recommended approval of the annexation with the inclusion of tax lot 400 in order to eliminate one of the two "islands" that would result from the annexation.

4. APPOINT COUNCIL LIAISON TO PLANNING COMMISSION—  
Mayor Weber requested to appoint Councilor Doug Henson as the Liaison to the Planning Commission. Councilor Sandusky moved to appoint Councilor Henson as the Liaison to the Planning Commission. Counselor Forster seconded. The motion carried unanimously by Council seated.
5. STAFF REPORT: TELEPHONE USE POLICY—  
City Manager Wyntergreen reviewed the recommendations for communications restructuring for internet, landline and cell phones. This would provide a monthly allowance for mobile communications. Union members at City Police are already on a cell phone allowance system. It would also require switching to Charter for Internet services as current internet is very slow. There is significant savings of approximately \$3,000 per year (minimum). Designated employees (See Attachment #3) would be given a \$50 monthly allowance for cell phone use. Councilor Harris moved to accept the communications restructuring as recommended by the City Manger. Motion failed for lack of a 2<sup>nd</sup>.

Councilor Harris stated he has two phones, one for work and one for personal use. City Manager Wyntergreen clarified, if the City is paying for the cell phone and the employee uses it for a personal call, they are in violation of Employee Handbook Ethics policy. With this system, the issue would be resolved. Councilor Forster requested clarification of radios that were being used by the water department in their vehicles. With these radios being used, is there a need for a cell phone? Wyntergreen confirmed the cell phones are necessary as the water treatment and wastewater treatment plants can be monitored and adjusted via a cell phone that includes a data plan. Councilor Sandusky commented it appears Verizon has the best coverage for the county and if we can save \$6,000 per year instead of \$3,000 it should be considered. Wyntergreen stated he just received the Verizon information today. He has not yet figured out how to structure the plan. Councilor Martin moved to wait until the Verizon option is thoroughly reviewed and then move forward with a final decision. Councilor Sandusky seconded. After further clarification on how to proceed with Charter, the Council asked that Wyntergreen bring back a resolution to the 10/3/2011 meeting that would use the Verizon approach. The motion carried unanimously by Council seated. Wyntergreen requested clarification – to also proceed with the other elements and proceed with Charter to get the landlines cleaned up. It was agreed.

#### LEGISLATIVE:

1. ORDINANCE: FIRST READING OF NAMING NORTH MAIN AVENUE—  
Councilor Henson moved to read an Ordinance providing for the naming of that portion of the US Highway 101 Right-Of-Way North of Hoquarton Slough, South of Wilson River and the City Limits line, located within the City of Tillamook, Tillamook County, Oregon, and repealing all ordinances and parts of ordinances in conflict herewith by title only. Councilor Forster seconded. The motion carried unanimously by Council seated. City Recorder Sorensen read the ordinance by title only.
2. ORDINANCE: SECOND READING OF ALLEY VACATION—  
Councilor Harris moved for a second reading of an Ordinance providing for the vacation of a Tillamook City Alley within block 3 of the Maple Grove Addition located within the City of Tillamook, Tillamook County, Oregon by title only. Councilor Martin seconded. The motion carried unanimously by Council seated. City Recorder Sorensen read the ordinance by title only. Councilor Martin moved that we adopt the ordinance. Councilor Forster seconded. The ordinance was adopted unanimously via roll call:

Councilor Joe Martin	Aye	Councilor Steven Forster	Aye
Councilor Matthew Harris	Aye	Councilor John Sandusky	Aye
Councilor Cheryl Davy	Aye	Councilor Doug Henson	Aye

#### COUNCIL CONCERNS:—Non-Agenda Items

Councilor Sandusky noted several visitors commented on how nice the hanging flower baskets look throughout the downtown area.

Councilor Henson has dogs for sale. Pat on the back to Tillamook Urban Renewal Agency for the painting of the Beals Building. The corner of Third and Main is looking nice – thank you!

#### MONTHLY REPORTS:

1. CITY RECORDER—
  - Revenue and Expenditure reports are attached
  - Received check from Credits, Inc. – Municipal Court collection agency

- Terminals for taking credit cards for City payments has increased in usage
- Public Works Technical position closed on Friday
- City Recorder position closes on September 30<sup>th</sup>
- In final arrangements for the League of Oregon Cities conference

2. MAYOR'S REPORT—

- Bernadette Sorensen, City Recorder, will be given a special award from the Oregon Recorders Association on Friday night. It is the President's award. She has worked very hard for the City

COMMITTEE REPORTS:

1. URBAN RENEWAL AGENCY—Councilor Sandusky advised they met last week and discussed the progress of the painting of the Beals Building downtown. This was an Urban Renewal Loan and Grant project. They are attempting to interest other business owners who might have buildings that need TLC to consider submitting an application for that program. TURA also reviewed proposed contracts with a consultant who will help the Agency readjust district boundaries. City Manager Wyntergreen stated the contract was finalized today.

STAFF COMMUNICATIONS/CORRESPONDENCE/DISCUSSION:

Councilor Martin briefly discussed a letter received from the courthouse regarding parking spaces in front of City Hall and the Courthouse. He would like to maintain parking spaces in front of City Hall so people can come into City Hall to do their business.

AUTHORIZATION TO PAY BILLS:

A copy of the Computer Check Proof List of 9/15/2011 is attached and by this reference is made a part of the record. Councilor Martin moved to pay the bills. Councilor Forster seconded. The Motion carried unanimously by Council seated. Bills were paid in the following total amount:

GENERAL CHECKING ACCOUNT

A/P Batch 09/08/2011	Check # 31193 - 31196	\$ 6,274.16
A/P Batch 09/14/2011	Check # 31197	\$ 47,249.25
A/P Batch 08/31/2011	Check # 31198 - 31265	\$ 76,194.68
A/P Batch 09/06/2011	Check # 31266 - 31268	\$ 20,874.51

ADJOURNMENT:

There being no further business Mayor Suzanne Weber adjourned the meeting at 8:03 p.m.

