

AGENDA
REGULAR CITY OF TILLAMOOK COUNCIL MEETING
~ MONDAY, APRIL 16, 2012 AT 7:00 P.M. ~
TILLAMOOK CITY HALL, 210 LAUREL AVENUE
www.tillamookor.gov

5:00 P.M. EXECUTIVE SESSION: Property Negotiation & Pending Litigations

6:00 P.M. WORKSHOP: PUD Line Relocation Workshop

7:00 P.M. CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

MINUTES: April 2, 2012

PRESENTATIONS:

1. Councilor Joseph Martin's 30 Year Recognition
2. City Beautification Award

CITIZENS HEARING/AUDIENCE COMMENTS – Non Agenda Items

(This is the time reserved for citizens to address the Council on matters related to city government and properly the object of Council consideration. Time is limited to five (5) minutes for each speaker, unless the Council decides prior to the citizen hearings period to allocate more or less time. The purpose of the citizen hearings period is to provide citizens an opportunity to be heard by the council, primarily on issues not on the agenda).

1. Supplemental Budget Hearing for FY 2011-2012

NEW BUSINESS:

1. Request for Authority to Submit Application from Tillamook PUD

PENDING BUSINESS:

LEGISLATIVE:

1. RESOLUTION #1602 - A RESOLUTION FOR SUPPLEMENTAL BUDGET AUTHORIZING THE APPROPRIATION OF FUNDS FOR FISCAL YEAR 2011-2012
2. RESOLUTION #1603 - A RESOLUTION AUTHORIZING A LOAN BETWEEN FUNDS TO PURCHASE A CITY SHOP
3. ORDINANCE #1266 – SECOND READING - AN ORDINANCE REPEALING ORDINANCE #1230 AND REPLACING WITH A NEW TREE ORDINANCE

COUNCIL CONCERNS – Non-Agenda Items

MONTHLY REPORTS:

1. City Manager
2. City Recorder
3. Finance Officer
4. Mayor – verbal report

COMMITTEE REPORTS:

1. Associations Committee
2. Personnel Committee

STAFF COMMUNICATIONS/CORRESPONDENCE/DISCUSSION:

1. Tillamook Urban Renewal Agency Plan Amendment Notification to Taxing District
2. City of Tillamook Arbor Day Celebration

AUTHORIZATION TO PAY BILLS

ADJOURNMENT

THIS IS A PUBLIC MEETING PER ORS CHAPTER 192. THE CITY COUNCIL RESERVES THE RIGHT TO CALL AN EXECUTIVE SESSION PER ORS 192.660. CITY HALL IS HANDICAP ACCESSIBLE. PLEASE CONTACT THE OFFICE OF THE CITY MANAGER SHOULD SPECIAL ACCOMMODATIONS BE REQUIRED. CITIZENS WITH VISUAL OR MANUAL IMPAIRMENTS MAY CONTACT THE OREGON RELAY SERVICE BY PHONING 1-800-648-3458 (TDD) OR 1-800-848-4442 (VOICE). THE CITY OF TILLAMOOK IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER.

City Meetings for April and May 2012:

1. Public Works Committee: April 17, 2012 @ 10:00 a.m.
2. TURA Plan Amendment Open House: April 19, 2012 @ 6:00 p.m.
3. Planning Commission: April 19 and May 3, 2012 @ 7:00 p.m.
4. Carnahan Park Arbor Day Tree Planting: April 27, 2012 @ 10:30 a.m.
5. Goodspeed Park Playground Grand Opening: April 28, 2012 @ 10:30 a.m.
6. City Council: Monday, May 7 and May 21, 2012 @ 7:00 p.m.
7. Tillamook Urban Renewal Agency (TURA): May 9, 2012 @ 5:30 p.m.
8. Holden Creek Group: May 10, 2012 @ 10:00 a.m.

POSTED: April 13, 2012

City Hall * Tillamook County Courthouse * Tillamook Fire District * Tillamook County Library

CITY OF TILLAMOOK
City Hall, 210 Laurel Avenue
City Council Meeting Minutes
Monday, April 2, 2012

I. **EXECUTIVE SESSION:** Property Negotiation & Pending Litigation

II. **WORKSHOP:** Solid Waste Recycling Objectives

III. **CALL TO ORDER**

Mayor Weber called to order the regular meeting of the Tillamook City Council at 7:05 p.m. on Monday, April 2, 2012 in City Hall at 210 Laurel Avenue in Tillamook, Oregon.

IV. **ROLL CALL**

City Recorder Donowho conducted a roll call. The following persons were present:

Mayor Weber
Councilor Joe Martin
Councilor Cheryl Davy
Councilor Steven Forster
Councilor John Sandusky
Councilor Doug Henson

Absent: Councilor Matt Harris (Excused)

Staff Present:

Paul Wyntergreen, City Manager
Arley Sullivan, Public Works Director
Abigail Donowho, City Recorder

V. **AGENDA**

The posted agenda for the meeting of April 2, 2012 is attached and by this reference is made a part of the record.

VI. **ADDITIONAL INFORMATION PROVIDED TO MEMBERS AFTER PACKET ISSUED: (Copies attached)**

- a) City Council Meeting Minutes from March 19, 2012. (Exhibit A)
- b) Ninth Street Grant Application Visual Material (Exhibit B)

VII. **MINUTES**

Council minutes for the meeting of March 19, 2012 were distributed to the Council prior to the meeting as Exhibit A. **Councilor Forster moved to approve the minutes for March 19, 2012 as submitted. Councilor Henson seconded. The minutes were approved as submitted unanimously by Council seated.**

VIII. **PRESENTATIONS**

- a) **Swearing in Ceremony for Police Sargent**—Mayor Weber announced the commencement of a swearing in ceremony for Officer Erica Bomar. Having been promoted, she was sworn in by City Recorder Donowho for the office of Sergeant with the Tillamook Police Department.
- b) **City/County Insurance Services 30-year Continuous Membership Award**—Mayor Weber announced the award given to the City by City County Insurance Services for being a member for 30 years.
- c) **PROCLAMATION: City of Tillamook Arbor Week, April 1-7, 2012**—Mayor Weber read the proclamation declaring this first week in April as Arbor Week. She also noted that a memorial tree will be planted at Carnahan Park

on April 27, 2012 for Arbor Day, and the Goodspeed Park Grand Opening of the new playground equipment will be on April 28th. The Community was invited.

IX. CITIZENS HEARING/AUDIENCE COMMENTS – Non Agenda Items: None

X. NEW BUSINESS

- a) **Response to Solid Waste Workshop**—City Manager Wyntergreen noted, in response to the workshop before the meeting, that a written answer will be provided to Jennifer Purcell by April 10, 2012. Mayor Weber and Councilor Forster volunteered to work on it. Wyntergreen will get in touch with DEQ for alternative standards of recycling for background information.
- b) **Public Works Committee Recommendations**—City Manager Wyntergreen referred to the three recommendations from the Committee. First, traffic issues raised concerns and a review to institute a four-way stop at Fourth and Laurel was done. The Committee recommended the four-way stop. Second, the Tillamook Service Center on Third Street needs two more spaces and are so recommended. Third, they recommended the Hoquarton gate roadway be unlocked and opened. Councilor Martin noted he was on the committee and thought the Fire District had not yet weighed in concerning the four-way stop and was concerned that the recommendation was *not* for a four-way stop. Councilor Forster said that the intersection is very dangerous, but would be premature to take action. He asked to defer the first recommendation until the Fire District weighs in. Councilor Sandusky moved to approve the Public Works Committee's second and third recommendations as outlined on the report. Councilor Martin seconded. Councilor Forster asked about the Hoquarton gate and jurisdiction. Public Works Director Sullivan noted the gate was initially installed by request, but has been more cumbersome than helpful. The gate is on City property. Motion carried unanimously by Council seated.

XI. PENDING BUSINESS

- a) **Oregon Coast Scenic Railroad Assistance**—City Manager Wyntergreen reminded the Council of the presentation given by the OCSR and their request for assistance from the City of Tillamook for the railroad project. Wyntergreen stated there are two line items in the budget that could be used as a donation for the project. Don Hurd of 502 Stillwell Avenue in Tillamook presented a letter asking for a \$10,000 donation--\$8,000 less than OCSR's previous request due to a grant from the Tillamook PUD and various donations. Councilor Henson moved to award \$10,000 to the OCSR from the two line items as described by the City Manager. Councilor Forster seconded. Councilor Sandusky verified the funds were available under the current year's budget. Councilor Forster asked whether or not a supplemental budget was needed for this donation. Wyntergreen responded that under the materials and services contract the money could go without a supplemental budget. Motion passed unanimously by Council Seated. Hurd thanked the Council for their donation and reported that Denny Pastega would be going to California to pick up 13 dinner cars—10 of which are in top-notch condition. This takes the dinner train project to a new level—the vision is no longer just a dream.
- b) **Purchase Agreements for Sale of City Shops**—City Manager Wyntergreen explained that both the transfer and donation agreements would take place simultaneously. Negotiation over the past 6 months was authorized by the Council. Councilor Sandusky moved to authorize the Mayor to sign the transfer and donation agreements for the Hospital donation and transfer of City Shops. Councilor Forster seconded. The motion carried unanimously by Council seated.
- c) **Agreement for the Purchase of Kinsman Property**—City Manager Wyntergreen reviewed the counter-offer from the Kinsman's for the purchase of the property at 4402 Third Street in Tillamook. This will provide a new location for the City shops, with a transition period over the next few months. He asked if the Council would authorize the documents for signature. Councilor Sandusky moved to authorize the Mayor to sign the purchase agreement between the Kinsman Company and the City of Tillamook. Councilor Martin seconded. The motion passed unanimously by Council seated.
- d) **Billboard Lease Renewal**—City Manager Wyntergreen explained that the LAMAR Company is in agreement to sign a new lease for the billboard space located next to Pacific Edge Espresso in the amount of \$3500.00 per year for the first three years. They will install a digital billboard that will change images every 6-8 seconds, and offer, on a space available basis, free advertisement to the City of Tillamook at their various billboard locations throughout the

state. The lease also includes a graduated payment schedule over the next 20 years. The Council discussed the details of the contract. The contract is being reviewed by the City Attorney. **Councilor Sandusky moved to approve the lease with the LAMAR Company pending the City Attorney's approval of the lease language. Councilor Henson seconded. The motion passed unanimously by Council seated.**

XII. LEGISLATIVE

- a) **Ninth Street Park Grand Update**—Public Works Director Sullivan passed out an exhibit fo the park update that included a current aerial photo and proposed improvements. A petition was included in Council packets for the Councilors to obtain signatures of support for the grant request. He explained all of the improvements in detail and asked the Council to pass a resolution to authorize the grant application. The resolution presented was as follows:

RESOLUTION #1601 - A RESOLUTION AUTHORIZING THE CITY OF TILLAMOOK, TILLAMOOK COUNTY OREGON TO APPLY FOR A LOCAL GOVERNMENT GRANT FROM THE OREGON PARKS AND RECREATION DEPARTMENT

Councilor Sandusky moved to adopt resolution number 1601, A Resolution Authorizing the City of Tillamook, Tillamook County Oregon to Apply for a Local Government Grant from the Oregon Parks and Recreation Department. Councilor Martin seconded. The motion carried unanimously by Council seated.

XIII. MONTHLY REPORTS

- a) **FIRST READING-ORDINANCE #1266-AN ORDINANCE REPEALING ORDINANCE #1230 AND REPLACING WITH A NEW TREE ORDINANCE**—City Manager Wyntergreen explained that an updated ordinance is required to keep the Tree City USA status. The Street Tree Committee will be dissolved and some members reassigned to the Beautification Committee. **Councilor Martin moved to have the first reading of Ordinance number 1266, an Ordinance Repealing Ordinance number 1230 and Replacing with a New Tree Ordinance by title only. Councilor Davy seconded. The motion carried unanimously by Council seated. City Recorder Donowho read the ordinance by title only.**

XIV. COUNCIL CONCERNS

- a) **Councilor Martin** noted that in two days he will have served on the City Council for 30 years. **Mayor Weber** thanked him for his longevity of service to the City.
- b) **Councilor Davy** noted a citizen's recent concern regarding unsavory activities in Goodspeed Park. She reminded the community that it is everyone's responsibility to help keep our neighborhoods safe. If something bad is happening, to confront the person or call the authorities to address the issue. She also talked about the great time had by all at the previous Friday's "Cash Mob" at Anderson's Florist Shop. The last Friday of each month, the Chamber of Commerce is organizing the Cash Mob event to support the community businesses.
- c) **Councilor Henson** reviewed a letter submitted by Don Hurd on behalf of TURA regarding the changes coming at the Highway 6/Wilson River Loop bypass. **Don Hurd** came forward to address his concerns with the Council, expressing that the City should initiate some savings plan in order to bring people in to Tillamook rather than around it on the bypass. Discussion of the project, its intentions, possible outcomes, and solutions to the problem followed. There are many projects currently in motion to continue promotion of and tourism for Tillamook. Everyone was encouraged to attend the next TRA meeting on Tuesday, April 3, 2011 at 5:00 p.m. to become more engaged in the community.

XV. MONTLY REPORTS

- a) **Police Chief**—The monthly report was included in Council packets. Please note the Public Safety Committee meeting has been bumped.
- b) **City Planner**—The City Planner's report was included in Council Packets. **City Manager Wyntergreen** added that the proposal to the County for an IGA back in place regarding building inspections has been submitted.
- c) **Public Works Director**—The Public Works monthly report was included with Council packets.
- d) **Municipal Court Judge**—Judge Dolan submitted a report to the Council in the packet.

- e) **Mayor–Mayor Weber** expressed sympathy to Kurt Wagner for the recent loss of his loving wife and companion. Our hearts go out to him in his time of grief. In addition to Arbor Day celebrations, the month of April is also Parkinson’s Awareness Month. Sheryl Klingelhoffer has worked on flyers for the Council to distribute. If anyone is interested to learn more, the symptoms of Parkinson’s are displayed on the flyers and brochures.

She shared that although the lawsuit with Big River was lost, the City does not get to increase rates to pay for that. However, she referred to the resolution passed on July 1, 2011 which will increase the sewer rates by 2.94% this July as previously approved. **Mayor Weber** reiterated that the increase is *not* to pay off the law suit, but a *pre-planned* rate increase.

The Mayor stated that the update to the tree ordinance is very timely as the STIHL Tour des Trees will be riding 585 miles through Oregon (rain or shine) to see the trees in Tillamook. She noted that Planner Mattison and Debbi Reeves are working on compiling a new list of the heritage trees and asked for information from anyone regarding a tree planted by Joe Champion on Marolf Loop.

XVI. COMMITTEE REPORTS

- a) Finance Committee—Councilor Martin noted that the main item discussed at the last meeting was to eliminate the grant program that had previously come from the TRT fund. The May 7th meeting will have a hearing and discuss the finance committee’s recommendation. The Supplemental budget was also talked about, as new grants had to be added, and litigation fees will be adjusted.

XVII. STAFF COMMUNICATIONS/CORRESPONDENCE/DISCUSSION

- a) January 2011 Resolution #1568 Pertaining to Sewer Rates
b) STIHL Tour des Trees
c) Community Development Block Grant Closeout Letter—April 12th at 10:30 a.m. at City Hall. To be joined by Astoria council as well. Holden creek has been rescheduled.

XVIII. AUTHORIZATION TO PAY BILLS

The Finance Committee had reviewed the current bills prepared for payment. A copy of the voucher register is attached and by this reference is made a part of the record. **Councilor Martin moved to pay the bills approved by the Committee. Councilor Sandusky seconded. Motion carried unanimously by Council seated.** Bills were paid in the following total amount:

GENERAL CHECKING ACCOUNT

A/P Batch 03/29/2012	Checks #32060-32107	\$ 171,425.10
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XIX. ADJOURNMENT

There being no further business, **Mayor Weber** adjourned the meeting at **8:18 p.m.**

Minutes approved by:

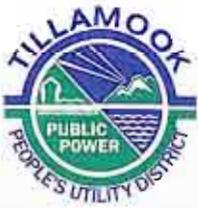
Suzanne Weber, Mayor

Date

Minutes submitted by:

Abigail Donowho, City Recorder

Date



Tillamook People's Utility District

Directors
Harry E. Hewitt
Edwin L. Jenkins
Doug Olson
Ken R. Phillips
Barbara A. Trout

A Customer-Owned Electric Utility

Office: 503 842-2535 • Toll-free: 800 422-2535 • Fax: 503 842-4161

www.tpud.org

April 3, 2012

Raymon D. Sieler
GENERAL MANAGER

Paul Wyntergreen
City of Tillamook
Tillamook City Hall
210 Laurel Street
Tillamook, OR 97141



RE: Permission for Tillamook People's Utility District Application Filing for a City of Tillamook Conditional Use Permit for the Proposed Tillamook to Oceanside 115-kV Transmission Line

In conjunction with our upcoming workshop with the City, enclosed is our letter requesting permission to apply for the Conditional Use Permit for the proposed Oceanside transmission line.

Please call me if you have any questions.

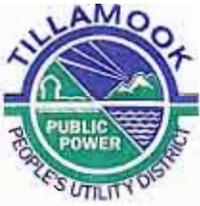
Sincerely,

TILLAMOOK PEOPLE'S UTILITY DISTRICT

Robert S. White, Manager
Power Services Group

RW:nk

Enclosure



Tillamook People's Utility District

Directors
Harry E. Hewitt
Edwin L. Jenkins
Doug Olson
Ken R. Phillips
Barbara A. Trout

A Customer-Owned Electric Utility

Office: 503 842-2535 • Toll-free: 800 422-2535 • Fax: 503 842-4161

www.tpub.org

April 3, 2012

Raymon D. Sieler
GENERAL MANAGER

City of Tillamook
Attention: Paul Wyntergreen
Tillamook City Hall
210 Laurel Street
Tillamook, OR 97141

RE: Permission for Tillamook People's Utility District Application Filing for a City of Tillamook Conditional Use Permit for the Proposed Tillamook to Oceanside 115-kV Transmission Line

This document serves as notice that the **CITY OF TILLAMOOK** as owner of the real property described below ("Property Description") expressly grants permission for the Tillamook People's Utility District to file a land use application with the City of Tillamook for permits necessary for the construction of a proposed transmission line and related facilities upon these parcels.

PROPERTY DESCRIPTION:

ASSESSOR'S TAX MAP NUMBERS:
1S 10 25AC 4500
1S 10 25AC 4601
1S 09 30BC 100
1S 09 30BC 200
1S 10 25AC 400
1S 10 25AD 200

Sincerely,

Landowner Signature

Printed Name: _____

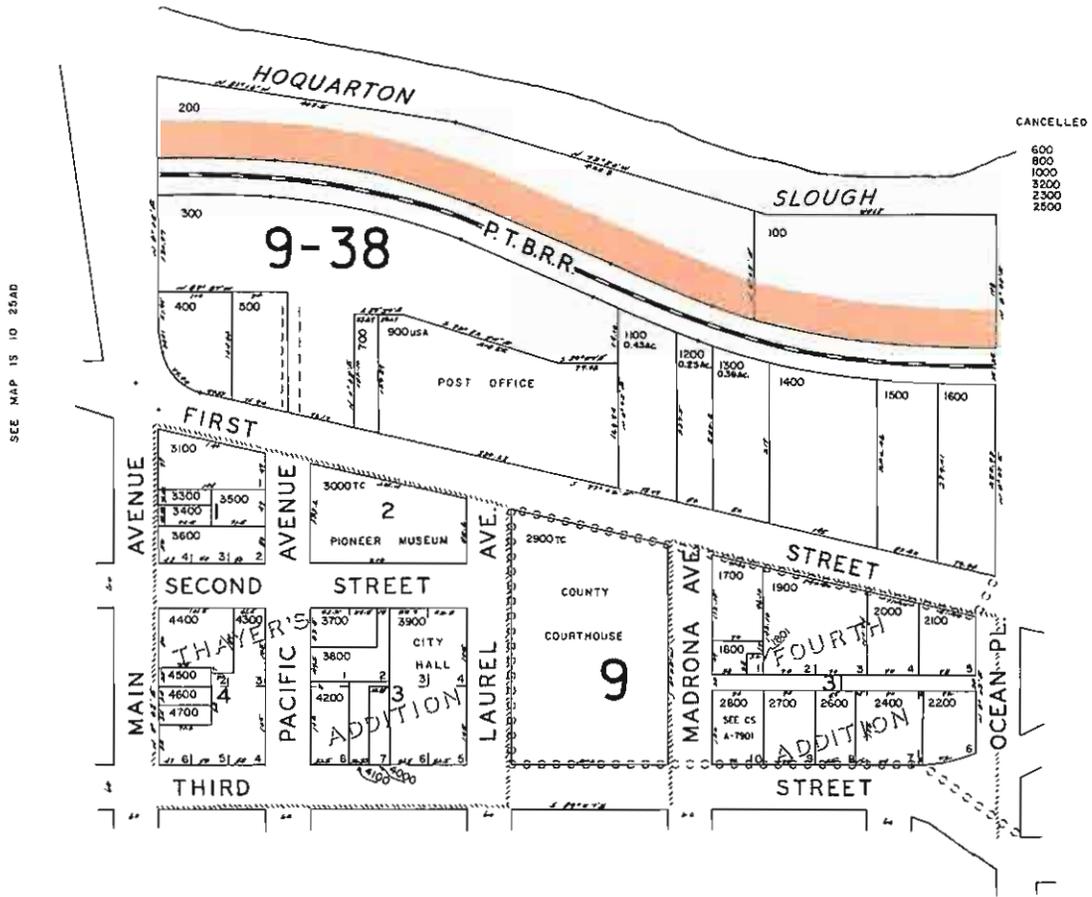
Date: _____

THIS MAP WAS PREPARED FOR
ASSESSMENT PURPOSE ONLY

SW1/4 NW1/4 SEC.30 T.1S. R.9W.W.M.
TILLAMOOK COUNTY
1" = 100'

IS 9 30BC
TILLAMOOK

SEE MAP IS 9 30BB



SEE MAP IS 10 25AD

SEE MAP IS 9 30BD

SEE MAP IS 9 30CB

IS 9 30BC
TILLAMOOK
REVISED 10/08/07, W5

S.E. 1/4 N.E. 1/4 SEC. 25 T. 1S. R. 10W. W.M.
Tillamook County
" = 100'

FOR ASSESSMENT AND INSURANCE ONLY NOT SUITABLE FOR
LEGAL ENGINEERING OR SURVEY PURPOSES

9-41

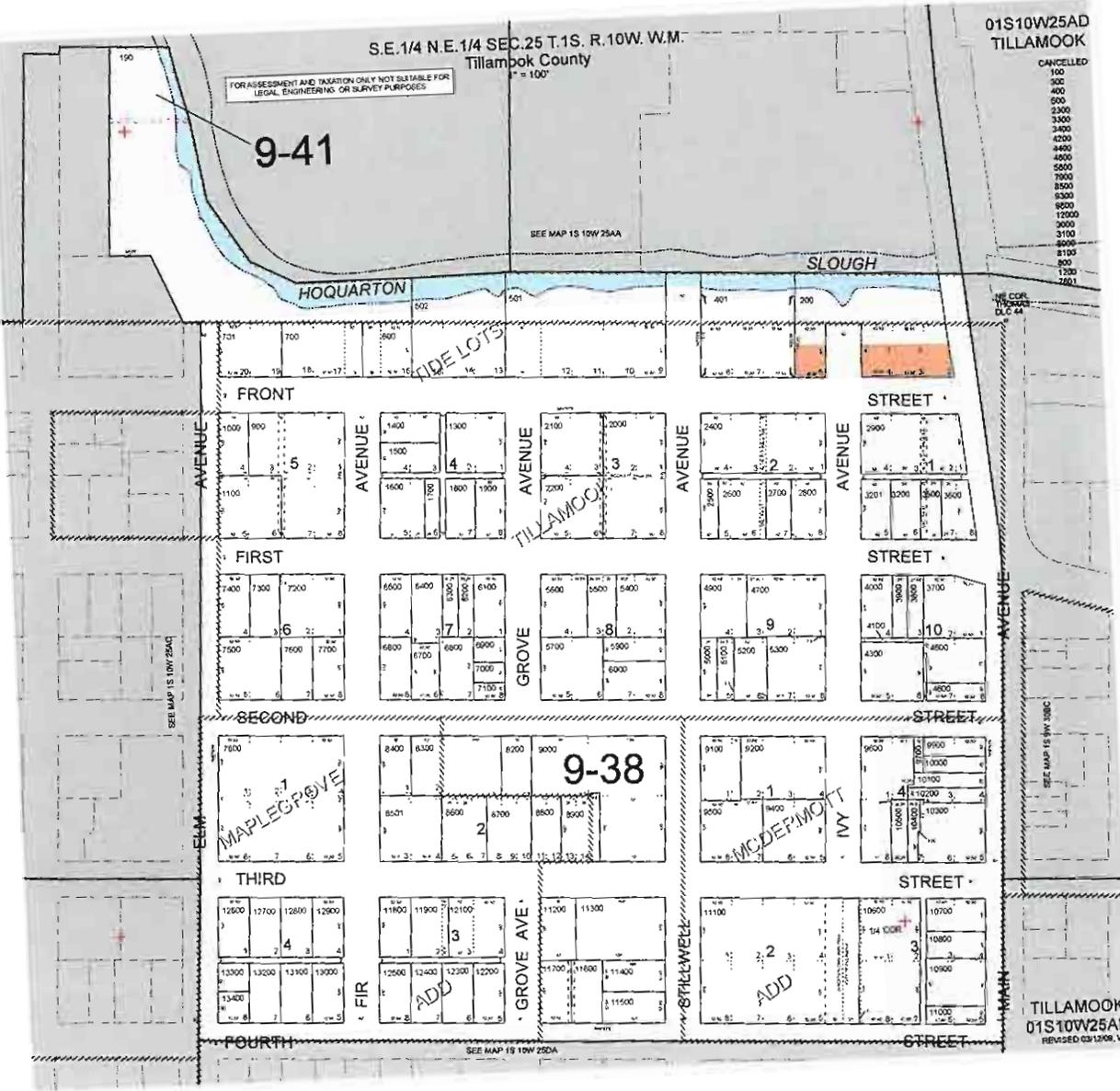
SEE MAP 1S 10W 25AA

SLOUGH

HOQUARTON

01S10W25AD
TILLAMOOK

- CANCELLED
- 100
- 300
- 400
- 500
- 2300
- 3300
- 3400
- 4200
- 4400
- 4800
- 5800
- 7800
- 8500
- 8530
- 8600
- 12000
- 2000
- 3100
- 8000
- 8135
- 800
- 1200
- 7601

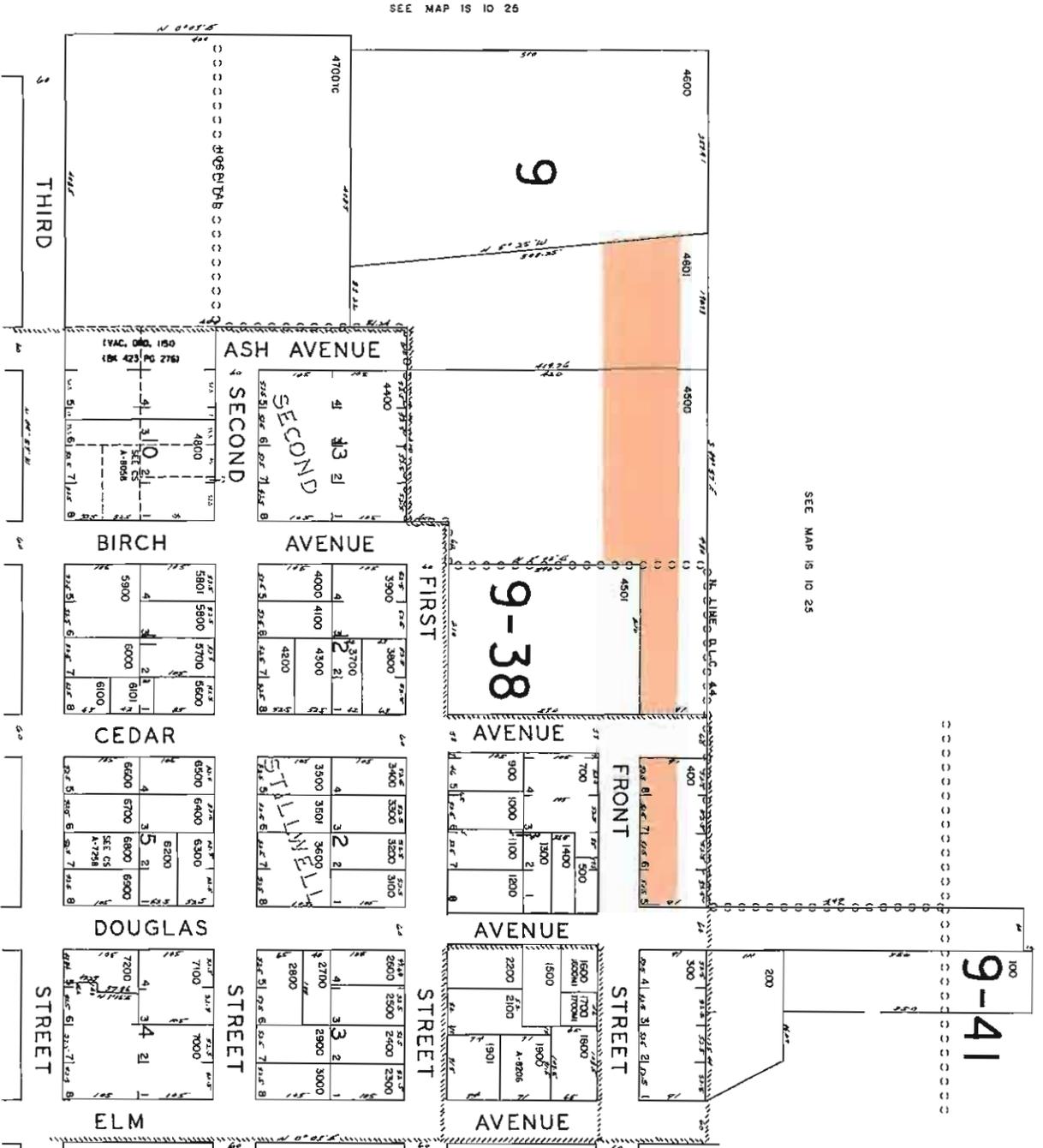


TILLAMOOK
01S10W25AD
REVISED 03/12/08, W/S

THIS MAP WAS PREPARED FOR
ASSESSMENT PURPOSE ONLY

SW1/4 NE1/4 SEC.25 T.1S. R.10W. W.M.
TILLAMOOK COUNTY
1" = 100'

IS 10 25AC
TILLAMOOK



SEE MAP IS 10 25

SEE MAP IS 10 25AD

SEE MAP IS 10 25

SEE MAP 10 25DB

CANCELLED NO.

600
800
2000
2601
4900
5000
5001
5002
5003
5100
5101
5200
5300
5400
5500
7300

IS 10 25AC
REVISED 03/31/08, MS

A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET FOR FY 2011-2012 AND APPROPRIATING FUNDS WITHIN THE GENERAL FUND #1000, STREET FUND #2000, WATER FUND #2100, AND SEWER FUND #2200

WHEREAS, there were unanticipated grant projects and litigation during FY2011-2012

WHEREAS, there are additional revenues available to cover these additional cost; and

WHEREAS, the Tillamook City Council reviewed these needs and resources at a Public Hearing on April 16, 2012 and recommended the approval of a Supplemental Budget

NOW, THEREFORE, the City Council hereby resolves as follows:

Section 1:

The amounts as shown below shall be appropriated within the General Fund #1000, the Street Fund #2000, the Water Fund #2100, and the Sewer Fund #2200 as follows:

<u>RESOURCE</u>	<u>AMOUNT</u>	<u>REQUIRMENT</u>	<u>AMOUNT</u>
General Fund #1000			
Pass through Hazard Mitigation Grant	\$14,000	Hazard Mitigation Plan	\$14,000
Loan from the Water Fund	\$300,000	Property Purchase	\$300,000
Total Resources	\$314,000	Total Requirements	\$314,000
Street Fund #2000			
TURA Contribution for Playground	\$21,000	Playground Equipment	\$25,000
Robert Rigger Donation for Playground	\$4,000	DEQ Payment	\$3,000
Oregon Business Grant	\$28,000	Environmental Clean up for City Shops	\$28,000
FEMA Reimbursement	\$194,000	FEMA Safeway Demo	\$194,000
Surplus City Property	\$283,650	Property Purchase	\$250,000
Total Resources	\$530,650	Total Requirements	\$500,000
Water Fund #2100			
Additional Water Revenues	\$75,000	Loan to General Fund	\$300,000
Reduce Materials & Supplies	\$75,000		
Reduce Capital Outlay	\$44,000		
Total Resources	\$194,000	Total Requirements	\$300,000
Sewer Fund #2200			
Additional Sewer Revenues	\$215,000	Materials and Supplies	\$78,624
Reduce Capital Outlay	\$242,000	Debt Service Payments	\$378,376
Total Resources	\$457,000	Total Requirements	\$457,000
Total appropriation equals			

APPROVED by the Tillamook City Council this _____ day of, _____ 2012

Mayor

ATTEST: _____
City Recorder

2009/10	2010/11	GENERAL FUND REVENUES		2011-2012	2011-2012
Actual	Adopted	Account	Description	Adopted by Council	Supplemental
77,913	105,500		BEGINNING FUND BALANCE	\$75,000	
2,300	2,300	010-00-41020	ANIMAL / LICENSES	\$2,400	
8,000	0	010-00-41050	BUILDING PERMITS	\$0	
0	2,500	010-00-41035	SECURITY COURT FEE	\$2,500	
6,345	6,300	010-00-41075	CIGARETTE TAX (@ \$1.45 per person)	\$7,155	
1,000	800	010-00-41100	MED. LIABILITY/ADMIN FEE	\$600	
150,000	125,000	010-00-41105	COURT FINES/FORFEITURES	\$125,000	
2,500	1,000	010-00-41115	EQUIPMENT SALES/USED	\$400	
5,000	5,000	010-00-41150	PLANNING / PASS THRU GRANTS	\$5,000	\$14,000
3,000	500	010-00-41170	INVESTMENT EARNINGS	\$150	
100	300	010-00-41180	LAND SALES	\$0	
1,200	1,200	010-00-41190	LICENSES	\$1,100	
56,588	66,000	010-00-41200	LIQUOR TAX (@ \$11.94 per person)	\$58,924	
10,000	2,000	010-00-41210	VEHICLE IMPOUND	\$1,500	
6,000	7,000	010-00-41220	MISC. FEES	\$2,000	
1,000	1,000	010-00-41230	MISC. PERMITS	\$800	
7,500	7,500	010-00-41240	PARKING FINES	\$6,000	
13,000	15,000	010-00-41260	PLANNING FEES	\$15,000	
15,000	15,000	010-00-41270	PARKING METERS/RENTAL SPACE	\$13,000	
35,000	36,000	010-00-41281	BUSINESS REGISTRATION FEES	\$36,000	
	10,000	010-00-41282	BUSINESS REGISTRATION SURCHARGE	\$10,000	
8,000	7,000	010-00-41285	ADMIN FEE - MUNICIPAL COURT	\$6,500	
1,000	1,000	010-00-41290	INSURANCE GRANT FOR VIDEO CAMERAS	\$10,000	
515,000	500,000	010-00-41300	PROPERTY TAX / CURRENT	\$505,000	
20,000	15,000	010-00-41310	PROPERTY TAX / PRIOR	\$15,000	
500	1,000	010-00-41390	SPECIAL REVENUES	\$0	
1,000	600	010-00-41410	LIEN SEARCH REVENUE	\$100	
		010-00-41420	PROPERTY PURCHASE/BLDG. RESERVE BALANCE	\$8,000	
0	0		LOAN FROM THE WATER DEPARTMENT	\$0	\$300,000
		010-00-41425	TRANSIT/VISITOR CENTER RENT	\$8,400	
0	0	010-00-41470	PROP TAX RECEIPTS FROM VENDORS	\$1,500	
28,500	29,000	010-00-41480	FRANCHISE/CABLE T.V. (Redesignated to Parks)	\$0	
290,000	300,000	010-00-41490	FRANCHISE/PUD (\$330,000 x 6 to 7% increase)	\$385,000	
43,476	42,000	010-00-41500	FRANCHISE/EMBARQ	\$44,000	
57,200	60,000	010-00-41505	FRANCHISE/WATER-SEWER UTILITIES	\$63,000	
0	0	010-00-41560	TRANSFER/PROPERTY PURCHASE FOR PD BLDG.	\$25,300	
0	0		COPS GRANT	\$0	
38,300	38,300	010-00-41960	STATE REV SHARING (@ \$8.36 per person)	\$41,256	
15,000	15,000	010-00-41610	CAMI	\$15,000	
19,800	20,000	010-00-41625	PROPERTY INCOME	\$25,000	
1,000	1,000	010-00-41630	POLICE/SPECIAL PROGRAMS	\$0	
16,000	16,000	010-00-41640	COUNTY ANIMAL CONTROL	\$16,000	
3,000	15,000	010-00-41650	URBAN RENEWAL ADMIN REIMBSMT	\$39,658	
		010-00-41660	INTERNAL SERVICE CHARGES	\$187,016	
1,459,222	1,470,800		Sub Total	\$1,758,259	\$2,072,259
			TRANSFERS INTO GF		
115,000	130,700	010-00-41970	FROM TRANS ROOM TAX	\$122,500	
14,280	14,280	010-00-41990	FROM TRT UNRESTRICTED	\$20,100	
129,280	144,980		Sub Total	\$142,600	
1,588,502	1,615,780		TOTAL REVENUES	\$1,900,859	\$2,214,859

GENERAL FUND EXPENDITURES						
MAYOR & COUNCIL						
MATERIALS & SUPPLIES						
2009/10	2010/11					
Actual	Adopted					
7,188	7,400	010-01-53050	COMMUNICATIONS (video @ \$250/meeting)			\$6,000
35,349	34,000	010-01-53060	CONTRACTUAL SERVICES (City Attorney)			\$25,000
7,223	8,000	010-01-53070	CONFERENCE/PROMOTIONAL/TRAINING			\$8,000
6,308	7,500	010-01-53080	DUES & MEMBERSHIPS			\$7,000
94	500	010-01-53270	OFFICE SUPPLIES			\$500
0	100	010-01-53280	PERIODICALS & PUBLICATIONS			\$100
249	400	010-01-53300	POSTAGE			\$400
62,296	10,000	010-01-53360	SPECIAL PROJ/OR SOLUTIONS/VISIONING			\$5,000
91	400	010-01-53400	TRAVEL / SUBSISTANCE			\$400
1,817	1,000	010-01-53410	COMMITTEE MTGS BUSINESS			\$1,000
3,425	4,200	010-01-53415	COUNCIL STIPEND			\$4,200
124,040	73,500				Mayor & Council Sub Fund	\$57,600
CITY MANAGER						
PERSONNEL						
2009/10	2010/11					
Actual	Adopted					
20,162	16,390	010-02-52010	SALARIES			\$0
1,951	2,050	010-02-52030	LONGEVITY			\$0
1,692	1,300	010-02-52040	SOCIAL SECURITY			\$0
107	70	010-02-52050	WORKERS COMP.			\$0
2,492	1,850	010-02-52060	PERS			\$0
4,133	16,440	010-02-52110	MEDICAL INSURANCE			\$0
516	2,050	010-02-52120	DENTAL INSURANCE			\$0
20	80	010-02-52130	LIFE INSURANCE			\$0
31,073	40,230				Sub Total	\$0
MATERIALS & SUPPLIES						
362	2,500	010-02-53070	CONFERENCE AND PROMOTIONAL			\$0
1,231	1,300	010-02-53080	DUES & MEMBERSHIPS			\$0
30	300	010-02-53110	EQUIPMENT / OFFICE			\$0
1,500	2,300	010-02-53190	LEGAL NOTICES			\$0
1,767	1,000	010-02-53270	OFFICE SUPPLIES			\$0
673	150	010-02-53280	PERIODICALS & PUBLICATIONS			\$0
10,111	4,000	010-02-53290	CONSULTING SERVICES			\$0
478	600	010-02-53300	POSTAGE			\$0
10,260	24,000	010-02-53370	ADMIN SUPPORT			\$0
233	300	010-02-53400	TRAVEL / SUBSISTANCE			\$0
239	300	010-02-53420	UTILITIES / PHONE			\$0
1,162	500	010-02-53800	MISC. EXPENDITURE			\$0
2,978	3,000	010-02-53430	WEB SERVICES			\$0
31,024	40,250				Sub Total	\$0
CAPITAL OUTLAY						
1,079	1,000	010-02-54050	EQUIPMENT / OFFICE			\$0
1,079	1,000				Sub Total	\$0
63,176	81,480				City Manager Sub Fund	\$0
ADMINISTRATION						
PERSONNEL						
2009/10	2010/11					
Actual	Adopted					
		010-03-52012	CITY MANAGER			\$90,348
38,045	35,066	010-03-52010	RECORDER/HUMAN RESOURCE DIR.			\$70,829
24,953	26,640	010-03-52013	FINANCE OFFICER (30 hrs./wk in Sept)			\$32,040
		010-03-52016	FINANCE ASSISTANT			\$38,069
		010-03-52017	EXEC. ASSISTANT (30 hrs./wk)			\$36,000
2,425	2,400	010-03-52030	LONGEVITY			\$3,465
4,703	4,750	010-03-52040	SOCIAL SECURITY			\$16,572
130	275	010-03-52050	WORKERS COMP.			\$750
6,929	7,000	010-03-52060	PERS			\$48,300
17,958	22,320	010-03-52110	MEDICAL INSURANCE			\$56,520
2,220	2,770	010-03-52120	DENTAL INSURANCE			\$7,555
110	160	010-03-52130	LIFE INSURANCE			\$360
97,473	101,381				Sub Total	\$400,808
MATERIALS & SUPPLIES						
15	1,000	010-03-53060	CONTRACTUAL SERVICES			\$300
1,047	1,000	010-03-53070	CONFERENCE AND PROMOTIONAL			\$3,500
265	500	010-03-53080	DUES & MEMBERSHIPS			\$1,500
0	1,000	010-03-53100	ELECTION NOTICES			\$1,000
1,051	2,000	010-03-53110	EQUIPMENT / OFFICE			\$2,000
103	500	010-03-53190	LEGAL NOTICES			\$2,700

2,230	3,500	010-03-53270	OFFICE SUPPLIES	\$4,000
235	300	010-03-53280	PERIODICALS & PUBLICATIONS	\$300
924	1,500	010-03-53300	POSTAGE	\$1,500
204	2,000	010-03-53380	TRAINING/EDUCATION	\$2,000
239	600	010-03-53400	TRAVEL / SUBSISTANCE	\$1,100
233	400	010-03-53420	UTILITIES / PHONE	\$700
92	300	010-03-53800	MISC. EXPENDITURE	\$500
6,638	14,600		Sub Total	\$21,100
CAPITAL OUTLAY				
15,000	15,000	010-03-54090	COMPUTER/RECORDING UPGRADES	\$15,000
15,000	15,000		Sub Total	\$15,000
119,111	130,981		Administration Sub Fund	\$436,908
2009/10	2010/11	MUNICIPAL COURT		
Actual	Adopted	PERSONNEL		
31,320	32,880	010-04-52010	SALARIES	\$33,209
0	0	010-04-52030	LONGEVITY	\$250
	600	010-04-52035	CERTIFICATION PAY	\$600
2,400	2,450	010-04-52040	SOCIAL SECURITY	\$2,096
100	110	010-04-52050	WORKERS COMP.	\$100
3,550	5,500	010-04-52060	PERS	\$5,033
5,401	5,500	010-04-52110	MEDICAL INSURANCE	\$5,595
634	635	010-04-52120	DENTAL INSURANCE	\$725
80	80	010-04-52130	LIFE INSURANCE	\$72
43,485	47,755		Sub Total	\$47,680
MATERIALS & SUPPLIES				
6,837	8,000	010-04-53060	CONTRACTUAL SERVICES	\$8,000
0	300	010-04-53070	CONFERENCE AND PROMOTIONAL	\$400
50	200	010-04-53080	DUES & MEMBERSHIPS	\$100
0	200	010-04-53110	EQUIPMENT / OFFICE	\$300
825	1,000	010-04-53270	OFFICE SUPPLIES	\$1,000
571	900	010-04-53300	POSTAGE	\$800
163	500	010-04-53380	TRAINING/EDUCATION	\$1,500
229	400	010-04-53420	UTILITIES / PHONE	\$300
126	450	010-04-53430	COURT/VEHICLE IMPOUND REIMB.	\$400
73	200	010-04-53800	MISC. EXPENDITURE	\$200
8,874	12,150		Sub Total	\$13,000
CAPITAL OUTLAY				
882	0	010-04-54090	COMPUTER UPGRADES	\$300
882	0		Sub Total	\$300
53,241	59,905		Municipal Court Sub Fund	\$60,980
2009/10	2010/11	PLANNING		
Actual	Adopted	PERSONNEL		
54,492	57,217	010-05-52010	SALARIES	\$57,788
1,000	1,500	010-05-52020	O/T	\$0
250	250	010-05-52030	LONGEVITY	\$500
4,169	4,500	010-05-52040	SOCIAL SECURITY	\$3,583
700	200	010-05-52050	WORKERS COMP.	\$1,150
6,141	10,000	010-05-52060	PERS	\$11,032
11,320	11,490	010-05-52110	MEDICAL INSURANCE	\$11,725
1,095	1,100	010-05-52120	DENTAL INSURANCE	\$1,250
80	80	010-05-52130	LIFE INSURANCE	\$72
79,247	86,337		Sub Total	\$87,100
MATERIALS & SUPPLIES				
0	200	010-05-53060	CONTRACTUAL SERVICES	\$0
237	200	010-05-53070	CONFERENCE AND PROMOTIONAL	\$300
0	100	010-05-53080	DUES & MEMBERSHIPS	\$100
0	200	010-05-53110	EQUIPMENT/OFFICE	\$200
781	800	010-05-53190	LEGAL NOTICES	\$900
546	1,000	010-05-53270	OFFICE SUPPLIES	\$1,300
0	100	010-05-53280	PERIODICALS & PUBLICATIONS	\$100
250	400	010-05-53300	POSTAGE	\$400
0	300	010-05-53380	TRAINING	\$1,400
72	200	010-05-53400	TRAVEL / SUBSISTANCE	\$200
219	400	010-05-53420	UTILITIES / PHONE	\$300
0	1,000	010-05-53430	ENG./PROFESSIONAL REVIEW SVCS.	\$0
0	0	010-05-53440	MISC. GRANTS	\$0