APPROVED

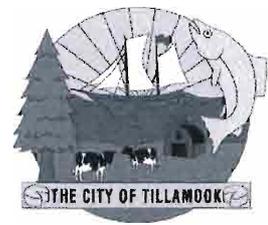
Suzanne Weber 2-6-2012  
Mayor Date

ATTEST:

Cheryl D. Smith 2/6/12  
City Recorder Date

# Memo

City of Tillamook  
210 Laurel Avenue  
Tillamook, OR 97141



**To:** City Council  
**From:** Jamy Wilson / Finance Officer   
**Date:** March 15, 2012  
**Re:** Budget Committee Meeting Schedule

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Budget is approaching and we need to schedule Budget Committee Meetings. As discussed, with other meetings marked down, the following Tuesday eves will be set for Budget Committee.

Below is a schedule to present to the Council.

***April 24, 2012 at 5:30 p.m.***

City Budget Committee Meeting #1. The Committee will elect a chair and secretary, hold first hearing on proposed uses of Revenue Sharing, officially receive budget message from Budget Officer and take citizen input.

***May 1, 2012 at 5:30 p.m.***

City Budget Committee Meeting #2 (If necessary)

***May 15, 2012 at 5:30 p.m.***

City Budget Committee Meeting #3 (If necessary)

***June 4, 2012***

Regular Council Meeting, Council Budget Hearing, second hearing on proposed uses of Revenue Sharing.

***June 18, 2012***

Council adopts by Resolution the budget, making appropriations, levying and categorizing taxes, and also adopts resolution(s) budgeting funds for FY 2012-2013.

If you have any questions, please let me know.

# RESOLUTION FOR THE SURPLUSING OF CITY PROPERTY

## NO. 1600

**WHEREAS**, approximately one year ago, after extended review of options for upgrading the City Water and Street Shops on Birch and Second Streets due to poor safety and utility conditions, staff recommended not maintaining the current location because of high retrofit costs and environmental concerns; and

**WHEREAS**, based upon the poor condition of the existing City Shops and the various environmental conditions, which impact habitable structures, has led the Council to determine that the property is not needed for public use; and

**WHEREAS**, at that time, the direction of the Council was for staff to analyze other location options for the City Shops and to pursue the surplus of this property in order to facilitate the growth of medical services in the community and to aid in the relocation of the medical helipad out of the floodplain; and

**WHEREAS**, since that time staff has negotiated with the Adventist Health Tillamook Medical Group for their acquisition of the property; and

**WHEREAS**, Oregon Revised Statute 271.330 relinquishing title of property not needed for public use, states:

(2)(a) Any political subdivision is granted express power to relinquish the title to any of its property to a qualifying nonprofit corporation or a municipal corporation for the purpose of providing any of the following:

(B) Social services...

(b) As used in this subsection:

(A) "Qualifying nonprofit corporation" means a corporation that is a public benefit corporation under ORS 65.001 (37) and that has obtained a ruling from the federal Internal Revenue Service providing that the corporation is exempt from federal income taxes under section 501(c)(3) of the Internal Revenue Code.

(B) "Social services" and "child care services" include but are not limited to education, training, counseling, *health and mental health services* and the provision of facilities and administrative services to support social services and child care services (*emphasis added*).; and

**WHEREAS**, conditional upon the above tentative agreements being further negotiated through the forthcoming acquisition agreements, the City is willing to relinquish title to the Adventist Health Tillamook Medical Group; and.

**NOW THEREFORE**, the Council finds that:

- 1) the City property located at Birch and Second Streets is "not needed for public use";

- 2) the Adventist Health Tillamook Medical Group is a qualifying social service, and;
- 3) based upon assurances provided, the City is willing to relinquish the title of the property to the Adventist Health Tillamook Medical Group Hospital conditional upon the above tentative agreements being further negotiated through the forthcoming acquisition agreements

**APPROVED** by the Tillamook City Council this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
City Recorder

\_\_\_\_\_  
Date

Abigail Donowho  
City Recorder/Treasurer/Human Resources  
City of Tillamook  
e-mail: [adonowho@tillamookor.gov](mailto:adonowho@tillamookor.gov)

210 Laurel Avenue  
Tillamook, OR 97141  
(503) 842-3450  
Fax: (503) 842-3445

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**Date:** March 19, 2012  
**To:** City Council  
**From:** Abigail Donowho, City Recorder/Treasurer/  
Trial Court Administrator/Human Resource Administrator  
**Re:** Monthly Report February/March 2012

We continued to move forward in February and the first half of March with the plans to maximize space and improve the aesthetics of City Hall. Charlie Wooldridge has started the Hoquarton Interpretive display in the lobby—please take a look at the beautiful historical photos he has hung up. There is more to come!

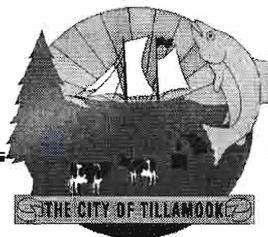
Municipal Court will continue to abide by the new fee schedule adopted with HB 2712. The bill to amend this legislation failed, so the fee for the State (which only applies to infractions that are under State Law, not City Ordinance) will continue at the \$60.00 level.