0	200	010-05-53460	RECYCLING PROGRAM	\$200
10	100	010-05-53800	MISC. EXPENDITURE	\$0
2,115	5,200		Sub Total	\$5,400
CAPITAL OUTLAY				
	1,000	010-05-54090	COMPUTER UPGRADES	\$0
2,115	1,000		Sub Total	\$0
81,362	92,537		Planning Sub Fund	\$92,500
2009/10	2010/11		POLICE DEPT.	2011-2012
Actual	Adopted		PERSONNEL	Adopted by
				Council
70,119	72,240	010-07-52011	Police Chief	\$72,962
38,064	39,972	010-07-52019	Secretary / Dispatcher	\$40,372
34,188	35,892	010-07-52021	Community Resource Aide/Bower	\$36,251
29,079	29,532	010-07-52070	Downtown Resource Aide/Parking Enforcement	\$29,827
6,116	6,000	010-07-52030	LONGEVITY	\$4,950
64,920	68,160	010-07-52012	Sargeant	\$0
0	0	010-07-52013	Police Officer	\$0
56,553	57,552	010-07-52015	Police Officer	\$61,020
57,390	57,552	010-07-52016	Police Officer	\$61,020
56,148	57,552	010-07-52017	Police Officer	\$61,020
53,021	55,608	010-07-52025	Police Officer	\$61,020
36,514		010-07-52014	Police Officer	\$46,332
0	45,240	010-07-52022	NEW HIRE	\$44,760
51,217	55,000	010-07-52020	OVERTIME	\$55,000
2,720	4,000	010-07-52036	CELL PHONE REIMBURSEMENT	\$4,000
2,200	2,500	010-07-52037	SHIFT DIFFERENTIAL	\$2,500
13,866	18,000	010-07-52035	CERTIFICATION PAY	\$18,000
47,232	50,000	010-07-52040	SOCIAL SECURITY	\$39,904
18,353	30,000	010-07-52050	WORKERS COMP.	\$21,950
56,181	80,000	010-07-52060	PERS	\$94,579
76,899	80,000	010-07-52090	MEDICAL/DENTAL/VISION INSU	\$105,840
68,145	75,000	010-07-52110	MEDICAL INSURANCE	\$54,950
7,828	8,550	010-07-52120	DENTAL INSURANCE	\$6,830
779	800	010-07-52130	LIFE INSURANCE	\$792
847,532	929,150		Sub Total	\$923,879

		MATERIALS & SUPPLIES			
307	500	010-07-53050	COMMUNICATIONS	\$1,500	
4,537	14,000	010-07-53060	CONTRACTUAL SERVICES	\$10,000	\$14,000
380	300	010-07-53080	DUES & MEMBERSHIPS	\$300	
17,327	25,000	010-07-53140	FUEL / VEHICLE	\$27,000	
670	750	010-07-53170	INVESTIGATION	\$500	
4,263	4,500	010-07-53200	MAINT / BUILDING	\$5,000	
2,680	2,000	010-07-53210	MAINT / EQUIPMENT	\$1,000	
4,083	3,000	010-07-53240	MAINT / SERVICE CONTRACTS	\$4,000	
10,346	13,500	010-07-53250	MAINT / VEHICLE	\$10,000	
0	500	010-07-53260	Tillamook Narcotics Team	\$100	
5,738	6,000	010-07-53270	OFFICE SUPPLIES	\$6,000	
1,553	2,250	010-07-53300	POSTAGE	\$2,000	
2,644	1,000	010-07-53350	SPECIAL PROGRAMS	\$1,000	
6,578	6,000	010-07-53380	TRAINING	\$4,000	
201	500	010-07-53400	TRAVEL / SUBSISTANCE	\$300	
6,107	7,000	010-07-53410	UNIFORM ALLOWANCE	\$6,500	
4,399	5,000	010-07-53420	UTILITIES / PHONE	\$5,000	
3,260	4,000	010-07-53700	TARGETS & AMMUNITION	\$3,500	
1,195	2,500	010-07-53710	ANIMAL CONTROL	\$3,000	
88	500	010-07-53720	LEDS	\$500	
76,356	98,800			Sub Total	\$91,200 \$105,200
2009/10	2010/11				
Actual	Adopted		CAPITAL OUTLAY		
11,593	5,000	010-07-54040	EQUIPMENT / GENERAL	\$5,000	
		010-07-54050	PD BUILDING PAYMENTS	\$25,300	
0	5,300	010-07-55080	TRUCK/TASER	\$0	
11,593	10,300			Sub Total	\$30,300
			DEBT SERVICE		
		010-07-55080	TRUCK/TASER & VAN PAYDOWN	\$8,000	
				Sub Total	\$8,000
935,481	1,038,250			Police Dept. Total Sub Fund	\$1,053,379
2009/10	2010/11				
Actual	Adopted		PARKS & RECREATION		2011-2012
			MATERIALS & SUPPLIES		Adopted by
					Council
0	300	010-09-53040	CHEMICALS	0	
400	500	010-09-53200	MAINT / BUILDING	0	
193	500	010-09-53210	MAINT / EQUIPMENT	0	
4,462	4,000	010-09-53230	MAINT / MATERIALS	0	
2,297	2,000	010-09-53360	SPECIAL PROJECTS/OPEN SPACE	0	
1,399	1,500	010-09-53430	UTILITIES / POWER	0	
8,751	8,800			Sub Total	0
			CAPITAL OUTLAY		
0	300	010-09-54090	HOQUARTON TRAIL PROJECT	0	
0	300			Sub Total	0
8,751	9,100			Parks & Recreation Total Sub Fund	0
2009/10	2010/11				
Actual	Adopted		GENERAL CITY FACILITIES		2011-2012
			MATERIALS & SUPPLIES		Adopted by
					Council
0	5,000	010-10-52080	UNEMPLOYMENT	\$5,000	
23,934	25,000	010-10-53065	AUDIT	\$8,240	
35,267	21,000	010-10-53160	INSURANCE BLDG/VEHICLES	\$11,000	
2,034	3,000	010-10-53230	MAINT / MATERIALS	\$3,000	
22,953	28,000	010-10-53240	SERVICE CONTRACTS (IT, copiers, software, postage, je	\$35,000	
0	10,000	010-10-53250	BUSINESS REGISTRATION SURCHARGE	\$10,000	
		010-10-53260	PROP TAX PAYMENTS FOR VENDORS	\$1,500	
582	1,000	010-10-53350	CODIFICATION	\$20,000	
		010-10-53370	WEB SERVICES	\$6,800	
		010-10-53420	BLDG. MAINTENANCE	\$7,000	
6,669	7,000	010-10-53430	UTILITIES / POWER	\$7,500	
91,439	100,000			Sub Total	\$115,040
			CAPITAL OUTLAY		
			BLDG. REMODEL / PROPERTY PURCHASE	\$5,000	\$300,000
			SURVAIL CAMERAS (CITY HALL & WWTP)	\$12,500	
1,855	5,000	010-10-54050	EQUIPMENT	\$4,000	
1,855	5,000			Sub Total	\$21,500 \$321,500
			DEBT SERVICE		

		010-10-53900	WATER FUND LOAN REPAY.		\$14,280	
				Sub Total	\$14,280	
			TRANFERS OUT			
14,280	14,280	010-10-53900	TRANS. TO WATER FUND LOAN REPAY.		\$0	
14,280	14,280			Sub Total	\$0	
			CONTINGENCIES			
0	10,247	010-10-53500	CONTINGENCIES		\$0	
0	10,247			Sub Total	\$0	
107,574	129,527		General City Facilities Total Sub Fund		\$150,820	
1,492,736	1,615,280		TOTAL GENERAL FUND EXPENDITURES		\$1,852,187	\$2,166,187
			UEFB 2.5% (Unassigned)		\$48,672	\$48,672
1,588,502	1,615,780		TOTAL GENERAL FUND		\$1,900,859	\$2,214,859

2010 Actual	2011 Adopted	STREETS, STORM DRAINAGE, & PARKS FUND		2011-2012 Adopted by Council
REVENUES				
5,731	67,434		BEGINNING FUND BALANCE	\$52,276
9	50	020-00-41170	INVESTMENT EARNINGS	\$125
2,261	100	020-00-41220	MISC. FEES	\$200
157,379	151,340	020-00-41400	STATE GAS TAX (@ \$32.53 per person less bike/ped 1%	\$158,930
28,819	26,250	020-00-41410	FRANCHISE/CITY SANITARY	\$33,600
		020-00-41440	FRANCHISE/CHARTER (for Parks)	\$30,000
0	0	020-00-41450	BALANCE FROM BIKE/PED FUND	\$14,325
		020-00-41460	SCA GRANT	\$25,000
		020-00-41470	IFA PLANNING GRANT / MISC. GRANTS	\$20,000
		020-00-41480	FUEL BUS. LIC. FUND BALANCE	\$25,000
9,600	12,000	020-00-41500	LOCAL FUEL TAX (ORD #1014)	\$120,000
0	10	020-00-41550	FLOOD MITIGATION REIMBURSEMENT/FEMA	\$0
0	0		SURPLUS CITY PROPERTY	\$0
1,000	3,000	020-00-41570	TRANSFER IN FROM SEWER 2200	\$5,000
6,000	6,300	020-00-41580	TRANSFER IN FROM PROPERTY PURCH	\$0
		020-00-41585	CARNAHAN PARK BALANCE	\$1,200
		020-00-41586	CARNAHAN PARK USER FEES	\$2,500
2,500	3,000	020-00-41590	CARNAHAN PARK MARINE BOARD GRANT	\$6,500
		020-00-41595	LINDEN DRIVE LID ASSESSMENTS	\$4,200
0	2,000	020-00-41600	TRANSFER IN FROM TRT (Events/Clean-up Labor)	\$5,000
55,495	46,000	020-00-41610	TILLAMOOK PUD (old/new) 1% BIKE/PED GAS TAX	\$1,605
	59,580	020-00-41615	OTIA I, II, III, & HB 2001 (@ \$24.06 per person)	\$118,736
268,794	377,064		Total Revenues	\$624,197
				\$1,154,847
2010 Actual	2011 Adopted	STREETS, STORM DRAINAGE, & PARKS FUND		2011-2012 Adopted by Council
PERSONNEL				
45,744	48,036	020-20-52013	LEAD OPERATOR/STREET SUPT.	\$48,516
40,740	42,780	020-20-52014	EQUIP OPERATOR/LABORER	\$44,508
0	0	020-20-52010	PUBLIC WORKS DIRECTOR	\$7,740
38,064	39,972	020-20-52017	PW TECHNICIAN (25% BIKE/PED MAINT.)	\$40,372
0	0	020-00-52020	O/T	\$10,000
4,334	5,150	020-20-52030	LONGEVITY	\$5,852
10,192	10,100	020-20-52040	SOCIAL SECURITY	\$9,370
8,081	13,500	020-20-52050	WORKERS COMP.	\$13,230
15,015	15,000	020-20-52060	PERS	\$28,852
35,826	34,560	020-20-52110	MEDICAL INSURANCE	\$34,243
4,427	4,000	020-20-52120	DENTAL INSURANCE	\$4,265
222	240	020-20-52130	LIFE INSURANCE	\$223
202,645	213,338		Personnel Expenditures	\$247,171
2010 Actual	2011 Adopted	MATERIALS & SUPPLIES		2011-2012 Adopted by Council
2,045	1,500	020-20-53065	AUDIT	\$3,090
15	50	020-20-53080	DUES & MEMBERSHIPS	\$0
535	600	020-20-53130	EQUIPMENT / MISC. SERVICE CONTRACTS	\$4,000
8,780	11,000	020-20-53140	FUEL / VEHICLE	\$14,000
5,142	2,000	020-20-53160	INSURANCE	\$2,000
1,785	2,500	020-20-53200	MAINT / BUILDING	\$12,378
7,475	10,000	020-20-53210	MAINT / EQUIPMENT	\$6,500
1,996	5,000	020-20-53230	MAINT / MATERIALS	\$8,500
		020-20-53240	IFA UPDATE OF STORM MASTER PLAN & SDCs	\$45,000
		020-20-53250	CARNAHAN PARK MARINE MAINTENANCE	\$11,347
36	60	020-20-53300	POSTAGE	\$10
3,679	29,000	020-20-53340	SIGNS & ROADMARKINGS	\$11,906
14	2,500	020-20-53350	SPECIAL PROGRAMS (old/new) PARKS MATERIALS	\$4,500
635	1,500	020-20-53380	TRAINING	\$2,000
731	1,200	020-20-53400	TRAVEL / SUBSISTANCE	\$1,500
600	900	020-20-53410	UNIFORM ALLOWANCE	\$900
4,123	4,500	020-20-53420	UTILITIES / PHONE	\$4,500
1,509	1,800	020-20-53430	POWER/STREET LIGHTING (33% Fuel Tax)	\$43,600
0	5,000	020-20-53440	TEMP SEASONAL RELIEF	\$2,500
		020-20-53445	INTERNAL SERVICE CHARGES	\$33,207
0	100	020-20-53550	FLOOD MITIGATION EXPENDITURES/ DEMO/CLEAN U	\$0
				\$225,000

2010 Actual	2011 Adopted		M/S Expenditures:	\$211,438	\$436,438
39,100	79,210		STREETS, STORM DRAINAGE, & PARKS FUND		
			CAPITAL OUTLAY		
		020-20-54050	BICYCLE/PEDESTRIAN FACILITIES	\$5,532	
0	20,000	020-20-54060	EQUIPMENT / MISC (incl. \$1000 for mower)	\$1,000	\$25,000
		020-20-54065	ROAD IMPMTS (66% Fuel Tax - \$18K for wages)	\$62,000	
		020-20-54075	SCA GRANT PROJECT	\$25,000	
	29,580	020-20-54070	PREVENTATIVE MAINTENANCE PROG.	\$30,000	
0	0		PROPERTY PURCHASE	\$0	\$250,000
0	5,000	020-20-55090	CONSULTANT SERVICES	\$0	
12,240	12,240	020-20-53555	SEWER DEPT. LOAN REPAYMENT	\$0	
12,240	66,820		Capital Outlay Expenditures	\$123,532	\$400,532
			DEBT SERVICE		
		020-20-53555	SEWER DEPT. LOAN REPAYMENT	\$12,240	
		020-20-53560	LINDEN DRIVE LID LOAN PAYMENT	\$12,630	
0	0		Sub Total	\$24,870	
			CONTINGENCY		
0	17,696	020-20-53500	CONTINGENCIES	\$0	
0	17,696		Sub Total	\$0	
253,985	377,064		TOTAL STREETS, STORM, & PARKS EXPENDITURES	\$607,011	\$1,109,011
			UEFB 3% (Restricted)	\$17,186	\$45,836
218,403	377,064		TOTAL STREETS, STORM, & PARKS FUND	\$624,197	\$1,154,847

2010 Actual	2011 Adopted	WATER FUND REVENUES		FY11-12 Adopted by Council
1,603,699	1,384,966	021-01-40000	AVAILABLE FUND BALANCE	\$1,205,500
0	34,000	021-00-41570	FROM SEWER FUND (FOR BILLING SERV)	\$34,000
10,578	9,000	021-01-41160	ANTICIPATED SDC INCOME	\$5,000
4,973	10	021-01-41170	INTEREST INCOME	\$500
1,212,984	1,195,775	021-01-41400	WATER REVENUE	\$1,315,352
2,433	2,000	021-01-41410	CONNECTION FEES	\$1,500
0	500	021-01-41415	LABOR AND EQUIP	\$500
1,724	1,000	021-01-41420	RECONNECTS	\$1,000
7,602	5,000	021-01-41430	MISCELLANEOUS INCOME	\$6,400
0	10	021-01-41425	GRANTS	\$0
14,280	14,280	021-01-41445	GENERAL FUND LOAN REPAYMENT	\$14,280
0	100	021-01-41550	FLOOD MITIGATION REIMBURSEMENT	\$100
2,858,273	2,646,641		Total Revenues	\$2,584,132
2010 Actual	2011 Adopted	EXPENDITURES PERSONNEL (OFFICE)		
29,880	31,008	021-01-52010	WATER CLERK/FINANCIAL ASST.	\$0
35,892	37,692	021-01-52013	CLERK/SECRETARY	
0	0	021-01-52014	WATER DEPT. CLERK	\$0
26,666	32,780	021-01-52015	CITY MANAGER	\$0
13,106	14,026	021-01-52016	CITY RECORDER	\$0
702	0	021-01-52020	O/T	\$0
250	250	021-01-52030	LONGEVITY	\$0
8,234	5,300	021-01-52040	SOCIAL SECURITY OFFICE	\$0
270	500	021-01-52050	WORKERS COMPENSATION	\$0
9,649	18,000	021-01-52060	PERS OFFICE	\$0
30,028	40,250	021-01-52110	HEALTH INSURANCE OFFICE	\$0
2,963	4,200	021-01-52120	DENTAL	\$0
186	260	021-01-52130	LIFE	\$0
4,205	5,000	021-01-52080	UNEMPLOYMENT INSURANCE	\$0
162,031	189,266		Office Personnel Expenditures	\$0
			CONTINGENCY	
2,000	2,000	021-01-53500	CONTINGENCY	\$0
2,000	2,000		Sub Total	\$0
2010 Actual	2011 Adopted	PERSONNEL		
43,754	38,285	021-02-52010	PUBLIC WORKS DIRECTOR	\$38,670
61,824	64,920	021-02-52011	ASST PW DIRECTOR/REGIONAL WATER	\$65,569
45,266	46,632	021-02-52012	UTILITY 1 -	\$47,098
0	0	021-02-52013	UTILITY 1	\$0
33,602	34,188	021-02-52016	UTILITY WORKER 1	\$34,530
		021-01-52010	WATER CLERK/BOOKKEEPER	\$31,318
3,084	30,000	021-02-52017	UTILITY WORKER 1 (HIRE JAN IF FUNDING O.K.)	\$16,000
32,105	35,000	021-02-52020	O/T	\$35,000
4,997	5,000	021-02-52030	LONGEVITY	\$3,778
17,100	16,500	021-02-52040	SOCIAL SECURITY	\$16,628
12,117	11,000	021-02-52050	WORKERS COMPENSATION	\$13,125
22,438	22,600	021-02-52060	PERS	\$47,694
41,586	55,100	021-02-52110	HEALTH INSURANCE	\$60,638
4,038	5,400	021-02-52120	DENTAL	\$6,250
275	360	021-02-52130	LIFE	\$360
8,995	8,000	021-02-52080	UNEMPLOYMENT INSURANCE	\$15,000
331,181	372,985		Personnel Expenditures	\$431,658
2010 Actual	2011 Adopted	MATERIALS & SUPPLIES		
9,987	15,000	021-02-53070	MEETINGS/SCHOOLS/TRAINING/SAFETY	\$15,000
1,281	4,000	021-02-53080	DUES AND SUBSCRIPTIONS	\$4,000
9,788	8,000	021-01-53065	AUDIT	\$5,150
753	2,000	021-01-53190	LEGAL	\$1,000
0	1,800	021-01-53195	TEMP SERVICES	\$0
0	4,400	021-01-53200	JANITORIAL	\$0
30	200	021-01-53205	REPAIRS	\$200
7,719	8,000	021-01-53250	MAINTENANCE AGREEMENTS	\$9,000

1,665	1,000	021-01-53260	MISCELLANEOUS-COPIER	\$1,000	
0	200	021-01-53265	BANK CHARGES	\$300	
4,254	4,000	021-01-53270	OFFICE SUPPLIES	\$0	
500	5,000	021-01-53290	PERMITS AND LICENSES	\$5,000	
6,125	8,000	021-01-53300	POSTAGE	\$8,000	
0	100	021-01-53400	OFFICE MILEAGE	\$100	
10,469	12,000	021-01-53420	TELEPHONE	\$14,000	
0	1,000	021-01-53430	OFFICE LIGHTS AND POWER	\$500	
21	500	021-01-53580	ADVERTISING	\$1,000	
		021-01-53590	INTERNAL SERVICE FEE TO GF	\$72,760	
30,708	23,915	021-01-53070	UTILITY FRANCHISE FEE TO GF	\$35,873	
17,656	21,000	021-02-53160	GENERAL INSURANCE	\$21,000	
20,975	10,000	021-02-53195	TEMP SERVICES	\$11,800	
0	600	021-02-53200	REPAIRS JANITORIAL	\$1,100	
1,173	1,000	021-02-53201	SHOP BUILDING AND YARD REPAIRS	\$1,000	
0	5,000	021-02-53210	RADIO REPAIRS AND REPLACEMENTS	\$5,000	
1,696	5,000	021-02-53211	SMALL TOOLS REPAIR/PURCHASE	\$5,000	
938	3,000	021-02-53240	LIGHTS AND POWER	\$3,000	
5,023	5,000	021-02-53250	SHOP OPERATING SUPPLIES	\$5,000	
66	500	021-02-53251	FREIGHT	\$500	
0	100	021-02-53550	FLOOD MITIGATION EXPENDITURES	\$100	
420	2,455	021-02-53260	MISCELLANEOUS	\$1,000	
3,393	4,000	021-02-53270	OFFICE SUPPLIES	\$7,000	
4,648	6,000	021-02-58020	TIMBER FIRE CONTROL TAX	\$6,000	
17,697	25,000	021-03-53140	VEHICLE OPERATING EXPENSES/CDL	\$30,000	
24,817	30,000	021-03-53252	EQUIPMENT MAINTENANCE	\$30,000	
0	500	021-03-53351	PORTABLE VAC	\$500	
29,369	150,000	021-03-53355	EQUIPMENT PURCHASE/REPLACEMENT	\$0	
7,815	35,000	021-04-53040	CHEMICALS FILTER PLANT	\$25,000	
30,873	30,000	021-04-53200	REPAIRS FILTER PLANT	\$30,000	
1,767	1,000	021-04-53250	SUPPLIES FILTER PLANT	\$2,000	
107	1,000	021-04-53260	MISCELLANEOUS	\$1,000	
4,689	6,500	021-04-53430	POWER FILTER PLANT	\$7,000	
1,226	5,000	021-04-53450	PROPANE FILTER PLANT	\$5,000	
385	1,000	021-05-58110	WELL 1	\$1,000	
4,642	7,000	021-05-58120	WELL 2	\$10,000	
2,381	7,000	021-05-58130	WELL 3	\$10,000	
63,444	80,000	021-06-53020	SYSTEM REPAIRS/METER CHANGES	\$80,000	
4,447	10,000	021-06-53030	METER TEST/REPAIR	\$10,000	
7,726	50,000	021-06-53060	ENGINEERING AND SURVEYS	\$50,000	
19,636	30,000	021-06-53250	STOCK PURCHASES SHOP	\$30,000	
39,274	650,000	021-06-55065	SYSTEM UPGRADE	\$0	
0	1,000	021-06-55070	TRASK RIVER CROSSING	\$1,000	
17,014	35,000	021-06-58010	WATER TESTING	\$35,000	
0	500	021-06-55330	PORT WATER LINE	\$500	
0	500	021-06-55340	PORT METER	\$500	
0	1,000	021-06-55350	HWY101 S LINE	\$1,000	
0	20,000	021-06-54010	GIS/GPS	\$0	
			LOAN TO GENERAL FUND	\$0	\$300,000
151,541	878,000		Materials & Services Expenditures	\$599,883	\$899,883
2010	2011		CAPITAL OUTLAY		
Actual	Adopted				
		021-06-54010	GIS/GPS	\$20,000	
		021-06-55065	SYSTEM UPGRADE(FAWCETT,DAM,HH,101)	\$650,000	
		021-01-54050	OFFICE EQUIPMENT	\$1,000	
		021-01-54090	COMPUTER EXPENSE	\$2,000	
0	20,000	021-07-54040	CAPITAL AUTO METER READ/BOOKS	\$7,000	
52,909	25,000	021-07-55080	SERVICE TRUCK REPLACEMENT	\$175,000	
57,397	300,000	021-07-55900	NEW OFFICE BUILDING	\$100,000	
110,306	345,000		Capital Expenditures	\$955,000	
2010	2011		DEBT SERVICE		
Actual	Adopted				
0	0	021-10-50000	DEBT SERVICE RESERVE	\$0	
81,734	85,025	021-10-56110	PRINCIPAL BOND 1	\$76,543	
12,582	9,290	021-10-56115	INTEREST BOND 1	\$4,401	

110,503	116,183	021-10-56120	PRINCIPAL BOND 2		\$122,137	
46,264	40,584	021-10-56125	INTEREST BOND 2		\$34,630	
70,235	73,845	021-10-56130	PRINCIPAL BOND 3		\$77,360	
29,405	25,795	021-10-56135	INTEREST BOND 3		\$22,010	
24,775	25,952	021-10-56140	PRINCIPAL BOND 4		\$27,185	
14,623	13,446	021-10-56145	INTEREST BOND 4		\$12,213	
390,121	390,120			Debt Service Expenditures	\$376,479	
2010	2011			CAPITAL OUTLAY		
Actual	Adopted					
0	0	021-20-53500	CONTINGENCY (old/new) INTERTIE		\$32,000	
		021-20-53510	RESERVES FOR REPLACEMENT (Assigned)		\$83,000	
0	0	021-20-55070	SYSTEM DEVELOPMENT PROJECTS		\$0	
0	0			Capital Outlay Expenditures	\$115,000	
#REF!	#REF!		TOTAL WATER FUND EXPENDITURES		\$2,478,020	\$2,659,020
448,388	448,388		UEFB 4% (Restricted)		\$106,112	\$112
2,858,273	2,646,641		TOTAL WATER FUND REVENUES		\$2,584,132	\$2,659,132