I was able to attend an all-day webinar put on by the Council of State Archivists on March 8<sup>th</sup>. This was a FEMA course called “Essential Records.” The class was regional—with attendees from Oregon, Washington, California, Nevada, and Idaho. Everyone learned how to identify essential records to keep the organization going in case of emergency or natural disasters. This was especially informative as we have been undergoing emergency management training and tsunami awareness. I am looking forward to working with the various departments to ensure we have identified our essential records and have what we need in place to continue operations in case of emergencies.

I was also able to attend a webinar but on by the Ethics Commission that gave me some valuable information regarding conflicts of interest and other issues that public officials may face. It would be beneficial to review some of the information with the Council at a later date. I have attached a letter to report one conflict of interest for my own position. I am required to put it in writing, and the Commission required that a written response acknowledge and propose a solution to the conflict.

The CIS Conference was very beneficial to me. I learned quite a bit and have a list of things to research, address, and implement. CIS has many resources for policies and information that we have not yet tapped into. I will work to utilize their tools this year. Another benefit of the conference was receiving a thumb-drive with all of the Power Point slides and information that was presented at the conference. I am happy to have this resource for future reference as well as training material.

I have been learning, cleaning out the archives, and working on both daily and unexpected tasks. I am enjoying my job—I really like it. Please feel free to ask me questions, convey ideas, or stop by my office whenever you have time.



March 15, 2012

Mayor Suzanne Weber  
Tillamook City Council  
210 Laurel Avenue  
Tillamook, OR 97141

Re: Conflict of interest disclosure

Dear Mayor and City Council,

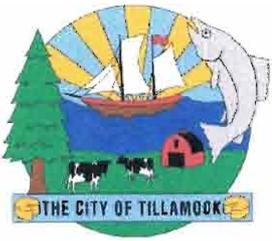
In my recent research and education I have attended classes given by the Oregon Government Ethics Commission (OGEC). I am obligated and would like inform you of a conflict of interest for my current position as the Treasurer. In order to conform to OGEC and ORS standards, I am not able to sign checks *to myself*. In the event that I need a reimbursement from the City, I would like to ask that two councilors sign the check. My payroll is scheduled for automatic deposit, so that is not an issue, but any other action that would affect me financially may not be authorized by me in my current position. I appreciate your understanding and attention to this matter.

This has been a good opportunity to review the public official's role and personal finances. I have no intention of violating the ethics laws and appreciate your support. Thank you.

Respectfully,

A handwritten signature in cursive script that reads "Abigail J. Donowho".

Abigail J. Donowho  
City Recorder/Treasurer



# Staff Report City Of Tillamook

**Date:** March 19, 2012  
**To:** Honorable Mayor and Members of City Council  
**From:** Jamy Wilson, Finance Officer *JW*  
**RE:** Finance Reports

Below is a summary of our **General Checking and Investment Accounts** through the end of **February 2012**. Also the current **Transient Room Tax Table** is also attached with the Chamber 10% portion included.

LGIP #4455 (0.50%)	\$2,153,094.64
<b>Bank Of Astoria Accounts</b> General Checking (0.15%)	\$ 586,727.61
<b>Water SDC</b> (0.50%)	\$ 199,426.11
<b>Sewer Fees</b> (0.50%)	\$ 86,961.45
<b>Bicycle/Pedways</b> (0.50%)	\$ 9,012.76
<b>Debt Reserve</b> (0.50%)	\$ 275,860.64
<b>Water Bonds</b> (0.15%)	\$ 468,811.66
<b>Totals</b>	<b>\$3,779,894.87</b>

City Of Tillamook TRT Monthly Revenue

Hotel/Motel	Nov-11		Dec-11		Jan-12		Feb-12		Mar-12	
Total Tax	22,337.38		15,083.38		4,962.97		15,493.67		1,337.88	
10 % Of Tax	2,233.70	1/3	1,508.35		496.24		1,549.35		133.79	
Checks to Chamber	2,233.70	1/3	1,508.35	1/17	496.24	2/6	1549.35	3/19		
TRT Monthly Revenue w/10% Tillamook Chamber breakdown										

If you have any questions, please let me know.

# Accounts Payable

## Computer Check Proof List



User: adm  
 Printed: 03/15/2012 - 10:15 AM

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:4962 66707207	ADT Security Services Installations Closed Circuit TV-Basement Check Total:	3,361.49 3,361.49	03/19/2012	Check Sequence: 1 010-10-54070	ACH Enabled: No
Vendor:0041 011885 011901 011948 011965	Bell's Office Machines 2pc thinshell Iphone case holder-WWTP (3)24x36 lg format copies-WWTP Otterbox Iphone case-WWTP 36x48 map copy, binding-Wtr Div Check Total:	14.95 6.00 45.00 6.50 72.45	03/19/2012	Check Sequence: 2 022-22-53230 022-22-53270 022-22-53230 021-02-53270	ACH Enabled: No
Vendor:4924 004 1536	Blue Heron Vending & Coffee Se 2 wtr,2 ret.-St Div Feb '12 rental, 2 wtr, 2 returns Check Total:	14.00 24.00 38.00	03/19/2012	Check Sequence: 3 020-20-53200 010-10-53240	ACH Enabled: No
Vendor:3075 920035-80	Blumenthal Uniform & Equipment Exchange pants-Wright Check Total:	22.00 22.00	03/19/2012	Check Sequence: 4 010-07-53410	ACH Enabled: No
Vendor:0028 12-53060 12-53098 12-53099 12-53190 12-53191	Boyd's Implement Service, LLC Work on army truck-Wtr Div Monitor for generator-WWTP Work on army truck-Wtr Div Replace starter in #2110 Wtr Div-TL Work on army truck-Wtr Div Check Total:	157.15 85.00 360.00 305.00 419.81 1,326.96	03/19/2012	Check Sequence: 5 021-03-53252 022-22-53210 021-03-53252 021-03-53252 021-03-53252	ACH Enabled: No
Vendor:3076 1902-242065	Carquest Auto Parts Stores Trailer plug for Volvo dump trk-Wtr Div	16.33	03/19/2012	Check Sequence: 6 021-03-53252	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	16.33			
Vendor:4546 1135811-IN	Carson Oil Company Fuel cleaner Tkt #19937-Wtr Div Volvo Check Total:	31.96 31.96	03/19/2012	Check Sequence: 7 021-03-53140	ACH Enabled: No
Vendor:4070 G394793 G481100	CDW Government, Inc Switch to increase internet speed Extended Warranty-internet switch Check Total:	418.49 53.86 472.35	03/19/2012	Check Sequence: 8 010-10-54050 010-10-54050	ACH Enabled: No
Vendor:4222 A12-0268	CH2M Hill, Inc. WWTP Testing-2/14/12 Check Total:	310.00 310.00	03/19/2012	Check Sequence: 9 022-22-53440	ACH Enabled: No
Vendor:4262 2/25/12 Stmt 2/25/12 Stmt 2/26/12 Stmt 3/1/12 Stmt 3/3/12 Stmt	Charter Communications 503-815-8217, 3/5 to 4/4/12 503-842-8839, 3/5 to 4/4/12 503-815-1900, 3/6 to 4/5/12 503-842-6152&842-6112, 3/11 to 4/10/12 503-842-2161. 3/13 to 4/12/12 Check Total:	156.99 19.99 36.44 145.02 31.51 389.95	03/19/2012	Check Sequence: 10 010-01-53050 021-01-53420 010-07-53420 020-20-53420 022-22-53420	ACH Enabled: No
Vendor:4894 971161 971237 971471	CHS Propane 270.6 gal @\$2.17/gal-WWTP Propane 168.3 gal @\$2.17/gal-WWTP Propane 250.1 gal @\$2.11/gal-WWTP Check Total:	587.20 365.21 527.71 1,480.12	03/19/2012	Check Sequence: 11 022-22-53450 022-22-53450 022-22-53450	ACH Enabled: No
Vendor:4094 TIL-W201100QTR4 TIL-W201100QTR4 TIL-W201100QTR4 TIL-W201100QTR4 TIL-W201100QTR4 TIL-W201100QTR4 TIL-W201100QTR4 TIL-W201100QTR4	City County Ins. Services Worker's Comp FY11-12 4th Qtr Worker's Comp FY11-12 4th Qtr Check Total:	17.00 2,000.00 3,200.00 166.00 2,903.49 4,100.00 12.00 12,398.49	03/19/2012	Check Sequence: 12 010-04-52050 022-22-52050 021-02-52050 010-03-52050 020-20-52050 010-07-52050 010-05-52050	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:0102 Feb '12 Stmt-1 Feb '12 Stmt-2 Feb '12 Stmt-3	City Sanitary Service WWTP garbage. Acct 05048. Feb '12 17 City Garbage cans. Acct 04498 Feb'12 Police Garbage. Acct 04248 Feb '12 Check Total:	167.35 268.60 45.60 481.55	03/19/2012 03/19/2012 03/19/2012	Check Sequence: 13 022-22-53210 070-70-53370 010-07-53200	ACH Enabled: No
Vendor:0089 H4323 H4689	Coast Printing and Stationary Bus. card holder,card, key ring-Donowho Bus. cards-Coleman Check Total:	13.15 69.90 83.05	03/19/2012 03/19/2012	Check Sequence: 14 010-03-53270 010-07-53270	ACH Enabled: No
Vendor:4442 6505	CoastCom, Inc. Mar '12 Internet & dark fiber lease-PD Check Total:	100.00 100.00	03/19/2012	Check Sequence: 15 010-07-53420	ACH Enabled: No
Vendor:6000 67857-022912	DMV Records Policy Unit Vehicle records for Feb 2012 Check Total:	6.00 6.00	03/19/2012	Check Sequence: 16 010-07-53720	ACH Enabled: No