2010		2011		SEWER FUND REVENUES		FY11-12
Actual	Adopted					Adopted by Council
1,490,000	1,405,457			BEGINNING FUND BALANCE		\$288,000
0	0	022-00-41080		LOAN RESERVE CARRYOVER		\$0
10,000	10,000	022-00-41090		CONNECTION FEE		\$5,000
15,000	2,000	022-00-41170		INVESTMENT EARNINGS		\$1,500
1,180	1,200	022-00-41220		MISC. FEES		\$400
6,000	6,000	022-00-41390		SPECIAL REVENUES		\$2,000
1,496,000	1,847,160	022-00-41440		USER FEES		\$1,906,269
0	0	022-00-41470		NEW - DEQ LOAN #4 - ENGINEERING		\$0
2,500,000	0	022-00-41490		DEQ LOAN #6 - R91567		
		022-00-41495		DEQ LOAN NEW w/FORGIVENESS		\$1,500,000
0	0	022-00-41500		CDBG GRANT		\$0
0	0	022-00-41550		OECDD LOAN		\$0
0	0	022-00-41600		OECDD GRANT		\$0
12,240	12,240	022-00-41445		STREET FUND LOAN REPAYMENT		\$12,240
5,530,420	3,284,057			Total Revenues		\$3,715,409
						\$3,930,409
2010		2011		EXPENDITURES DEBT SERVICE		FY11-12
Actual	Adopted					Adopted by Council
148,517	154,168	022-10-56110		PRINCIPAL-LOAN #1 R91562		\$160,035
28,822	23,171	022-10-56115		INTEREST-LOAN #1		\$17,304
3,639	2,882	022-10-56118		FEES-LOAN #1		\$2,097
0	0	022-10-56119		LOAN #1 RESERVE		\$0
20,143	20,791	022-10-56120		PRINCIPLE-LOAN #2 R91563		\$21,459
11,477	10,829	022-10-56125		INTEREST-LOAN #2		\$10,161
1,774	1,672	022-10-56128		FEES-LOAN #2		\$1,566
0	0	022-10-56129		LOAN #2 RESERVE		\$0
70,523	0	022-10-56130		PRINCIPLE-LOAN #3 R91564		\$0
1,272	0	022-10-56135		INTEREST-LOAN #3		\$0
177	0	022-10-56138		FEES-LOAN #3		\$0
0	0	022-10-56139		LOAN #3 RESERVE		\$0
0	38,940	022-10-56140		PRINCIPLE-LOAN #4 R91565		\$35,949
5,168	1,876	022-10-56145		INTEREST-LOAN #4		\$1,317
0	0	022-10-56148		FEES-LOAN #4		\$0
0	0	022-10-56149		LOAN #4 RESERVE		\$0
8,457	8,696	022-10-56150		PRINCIPLE- LOAN #5 R91566		\$8,942
4,667	4,428	022-10-56155		INTEREST-LOAN #5		\$4,182
820	777	022-10-56158		FEES-LOAN #5		\$733
0	0	022-10-56159		LOAN #5 - RESERVE		\$0
24,319	0	022-10-56170		PRINCIPLE-LOAN #6 R91567		\$1,000
24,736	900,000	022-10-56175		INTEREST-LOAN #6		\$1,481,443
0	504,000	022-10-56178		FEES-LOAN #6		\$73,571
0	73,604	022-10-56180		OECDD LOAN \$1 MILLION		\$69,278
15,175	15,175	022-10-56160		ANDERSON PROPERTY LOAN		\$15,175
369,686	1,761,009			Sub Total		\$1,904,212
						\$2,282,588
2010		2011		PERSONNEL		FY11-12
Actual	Adopted					Adopted by Council
55,032	55,035	022-22-52025		WWTP SUPERVISOR		\$58,358
51,408	51,410	022-22-52012		CHIEF OPERATOR		\$54,528
0	0	022-22-52013		OPERATOR II		\$0
0	0	022-22-52014		PW TECHNICIAN		\$0
31,219	32,780	022-22-52015		CITY MANAGER		\$0
17,050	21,040	022-22-52016		CITY RECORDER		\$0
29,170	38,285	022-22-52017		PUBLIC WORKS DIRECTOR		\$30,936
0	0	022-22-52018		OPERATOR II/LAB TECH		\$0
43,189	38,400	022-22-52019		LABORER		\$41,928
18,738	31,920	022-22-52022		WWTP OPERATOR II (NEW HIRE)		\$32,000
23,279	25,000	022-22-52020		OVERTIME		\$25,000
5,167	5,500	022-22-52030		LONGEVITY		\$4,541
20,996	21,500	022-22-52040		SOCIAL SECURITY		\$15,050
5,337	12,500	022-22-52050		WORKERS COMP.		\$13,370
29,088	25,000	022-22-52060		PERS		\$43,919

51,969	28,000	022-22-52110	MEDICAL INSURANCE	\$53,510	
5,989	4,500	022-22-52120	DENTAL INSURANCE	\$6,805	
338	350	022-22-52130	LIFE INSURANCE	\$317	
0	3,000	022-22-52135	UNEMPLOYMENT INSURANCE	\$5,000	
387,969	394,220			Sub Total	\$385,262
2010	2011		MATERIALS/SUPPLIES	FY11-12	
Actual	Adopted			Adopted by	
				Council	
90,004	90,000	022-22-53040	CHEMICALS/CHLORINE	\$95,000	
12,636	10,000	022-22-53065	AUDIT	\$4,120	
30,178	34,000	022-22-53070	SEWER UTILITY FRANCHISE FEE	\$38,125	
380	500	022-22-53080	DUES & MEMBERSHIPS	\$500	
5,987	10,000	022-22-53140	FUEL / VEHICLE	\$10,000	
26,961	27,000	022-22-53160	INSURANCE	\$27,000	
18,397	30,000	022-22-53210	MAINT / EQUIPMENT / BLDG	\$30,000	
12,093	35,000	022-22-53220	MAINT / LIFT STATIONS	\$35,000	
24,643	30,000	022-22-53230	MAINT / MATERIALS	\$40,000	
0	5,000	022-22-53240	MAINT/SERVICE CONTRACTS (NEW)	\$5,500	
7,290	30,000	022-22-53250	MAINT / VEHICLE	\$30,000	
2544	2,500	022-22-53270	OFFICE SUPPLIES	\$2,500	
12,593	12,000	022-22-53290	PERMITS / LICENSES	\$10,000	
1,197	2,000	022-22-53300	POSTAGE	\$1,000	
39,340	41,328	022-22-53360	SPECIAL PROJECTS/ENGINEERING	\$40,000	
0	10,000	022-22-53365	LEGAL	\$10,000	
4,069	8,000	022-22-53380	TRAINING/SAFETY	\$8,000	
495	1,000	022-22-53400	TRAVEL / SUBSISTANCE	\$1,000	
518	4,000	022-22-53410	UNIFORM ALLOWANCE	\$2,000	
19,391	25,000	022-22-53370	SEASONAL RELIEF (old/new) LEGAL FEES	\$300,000	\$78,624
7,419	6,000	022-22-53420	UTILITIES / PHONE	\$10,000	
47,704	55,000	022-22-53430	UTILITIES / POWER	\$60,000	
13,335	16,000	022-22-53440	SUPPLIES/LABORATORY	\$20,000	
33,022	35,000	022-22-53450	PROPANE	\$20,000	
109,056	110,000	022-22-53460	BIO SOLIDS	\$80,000	
20,643	100,000	022-22-53470	PRESSURE SEWER	\$0	
		022-22-65000	STREET DEPT. LABOR	\$5,000	
		022-22-65400	WATER DEPT. BILLING SERVICES	\$34,000	
		022-22-65405	INTERNAL SERVICE FEE TO GF	\$81,049	
539,895	729,328			Sub Total	\$999,794
2010	2011		CAPITAL OUTLAY	FY11-12	
Actual	Adopted			Adopted by	
				Council	
1,590	50,000	022-22-54060	EQUIPMENT / MISC (incl. \$2,277 for security cameras)	\$50,000	\$10,500
4,172	10,000	022-22-54070	IMPELLORS/BEARINGS/MOTORS	\$10,000	\$0
1,138	2,500	022-22-54090	COMPUTER	\$3,500	\$1,000
0	150,000	022-22-54100	CAPITAL PROJECTS	\$50,000	\$0
0	60,000	022-22-54105	WWTP LAND APPLICATION & EQUIP.	\$30,000	\$0
		022-22-54115	SPECIAL PROGRAMS CROSS CONNECTIONS	\$80,000	\$0
15,267	80,000	022-22-54116	SPECIAL PROGRAMS / I&I	\$30,000	\$0
2,203,793	10,000	022-22-54120	WWTP EXPANSION PROJECT	\$0	
0	0	022-22-54200	CDBG GRANT EXPENDITURE	\$0	
0	0	022-22-54300	OECDG GRANT EXPENDITURE	\$0	
2,225,960	362,500			Sub Total	\$253,500
2010	2011		DEBT SERVICE	FY11-12	
Actual	Adopted			Adopted by	
				Council	
0	0	022-22-55000	HWY 101 GRAVITY LINE FINANCING	\$100,000	
0	0			Sub Total	\$100,000

2010 Actual	2011 Adopted	TRANSFERS	FY11-12 Adopted by Council	
1,000	3,000	022-22-65000 STREET DEPT. LABOR	\$0	
0	34,000	022-22-65400 WATER DEPT. #2100	\$0	
1,000	37,000		Sub Total	\$0
3,524,510	3,284,057	TOTAL SEWER FUND EXPENDITURES	\$3,642,768	\$3,857,768
273,236	255,099	UEFB 2% (Restricted)	\$72,641	\$72,641
5,530,420	3,284,057	TOTAL SEWER FUND REVENUES	\$3,715,409	\$3,930,409

RESOLUTION NO. 1603

**A RESOLUTION AUTHORIZING A LOAN BETWEEN FUNDS
TO PURCHASE A CITY SHOP**

WHEREAS, the City desires to purchase the property located at 4402 3rd Street, Tillamook, Oregon; and

WHEREAS, the City has agreed to sell its old city shops at 108 Birch Avenue and 116 Birch Avenue, Tillamook, Oregon; and

WHEREAS, the proceeds from the sale of the old shops, along with the budgeted capital funds, do not fully cover the purchase price of the new shops.

NOW, THEREFORE, the Tillamook City Council resolves as follows:

Section 1:

A Capital loan in the amount of \$300,000 shall be provided from the Water Fund #2100 (21-07-55900) to the General Fund #1000 (010-00-31000).

Section 2:

This Capital loan shall be repaid including interest at Two Percent (2%) over a Five (5) year term per requirements of ORS 294.460. However, the loan may be repaid earlier without penalty and with interest pro-rated.

Section 3:

This Resolution shall take effect immediately upon approval by the City Council.

APPROVED by the Tillamook City Council this 16th day of April, 2012.

Mayor Suzanne Weber

ATTEST:

City Recorder

ORDINANCE NO. 1266

AN ORDINANCE REPEALING ORDINANCE #1230 AND REPLACING WITH A NEW TREE ORDINANCE

The people of the City of Tillamook do ordain as follows:

Section 1. Title. This ordinance shall be known and cited as the “Tree Ordinance” of the city of Tillamook.

Section 2. Purpose and Intent.

1. Purpose. The City of Tillamook recognizing the value of trees in preserving the aesthetic and environmental qualities of the community, wishes to maintain the Tree City USA Program. This Ordinance shall constitute the official Comprehensive City Tree Program of the City of Tillamook, Oregon. It is the purpose of this ordinance to promote and protect the public health, safety and general welfare by providing for the regulation of the planting, maintenance and removal of trees, shrubs, and other plants within the City of Tillamook public parks, public right-of-way, and other public places where the public has free access.
2. Intent. It is the intent of the City of Tillamook that the terms of this ordinance shall be construed as to promote:
 - a. The recognition of the special significance of heritage and distinctive trees, and value the contribution, which such trees make to the beauty and quality of life in Tillamook.
 - b. The recognition that because of the known benefits of trees, trees on development properties should be preserved so that they may be considered for incorporation into development plans.
 - c. The intent is not to prohibit the removal of trees but to stop the thoughtless destruction of that vegetation which has a beneficial effect on the value of property and on the City in general.

Section 3. Definitions. As used in this Ordinance, the following words mean:

1. Bush/Shrub: All other woody vegetation not considered trees. Plants commonly planted as shrubs, include, but are not limited to English Laurel, Photinia, Arborvitae, Poison Oak, English Holly, and English Ivy.
2. City: Shall mean the City of Tillamook.
3. DBH: Diameter of tree at Breast Height.
4. Fell: To remove or sever a tree or to use any procedure of which is to cause the death or other substantial destruction of the tree. Fell does not in any context include normal trimming or pruning.
5. Illegally removed tree: A tree removed without first obtaining City Tree Committee approval and a City permit.
6. Immediate Danger of Collapse of a Tree: A tree may already be leaning with the surrounding soil heaving, and/or there is a significant likelihood that the tree will topple or otherwise fail and cause damage to the surroundings. Immediate Danger of Collapse does not include hazardous conditions that can be alleviated by pruning or treatment.
7. Parking Strip or Planter Strip or Tree Lawn: The area between the street curb and sidewalk in the public right-of-way, utilized for landscaping and street tree planting.

8. Pollard: A tree cut back to the trunk to promote the growth of a dense head of foliage.
9. Street: Includes land within the dedicated public right-of-way including easements, sidewalks, tree lawn or tree well, and roadway.
10. Tree Removal: To cut down a tree, or remove 50% or more of the crown, trunk, or root system of a tree; or to damage a tree so as to cause the tree to decline and/or die. "Removal" includes topping. "Removal" includes but is not limited to damage inflicted upon a root system by application of toxic substances, operation of equipment and vehicles, storage of materials, change of natural grade due to unapproved excavation or filling, or unapproved alteration of natural physical conditions. "Removal" does not include normal trimming or pruning of trees.
11. Tree Topping: The severe cutting back of a tree's limbs to stubs three (3) inches or larger in diameter within the tree's crown to such a degree so as to remove the natural canopy and disfigure the tree. Topping does not include the practice of "pollarding" when conducted in accordance with the standards established by the International Society of Arboriculture.
12. Tree: Any woody plant having a trunk six (6) caliper inches or larger in diameter at breast height (DBH). If a tree splits into multiple trunks above ground, but below 4.5 feet, the trunk is measured at its most narrow point beneath the split, and is considered one (1) tree if greater than six (6) inches DBH. Plants commonly planted as shrubs, including but not limited to English Laurel, Photinia, Arborvitae, Poison Oak, English Holly, and English Ivy shall not be considered a "tree." Trees specifically planted and maintained, as a hedge shall additionally not be considered a "tree." Different classifications of trees include the following:
 - a. Dead Tree: A tree is lifeless. Such evidence of lifelessness may include unseasonable lack of foliage, brittle dry branches, or lack of any growth during the growing season.
 - b. Heritage Tree: A tree listed on the Official City of Tillamook Heritage Tree List adopted by the City Planning Commission.
 - c. Park Tree: A tree located in a public park or other area owned by the City having an individual name, and all other areas owned by the City, or to which the public has free access as a park.
 - d. Private Tree: A tree located on private property other than a dedicated right-of-way or City utility easement or public parks and grounds.
 - e. Significant Tree: A tree having a trunk eighteen (18) caliper inches DBH or larger in diameter.
 - f. Street Tree: A tree on land located within a dedicated right-of-way along either side of a street, avenue, or other way within a dedicated utility easement of the City.
 - g. Tree Cutout or Tree Well: The area between the street and a sidewalk in the public right-of-way, for street tree planting.

Section 4. Delegation of City Tree Committee Functions.

1. Designation. The authority of the Tree Committee is hereby delegated to the standing Beautification Committee for the City of Tillamook
2. Duties and Responsibilities of the City Tree Committee.
 - a. The City Tree Committee shall study, investigate, and develop, and/or update annually, and administer the Ordinance for the care, preservation, pruning, replanting, removal, or disposition of street trees and park trees. This Ordinance shall be presented when required to the City Council and upon their acceptance and approval, shall constitute the official Comprehensive City Tree Program of the City of Tillamook City, Oregon.

- b. The City Tree Committee, when requested by the City Planning Commission or City Council, shall consider, investigate, make findings, report, and recommend upon any special matter or question coming within the scope of its work. Such report, with or without recommendations, shall be presented first to the City Planning Commission and then to the City Council for their review and final consideration and action if needed.
- c. This ordinance provides full power and authority to the City Tree Committee to make recommendations to the City Council which has final authority over all trees, plants and shrubs located within street rights-of-ways, parks and public places of the city, and to trees, plants and shrubs located on private property that constitute a hazard or threat as described herein.

Section 5. Permit Procedures, Tree Planting and types of trees to be planted, by Abutting Property Owners.

- 1. Permit procedures. Property owners abutting the public R.O.W. may be granted permission to plant street trees administratively upon review by assigned City Planner or designee if street tree(s) are proposed on an existing tree lawn and an established road right-of-way with curb. The following information must be provided to the City:
 - a. A request in writing is provided in the form of a City Public Works Permit application
 - b. A plot plan of area referencing water and sewer lines, power lines, driveways and intersecting streets is provided.
 - c. Approval, if granted by the City, shall be required in the form of an approved City Public Works Permit prior to planting of the tree or trees. Fees for such permit shall be paid prior to approval by the abutting property owner.
 - d. A permit fee for the planting or removal of a street tree shall be established by resolution and incorporated into the city land use fee schedule.
- 2. Diagrams. The following diagrams contained in Attachment A to this ordinance, display general instructions on how to plant a bare-root tree and a containerized tree.
- 3. Tree Species to be Planted and Minimum Tree Planting Dimensions. The Official Tillamook Tree List of acceptable species of trees, shrubs, bushes and other woody plant material, as modified below in the listings under minimum planting dimensions, shall be compiled by the Committee, reviewed and adopted by the City Council in a resolution and made available to the public. No person, without the written permission of the City, through a City Public Works Permit shall plant a street tree or park tree of a species other than those included on the list.

Street tree plantings shall be restricted to the following guidelines unless Section 5 Subsection 3(k) applies:

- a. The following small street trees are allowed in a minimum 3-foot wide parking strip, or a minimum 3-foot by 3-foot tree well in the Commercial Districts, with the exception of the Town Center Commercial District, with minimum 20-foot spacing between trees:

<u>COMMON NAME:</u>	<u>SCIENTIFIC NAME:</u>
<u>Green Leaf Maple</u>	<u>Acer Palmatum</u>
<u>Almira Norway Maple</u>	<u>Acer Platanoides "Almira"</u>
<u>Globe Norway Maple</u>	<u>Acer Platanoides "Globe"</u>
<u>Globe European Ash</u>	<u>Fraxinum Excelsior "Globe"</u>
<u>English Hedge Maple</u>	<u>Acer Camestre</u>
<u>Globe Desert Ash</u>	<u>Fraxinus Velotina</u>
<u>Golden Raintree</u>	<u>Koelreoteria</u>
<u>Wintergold Crab Apple</u>	<u>Malus "Winter Gold"</u>
<u>Profusion Crab Apple</u>	<u>Malus "Sargent"</u>
<u>LaValle Hawthorne</u>	<u>Crategus Lavellei</u>
<u>Kwanzan Cherry</u>	<u>Prunus "Kwanza"</u>
<u>Thundercloud Plum</u>	<u>Prunus "Thundercloud"</u>
<u>White Dogwood</u>	<u>Cornus Florida</u>
<u>Red Leaf Maple</u>	<u>Atropurpuraum</u>

These trees will grow from 18-30 feet in height.

- b. The following small street trees are allowed in a minimum 4-foot wide parking strip, no closer than 2 feet from any curb, curb-line, or sidewalk, with minimum 30-foot spacing between trees:

<u>COMMON NAME:</u>	<u>SCIENTIFIC NAME:</u>
<u>Gerling Red Maple</u>	<u>Acer Rubrum "Gerling"</u>
<u>Tilford Red Maple</u>	<u>Acer Rubrum "Tilford"</u>
<u>Schlesinger Red Maple</u>	<u>Acer Rubrum "Schlesinger"</u>
<u>Pyramidal Sycamore Maple</u>	<u>Acer Pseudo Plantanus</u>
<u>Pyramidal European Hornbeam</u>	<u>Carpinus Betulus "Pyramidal"</u>
<u>Chanticleer Pear</u>	<u>Prunus</u>
<u>Rancho Callery Pear</u>	<u>Prunus</u>
<u>Trinity Pear</u>	<u>Prunus</u>
<u>Rancho Little Leaf Linden</u>	<u>Tilia Cordata</u>

These trees will grow from 20-35 feet in height.

- c. The following medium street trees are allowed in a minimum 6-foot wide parking strip, no closer than 3 feet from any curb, curb-line, or sidewalk, with minimum 40-foot spacing between trees:

<u>COMMON NAME:</u>	<u>SCIENTIFIC NAME:</u>
<u>Cavalier Norway Maple</u>	<u>Acer Platanoides</u>
<u>Cleveland Norway Maple</u>	<u>Acer Platanoides</u>
<u>Vineleaf Sycamore Maple</u>	<u>Acer Pseudo Plantanus "Vineleaf"</u>
<u>Royal Crimson Maple</u>	<u>Acer Platanoides "Royal Crimson"</u>
<u>Shade King Red Maple</u>	<u>Acer Rubrum "Shade King"</u>
<u>Ruby Red Horse Chestnut</u>	<u>Aesculus Carnea</u>
<u>Flame Ash</u>	<u>Fraxinus Pennsylvania "Atropurpurea"</u>
<u>Crimean Linden</u>	<u>Tilia Echlora</u>
<u>Mongolian Linden</u>	<u>Tilia</u>

<u>Purple European Hornbeam</u>	<u>Carpinus</u>
<u>Ginkgo</u>	<u>Ginkgo biloba</u>

These trees will grow 35-40 feet in height.

- d. The following large trees are allowed in a minimum 8-foot wide parking strip, no closer than 4 feet from any curb, curb-line, or sidewalk, with minimum 50-foot spacing between trees:

<u>COMMON NAME:</u>	<u>SCIENTIFIC NAME:</u>
<u>Sugar Maple</u>	<u>Acer Saccharinum</u>
<u>Red Maple</u>	<u>Acer Rubrum</u>
<u>Norway Maple Cutivars</u>	<u>Acer Platanoides</u>
<u>Linden Species</u>	<u>Tilia</u>
<u>Celtis Species</u>	<u>Celtis</u>
<u>Tupelo</u>	<u>Nyssa Sylvatica</u>
<u>Blue Ash</u>	<u>Fraxinus Quadrangulata</u>
<u>Oriental Plaintree</u>	<u>Plantanus Orientalis</u>
<u>Pin Oak</u>	<u>Quercus palustris</u>
<u>River Birch</u>	<u>Betula nigra</u>

These trees will grow 60-120 feet in height.