Vendor:6047 2.14.12-1 2.14.2012-1 3.5.12	Abigail Donowho Christmas decorations for 2012 Dish soap for breakroom Breakfast - CIS Conf-Donowho Check Total:	44.25 1.63 7.30 53.18	03/19/2012 03/19/2012 03/19/2012	Check Sequence: 17 070-70-53380 010-10-53230 010-03-53070	ACH Enabled: No
Vendor:0565 9769719171 9773645701 9773645701	Grainger, Inc. CPR micromask kit w/reusable mask-Wtr Di Soil pH tester, analog-WWTP 4 float switches-WWTP Check Total:	98.40 13.93 206.40 318.73	03/19/2012 03/19/2012 03/19/2012	Check Sequence: 18 021-02-53250 022-22-53230 022-22-53470	ACH Enabled: No
Vendor:1019 7636677 7642469	Hach Company Buffer solution-WWTP lab (24)Reagent sets,pH standards-Wtr plant Check Total:	67.29 1,416.01 1,483.30	03/19/2012 03/19/2012	Check Sequence: 19 022-22-53440 021-04-53040	ACH Enabled: No
Vendor:0198 59082 59618	Headlight Herald Flower bskt ads 2/23/12 Flower bskt ads 2/29/12	24.75 24.75	03/19/2012 03/19/2012	Check Sequence: 20 070-70-53375 070-70-53375	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
H12-058	Pub Ntc-V-11-02 Variance-Wright Check Total:	114.45 163.95	03/19/2012	010-05-53190	
Vendor:3093 874-206806	Hurliman Enterprises LLC 20 yds 3/4 rock for Wtr plant roads Check Total:	260.00 260.00	03/19/2012	Check Sequence: 21 021-04-53200	ACH Enabled: No
Vendor:4961 Donowho Donowho-Adm	IIMC International Institute of Muni Clks2012 IIMC application for admission-Donowho Check Total:	135.00 50.00 185.00	03/19/2012 03/19/2012	Check Sequence: 22 010-03-53080 010-03-53380	ACH Enabled: No
Vendor:4437 12.03.01-1	Industrial Systems Inc. Service trip-WWTP alarms & dialer Check Total:	568.80 568.80	03/19/2012	Check Sequence: 23 022-22-53210	ACH Enabled: No
Vendor:4182 15165	John H. Tuthill, Atty Gen legal-Hurliman Hill Proj-Feb '12-Wtr Check Total:	282.60 282.60	03/19/2012	Check Sequence: 24 021-06-55065	ACH Enabled: No
Vendor:4393 80812	Jordan Ramis, PC. Attys at Law WWTP litigation 1/16 to 2/15/12 Check Total:	69,661.26 69,661.26	03/19/2012	Check Sequence: 25 022-22-53370	ACH Enabled: No
Vendor:0241 11050 11061 11085 11131 11158 11185 11189 11216 11232 11299 11492 11499	Kimmel's Hardwares & Houseware 2 rat poison-Wtr Div (2) cs bottled water-Wtr Div Simple green, hex wrench-Carnahan Pk Wtr safety kit-bolts, pliar set, blanket 2 propane fuel-work on Street signs Batteries, bolts-Wtr Div Fire ext.brackets, carwash brush, handle-Wt Utility sink kit, Danish oil, anchors.etc Sand paper-Wtr Div 3 sheets sand paper-PD (2)LED lanterns&flashlights, batteries, et Couplers-Wtr Div Check Total:	15.98 15.38 14.09 33.06 6.00 18.34 89.76 92.81 7.12 3.87 207.41 14.79 518.61	03/19/2012 03/19/2012 03/19/2012 03/19/2012 03/19/2012 03/19/2012 03/19/2012 03/19/2012 03/19/2012 03/19/2012 03/19/2012 03/19/2012	Check Sequence: 26 021-03-53252 021-02-53250 020-20-53250 021-03-53252 020-20-53340 021-03-53252 021-03-53252 021-04-53250 021-02-53250 010-07-53250 021-02-53250 021-02-53250	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:6046 3.9.12	Eric Manning Reimb for SCADA application-Manning Check Total:	9.99 9.99	03/19/2012	Check Sequence: 27 022-22-54090	ACH Enabled: No
Vendor:4472 CL80809 CL80809 CL80809	Marc Nelson Oil Products 01-0006091, Street fuel, 2/15 to 2/29/12 01-0006091, Wtr fuel, 2/15 to 2/29/12 01-0006091, WWTP fuel, 2/15 to 2/29/12 Check Total:	542.26 434.61 275.68 1,252.55	03/19/2012 03/19/2012 03/19/2012	Check Sequence: 28 020-20-53140 021-03-53140 022-22-53140	ACH Enabled: No
Vendor:4440 1001-Feb '12 1002-Feb '12	Mary Veek-Kendrick Wastewater janitorial, Feb 2012 Police Janitorial, Feb 2012 Check Total:	400.00 250.00 650.00	03/19/2012 03/19/2012	Check Sequence: 29 022-22-53210 010-07-53200	ACH Enabled: No
Vendor:0878 46625	Mechtronics Replace vapor canister-Wtr Div #2110 Check Total:	524.65 524.65	03/19/2012	Check Sequence: 30 021-03-53252	ACH Enabled: No
Vendor:0889 8488 9024	Med-Tech Resource, Inc. (10)Motorola radio battery/Radius-PD (4)Motorola radio battery/Radius-PD Check Total:	352.10 180.85 532.95	03/19/2012 03/19/2012	Check Sequence: 31 010-07-53050 010-07-53050	ACH Enabled: No
Vendor:4957 129 131 5029	Moore, Henderson & Thomas, Inc Transcripts-Big River/Tillamook CityWWTP Peacock transcript copy-Big Rvr/CityWWTP Transcripts-Big River/Tillamook CityWWTP Check Total:	2,597.10 437.45 2,160.15 5,194.70	03/19/2012 03/19/2012 03/19/2012	Check Sequence: 32 022-22-53370 022-22-53370 022-22-53370	ACH Enabled: No