- e. Diagram. The diagram contained in Attachment B to this ordinance is an example of planting the right trees in the right place.
- f. Street trees shall not be allowed closer than 30 feet from the tangent point at street intersections as described in the vision clearance areas specified within Section 30(5) and Section 26(2) of the Tillamook City Zoning Ordinance
- g. Small tree species within the list, in Section 5 Subsection 3a, are acceptable species which may be planted under overhead utilities.
- h. No trees shall be allowed within 5 lateral feet of underground utilities, sewer, and water lines.
- i. In new subdivisions or when the development of commercial property occurs, the City Planner and Public Works Director shall review landscaping plans and may require street trees to be planted in any of the streets, parking lots, parks and other public places abutting land henceforth developed and/or subdivided, prior to Section 5 Subsection 3(k) below.
- j. No person, without the written permission of the City Tree Committee, shall plant a s
- k. tree Tree of a species other than those included on the list.
- l. The following trees are illegal and may not be planted in dedicated street rights-of-way or utility easements:

<u>COMMON NAME:</u>	<u>SCIENTIFIC NAME:</u>
<u>Poplar Species</u>	<u>Populus Species</u>
<u>Willow Species</u>	<u>Salix Species</u>

<u>Holly</u>	<u>Ilex Species</u>
<u>Elms</u>	<u>Ulmus</u>
<u>Lilac Species</u>	<u>Syringa Species</u>
<u>Locust Species</u>	<u>Robinia Species</u>
<u>Pines</u>	<u>Pinus Species</u>
<u>Spruces</u>	<u>Picea Species</u>
<u>Hickory</u>	<u>Carya Species</u>
<u>Catalpas</u>	<u>Catalpa Species</u>
<u>Walnuts</u>	<u>Juglans Species</u>
<u>Box Elder</u>	<u>Acer Negundo</u>
<u>Silver Maple</u>	<u>Acer Saccharinum</u>
<u>Horse Chestnut</u>	<u>Aescules Hippocastanum</u>
<u>Tree of Heaven</u>	<u>Ailanthus Altissima</u>

In general, no conifers or fruit-bearing tree may be planted in the right-of-way.

4. Landscaping Credit for Street Tree Planting

- a. The retention of trees shall be considered in the design of partitions, site plans, subdivisions, or planned developments; the placement of roads and utilities shall preserve trees wherever feasible.
- b. The preservation of trees shall provide a basis for consideration of a landscaping credit, which can reduce the landscaping requirements described in Section 22 of the Zoning Ordinance.
- c. The planting of Trees in the public Right-of-way shall provide a basis for consideration of a landscaping credit, which can reduce the landscaping requirements described in Section 22 of the Zoning Ordinance #979.

5. Tree Technical Manual. The Tree Committee may adopt a Tree Technical Manual, and revise its contents from time to time. The Tree Technical Manual shall contain specialized, arboricultural reference materials; establish procedures and design standards required for installation, planting, grating, pruning, thinning, removal, and maintenance of trees; and, establish or preserve the tree and root protection zone. Any person who is required under this Code or pursuant to a condition of approval of a development permit to undertake such activities or to comply with the tree and root protection zone shall comply with the requirements and procedures set forth in the Tree Technical Manual.

Section 6. Special Tree Districts within the City of Tillamook. The following District(s) shall be considered Special Tree Districts, and shall have detailed descriptions contained in Attachment C to this Ordinance for the planned location of street trees and other amenities:

Town Center (TC) District Streetscape Design Plan. This district shall include 3' X 3' tree wells located approximately 30 feet apart from one another with a historic streetlight centered between each tree (see Attachment C). Street trees shall be required on all streets in the Town Center Zone District, except Main and Pacific Avenues, between First and Fourth Streets. A reduction to the number of street trees may be granted when the development preserves healthy, mature trees adjacent to the sidewalk. Under this design plan, there is no requirement to remove existing trees on Main Avenue, but the planting of new trees on Main Avenue between First and Fourth Streets is discouraged.

The following small street trees are allowed in Town Center Commercial District

COMMON NAME:

SCIENTIFIC NAME:

Green Leaf Maple

Acer Palmatum

Almira Norway Maple

Acer Platanoides "Almira"

Globe Norway Maple

Acer Platanoides "Globe"

Section 7. Tree Maintenance, Care, Pruning, Corner Clearance and Removal of Dangerous or Nuisance Trees.

1. Tree Maintenance, Care, Pruning, and Corner Clearance.

- a. Standards. All public trees must be pruned to National Arborist Association Pruning Standards for Shade Trees. Such standards shall be adopted as part of the City of Tillamook Tree Program.
- b. Adjacent Property Owners to Maintain Private and Street Trees. Every adjacent property owner of any tree overhanging any right-of-way within the city shall prune the branches so that such branches shall not obstruct the light from a street lamp, or obstruct the view of any street intersection. The owner of a tree, which is encroaching on or adjacent to electric wires, is required to notify the Tillamook People's Utility District (PUD) prior to removal of hazardous limbs or branches. It is PUD's responsibility to remove, prune, or trim tree from electric wires. The owner shall maintain a clear space of fourteen feet (14') over the street, and eight (8) feet above the sidewalk. The owner of a tree at or within 30 feet of a street intersection shall follow the criteria for the vision clearance areas as described here and within Section 30(5) and Section 26(2) of the Tillamook City Zoning Ordinance. Said owners shall remove all dead, diseased, or dangerous trees; or broken or decayed limbs which constitute a menace to public safety.
- c. Adjacent Property Owners Liable. The owner of property abutting trees on a right-of-way shall be liable for injury, damage, or loss to persons or property caused by the property owner's negligent failure to comply with subsection (b) of this section.
- d. Notification. The Public Works Director, or designee, may serve notice on the adjoining property owner to prune, remove, or otherwise treat any tree on a right-of-way as conditions may require. Neither the duty of the adjoining property owner to maintain trees located on a right-of-way, nor the liability for the property owner's failure to do so, is dependent upon any notice from the city.
- e. Debris Removal. The owner of property abutting trees on a right-of-way, or public area shall be required to remove all debris from the right-of-way by sunset of the same day, unless specifically authorized to do otherwise by the Public Works Director, or designee. The acceptable standard shall be a broom clean finish or better.
- f. City Tree Maintenance. The city shall have the right to plant, prune, maintain, and remove trees located within the public right-of-way as may be necessary to preserve or enhance the symmetry and beauty of such areas. This section does not prohibit the planting of street trees by adjacent property owners, providing that the selection and location of said tree is in accordance with Section 5 of this ordinance.
- g. City Held Harmless. The city of Tillamook shall not be liable for injury, damage, or loss to person or property caused in whole or part by the defective or dangerous condition of any tree located in or upon a right-of-way. The property owner shall defend and hold harmless the city from all claims for loss and damage arising from the owner's negligent failure to comply with this ordinance.

h. A City Public Works Permit is not required for the pruning of a street tree.

2. Removal of Dangerous or Nuisance Trees.

a. The City may prune or cause to have pruned a private tree when it interferes with the proper spread of light along the street from a streetlight, or interferes with the visibility of any traffic control device or sign.

b. The City may cause the removal of all, or part of any dead, dangerous, or diseased park or street tree when the tree constitutes a hazard to life, property, or harbors insects or disease that constitutes a potential threat to other trees within the City.

c. The city may remove, or cause or order to be removed, any tree or part thereof which is in an unsafe condition or which by reason of its nature is injurious to sewers, electrical power lines, natural gas lines, water lines, or other public improvements, or is affected with any injurious fungus, insect, or other pest.

d. Prior to the filing of an application for a City Public Works Permit abutting property owners may be granted permission by the Tree Committee for the removal of dangerous or nuisance trees if the tree is considered to be dead, dangerous or diseased, or when the tree constitutes a hazard to life, property, or harbors insects or disease that constitutes a potential threat to other trees within the City.

e. Upon approval by the Tree Committee, the applicant shall provide for a one-for-one replacement with a minimum 2" DBH tree in a public space acceptable to Public Works.

f. Notice to Prune or Remove Dangerous or Nuisance Trees. If any property owner fails to maintain adjacent trees as per this ordinance, the Public Works Director or designee, shall order such person or persons, within thirty (30) days of mailing of said notice to so prune or remove such tree(s).

3. All trees existing prior to the approval of this ordinance or amendments thereto shall be considered pre-existing and allowed to remain unless they are considered a nuisance to, dead, diseased, or dangerous to the general public by the City Tree Committee.

Section 8. Abuse, Mutilation or Indiscriminant Topping of Trees. No person shall abuse, destroy, or mutilate any street tree, in a dedicated public right-of-way, or any other public place, or attach or place any rope or wire (other than one used to support the tree itself), sign, poster, handbill, or other thing to, or on any tree growing in a public place, or cause or permit any wire charged with electricity to come into contact with any such tree, or to allow any gaseous liquid, or solid substance which is harmful to such trees to come into contact with their roots or leaves.

Except as provided by this section, it shall be unlawful as a normal practice of any person, firm or City Department to top any street tree, park tree, or other tree on public property. A tree severely damaged by storms or other causes, or certain trees under utility wires or obstructions where other pruning practices are impractical may be exempted from this Ordinance by the determination of the City.

Section 9. Interference with the City. No person shall prevent, delay, or interfere with the City or any of its agents, while engaging in the planting, cultivating, mulching, pruning, spraying, or removal of any street trees, park trees or private trees as authorized by this Ordinance.

Section 10. Administration of the Ordinance. The interpretation and administration of this Ordinance is the responsibility of the City Manager or persons designated by the City Manager.

Section 11. Penalties.

1. Any person, firm, or corporation violating any provisions of this Ordinance shall be deemed to be causing a nuisance and be considered in violation of the City's Nuisance provisions.
2. Failure to comply. When a person to whom a notice is directed shall fail to comply within the specified time, the violation shall be considered a nuisance and it shall be lawful for the City to cause the tree(s) in question to be pruned and/or removed; and the exact cost thereof shall be assessed to the property owner as provided by law in the case of public nuisance abatements.

Section 12. Severability Clause. If any provision of this ordinance or application thereof to any person or circumstance is held invalid by any court, other provisions or applications of the ordinance, which can be given effect without the invalid provision, or application shall not be affected, and to this end the provisions of this ordinance are declared to be severable.

PASSED 1st reading by the Tillamook City Council this _____ day of _____, 2012.

PASSED 2nd reading by the Tillamook City Council this _____ day of _____, 2012.

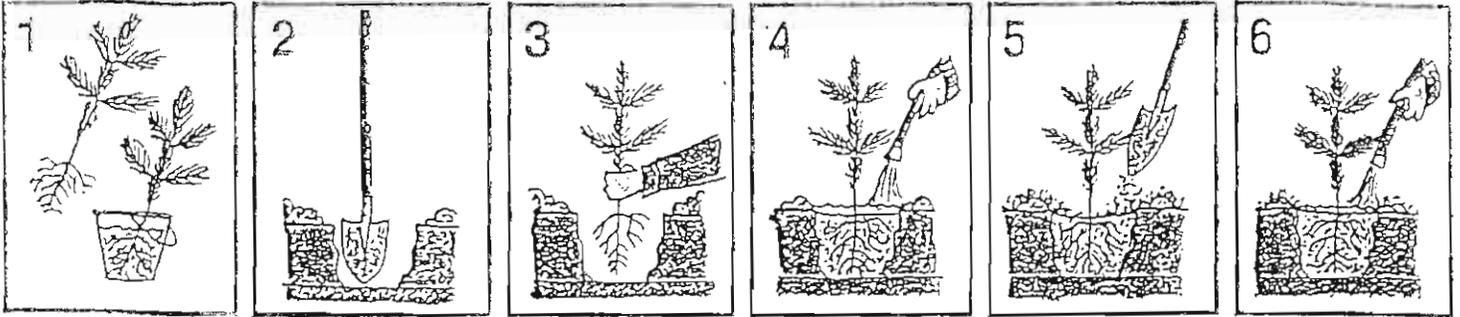
APPROVED by the Tillamook City Council this _____ day of _____, 2012.

Suzanne Weber, Mayor

ATTEST:

City Recorder

Attachment A



1 Unpack tree and soak in water 3 to 6 hours. Do not plant with packing materials attached to roots, and do not allow roots to dry out

2 Dig a hole, wider than seems necessary, so the roots can spread without crowding. Remove any grass within a three-foot circular area. To aid root growth, turn soil in an area up to 3 feet in diameter.

3 Plant the tree at the same depth it stood in the nursery, without crowding the roots. Partially fill the hole, firming the soil around the lower roots. Do not add soil amendments

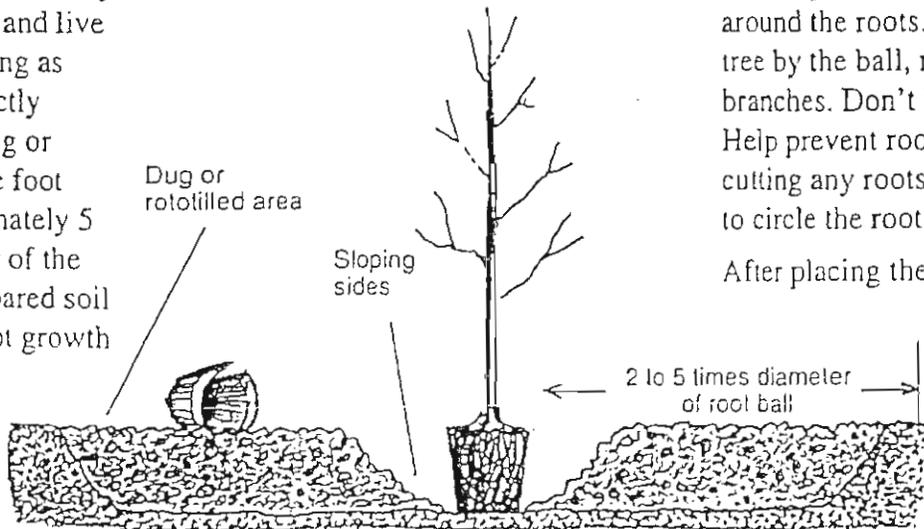
4 Shovel in the remaining soil. It should be firmly but not tightly packed with your heel. Construct a water-holding basin around the tree. Give the tree plenty of water.

5 After the water has soaked in, place a 2-inch deep protective mulch in an area 3 feet in diameter around the base of the tree (but not touching the trunk).

6 During dry weather, water the tree generously every week or 10 days during the first year.

How To Plant A Containerized Tree

If a tree is planted correctly, it will grow twice as fast and live at least twice as long as one that is incorrectly planted. Ideally, dig or rototill an area one foot deep and approximately 5 times the diameter of the root ball. The prepared soil will encourage root growth beyond the root ball and results in a healthier tree.



Firm subsoil to prevent settling

In transplanting, be sure to keep soil around the roots. Always handle your tree by the ball, not by the trunk or branches. Don't let the root ball dry out. Help prevent root girdling by vertically cutting any roots that show tendencies to circle the root ball.

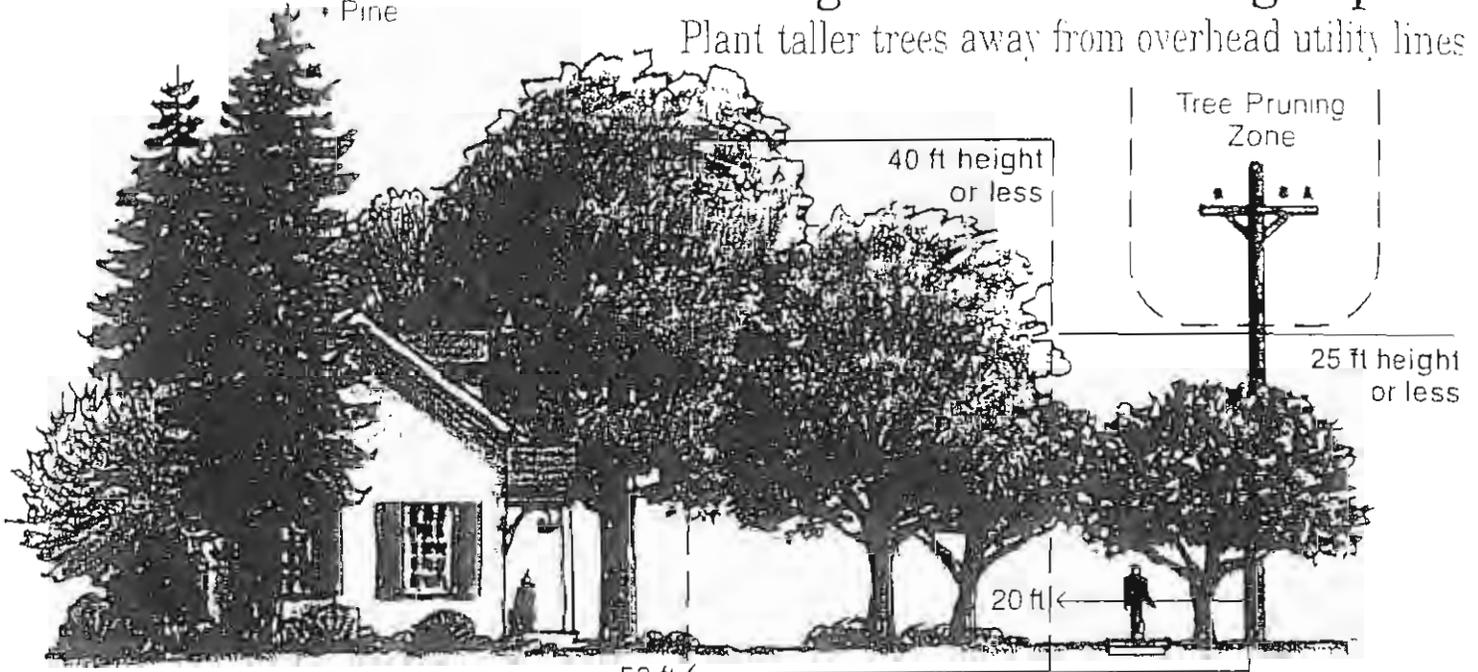
After placing the tree, pack soil firmly but not tightly around the root ball. Water the soil and place a protective 3-foot circle of mulch around the tree.

Attachment B

Tall Trees, such as:
• Maple • Oak • Spruce
• Pine

Plant the right tree in the right place

Plant taller trees away from overhead utility lines



**The National
Arbor Day Foundation***
Nebraska City, NE 68410

50 ft

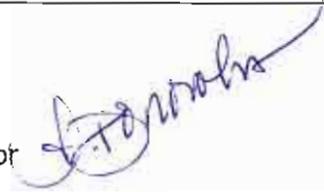
Medium Trees, such as:
• Washington hawthorn
• Golden raintree

Small Trees, such as:
• Redbud • Dogwood
• Crabapple

Abigail Donowho
City Recorder/Treasurer/Human Resources
City of Tillamook
e-mail: adonowho@tillamookor.gov

210 Laurel Avenue
Tillamook, OR 97141
(503) 842-3450
Fax: (503) 842-3445

Date: April 16, 2012
To: City Council
From: Abigail Donowho, City Recorder/Treasurer/
Trial Court Administrator/Human Resource Administrator
Re: Monthly Report March/April 2012



Time continues to fly by as we move forward and make more changes. I am happy to report that the office efficiency move will have been done (by Monday) and things should be up and running more smoothly. In addition, with the new Exchange server for the computer network, we will be able to have accessible, up-to-date calendars at everyone's fingertips soon!

As briefly noted at the last Finance Committee meeting, discussions are in progress about relocating Municipal Court to Justice Court. Municipal Court, as a City department, is not currently bringing in the revenue required to sustain itself. We are looking to enter into an IGA with the County that would have Justice Court take care of the administrative work, sharing in the revenues to allow for our Police time as well as their time and effort. Next week I will be meeting with Judge Lemery, his court clerk Stella Cline, Chief Wright, and Lynda Casey regarding the specifics of the changes. This will be brought to the Council at the next meeting (May 7th) with full information. Judge Lemery has also agreed to attend to help answer any questions you may have. We are all very optimistic at this point and look forward to the Council's input and questions. If you have something you would like to address about this before May 7th, please email your questions to me and I will make sure they are addressed in the pending memo.

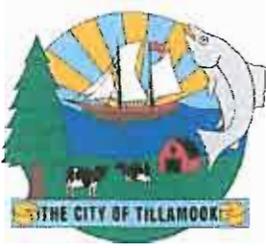
As we are in an election year, the State is putting on a class in Springfield on April 26th for City Elections Officials. We have three wards up for election this year: Wards 1, 3, and 5. Filing dates open up at the end of May and run through August. I will have all of the information I need after the 26th to share with the Council.

I am continuing to organize the archives and have enlisted Mary to help scan the older ordinances and resolutions as she has time. We will have them available for quick reference on the computer. I have been exploring archival software that will enable the scanning and indexing of City documents.

I have also been organizing the Human Resource Records—putting them in chronological order, condensing folders. I am also looking for a software program that will enable a good tracking system and archival of HR records. I looked into the modules from Springbrook (both HR and Recording) but they are very expensive. We are small enough that a well-written Microsoft Access Database or other small pre-packaged program will be sufficient for our needs.

The Codification draft is in! I will be distributing it for inspection by each department next week.

I also get to participate in the Police Department's interview/testing process next Friday. I am looking forward to learning how our fine officers are recruited! Feel free to contact me with any questions or concerns. Thanks for your enthusiasm as we continue to move forward!



Staff Report City Of Tillamook

Date: April 16, 2012
To: Honorable Mayor and Members of City Council
From: Jamy Wilson, Finance Officer
RE: Finance Reports

Below is a summary of our **General Checking and Investment Accounts** through the end of **March 2012**. Also the current **Transient Room Tax Table** is also attached with the Chamber 10% portion included.

LGIP #4455 (0.52%)	\$2,196,224.81
Bank Of Astoria Accounts General Checking (0.15%)	\$ 235,592.08
Water SDC (0.52%)	\$ 199,513.84
Sewer Fees (0.52%)	\$ 86,999.70
Bicycle/Pedways (0.52%)	\$ 9,016.72
Debt Reserve (0.52%)	\$ 275,981.99
Water Bonds (0.15%)	\$ 468,851.11
Totals	\$3,472,180.25

City Of Tillamook TRT Monthly Revenue

Hotel/Motel	Dec-11		Jan-12		Feb-12		Mar-12		Apr-12	
Total Tax	15,083.38		4,962.97		15,493.67		14,059.29		1,776.17	
10 % Of Tax	1,508.35		496.24		1,549.35		1,405.90		177.62	
Checks to Chamber	1,508.35	1/17	496.24	2/6	1,549.35	3/19	1,405.90	4/16		
TRT Monthly Revenue w/10% Tillamook Chamber breakdown										

If you have any questions, please let me know.



Tillamook Urban Renewal Agency
210 Laurel Avenue
Tillamook, Oregon 97141

Phone: 503-842-2472

Fax: 503-842-3445

April 12, 2012

City of Tillamook
210 Laurel Avenue
Tillamook, OR 97141

Dear Paul,

The City of Tillamook and the Tillamook Urban Renewal Agency (TURA) are preparing a substantial amendment (Amendment) to the Tillamook Urban Renewal Plan (Plan), which was adopted in 2006. The Amendment would remove property and add property to the Tillamook Urban Renewal Area (Area), increase the maximum indebtedness of the Plan and add projects to the Plan. These additions and removals are shown in Figure 1 and Table 3 of the attached Report. The proposed new Tillamook Urban Renewal Area is shown in Figure 2 of the Report. The result to the taxing jurisdictions of adding these properties will be a loss of the future increases in property tax revenues from these properties in the time period of the urban renewal plan, an estimate of the impacts of these additions and an increase in maximum indebtedness are shown in Tables 1 and 2 in this letter. However, due to projected increased property tax revenues for the TURA, it is estimated that the district will reach its maximum indebtedness at only a year later than the original Plan projections.

Substantial amendments are required to be adopted in the same manner as the adoption of an urban renewal plan, requiring approval of the Tillamook Urban Renewal Agency, notice to the taxing jurisdictions, review by the Tillamook Planning Commission, notice to the citizens of Tillamook and a Tillamook City Council hearing. While the approval of overlapping taxing districts is not required, the City Council is required by Statute to respond specifically to any written recommendations of the overlapping taxing districts. This letter is the notice to the taxing jurisdictions.

The Tillamook Urban Renewal Agency (TURA) has accomplished a significant amount of work since its inception in October 2006. These projects include

- Assistance with the reconstruction of Historical IOOF Building in the Town Center resulting in the opening of the 2nd Street Public

Market which established many new businesses within the building. Future construction will continue on the second floor of the building with possible urban renewal assistance.

- Façade improvements to Diamond Art Jewelers a long time local city center business.
- Implementation of an Inter-Governmental Agreement with the City of Tillamook, Tillamook County and the TURA for the improvements to 3rd Street, an arterial street in Tillamook. The project completion of Phase 1 and Phase 2 will be in the \$3 to \$4 million dollar cost range.
- Completion of a downtown parking lot with Recreational Vehicle (RV) parking plus added Public Parking.
- Purchase of ten new litter cans for the Town Center area.
- Assistance with environmental studies done on property being donated to the City of Tillamook on the Hoquarton Slough.
- Assistance with an appeal to FEMA on revised flood maps for the City of Tillamook and surrounding areas.
- An engineering inspection of the Beals Building, a cornerstone, historic building in the Town Center, for implementation of upgrade assistance.
- Implementation of a Plan Amendment to look at additional land to be added to the district for upcoming commercial construction and upgrades to residential areas.
- Upgrade to Tillamook City Hall of a new Council Chamber door.

The categories of projects as updated through this Amendment are the same as identified in the original Plan and Report, however, the expenditures per category have been changed. The major changes are the reduction of funding allocated to public buildings and public parks with increases in funding for development and redevelopment activities, street curb and sidewalk improvements, and streetscape and neighborhood beautification, shown in Table 15 of the Report. The list of projects is identified in Table 16 of the Report.

The Amendment will be reviewed by the Tillamook Urban Renewal Agency on April 11, 2012, by the Tillamook Planning Commission on April 19, 2012 and by the Tillamook City Council on May 7, 2012. If you would like to submit any written comments to the Tillamook City Council, please do so by April 27, 2012.

The projected impacts of the Amendment on the taxing jurisdictions are shown in Table 1 below. The impacts reflect both the additional properties added to the area with tax assessed value and the increase of the maximum indebtedness.

Table 2 shows the projected increase in tax revenues to the taxing jurisdictions after the urban renewal area is terminated, estimated to be in FY 2032.

Table 1 - Projected Impact to Taxing District of the Amendment

Year	TILLAMOOK COUNTY	SCHOOL DIST 9	NW REGIONAL ESD	TILLAMOOK BAY CC	CITY OF TILLAMOOK	FAIRVIEW WATER DISTRICT	TILLAMOOK FIRE DIST	PORT TILLAMOOK BAY	4H-EXTENSION SD	EMCD-911	TILLA TRANSPORTATION	Total	Diff
	1.8851	5.0969	0.1538	0.2636	1.8021	0.1498	0.6999	0.0364	0.0690	0.1883	0.2000	10.5449	
2012	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2013	\$1,791	\$4,844	\$146	\$250	\$314	\$146	\$666	\$35	\$65	\$180	\$191	\$8,626	\$0
2014	\$1,902	\$5,147	\$155	\$267	\$372	\$149	\$707	\$37	\$68	\$189	\$201	\$9,197	\$0
2015	\$11,174	\$30,214	\$912	\$1,562	\$433	\$883	\$4,151	\$217	\$409	\$1,117	\$1,184	\$52,254	\$0
2016	\$11,570	\$31,281	\$943	\$1,618	\$494	\$910	\$4,297	\$224	\$422	\$1,157	\$1,227	\$54,142	\$0
2017	\$11,975	\$32,380	\$978	\$1,675	\$559	\$937	\$4,445	\$232	\$439	\$1,196	\$1,271	\$56,088	\$0
2018	\$12,396	\$33,515	\$1,011	\$1,733	\$625	\$966	\$4,602	\$240	\$453	\$1,238	\$1,314	\$58,097	\$0
2019	\$12,829	\$34,687	\$1,048	\$1,794	\$694	\$996	\$4,763	\$248	\$470	\$1,280	\$1,361	\$60,168	\$0
2020	\$13,276	\$35,892	\$1,082	\$1,856	\$766	\$1,027	\$4,928	\$256	\$486	\$1,326	\$1,409	\$62,305	\$0
2021	\$13,738	\$37,138	\$1,120	\$1,920	\$839	\$1,059	\$5,099	\$265	\$502	\$1,371	\$1,457	\$64,509	\$0
2022	\$14,210	\$38,423	\$1,159	\$1,988	\$915	\$1,091	\$5,276	\$274	\$521	\$1,420	\$1,508	\$66,785	\$0
2023	\$14,700	\$39,747	\$1,199	\$2,055	\$994	\$1,125	\$5,458	\$283	\$539	\$1,469	\$1,560	\$69,131	\$0
2024	\$15,206	\$41,115	\$1,242	\$2,127	\$1,075	\$1,160	\$5,647	\$294	\$555	\$1,519	\$1,614	\$71,553	\$0
2025	\$15,727	\$42,525	\$1,283	\$2,200	\$1,161	\$1,196	\$5,840	\$304	\$576	\$1,571	\$1,669	\$74,050	\$0
2026	\$16,266	\$43,978	\$1,327	\$2,275	\$1,247	\$1,233	\$6,039	\$314	\$597	\$1,624	\$1,726	\$76,627	\$0
2027	\$16,820	\$45,480	\$1,371	\$2,352	\$1,338	\$1,270	\$6,246	\$325	\$616	\$1,681	\$1,785	\$79,285	\$0
2028	\$17,393	\$47,028	\$1,419	\$2,431	\$1,431	\$1,310	\$6,457	\$335	\$637	\$1,737	\$1,845	\$82,027	\$0
2029	\$209,002	\$565,097	\$17,052	\$29,226	\$160,713	\$3,850	\$77,599	\$4,035	\$7,650	\$20,877	\$22,174	\$1,117,275	\$1,032,418
2030	\$220,237	\$595,474	\$17,969	\$30,796	\$170,082	\$4,004	\$81,769	\$4,253	\$8,062	\$21,999	\$23,366	\$1,178,011	\$1,090,235
2031	\$231,861	\$626,901	\$18,918	\$32,422	\$179,780	\$4,162	\$86,086	\$4,476	\$8,486	\$23,160	\$24,599	\$1,240,850	\$1,150,062
2032	\$243,884	\$659,411	\$19,898	\$34,103	\$189,816	\$4,325	\$90,550	\$4,709	\$8,927	\$24,361	\$25,875	\$1,305,861	\$1,211,966
Total	\$1,362,281	\$3,683,322	\$111,145	\$190,492	\$913,852	\$36,292	\$505,793	\$26,305	\$49,863	\$136,076	\$144,530	\$7,159,962	\$0
NPV	\$511,950	\$1,384,208	\$41,768	\$71,588	\$315,128	\$16,005	\$190,081	\$9,887	\$18,738	\$51,138	\$54,314	\$2,664,808	\$0

Source: ECONorthwest

Table 2 shows the projected impacts to tax revenues to the taxing districts once urban renewal is terminated in FY 2032.

Table 2 - Projected Impact to Taxing District After Termination of Urban Renewal

Taxing District	Total	NPV
Tillamook County	\$1,362,281	\$511,950
Tillamook School District	\$3,683,322	\$1,384,208
NW Regional ESD	\$111,145	\$41,768
Tillamook Bay CC	\$190,492	\$71,588
City of Tillamook	\$913,852	\$315,128
Fairview Water District	\$36,292	\$16,005
Tillamook Fire District	\$505,793	\$190,081
Port of Tillamook	\$26,305	\$9,887
4H Extension	\$49,863	\$18,738
EMCD-911	\$136,076	\$51,138
Tillamook Transportation	\$144,530	\$54,314
Total	7,159,962	2,664,808

Source: ECONorthwest

For more information, please contact:

Paul Wyntergreen, City Manager, 503- 842 – 2472 Ext. 3460, pwyntergreen@tillamookor.gov

Debbi Reeves, Executive Assistant to the City Manager, 503-842-2472 Ext. 3463
dreeves@tillamookor.gov

Don Hurd, Tillamook Urban Renewal Agency Chairman, 503-842-7161
hurdsupholstery@embarqmail.com

ORS 457 requires notification of taxing districts when a substantial amendment is undertaken. This is that required notice. If you have any questions or would like to talk with someone about this proposed Amendment, please contact Mr. Wyntergreen, Ms. Reeves, or Mr. Hurd, listed above. Our consultant will be in Tillamook on April 19th and could meet with you on that day to review the information.

Sincerely,

A handwritten signature in cursive script that reads "Debbi Reeves". The signature is written in black ink and is positioned below the word "Sincerely,".

Debbi Reeves
Executive Assistant to the City Manager
Tillamook Urban Renewal Agency

Attachments:

- A. Draft Tillamook Urban Renewal Plan Amendment 3
- B. Draft Report on the Tillamook Urban Renewal Plan Amendment 3

ATTACHMENT A

Tillamook Urban Renewal Plan Third Amendment
Insertions are shown in *italics*, deletions in ~~crossout~~.

Section 100. INTRODUCTION

Amendments to the Plan are listed below:

Amendment 1. September 24, 2009 – Resolution 2009-08, A Resolution Making Minor Amendments to the Tillamook Urban Renewal Agency Plan:

Page 4: wording clarification; Page 16: word correction; Page 18; word correction

Amendment 2. December 16, 2009 – Ordinance #1243, An Ordinance Amending the Tillamook Urban Renewal Agency Plan, Section 800, C, Adding Potential Opportunity Sites for Development/Redevelopment:

Page 13 – 14: adding eighteen (18) potential opportunity sites; Page 20: add Exhibit 2, Maps #1,#2,#3,#4,#5,#6; adding History of the Plan Amendments section to the Acknowledgements page.

Amendment 3. May 7, 2012. Substantial Amendment to add acreage in excess of 1% of the Plan acreage. update provisions of the Plan pertaining to conformance with local objectives, update project list and other housekeeping changes was approved by Tillamook City Council on April 2, 2012 by Ordinance No. XXX.

Section 200. CITIZEN PARTICIPATION

The Substantial Amendment was developed with the following public input:

Urban Renewal Agency meeting on April 11, 2012

Notice to all Taxing Jurisdictions on April 12, 2012

Open public meeting on April 19, 2012

Planning Commission review and recommendation on April 19, 2012

City Council Hearing and vote on May 7, 2012

Tillamook County Commission meeting on April 18, 2012 and May 9, 2012

Notice to the citizens of Tillamook was provided on April 12, 2012

Section 300. BOUNDARY DESCRIPTION

All amendments are incorporated into the boundary description. Boundary changes from Amendment 3 are shown in the Report on Amendment 3.

Section 1200. MAXIMUM INDEBTEDNESS

The maximum indebtedness authorized under this plan is ~~twelve million, two hundred and twenty eight thousand dollars (\$12,228,000)~~ *fifteen million one hundred thirty two thousand six hundred and six dollars (\$15,132,606)*.

Part Two Exhibits and Attachments:

Insert new Area boundary map, new zoning map and new legal description.

REPORT ACCOMPANYING
TILLAMOOK URBAN RENEWAL PLAN
AMENDMENT

Prepared for the City of Tillamook

May 7, 2012

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The properties being added are:

- Parcels in the commercial development proposal (Bi-Mart) on Highway 6
- Parcels along Third Street anticipated for future commercial development
- The former Safeway property on Highway 101, presently owned by the City of Tillamook for future use as a park
- The former Tillamook RV Site on Highway 101, presently owned by the City of Tillamook for future use as a park
- Right of way throughout the city for future addition of curbs and sidewalks
- Child Care Center site

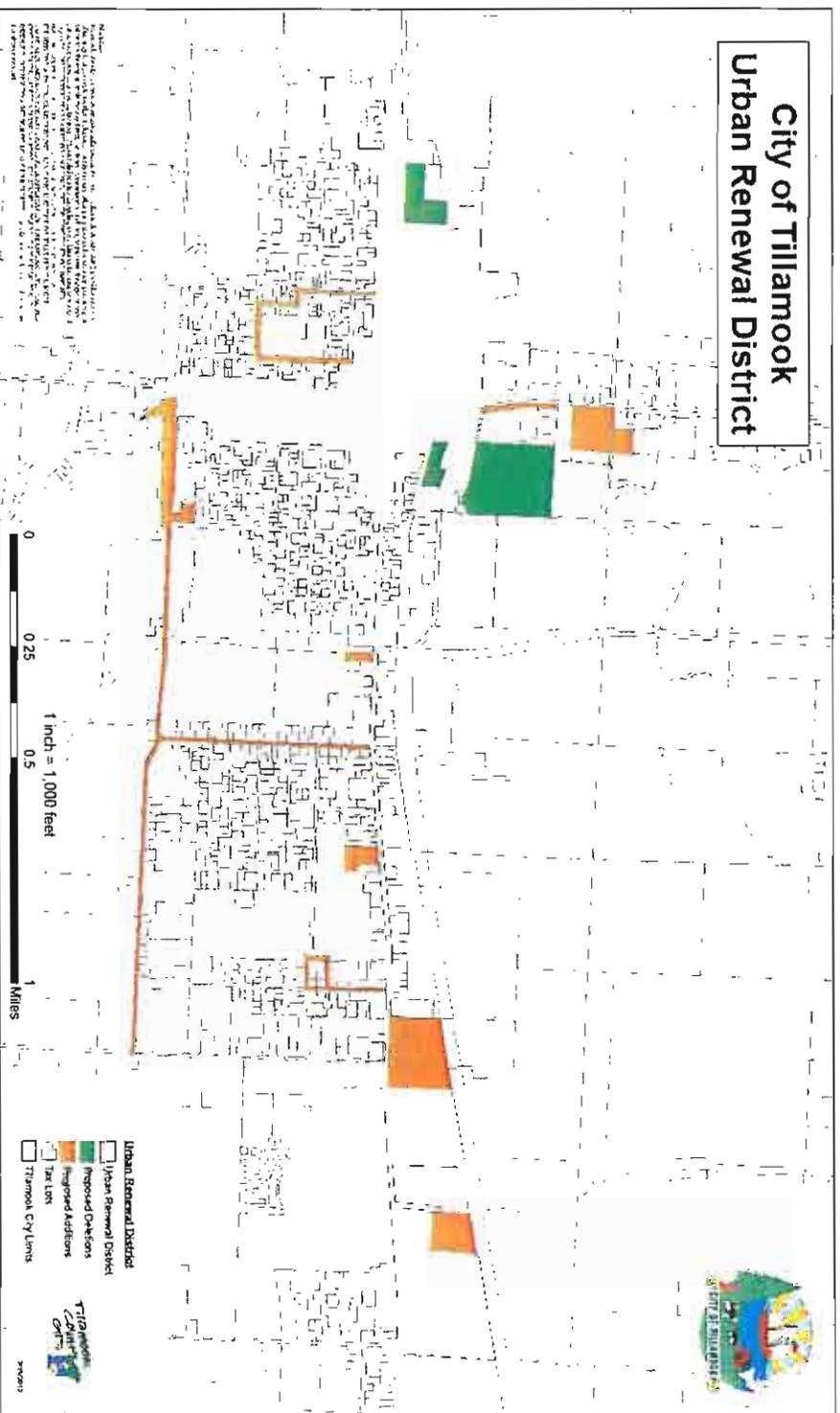
The properties being removed are:

- Post Office
- Carlich House
- Tillamook Hospital and parking lot
- County parking lot
- City shops
- Hoquarton North Property

Table 2 – Acreage Proposed Changes

	Acres
Acres of Tillamook urban renewal area	250.46
Acreage removed	26.37
Sub total	224.09
Acreage added	49.83
Total acreage	273.92

Figure 1 – Tillamook Urban Renewal Plan Additions and Deletions



EXISTING PHYSICAL, SOCIAL, AND ECONOMIC CONDITIONS AND IMPACTS ON MUNICIPAL SERVICES

This section of the Report describes existing conditions within the Tillamook Urban Renewal Area, and documents the occurrence of “blighted areas,” as defined by ORS 457.010(1).

Physical Conditions

Land Use

The Area, shown in Figure 1 above, contains 482 parcels, including 57 exempt and 425 non-exempt properties. The Area consists of 194.94 acres in parcels and 78.98 acres of right of way, for a total size of 273.92 acres.

An analysis of property classification data from the Tillamook County Assessment and Taxation database was used to determine the land use designation of parcels in the Area. The largest use of land in the Area is Improved Commercial, and accounts for 29.20% of Area parcel acreage. The two uses most closely following this are Tax-Exempt, which comprises 23.61% of the Area parcel acreage and Residential – Improved, which comprises 17.11% of Area parcel acreage. Commercial – Vacant comprises 18.17% of Area parcel acreage. In total, vacant lands account for 23.76% of the Area’s acreage, a clear indicator of blight. Table 4, below, shows the full distribution of land use, both by parcel and acreage.

Table 4 – Existing Land Use of Area

Land Use	Parcels	Acreage	% of Total Acreage
Commercial – Improved	178	56.93	29.20%
Tax Exempt	57	46.02	23.61%
Residential – Improved	196	33.35	17.11%
Commercial – Vacant	19	35.42	18.17%
Industrial – Vacant	8	8.43	4.32%
Farm	2	6.19	3.18%
Residential – Manufactured Structure	6	4.28	2.20%
Industrial – Improved	8	2.44	1.25%
Commercial – Manufactured Structure	1	1.36	0.70%
Residential – Vacant	5	0.52	0.27%
Total	482	194.94	100.00%

Source: Tillamook County Assessor Data

Figure 3 - Area Zoning and Comprehensive Plan Designations

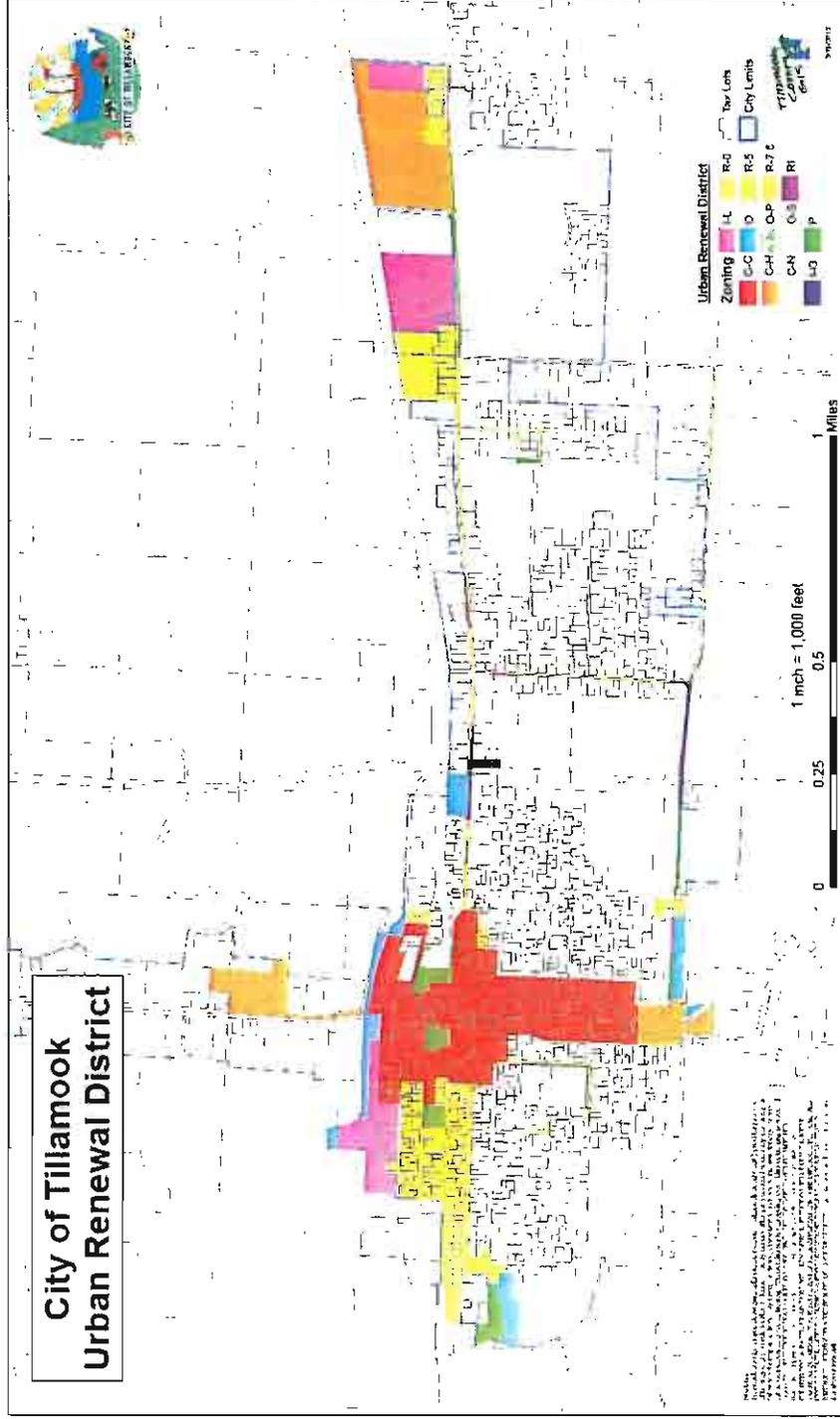


Table 7 – Public Works Committee Recommendations/Street Projects

Public Works Committee Recommendations		
Stillwell Front to 1st	21635	\$21,635
Stillwell 1st-3rd	4988	\$49,858
2nd Ivy – Stillwell		\$10,131
6th at Elm	12250	\$12,250
Total		\$93,874

Source: City of Tillamook

Stormwater

The following projects are identified by the City Engineer as deficiencies in the Area and are part of the Capital Improvement Recommendations.

Table 8 – Storm Water Projects

Storm Collection System	Estimate
Improvements to ODOT main line Main Ave from 6th St to Hoquarton Slough	\$290,000
Piping Improvements along Birch Ave from 5th Street to 1st Street	\$180,000
Piping Improvements 2 systems outfall Front Street along Elm and Fir Avenues	\$194,000
Piping Improvements Front St and Stillwell Avenue	\$320,000
Improvements to large linear system Pacific Avenue, outfalling to Holden Creek	\$500,000
Replacement of upper branch lines in 4th Street and Elm Avenue	\$88,000
Replacement of pipes in Ivy Ave	\$32,000
Replacement of branch lines in 2nd, 3rd, 4th Streets between Laurel and Ivey Avenues	\$84,000
Total	\$1,688,000

Source: City of Tillamook

Wastewater

The following projects are identified by the City Engineer as deficiencies in the Area and are part of the Capital Improvement Recommendations. Some of the projects are system-wide projects but are impacted by the Area.

Table 11 – Age

Age	Population	% of Population
Under 14 years	1127	22.8%
15 to 29 years	1072	21.7%
30 to 44 years	905	18.3%
45 to 59 years	898	18.2%
60 to 74 years	561	11.4%
75 years and over	372	7.5%
Total Population	4935	100.0%

Source: 2010 US Census Data

The racial characteristics of the City of Tillamook are shown in Table 12, below. The majority of people (89.4%) in Tillamook identify themselves as white and the second largest group (7.6%) that people identify with is some other race than what is identified in this table.

Table 12 – Racial Characteristics

Race alone or in combination with one or more other races: [1]	Population	% of Population
White	4,411	89.4
Black or African American	24	0.5
American Indian and Alaska Native	123	2.5
Asian	85	1.7
Native Hawaiian and other Pacific Islander	73	1.5
Some other race	376	7.6

Source: 2010 US Census Data

The US Census chooses to describe Hispanic or Latino demographics in a table separate from the other races. This data is shown below in Table 13, and is simply another representation of the racial characteristics of Tillamook. Of the total population, 17.2% of residents identify themselves as Hispanic or Latino, and the majority of these respondents (15.8% of the total population) also identify themselves as Mexican. The variation in population counts between the table below and the table above can be explained by the fact that some respondents to the 2010 census chose to answer one question or the other, but did not answer both. Because to this, they will be represented in only one of the two tables, and the numbers will not be completely consistent.

Economic Conditions

Taxable Value of Property Within the Area

The estimated 2011/2012 frozen base assessed value of the real, personal, manufactured, and utility property in the Area is \$60,466,942. The projected frozen base after this Amendment will be \$62,100,663, which includes the assessed value of the properties to be added plus a deletion of property with assessed value. The assessor will certify the new frozen base once the Amendment is adopted by the Tillamook City Council, and it may vary slightly from these projections.