Vendor:0290 041437 041482 041498 041532 041583 041707 041782 041944 042021	NAPA Auto Parts BP hammer.sandpaper roll,headlight-Wtr D Battery,filters,oil, etc.-WWTP lawnmower Oil & silicone sealer-WWTP lawnmower Bed liner paint for new Wtr dump truck Halogen headlight-WWTP Interior door handle,touch-up paint-WWT Fuel line-WWTP (12) Antifreeze. coolant treatment-WWTP Safety triangles/flare kit.chock,etc.-Wt	146.85 67.95 13.88 99.99 7.99 29.08 23.99 136.87 75.21	03/19/2012 03/19/2012 03/19/2012 03/19/2012 03/19/2012 03/19/2012 03/19/2012 03/19/2012 03/19/2012	Check Sequence: 33 021-03-53140 022-22-53250 022-22-53250 021-03-53140 022-22-53250 022-22-53250 022-22-53250 022-22-53210 021-03-53252	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
042193	Oxygen, acetylene-St Div	33.50	03/19/2012	020-20-53230	
042276	2 wiper blades-WWTP '08 F250	16.98	03/19/2012	022-22-53250	
042303	Starting fluid, fuel line-WWTP	34.97	03/19/2012	022-22-53250	
042419	Oxygen for sign removal-St Div	36.99	03/19/2012	020-20-53340	
042786	Aerosol touch up-PD #9	7.09	03/19/2012	010-07-53250	
042932	Trailer light plug-Wtr Volvo Dump trk	9.49	03/19/2012	021-03-53252	
042988	Aerosol touch up, sand paper-PD	14.08	03/19/2012	010-07-53250	
043154	Tire valve, air hose adapter-Wtr Div	52.18	03/19/2012	021-03-53252	
043176	Coupler,grease fitting kit-Goodspeed	8.48	03/19/2012	020-20-53350	
043182	Butt connectors-Sweeper	4.20	03/19/2012	020-20-53210	
	Check Total:	819.77			
Vendor:6004 11-201202	Net Assets Corporation Title Searches for the month of Feb '12 Check Total:	20.00 20.00	03/19/2012	Check Sequence: 34 010-10-53350	ACH Enabled: No
Vendor:5077 S4433559.001 S4439777.001	North Coast Electric Conduit-Water plant Contactor/switch-Water plant Check Total:	171.48 88.81 260.29	03/19/2012 03/19/2012	Check Sequence: 35 021-04-53250 021-04-53250	ACH Enabled: No
Vendor:4041 29199	Northstar Chemical, Inc. 12972 lbs 38% sodium bisulfite-WWTP Check Total:	5,358.52 5,358.52	03/19/2012	Check Sequence: 36 022-22-53040	ACH Enabled: No
Vendor:4609 355	Northwest Media Consultants Web services, Feb 2012 Check Total:	171.75 171.75	03/19/2012	Check Sequence: 37 010-10-53370	ACH Enabled: No
Vendor:4782 2303999-00	Northwest Pump & Equipment Co. Peerless pump/packing leak repair 3/2/12 Check Total:	552.60 552.60	03/19/2012	Check Sequence: 38 022-22-53210	ACH Enabled: No
Vendor:4926 02-12 #1497 02-12 #1499	NW Engineers DEQ Cross Conn&Storm MP, Feb '12 Storm drain-Holden Crk meeting, Feb '12 Check Total:	13,594.25 273.13 13,867.38	03/19/2012 03/19/2012	Check Sequence: 39 020-20-53240 020-20-53240	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:4824 3805-204632	O'Reilly Automotive Stores, In 4 headlights, grease-#2110 Wtr Div Check Total:	104.95 104.95	03/19/2012	Check Sequence: 40 021-03-53252	ACH Enabled: No
Vendor:4081 762526	OfficeMax Incorporated Coffee, Ink ctgs, folders-PD Check Total:	285.90 285.90	03/19/2012	Check Sequence: 41 010-07-53270	ACH Enabled: No
Vendor:0799 2020176 2020176 2020176	One Call Concepts, Inc. One Call TILL01 - Month of Feb '12 One Call TILL02 - Month of Feb '12 One Call TKWC01 - Month of Feb '12 Check Total:	60.72 60.72 58.08 179.52	03/19/2012 03/19/2012 03/19/2012	Check Sequence: 42 022-22-53420 020-20-53420 021-02-53260	ACH Enabled: No
Vendor:0336 Feb '12 Feb 2012	OR Dept of Revenue Other State Fee(LEMLA) Feb 2012 UA assessment Feb 2012 Check Total:	13.00 747.00 760.00	03/19/2012 03/19/2012	Check Sequence: 43 010-00-41080 010-00-41110	ACH Enabled: No
Vendor:4963 3.14.12	OR Legislative Council 2011 Official Edition OR Revised Statutes Check Total:	60.00 60.00	03/19/2012	Check Sequence: 44 010-04-53270	ACH Enabled: No
Vendor:4375 Donowho Reeves	PERS Nov '11 - Jan '12 - A. Donowho Jan '12 - D. Reeves Check Total:	1,215.06 444.30 1,659.36	03/19/2012 03/19/2012	Check Sequence: 45 010-03-52060 010-03-52060	ACH Enabled: No
Vendor:4470 1330614978	PostaBox Police shipping-Feb 2012 Check Total:	33.83 33.83	03/19/2012	Check Sequence: 46 010-07-53300	ACH Enabled: No
Vendor:4688 50529429-3/12	Protection One Alarm Monitorin Security Service 3/17 to 4/16/12 Check Total:	54.95 54.95	03/19/2012	Check Sequence: 47 010-07-53240	ACH Enabled: No
Vendor:4925 2427	R Brown Consulting Group, LLC WWTP litigation consult, Feb 2012	19,702.50	03/19/2012	Check Sequence: 48 022-22-53370	ACH Enabled: No



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	1,880.82			
Vendor:0433 2143173-022112	Safeway, Inc Food-workshop on City shop 2/21/12 Check Total:	24.03 24.03	03/19/2012	Check Sequence: 51 010-01-53410	ACH Enabled: No
Vendor:3094 593-Feb '12	Sheldon Oil Company Police fuel - Feb 2012 Check Total:	1,913.87 1,913.87	03/19/2012	Check Sequence: 52 010-07-53140	ACH Enabled: No
Vendor:0526 Feb 2012	Tillamook Chamber of Commerce 10% TRT received in Feb 2012 Check Total:	1,549.35 1,549.35	03/19/2012	Check Sequence: 53 070-00-41230	ACH Enabled: No
Vendor:0862 49440/1 49754/1 49878/1 49933/1 49933/1 50441/1 50900/1 51028/1	Tillamook Co. Creamery Assoc (3) 15 gal chlorine-Wtr Div 20 fiberglass posts-WWTP 39 fiberglass posts-WWTP 2 oval tack sponges-Wtr Plant (3) 15 gal chlorine, less credit-Wtr Div (3) 15 gal chlorine-Wtr Div (3) 15 gal chlorine-Wtr Div Ice gripster gloves-St Div Check Total:	95.97 40.80 83.85 13.14 75.97 95.97 95.97 4.99 506.66	03/19/2012 03/19/2012 03/19/2012 03/19/2012 03/19/2012 03/19/2012 03/19/2012 03/19/2012	Check Sequence: 54 021-04-53040 022-22-53230 022-22-53230 021-04-53250 021-04-53040 021-04-53040 021-04-53040 020-20-53230	ACH Enabled: No
Vendor:0498 875-216878 875-217385 875-217840 875-218273	Tillamook Co. Solid Waste Trash run Trash run Trash run Trash run Check Total:	15.00 15.00 15.00 15.00 60.00	03/19/2012 03/19/2012 03/19/2012 03/19/2012	Check Sequence: 55 020-20-53350 020-20-53350 020-20-53350 020-20-53350	ACH Enabled: No
Vendor:0525 Feb 2012-Phone Feb 2012-Phone Feb 2012-Phone Feb 2012-Phone Feb 2012-Phone Feb 2012-Phone Feb 2012-Phone	Tillamook Co. Treasurer Portion County Phone Bill Portion County Phone Bill	41.86 8.25 20.29 69.82 20.29 8.25 20.29	03/19/2012 03/19/2012 03/19/2012 03/19/2012 03/19/2012 03/19/2012 03/19/2012	Check Sequence: 56 010-03-53420 022-22-53420 010-05-53420 010-07-53420 010-04-53420 020-20-53420 021-01-53420	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	189.05			
Vendor:0525 Feb 2012	Tillamook Co. Treasurer LEMLA assessment Feb 2012 Check Total:	209.00 209.00	03/19/2012	Check Sequence: 57 010-00-41090	ACH Enabled: No
Vendor:0502 118187 118675 119169 119460	Tillamook Farmer's Co-op (20) 3/8x60" fiberglass posts-WWTP 1"x33' measuring tape-St Div Cleaners for shop clean-up-St Div 4" economy test plug-Sweeper Check Total:	34.02 5.30 21.25 7.28 67.85	03/19/2012 03/19/2012 03/19/2012 03/19/2012	Check Sequence: 58 022-22-53230 020-20-53230 020-20-53200 020-20-53210	ACH Enabled: No
Vendor:2051 12975	Timothy M. Dolan Professional Services Month of Feb '12 Check Total:	430.00 430.00	03/19/2012	Check Sequence: 59 010-04-53060	ACH Enabled: No
Vendor:1061 41439	TJ's Lock & Key Service call,remove&adj lockset-WWTP Check Total:	85.00 85.00	03/19/2012	Check Sequence: 60 022-22-53230	ACH Enabled: No
Vendor:0844 3.7.12	TLC Federal Credit Union Pay off on Cadet van Check Total:	1,577.12 1,577.12	03/19/2012	Check Sequence: 61 010-07-55080	ACH Enabled: No
Vendor:0670 B041257 B041280 B041299 B041325 B041350 B041363 B041372 B041379 B041435 B041445 B041471 B041487 B041514 B041554	Tommie's Cleaners Dry Cleaning 3 pcs Bomar Dry Cleaning 6 pcs Troxel Dry Cleaning 2 pcs Olson Dry Cleaning 2 pcs Coleman Dry Cleaning 6 pcs Wagner Dry Cleaning 5 pcs Bomar Dry Cleaning 2 pcs Olson Dry Cleaning 2 pcs Olson Dry Cleaning 3 pcs Coleman Dry Cleaning 3 pcs Bower Dry Cleaning 5 pcs Wright less check Dry Cleaning 2 pcs Olson Dry Cleaning 3 pcs Bomar Dry Cleaning 2 pcs Coleman	14.25 28.50 9.50 5.50 28.50 23.75 9.50 9.50 8.25 14.25 4.75 9.50 14.25 5.50	03/19/2012 03/19/2012 03/19/2012 03/19/2012 03/19/2012 03/19/2012 03/19/2012 03/19/2012 03/19/2012 03/19/2012 03/19/2012 03/19/2012 03/19/2012 03/19/2012	Check Sequence: 62 010-07-53410 010-07-53410 010-07-53410 010-07-53410 010-07-53410 010-07-53410 010-07-53410 010-07-53410 010-07-53410 010-07-53410 010-07-53410 010-07-53410 010-07-53410	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
B041575	Dry Cleaning 2 pcs Wright Check Total:	9.50 195.00	03/19/2012	010-07-53410	
Vendor:0485 953778	Traffic Safety Supply Co., Inc (15) 2" Sq tube cap extensions-St Div Check Total:	282.93 282.93	03/19/2012	Check Sequence: 63 020-20-53340	ACH Enabled: No
Vendor:1066 Mar 2012	U.S. Postal Service Postage for water/sewer bills Mar 2012 Check Total:	400.00 400.00	03/19/2012	Check Sequence: 64 021-01-53300	ACH Enabled: No
Vendor:4534 42899045	Uline Special boxes for records disposal-City Check Total:	205.28 205.28	03/19/2012	Check Sequence: 65 010-03-53270	ACH Enabled: No
Vendor:0541 8815379 8815382 8815385 8815888 8817702	United Pipe & Supply (2)19.7x18.1 ROM Cplg w/nuts & bolts-Wtr (2) 16" accessory packs-Wtr Div 18x16" reducer,18x6" tee-Wtr Div (2)19.7x18.1 ROM Cplg w/nuts & bolts-Wtr (10) 50# pail jet set comp repair-St Div Check Total:	2,473.08 161.44 1,658.76 2,473.08 346.95 7,113.31	03/19/2012 03/19/2012 03/19/2012 03/19/2012 03/19/2012	Check Sequence: 66 021-06-53020 021-06-53020 021-06-53020 021-06-53020 020-20-53230	ACH Enabled: No
Vendor:1065 612612	USA Bluebook 10' test ball plug-WWTP Check Total:	239.49 239.49	03/19/2012	Check Sequence: 67 022-22-53210	ACH Enabled: No
Vendor:0713 1060899709 1060899709 1060899709 1060899709 1060899709	Verizon Wireless, Bellevue 964246907-00001 Admin Cell Phones 964246907-00001 Sewer Cell Phones 964246907-00001 Water Cell Phones 964246907-00001 Street Cell Phones 964246907-0001 Police Cell Phones Check Total:	75.94 151.84 286.83 72.87 10.56 598.04	03/19/2012 03/19/2012 03/19/2012 03/19/2012 03/19/2012	Check Sequence: 68 010-03-53420 022-22-53420 021-01-53420 020-20-53420 010-07-53420	ACH Enabled: No
Vendor:4039 58385	Waterlab Corp. Water testing-2/1/12 various tests & loc Check Total:	280.00 280.00	03/19/2012	Check Sequence: 69 021-06-58010	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:4398 13358	West Coast Linen Red shop towel service	17.33	03/19/2012	Check Sequence: 70 020-20-53230	ACH Enabled: No
14507	Red shop towel service	17.33	03/19/2012	020-20-53230	
	Check Total:	34.66			
Vendor:1000 03.05.12	Jamy Wilson Reimb 160 mi @ .555 CIS Conf-Wilson	88.80	03/19/2012	Check Sequence: 71 010-03-53070	ACH Enabled: No
	Check Total:	88.80			
	Total for Check Run:	164,231.72			
	Total Number of Checks:	71			