Improvement to Land Value Ratio

An analysis of property values can be used to evaluate the economic condition of real estate investments in a given area. The relationship of a property's improvement value (the value of buildings and other improvements to the property) to its land value is generally an accurate indicator of the condition of real estate investments. This relationship is referred to as the "improvement to land ratio," or "I:L." The values used are real market values. In urban renewal areas, the I:L may be used to measure the intensity of development or the extent to which an area has achieved its short and long-term development objectives. A healthy condition of real estate investment in the Tillamook Urban Renewal Area would be 2:1 or more. This ratio is very conservative; many small towns in Oregon expect a 4:1 improvement to land ratio. Because the Area has a variety of improvement types, including a large residential component, we have lowered those expectations.

Table 14, below, shows the improvement to land ratios for taxable properties within the Area. By acreage, 23.61% of the Area (46.02 acres) has no appraised improvement value because it is tax exempt; see Land Use Table, Table 4.

A large portion of the Area, 26.23%, has no appraised improvement value, an indicator of underdevelopment and blight in the Area. Over 58.94 % of the Area has an I:L ratio of 1.5 or less, also an indication of depreciated values within the Area. Only approximately 10.81% of the parcels in the Area meet the improvement ratio of 2.0; the I:L ratios for improved properties in the Area are very low.

REASONS FOR SELECTION OF EACH URBAN RENEWAL AREA IN THE PLAN

The reason for selecting the areas to be included in the Plan is to cure blight. Additional explanation for the various areas follows:

The large parcel on Highway 6, the proposed Bi-Mart development, is not presently developed and has depreciated values given the development potential of the site; this is an indicator of blight.

The parcels on Third Street are potential future redevelopment parcels, as Third Street is improved. These properties exhibit depreciated values and could add more to the tax base, which is an indicator of blight. Some of the parcels could benefit from assistance, including potential façade loans.

The sites on Highway 101 (former Safeway and Tillamook RV) are owned by the City of Tillamook. They were former commercial developments, but were frequently inundated by water and declared uninhabitable by the Federal Emergency Management Agency (FEMA), an indicator of blight. The City has an interest in developing them for future park use.

The parcel off 12th Street may be considered for a redevelopment loan.

The rights of way are in poor repair, lacking curbs and gutters, and are in need of upgrading.

3. Third Street sidewalk improvements: The project will construct sidewalks on Third Street.

Existing Conditions: There are no sidewalks in this location.

4. Liberty School area sidewalks: Sidewalks to be upgraded. This project is near a school and may be part of a Safe Routes to School project.

Existing Conditions: The existing sidewalks in this location are deteriorating and in need of upgrading.

5. Meadow area sidewalks: The project will construct sidewalks in the Meadow area.

Existing Conditions: There are no sidewalks in this location.

6. 12th Street Sewer Extension: This project will run a new sewer line able to service the proposed new development in the Area.

Existing Conditions: The existing sewer line does not have the capacity to service the proposed new development.

7. CIP water line improvements, CIP wastewater line improvements, storm water upgrades: These projects are all identified in the existing conditions earlier in this document, Tables 8, 9, and 10.

Existing Conditions: The Capital Improvement Plan identifies deficiencies and proposes upgrades as shown in Tables 8, 9, and 10 of this Report.

8. City Shop improvements: This project is a relocation of the city shops.

Existing Conditions: The city shops property is becoming hospital property. The city shops will need to be relocated.

A significant amount of new rights of way have been added to the Area. The existing conditions of those rights of way include a lack of curbs and sidewalks along streets. It is the intent of the City of Tillamook to construct curbs and sidewalks on those streets.

The right of way for gateway signage is unimproved and the City is in need of adequate signage.

The projects identified for the Area are shown in Table 11 and Table 16.

Table17 - Projects and Costs in Year of Expenditure

Expenditures	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Loan Repayment to Agency	(\$12,872)									
3rd Street Phase I	(\$1,000,000)									
Administration	(\$60,000)	(\$60,000)	(\$60,000)	(\$60,000)	(\$60,000)	(\$60,000)	(\$60,000)	(\$60,000)	(\$60,000)	(\$60,000)
Technical, Architectural, Zoning	(\$20,000)	(\$20,000)	(\$20,000)	(\$20,000)	(\$20,000)					
Facades and Signs	(\$100,000)	(\$70,000)	(\$130,000)	(\$100,000)	(\$50,000)	(\$50,000)				
City Shops	(\$310,500)									
Town Center Improvements	(\$310,500)		(\$55,435)							(\$70,530)
Alley Improvements		(\$53,560)								
Visitor Sign and Parking Area Signs		(\$26,780)	(\$83,153)							
Property Acquisition			(\$554,350)							
Public Parking			(\$554,350)							
Goodspeed Park RR			(\$332,610)							
Streetscapes			(\$221,740)	(\$50,000)						
Ianac/IOOF Bldg. 2nd Floor			(\$332,610)							
City Hall Improvements						(\$89,061)	(\$171,184)			
3rd Street Phase II										
Sideway Site								(\$526,720)		
Sue H Elmore Park								(\$263,360)		
Goodspeed Park								(\$395,040)		
Hogarton Trail Park								(\$131,680)		
Liberty School Sidewalks								(\$131,680)		
Meadow Area Sidewalks										
Street/Sidewalk Main & Pacific 4th to 12th										
Street/Sidewalk 1st to 5th										
Street/Sidewalk 3rd to Trask River Bridge										
Stormwater Upgrades										
City CIP Water Line										
City CIP Wastewater Line										
12 St Sewer Line Extension										
Holden Creek										
City Gateway and Entrance										
Assistance Utilities and Infrastructure										
Financing Costs	(\$1,035)		(\$2,217)					(\$3,950)		
Total Expenditures	(\$1,814,907)	(\$230,340)	(\$2,346,465)	(\$230,000)	(\$130,000)	(\$110,000)	(\$199,061)	(\$1,996,974)	(\$60,000)	(\$130,530)
Balance to Carry Over	\$145,498	\$55,985	\$230,603	\$59,422	\$27,283	\$66,536	\$58,515	\$65,789	\$94,763	\$79,481
Cumulative impact on MI	\$ 1,828,779	\$ 2,059,119	\$ 4,405,584	\$ 4,635,584	\$ 4,765,584	\$ 4,875,584	\$ 5,074,645	\$ 7,071,619	\$ 7,131,619	\$ 7,262,149

Source: ECONorthwest projections of TIF

THE ANTICIPATED COMPLETION DATE FOR EACH PROJECT

The projects will be ongoing throughout the life of the Plan and will be determined in the annual budgeting process of the Agency. Table 17 identifies the projects through FY 2032/33, the life expectancy of the Area.

THE ESTIMATED AMOUNT OF TAX INCREMENT REVENUES REQUIRED AND THE ANTICIPATED YEAR IN WHICH INDEBTEDNESS WILL BE RETIRED

A review of recent urban renewal legislation limiting increases in Maximum Indebtedness (MI) indicates the MI of this Plan may be increased \$2.9 million without concurrence from impacted taxing districts. (Indexing the current MI of \$12,228,000 from October 2006 to October 2011 by 3.5%, the percentage inflation indicated in the original Tillamook Urban Renewal Plan.) This increase is considered a substantial amendment, and all taxing jurisdictions must be notified. The estimated amount of tax increment revenues required to pay project costs and interest is \$17,335,398, and it is anticipated that the Plan will be retired after maximum indebtedness is reached in FY 2032-33.

Table 18 – Estimate of Maximum Indebtedness to Increase

Index Rate	3.5%
Original MI	\$12,228,000
Indexed 2007	\$12,655,980
Indexed 2008	\$13,098,939
Indexed 2009	\$13,557,402
Indexed 2010	\$14,031,911
Indexed 2011	\$14,523,028
20% of Indexed 2011	\$2,904,606
New MI	\$15,132,606

Table 20 shows tax increment revenues and their allocation to loan repayments, reimbursements, debt service, and debt service reserve funds. It is anticipated that all debt will be retired by the end of FY 2032. The maximum indebtedness is \$15,132,606, of which \$1,065,096 has already been used. The estimated total amount of tax increment revenue required to service the remaining maximum indebtedness is \$17,335,398.

Table 20 – Tax Increment Revenues, Allocations to Loan Payments

TIF Revenue	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Debt Service											
1. Janac Loan											
2. Cameron											
3. Fish Street Parking Lot											
4. Misc. Short-Term Loan											
5. Consolidated Loans											
6. New Loan											
7. New Loan											
8. New Loan											
Total Debt Service	(\$114,272)	(\$168,518)	(\$168,518)	(\$431,049)	(\$431,049)	(\$431,049)	(\$420,049)	(\$420,049)	(\$630,074)	(\$630,074)	(\$630,074)
Coverage Ratio	2.16	1.64	1.84	1.05	1.14	1.23	1.36	1.45	1.04	1.11	1.18
TIF Revenue After Debt Service	\$132,230	\$108,664	\$140,827	\$21,083	\$59,819	\$97,861	\$149,253	\$191,040	\$24,248	\$68,974	\$115,248
Resources											
Beginning Balance	\$183,383	\$351,741	\$11,998	\$2,825	\$349,183	\$34,565	\$2,426	\$21,679	\$6,381	\$13,158	\$2,132
Bond/Loan Proceeds	\$50,000	\$1,500,000		\$2,500,000					\$2,000,000		
TIF Revenue After Debt Service	\$132,230	\$108,664	\$140,827	\$21,083	\$59,819	\$97,861	\$149,253	\$191,040	\$24,248	\$68,974	\$115,248
Total Resources	\$365,613	\$1,960,405	\$152,825	\$2,523,908	\$409,002	\$132,426	\$151,679	\$212,719	\$2,030,629	\$82,132	\$117,380

Source: ECONorthwest

The estimated tax increment revenues through FY 2032, as shown above, are based on projections of the assessed value of development within the Area and the total tax rate that will apply in the Area.

IMPACT OF THE TAX INCREMENT FINANCING

This section describes the impact of tax increment financing due to this Amendment, both until and after the indebtedness is repaid, upon all entities levying taxes upon property in the Area. The impact on the prior maximum indebtedness was shown in the original Report to the Tillamook Urban Renewal Plan.

The impact of tax increment financing on overlapping taxing districts consists primarily of the property tax revenues foregone on permanent rate levies as applied to the growth in assessed value in the Area. These projections are for impacts estimated through FYE 2032. Much of this impact is expected to occur in FY 28-32, when, as identified in the financial projections for this Amendment, the Area would have reached its maximum indebtedness if not for the proposed increase in maximum indebtedness in this Amendment, as shown in Table 21a below. The original timeline projections for the Area were to FY 2031.

There is a potential of revenue sharing with the impacted taxing districts in FY 2031 and FY 2032. The Agency will need to evaluate this potential in the later years of the Area and notify the Assessor once the revenue sharing thresholds in ORS 457.470 are met. It is estimated that revenue sharing will not cause the Area to increase the projected time frame, which is now FY 2032.

Table 21b – Projected Impact of Amendment on Taxing District Permanent Rate Levies during Use of Tax Increment Financing

Taxing District	Total	NPV
Tillamook County	\$1,362,281	\$511,950
Tillamook School District	\$3,683,322	\$1,384,208
NW Regional ESD	\$111,145	\$41,768
Tillamook Bay CC	\$190,492	\$71,588
City of Tillamook	\$913,852	\$315,128
Fairview Water District	\$36,292	\$16,005
Tillamook Fire District	\$505,793	\$190,081
Port of Tillamook	\$26,305	\$9,887
4H Extension	\$49,863	\$18,738
EMCD-911	\$136,076	\$51,138
Tillamook Transportation	\$144,530	\$54,314
Total	7,159,962	2,664,808

Source: ECONorthwest

The Tillamook School District and Northwest Regional Education Service District are not *directly* affected by the tax increment financing. Under current school funding law, property tax revenues are combined with State School Fund revenues to achieve per-student funding targets. Under this system, property taxes foregone, due to the use of Tax Increment Financing, are replaced, as determined by a funding formula at the State level with State School Fund revenues.

Table 22 shows the increase in permanent rate levy revenues due to this Amendment that would occur in FY 2033 after termination of the tax increment financing in FYE 2032.

COMPLIANCE WITH STATUTORY LIMITS ON ASSESSED VALUE AND SIZE OF URBAN RENEWAL AREA

There is one existing urban renewal area in the City of Tillamook. State law limits the percentage of both a municipality's total assessed value and the total land area that can be contained in an urban renewal area at the time of its establishment to 25% for municipalities under 50,000 in population.

As noted below, the frozen base, including all real, personal, personal manufactured, and utility properties in the Tillamook Urban Renewal Area for the Area without the Amendment is estimated at \$60,446,942. The estimated assessed value that will be removed from the frozen base is \$110,820. This is the 2005 value of the property, the value that was used to compute the frozen base of the original Plan. The estimated assessed value of the properties being added to the frozen base is \$1,764,541. This amended Plan will have 20.22% of the total assessed value in the City of Tillamook in an urban renewal. The assessed value of the City of Tillamook is \$307,157,830.

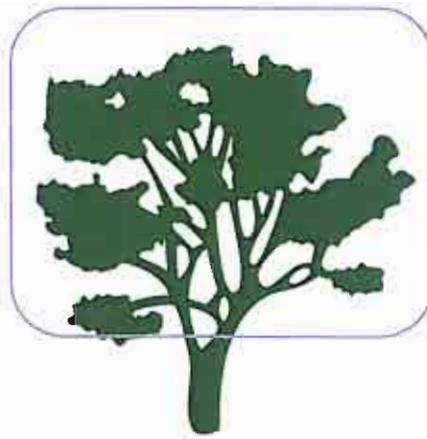
Prior to the Amendment, the acreage of the urban renewal area was 250.46. The Amendment proposes removing 26.37 acres and adding 49.83 acres, resulting in a new acreage total of 273.92 acres, or 24.40%, of the total acreage in the City of Tillamook.

CITY OF TILLAMOOK

CELEBRATES ARBOR DAY

MEMORIAL PLANTING AT CARNAHAN PARK

LOCATED AT THE WEST END OF FIFTH STREET IN TILLAMOOK



Please join the City of Tillamook for an
Arbor Day Tree Planting Ceremony on
April 27, 2012 at 10:30 a.m. at
Carnahan Park in Tillamook

As a designated Tree City, Tillamook recognizes the value of
trees in preserving the aesthetic and environmental
qualities of the community.

In honor of long-time local Lloyd Fish, a cherry tree will be
planted to memorialize his love of nature and time spent on
the waters near Carnahan Park.

Accounts Payable Computer Check Proof List



User: adm

Printed: 04/12/2012 - 11:51 AM

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:4784 19771	A. E. Nelson Leather Company (5) 3-5/8" x 6" notebooks-PD Check Total:	19.00 19.00	04/16/2012	Check Sequence: 1 010-07-53270	ACH Enabled: No
Vendor:4924 1559/4-10-12 4-10-12	Blue Heron Vending & Coffee Se Mar '12 rental, 2 wtr, 2 returns-City H Mar '12 rental - St Div Check Total:	24.00 10.00 34.00	04/16/2012 04/16/2012	Check Sequence: 2 010-10-53240 020-20-53200	ACH Enabled: No
Vendor:3075 930384	Blumenthal Uniform & Equipment 7 Sgt chevrons-Bomar Check Total:	20.65 20.65	04/16/2012	Check Sequence: 3 010-07-53410	ACH Enabled: No
Vendor:1087 3.30.12	Erica Bomar Reimburse training expenses-Bomar Check Total:	710.56 710.56	04/16/2012	Check Sequence: 4 010-07-53400	ACH Enabled: No
Vendor:0028 12-53286 12-53385 12-53451 12-53476	Boyd's Implement Service, LLC Work on army truck Sweeper hydraulic line replacement Hydraulic hammer-Wtr Div Work on trailer lights & brakes-Wtr Div Check Total:	162.50 65.00 57.75 473.75 759.00	04/16/2012 04/16/2012 04/16/2012 04/16/2012	Check Sequence: 5 021-03-53252 020-20-53210 021-02-53211 021-03-53252	ACH Enabled: No
Vendor:0043 46154	Burden's Muffler & Towing Pull car out of ditch-#8/Olson Check Total:	100.00 100.00	04/16/2012	Check Sequence: 6 010-07-53060	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:4070 H724632 H778737	CDW Government, Inc Wireless keyboard for Donowho Wireless keyboard for Wtr conference rm Check Total:	48.23 55.65 103.88	04/16/2012 04/16/2012	Check Sequence: 7 010-03-53270 021-02-53270	ACH Enabled: No
Vendor:4478 3/2/12 smt-1 3/2/12 smt-2 3/2/12 smt-3 3/2/12 smt-4 3/2/12 smt-5	CenturyLink Communications, In #313702676(503-842-4155) WWTP #313245010(503-842-7706) 12th St Lift St #314146376(503-842-3060) Filter Plant #313364492(503-842-2091) Swr Lift Statio #313436814(503-842-2578) Swr Lift St Check Total:	216.17 44.59 178.11 42.31 42.31 523.49	04/16/2012 04/16/2012 04/16/2012 04/16/2012 04/16/2012	Check Sequence: 8 022-22-53420 022-22-53420 021-01-53420 022-22-53420 022-22-53420	ACH Enabled: No
Vendor:4478 320019512-3/12 320019512-3/12	CenturyLink Communications, In Long Distance 2/21 thru 3/20/12 Long Distance 2/21 thru 3/20/12 Check Total:	9.30 0.50 9.80	04/16/2012 04/16/2012	Check Sequence: 9 022-22-53420 021-01-53420	ACH Enabled: No
Vendor:4262 3.25.12 Smt 3.26.12 Smt 4.03.12 Smt 4.1.12 Smt 4.3.12 Smt	Charter Communications 503-815-8217, 4/5 to 5/4/12 503-815-1900, 4/6 to 5/5/12 503-842-8839, 4/13 to 5/12/12 503-842-6152&842-6112, 4/11 to 5/10/12 503-842-2161, 4/13 to 5/12/12 Check Total:	136.87 32.93 54.93 144.91 31.47 401.11	04/16/2012 04/16/2012 04/16/2012 04/16/2012 04/16/2012	Check Sequence: 10 010-01-53050 010-07-53420 021-01-53420 020-20-53420 022-22-53420	ACH Enabled: No
Vendor:0102 Mar '12 Smt-1 Mar '12 Smt-2 Mar '12 Smt-3	City Sanitary Service WWTP garbage, Acct 05048, Mar '12 17 City Garbage cans, Acct 04498, Mar '12 Police Garbage, Acct 04248, Mar '12 Check Total:	167.35 268.60 45.60 481.55	04/16/2012 04/16/2012 04/16/2012	Check Sequence: 11 022-22-53210 070-70-53370 010-07-53200	ACH Enabled: No
Vendor:4087 4.1.12	Clark's Plumbing Service call - plugged man hole-WWTP Check Total:	150.00 150.00	04/16/2012	Check Sequence: 12 022-22-53230	ACH Enabled: No
Vendor:0089 H4875	Coast Printing and Stationary Pencil cup,book mark,wrapping ppr-AD	17.55	04/16/2012	Check Sequence: 13 010-03-53270	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	17.55			
Vendor:4442 6641	CoastCom, Inc. Internet & dark fiber lease- Apr 2012 Check Total:	100.00 100.00	04/16/2012	Check Sequence: 14 010-07-53420	ACH Enabled: No
Vendor:2050 4.2.12	Carroll David Cole Reimb for CDL expenses - Cole Check Total:	153.50 153.50	04/16/2012	Check Sequence: 15 020-20-53130	ACH Enabled: No
Vendor:0082 943	Columbia Fire & Safety Co. 16 fire extinguisher annual maint.-WW Check Total:	178.50 178.50	04/16/2012	Check Sequence: 16 022-22-53380	ACH Enabled: No
Vendor:4968 25416	Correct Equipment, Inc. 2 new pumps for Eastgate Pump Station Check Total:	20,844.11 20,844.11	04/16/2012	Check Sequence: 17 022-22-54060	ACH Enabled: No
Vendor:4517 13262731 13262731	De Lage Landen Public Finance Oce 2522-PD 25014782, 4/1-4/30/12 Oce 3522-C Hall 25014782, 4/1-4/30/12 Check Total:	186.68 179.75 366.43	04/16/2012 04/16/2012	Check Sequence: 18 010-10-53240 010-10-53240	ACH Enabled: No
Vendor:6000 67857-033012	DMV Records Policy Unit Vehicle records - March 2012 Check Total:	4.00 4.00	04/16/2012	Check Sequence: 19 010-07-53720	ACH Enabled: No
Vendor:6047 4.6.12	Abigail Donowho Travel reimb less gas charged-Donowho Check Total:	30.65 30.65	04/16/2012	Check Sequence: 20 010-03-53400	ACH Enabled: No
Vendor:4970 1491	Fat Pencil Studio LLC Tillamook Wastewater Trial exhibit prep Check Total:	1,542.99 1,542.99	04/16/2012	Check Sequence: 21 022-22-53370	ACH Enabled: No
Vendor:4132 1065350266 RNT4390346	Ferrellgas Propane, 171.9 gal - Wtr Plant Equip rent 3/1/12 to 2/28/13-Wtr Plant	469.94 85.00	04/16/2012 04/16/2012	Check Sequence: 22 021-04-53450 021-04-53450	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	554.94			
Vendor:0565 9787780346	Grainger, Inc. 16 pk multifold towels-Wtr Div Check Total:	72.45 72.45	04/16/2012	Check Sequence: 23 021-02-53250	ACH Enabled: No
Vendor:1019 7693727	Hach Company WWTP lab supplies Check Total:	121.55 121.55	04/16/2012	Check Sequence: 24 022-22-53440	ACH Enabled: No
Vendor:0198 #00000008-2 yrs 63342	Headlight Herald 2 yr subscription #00000008-Headlight Her Pub Ntc-3 budget comm openings 3/28/12 Check Total:	55.00 35.70 90.70	04/16/2012 04/16/2012	Check Sequence: 25 010-03-53280 010-03-53190	ACH Enabled: No
Vendor:4787 258431209	IDEXX Distribution, Inc. Lab supplies-WWTP Check Total:	634.39 634.39	04/16/2012	Check Sequence: 26 022-22-53440	ACH Enabled: No
Vendor:4942 POR12030094	IKON Office Solutions, Inc. WWTP legal document processing/Big Rvr Check Total:	2,244.05 2,244.05	04/16/2012	Check Sequence: 27 022-22-53370	ACH Enabled: No
Vendor:4437 12.03.01-3	Industrial Systems Inc. Lime system service call-WWTP Check Total:	834.09 834.09	04/16/2012	Check Sequence: 28 022-22-53210	ACH Enabled: No
Vendor:0747 4094	John Putman Legal services, Feb 2012 Check Total:	2,557.50 2,557.50	04/16/2012	Check Sequence: 29 010-01-53060	ACH Enabled: No
Vendor:4050 62462 63688	Kennedy/Jenks Consultants WWTP litigation thru 1/27/12 WWTP litigation thru 2/24/12 Check Total:	1,346.50 3,906.50 5,253.00	04/16/2012 04/16/2012	Check Sequence: 30 022-22-53370 022-22-53370	ACH Enabled: No
Vendor:0830 100	Douglas Kettner First Aid/CPR classes & cards	18.73	04/16/2012	Check Sequence: 31 022-22-53380	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
100	First Aid/CPR classes & cards	42.13	04/16/2012	010-07-53380	
100	First Aid/CPR classes & cards	18.73	04/16/2012	021-02-53070	
100	First Aid/CPR classes & cards	4.68	04/16/2012	010-04-53380	
100	First Aid/CPR classes & cards	14.05	04/16/2012	020-20-53380	
100	First Aid/CPR classes & cards	4.68	04/16/2012	010-03-53380	
	Check Total:	103.00			
Vendor:4497	Les Schwab Warehouse Center				ACH Enabled: No
536209	E241036-brake job, rotors, labor, discs-PD	508.32	04/16/2012	010-07-53250	Check Sequence: 32
536805/537936	#21110-4 siping for new tires-Wtr	51.00	04/16/2012	021-03-53252	
536805/537936	#21110-4 tires, spin balance, stems-Wtr	1,338.88	04/16/2012	021-03-53252	
	Check Total:	1,898.20			
Vendor:0920	M.H. Welding				ACH Enabled: No
31688	Metal stand construction-WWTP	113.00	04/16/2012	022-22-53230	Check Sequence: 33
31689	Materials-sewer mixer construction	29.00	04/16/2012	022-22-53230	
32185	Materials for screen construction-WWTP	59.70	04/16/2012	022-22-53230	
32356	Sewer debris screen construction-WWTP	403.90	04/16/2012	022-22-53230	
32385	Sewer debris screen construction-WWTP	20.00	04/16/2012	022-22-53230	
32481	Materials/sewer mixer construction-WWTP	20.68	04/16/2012	022-22-53230	
32538	Materials/sewer mixer construction-WWTP	177.20	04/16/2012	022-22-53230	
32569	Materials/sewer mixer construction-WWTP	212.34	04/16/2012	022-22-53230	
32680	Sewer debris screen construction-WWTP	9.20	04/16/2012	022-22-53230	
32690	Sewer debris screen construction-WWTP	112.30	04/16/2012	022-22-53230	
32730	Sewer debris screen construction-WWTP	10.20	04/16/2012	022-22-53230	
	Check Total:	1,167.52			
Vendor:4472	Marc Nelson Oil Products				ACH Enabled: No
CL84949	01-0006091, Wtr fuel 3/16 to 3/31/12	651.63	04/16/2012	021-03-53140	Check Sequence: 34
CL84949	01-0006091, Street fuel 3/16 to 3/31/12	581.45	04/16/2012	020-20-53140	
CL84949	01-0006091, WWTP fuel 3/16 to 3/31/12	466.18	04/16/2012	022-22-53140	
	Check Total:	1,699.26			
Vendor:0290	NAPA Auto Parts				ACH Enabled: No
043536	Gauge - Wtr Div	6.49	04/16/2012	021-03-53252	Check Sequence: 35
043607	Acetylene-street signs	21.50	04/16/2012	020-20-53340	
043797	Wire ends & brass rods-Wtr Div	32.09	04/16/2012	021-04-53200	
043810	2-20' chains for backhoe & dump truck-St D	114.98	04/16/2012	020-20-53230	
043895	Wire terminals-Wtr Div	20.85	04/16/2012	021-04-53200	
043927	Wrench, silicone comp-St Div	23.52	04/16/2012	020-20-53230	
043939	Air freshener & light bulb-Sweeper	5.38	04/16/2012	020-20-53210	
043972	Brake-electrical motor cleaner-St Div	4.98	04/16/2012	020-20-53230	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
043976	Needle adapter for grease gun-St Div	17.28	04/16/2012	020-20-53210	
044413	White terry rags-WW Div	32.98	04/16/2012	022-22-53230	
044801	Studs,nuts,washers,capscrews,etc-Wtr	60.73	04/16/2012	021-04-53200	
044934	Interior door handle-WW Div	23.99	04/16/2012	022-22-53250	
	Check Total:	364.77			
Vendor:4969	Erica Nieves			Check Sequence: 36	ACH Enabled: No
4.11.2012	Spanish court interpreter, Mar 14, 2012	25.00	04/16/2012	010-04-53060	
	Check Total:	25.00			
Vendor:4571	North Central Laboratories			Check Sequence: 37	ACH Enabled: No
302086	500 petri dishes,2-100pk pads&dispenser	215.39	04/16/2012	022-22-53440	
	Check Total:	215.39			
Vendor:4041	Northstar Chemical, Inc.			Check Sequence: 38	ACH Enabled: No
29992	2820 gal bulk sodium hypochlorite-WWTTP	4,439.20	04/16/2012	022-22-53040	
30164	16284 lbs bulk sodium bisulfite-WWTTP	6,716.44	04/16/2012	022-22-53040	
	Check Total:	11,155.64			
Vendor:4609	Northwest Media Consultants			Check Sequence: 39	ACH Enabled: No
369	Web services, March 2012	174.75	04/16/2012	010-10-53370	
	Check Total:	174.75			
Vendor:4926	NW Engineers			Check Sequence: 40	ACH Enabled: No
03-12 #1514	DEQ cross conn & storm MP thru 3/31/12	5,298.13	04/16/2012	020-20-53240	
03-12 #1517	Engineer services-9th St Pk thru 3/31/12	300.00	04/16/2012	020-20-53350	
	Check Total:	5,598.13			
Vendor:4081	OfficeMax Incorporated			Check Sequence: 41	ACH Enabled: No
190130	Ruled pads, paper hot cups-PD	99.98	04/16/2012	010-07-53270	
264206	HP74&75/counter,T097120BK cig,pens-Muni	47.41	04/16/2012	010-04-53270	
287672	HP96 twin pk ctgs-WW Div	45.21	04/16/2012	022-22-53270	
	Check Total:	192.60			
Vendor:0799	One Call Concepts, Inc.			Check Sequence: 42	ACH Enabled: No
2030176	One Call TILL02 - Month of Mar 2012	22.44	04/16/2012	020-20-53420	
2030176	One Call TKWC01 - Month of Mar 2012	22.44	04/16/2012	021-02-53260	
2030176	One Call TILL01 - Month of Mar 2012	22.44	04/16/2012	022-22-53420	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	67.32			
Vendor:0336 4.6.12 4.6.2012	OR Dept of Revenue State other fees (LEMLA)-Mar '12 UA assessments-Mar '12 Check Total:	17.00 777.69 794.69	04/16/2012 04/16/2012	Check Sequence: 43 010-00-41080 010-00-41110	ACH Enabled: No
Vendor:0741 2000076823-3/12	Oregonian Publishing Co. Officer recruitment-Oregonian Mar '12 Check Total:	186.16 186.16	04/16/2012	Check Sequence: 44 010-07-53350	ACH Enabled: No
Vendor:0388 4.06.12 4.6.12	Donita Parks Lab Ice-WWTP Laminiate,cups,towels,coffee,garbage bgs Check Total:	3.99 174.17 178.16	04/16/2012 04/16/2012	Check Sequence: 45 022-22-53440 022-22-53380	ACH Enabled: No
Vendor:0389 011259 01923P 058733 12036 4.3.12 674531	Petty Cash-City of Tillamook Working lunch with Justice Court 81 mg aspirin for 1st Aid cabinet Gift card-Keitner-First aid/CPR classes Map copies-St Div Batteries - City Recorder 8-81 mg aspirin for 1st aid cabinets Check Total:	35.00 1.79 30.00 2.00 15.49 12.32 96.60	04/16/2012 04/16/2012 04/16/2012 04/16/2012 04/16/2012 04/16/2012	Check Sequence: 46 010-04-53800 010-10-53230 010-03-53380 020-20-53230 010-03-53270 010-10-53230	ACH Enabled: No
Vendor:4118 717812	Polydyne, Inc. 2300 lb tote Clarifloc C-6264-WWTP Check Total:	2,645.00 2,645.00	04/16/2012	Check Sequence: 47 022-22-53040	ACH Enabled: No
Vendor:4688 50529429-4/12	Protection One Alarm Monitorin Security Service 4/17 to 5/16/12 Check Total:	54.95 54.95	04/16/2012	Check Sequence: 48 010-07-53240	ACH Enabled: No
Vendor:4925 2435	R Brown Consulting Group, LLC WWTP litigation consult-March 2012 Check Total:	15,379.42 15,379.42	04/16/2012	Check Sequence: 49 022-22-53370	ACH Enabled: No
Vendor:0409 01-123225-02	Rental Center Lift rental to trim trees in WWTP	194.75	04/16/2012	Check Sequence: 50 022-22-53230	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	194.75			
Vendor:0407	Rosenberg Builder's Supply Inc			Check Sequence: 51	ACH Enabled: No
1202-841111	Cable ties,drill bits,hose,seal tape-WW	102.87	04/16/2012	022-22-53230	
1202-841712	(2) 3/8" cobalt drill bit-WW	25.98	04/16/2012	022-22-53230	
1202-841715	AAA Duracell battery 20pk-WW	14.99	04/16/2012	022-22-53230	
1202-841903	3/8" carbide bur cylindrical - WW	21.49	04/16/2012	022-22-53230	
1202-842236	Melamine panel,sound board,rivets,anchor	54.67	04/16/2012	021-02-53250	
1202-842418	Gal Ace glass cleaner-St Div	4.99	04/16/2012	020-20-53230	
1203-844645	32 gal trash can,anchor,3" two hole strap	24.97	04/16/2012	022-22-53230	
1203-844906&cr	10 boards-St Div-less #1202-842162	0.92	04/16/2012	020-20-53200	
1203-845124	DeWalt reciprocating saw kit-WW	99.99	04/16/2012	022-22-53230	
1203-846043	Latex & nitrile gloves-WW Div	41.56	04/16/2012	022-22-53230	
1203-846317	Masonry bit-WW Div	4.79	04/16/2012	022-22-53230	
1203-846357	(2) 2" carbide hole saws-WW Div	49.98	04/16/2012	022-22-53230	
1203-846503	(2) 2" Lenox hole saws-WW Div	24.98	04/16/2012	022-22-53230	
1203-847218	Materials to make chalk boards-Wtr Div	22.14	04/16/2012	021-02-53270	
1203-848794	Chain saw & circular saw-WW	344.98	04/16/2012	022-22-53230	
1203-849219	16' aluminum ext ladder-WW Div	74.99	04/16/2012	022-22-53230	
1203-849226	Slotted flat bar,hex bolts,washers,nuts	10.45	04/16/2012	022-22-53230	
1203-849496	Wire lock pin-round loop,nuts,bolts,etc	15.70	04/16/2012	022-22-53230	
1203-849525	(8) 5x8 mending plates-Hoquarton Dock	23.92	04/16/2012	020-20-53350	
1203-851213	Safety hasps,drill bits,bulletin bd-WW	46.55	04/16/2012	022-22-53230	
1203-852448	6 cu ft wheelbarrow, brass bushing-WW	69.98	04/16/2012	022-22-53230	
1203-852562	16' PVC tube,ball valve,fittings-WW Div	96.88	04/16/2012	022-22-53230	
1203-852958	Nuts,bolts, washers-WW Div	5.16	04/16/2012	022-22-53230	
1203-853362	Qt premium bar oil, 2.6 oz engine oil-WW	16.03	04/16/2012	022-22-53230	
1203-853515	Clear DAP kitchen & bath sealant-WW	8.79	04/16/2012	022-22-53230	
	Check Total:	1,207.75			
Vendor:0426	SC Paving			Check Sequence: 52	ACH Enabled: No
33337	60 yds street debris hauled from St shop	120.00	04/16/2012	020-20-54065	
33365	AC ditch patch/Meadow Ln 3/23/12-Wtr	250.00	04/16/2012	021-06-55065	
	Check Total:	370.00			
Vendor:3094	Sheldon Oil Company			Check Sequence: 53	ACH Enabled: No
593-Mar '12	Police Fuel, March 2012	2,156.55	04/16/2012	010-07-53140	
	Check Total:	2,156.55			
Vendor:4943	SIG SAUER, Inc.			Check Sequence: 54	ACH Enabled: No
1238471	Extractor, extractor pin & spring-PD	33.45	04/16/2012	010-07-53210	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	33.45			
Vendor:0422	Springbrook Software, Inc.				ACH Enabled: No
0021548	2012-13 Annual Springbrook maintenance	3,802.07	04/16/2012	010-10-53240	Check Sequence: 55
0021548	2012-13 Annual Springbrook maintenance	3,552.30	04/16/2012	021-01-53250	
0021548	2012-13 Annual Springbrook maintenance	251.45	04/16/2012	022-22-53240	
	Check Total:	7,605.82			
Vendor:4214	The Radar Shop				ACH Enabled: No
RS-7060	Stereo oscillator module assy.radar cert	288.50	04/16/2012	010-07-53210	Check Sequence: 56
	Check Total:	288.50			
Vendor:4819	Tillamook Animal Shelter, Inc.				ACH Enabled: No
4.5.12	Animal shelter services Feb/Mar 2012	150.00	04/16/2012	010-07-53710	Check Sequence: 57
	Check Total:	150.00			
Vendor:0526	Tillamook Chamber of Commerce				ACH Enabled: No
4.6.12	10% TRT for Chamber-March 2012	1,405.90	04/16/2012	070-00-41230	Check Sequence: 58
	Check Total:	1,405.90			
Vendor:0862	Tillamook Co. Creamery Assoc				ACH Enabled: No
051274/1	50 lb bag coarse salt-City Hall walkways	6.45	04/16/2012	010-10-53230	Check Sequence: 59
51339/1	(2) 15 gal chlorine-Wtr Div	63.98	04/16/2012	021-04-53040	
51850/1	(3) 15 gal chlorine-Wtr Div	95.97	04/16/2012	021-04-53040	
52519/1	(4) 15 gal chlorine-Wtr Div	127.96	04/16/2012	021-04-53040	
52991/1	50 lb soda ash-WW Div	169.90	04/16/2012	022-22-53040	
	Check Total:	464.26			
Vendor:0498	Tillamook Co. Solid Waste				ACH Enabled: No
891-218696	Trash disposal-City	15.00	04/16/2012	020-20-53350	Check Sequence: 60
891-219181	Trash disposal-City	15.70	04/16/2012	020-20-53350	
891-219183	Trash -old equip etc- City Hall basement	15.00	04/16/2012	010-10-53420	
891-219591	Trash disposal-City	15.00	04/16/2012	020-20-53350	
891-219988	Trash disposal-City	15.00	04/16/2012	020-20-53350	
891-220008	Trash disposal-WWTP	15.00	04/16/2012	022-22-53230	
891-220017	Trash disposal-WWTP	15.00	04/16/2012	022-22-53230	
891-220028	Trash disposal-WWTP	15.00	04/16/2012	022-22-53230	
891-220041	Trash disposal-WWTP	15.00	04/16/2012	022-22-53230	
891-220503	Trash disposal-City	22.43	04/16/2012	020-20-53350	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	158.13			
Vendor:0525 4.6.12	Tillamook Co. Treasurer LEMMA Assessment-Mar 2012 Check Total:	220.12 220.12	04/16/2012	Check Sequence: 61 010-00-41090	ACH Enabled: No
Vendor:0502 119623 119812 120047 120142 120314 120344 120414 120583 121457	Tillamook Farmer's Co-op 100' stringholder/orange-Coie's toolbox (10) 1/2" Plywood-St Div moving boxes 3.20 gal propane-St Div Gal wash plus wax concentrate-St Div 29" black floor broom-Wastewater Screw driver bits-St Div (1) 1/2" plywood-St Div moving boxes (12) 3/16x1/4 zinc fender washers-St Div Hand cleaner-St Div Check Total:	3.23 145.50 8.64 16.64 25.19 1.62 14.55 0.86 14.39 230.62	04/16/2012 04/16/2012 04/16/2012 04/16/2012 04/16/2012 04/16/2012 04/16/2012 04/16/2012 04/16/2012 04/16/2012	Check Sequence: 62 020-20-53230 020-20-53200 020-20-53200 020-20-53210 022-22-53230 020-20-53230 020-20-53200 020-20-53200 020-20-53200	ACH Enabled: No
Vendor:0511 J08888	Tillamook Tire Service, Inc. Flat repair-Wtr Div Check Total:	7.50 7.50	04/16/2012	Check Sequence: 63 021-03-53252	ACH Enabled: No
Vendor:2051 13020	Timothy M. Dolan Professional Serv Mar '12 & 2/29/12 Check Total:	500.00 500.00	04/16/2012	Check Sequence: 64 010-04-53060	ACH Enabled: No
Vendor:0670 B041598 B041615 B041622 B041698 B041709 B041729 B041732 B041734 B041749 B041785 B041809 B041810 B041832 B041854	Tommie's Cleaners Dry cleaning, 5 pcs, Miller Dry cleaning, 2 pcs, Olson Dry cleaning, 2 pcs, Coleman Dry cleaning, 2 pcs, Olson Dry cleaning, 4 pcs, Troxel Dry cleaning, 2 pcs, Coleman Dry cleaning, 5 pcs, Miller Dry cleaning, 7 pcs, Wagner Dry cleaning, 2 pcs, Wright Dry cleaning, 1 pc, Olson Dry cleaning, 2 pcs, Troxel Dry cleaning, 1 pc, Olson Dry cleaning, 2 pcs, Coleman Dry cleaning, 7 pcs, Bomar	21.00 10.00 6.00 10.00 20.00 9.00 25.00 38.30 10.00 5.00 5.00 10.00 10.00 35.00	04/16/2012 04/16/2012 04/16/2012 04/16/2012 04/16/2012 04/16/2012 04/16/2012 04/16/2012 04/16/2012 04/16/2012 04/16/2012 04/16/2012 04/16/2012 04/16/2012	Check Sequence: 65 010-07-53410 010-07-53410 010-07-53410 010-07-53410 010-07-53410 010-07-53410 010-07-53410 010-07-53410 010-07-53410 010-07-53410 010-07-53410 010-07-53410 010-07-53410	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
B041856	Dry cleaning, 1 pc, Olson	5.00	04/16/2012	010-07-53410	
B041865	Dry cleaning, 2 pcs, Olson	10.00	04/16/2012	010-07-53410	
B041913	Dry cleaning, 2 pcs, Troxel	10.00	04/16/2012	010-07-53410	
B041929	Dry cleaning, 2 pcs, Olson	10.00	04/16/2012	010-07-53410	
B041932	Dry cleaning, 2 pcs, Coleman	10.00	04/16/2012	010-07-53410	
	Check Total:	259.30			
Vendor:1066	U.S. Postal Service			Check Sequence: 66	ACH Enabled: No
Apr '12	Postage for Apr '12 water/sewer bills	400.00	04/16/2012	021-01-53300	
	Check Total:	400.00			
Vendor:0541	United Pipe & Supply			Check Sequence: 67	ACH Enabled: No
8822540	(2) RC400-25.80 x 18.00 Rom cplg-Wtr	3,120.00	04/16/2012	021-06-53250	
8823411	6" gate viv.8"cplg.42' galv pipe,etc-Wtr	767.38	04/16/2012	021-06-53250	
8825318	(18) meters, 8 meter stops-Wtr	2,512.47	04/16/2012	021-06-55065	
8828893	18 meters-Wtr	2,250.00	04/16/2012	021-06-55065	
8830463	16 meters-Wtr	2,000.00	04/16/2012	021-06-55065	
8830797	6 meter stops-Wtr	196.85	04/16/2012	021-06-53250	
8833583	2 meter stops-Wtr	65.62	04/16/2012	021-06-53250	
	Check Total:	10,912.32			
Vendor:0918	V & V Manufacturing, Inc.			Check Sequence: 68	ACH Enabled: No
36038	2 police badges	182.65	04/16/2012	010-07-53410	
	Check Total:	182.65			
Vendor:0713	Verizon Wireless, Bellevue			Check Sequence: 69	ACH Enabled: No
1069812142	964246907-00001 Police Cell Phones 3/12	10.56	04/16/2012	010-07-53420	
1069812142	964246907-00001 Sewer Cell Phones 3/12	152.77	04/16/2012	022-22-53420	
1069812142	964246907-00001 Water Cell Phones 3/12	265.56	04/16/2012	021-01-53420	
1069812142	964246907-00001 Admin Cell Phones 3/12	75.94	04/16/2012	010-03-53420	
1069812142	964246907-00001 Street Cell Phones 3/12	72.87	04/16/2012	020-20-53420	
	Check Total:	577.70			
Vendor:5091	Watershed Inc.			Check Sequence: 70	ACH Enabled: No
0058571-IN	33 oz wash/pre-wash&direct treatment-PD	114.48	04/16/2012	010-07-53410	
	Check Total:	114.48			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Total for Check Run: Total Number of Checks:	108,349.80 70			

Accounts Payable Computer Check Proof List



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Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 4969 4.11.12	Erica Nieves Spanish Ct Interpreter 3/14 & 4/11/12 Check Total:	50.00 50.00	04/11/2012	010-04-53060	ACH Enabled: No
Total for Check Run:		50.00			
Total Number of Checks:		1			



Accounts Payable Computer Check Proof List

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Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:4826	First Bankcard			Check Sequence: 1	ACH Enabled: No
03.05.12	AWWA short school-Lyda	225.00	04/10/2012	021-02-53070	
0446030100	Meal-short school-Ressler	7.55	04/10/2012	022-22-53400	
10991022244	Avast internet security upgrade-St Div	19.99	04/10/2012	020-20-53200	
116578	Motel-short school- Ressler	48.39	04/10/2012	022-22-53380	
129155	Breakroom sink & strainer-WWTP	297.98	04/10/2012	022-22-53230	
134732	Gas to Records Mgmt class-Donowho	66.20	04/10/2012	010-03-53400	
2003089018719	Computer & monitor-Ukhach	907.58	04/10/2012	021-01-54050	
2003089018719	Monitor-Tucker	129.99	04/10/2012	010-03-54090	
2169873-1	LifeProof phone case & clip-Manning	118.98	04/10/2012	022-22-53230	
2240738922	1 copy license Windows-Wastewater	30.00	04/10/2012	022-22-54090	
253957	Dinner-Council workshop 3/5/12	46.49	04/10/2012	010-01-53410	
286381	Motel-short school-Ressler	71.81	04/10/2012	022-22-53380	
288445	Rooms-AWWA training-Lyda	354.72	04/10/2012	021-02-53070	
288459	Rooms-AWWA training-Burge	118.24	04/10/2012	021-02-53070	
3.19.12	Ron & Jon reg. short school-Newport	470.00	04/10/2012	020-20-53380	
3.3.12	Pictures & frames for sewer plant	23.99	04/10/2012	022-22-53230	
3.5.12	Taxi-CIS Conf. -Wyntergreen	16.50	04/10/2012	010-03-53380	
3.8.12	APWA continuing ed-Sullivan	235.00	04/10/2012	021-02-53070	
300281	Maps for EPA form 2A - Wastewater	12.49	04/10/2012	022-22-53230	
324803	Coffee,cups,matches,USB cable-WWTP	54.32	04/10/2012	022-22-53230	
3392	Room-CIS Conf 2 nights-Wilson	254.26	04/10/2012	010-03-53070	
37460624	AWWA short school-Burge	100.00	04/10/2012	021-02-53070	
45157	EPA study samples-Wastewater	515.31	04/10/2012	022-22-53440	
5054805	Gas-deliver Archive records destruction	78.10	04/10/2012	010-07-53350	
5141	Room-CIS Conf 1 night-Donowho	127.13	04/10/2012	010-03-53070	
54210	Parking/CIS Conf.-Wyntergreen	10.00	04/10/2012	010-03-53380	
5530	Room-CIS Conf 1 night-Ukhach	130.63	04/10/2012	010-03-53070	
569980	Stapler-WWTP	16.64	04/10/2012	022-22-53230	
803326	Meal-pick up pump in Vancouver WA-WWTP	11.23	04/10/2012	022-22-53400	
813449	Meal-short school-Ressler	5.99	04/10/2012	022-22-53400	
838329	Meal-short school-Ressler	8.57	04/10/2012	022-22-53400	
852148	Meal-short school-Ressler	3.18	04/10/2012	022-22-53400	
8537712030212	Cooler rental & water-Wastewater	64.34	04/10/2012	022-22-53230	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
957335	Uhaul-deliver Archive records destruct	117.00	04/10/2012	010-07-53350	
965003	Meals-CIS Conf-Donowho/Wilson	40.00	04/10/2012	010-03-53070	
980081	Meal-deliver Archive records destruction	41.34	04/10/2012	010-07-53350	
R2691571	Water seal-Eastgate pump station	78.40	04/10/2012	022-22-53220	
SC09417194	Replacement beacon for blue Chev-St Div	73.83	04/10/2012	020-20-53210	
	Check Total:	4,931.17			

Total for Check Run: 4,931.17
Total Number of Checks: 1

Accounts Payable Computer Check Proof List



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Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:4967 4.4.12	First American Title Eamest Money--Kinsman Prop Purchase Check Total:	5,000.00 5,000.00	04/04/2012	Check Sequence: 1 021-07-55900	ACH Enabled: No
Total for Check Run:		5,000.00			
Total Number of Checks:		1			