# Accounts Payable

## Computer Check Proof List



User: adm  
 Printed: 03/07/2012 - 4:30 PM

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:4826	First Bankcard			Check Sequence: 1	ACH Enabled: No
01.31.12	2012 VISA membership-Donowho	15.00	03/07/2012	010-03-53080	
1.31.12	2012 VISA membership-Wyntergreen	15.00	03/07/2012	010-03-53080	
1.31.2012	2012 VISA membership-Wright	15.00	03/07/2012	010-07-53060	
141388060	Room-Difficult Conversations class-SB&YU	141.90	03/07/2012	021-02-53070	
2.14.12	Food-WWTP litigation	17.90	03/07/2012	022-22-53370	
2.18.12	OMFOA conf-Wilson	295.00	03/07/2012	010-03-53070	
2.27.12	Taser instructor recert class-Troxel	175.00	03/07/2012	010-07-53380	
2.3.12	Cooler rent & water-WWTP	23.34	03/07/2012	022-22-53230	
288126	20 Rigid ID card holders,lanyards	38.00	03/07/2012	010-03-53270	
3355212	Filters for Front Street pumps-WWTP	144.02	03/07/2012	022-22-53220	
37808	Parking-WWTP litigation	12.00	03/07/2012	022-22-53370	
477058	U-haul for archive material disposal	120.00	03/07/2012	010-07-53350	
581537	Fabric/bulletin boards-City Hall lobby	28.20	03/07/2012	010-10-54060	
806198	Food-Archive disposal delivery	60.33	03/07/2012	010-07-53350	
811397	Batteries for timer-WWTP	12.99	03/07/2012	022-22-53230	
910079	Fuel-Archive disposal delivery	30.00	03/07/2012	010-07-53140	
	Check Total:	1,143.68			
Vendor:4301	Jane Scott Video Productions			Check Sequence: 2	ACH Enabled: No
CITY.02.21.12	Video taping CC mtg 2/6 & 21/12, 2 DVDs	520.00	03/07/2012	010-01-53050	
CITY.02.21.2012	Video taping CC mtg 1/3/12, 1 DVD	260.00	03/07/2012	010-01-53050	
	Check Total:	780.00			
	Total for Check Run:	1,923.68			
	Total Number of Checks:	2			

# Accounts Payable

## Computer Check Proof List



User: adm  
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Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:2028 3.12.12	Shawn Burge' Per Diem-2 dinners, brkfast-Burge Check Total:	39.00 39.00	03/12/2012	Check Sequence: 1 021-02-53070	ACH Enabled: No
Vendor:4915 6020-2012 Beachy-2012	Oregon Health Authority Certification exams-Burge Certification exams-Beachy Check Total:	190.00 170.00 360.00	03/12/2012 03/12/2012	Check Sequence: 2 021-01-53290 021-01-53290	ACH Enabled: No
	Total for Check Run:	399.00			
	Total Number of Checks:	2			

# Accounts Payable

## Computer Check Proof List



User: adm  
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Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:4341 27437-1	Tillamook Co. Public Works 3rd St Proj C057(049) Agmt 27437 Check Total:	330,000.00 330,000.00	03/14/2012	Check Sequence: 1 021-06-55065	ACH Enabled: No
	Total for Check Run:	330,000.00			
	Total Number of Checks:	1			