

AGENDA
CITY OF TILLAMOOK COUNCIL MEETING
~ MONDAY, AUGUST 20, 2012 AT 7:00 P.M. ~
TILLAMOOK CITY HALL, 210 LAUREL AVENUE
www.tillamookor.gov

7:00 P.M. CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

MINUTES – July 16, 2012 and August 6, 2012

PROCLAMATIONS - None

PRESENTATIONS - None

CITIZENS HEARING/AUDIENCE COMMENTS – Non Agenda Items

(This is the time reserved for citizens to address the Council on matters related to city government and properly the object of Council consideration. Time is limited to five (5) minutes for each speaker, unless the Council decides prior to the citizen hearings period to allocate more or less time. The purpose of the citizen hearings period is to provide citizens an opportunity to be heard by the council, primarily on issues not on the agenda).

NEW BUSINESS

1. New Financial Statement Format – Finance Officer Jamy Wilson
2. Public Works Committee Recommendation for Repositioning Stop Signs at 5th Street and Nestucca Avenue – Public Works Director Arley Sullivan
3. Public Works Overview – Public Works Director Arley Sullivan
 - a) Plan for Kinsman Move-in
 - b) 3rd Street Update
 - c) Fawcett Creek Update
 - d) Intertie Update
 - e) Stillwell Paving Update
 - f) Safeway Schedule B Update
 - g) Helmick LID
 - h) Purchase of Forklifts
4. Electric Car Charging Station Request for Five (5) Spaces
5. Codification Update – City Recorder Abigail Donowho
6. Set Beautification Committee Meeting
7. Set Finance Committee Meeting
8. Set the Comprehensive Plan Amendment Hearing Date (*CD of information to be passed out at the meeting for Council to review*)

PENDING BUSINESS - None

LEGISLATIVE - None

COUNCIL CONCERNS – Non-Agenda Items

MONTHLY REPORTS

1. City Recorder
2. Finance Officer
3. Mayor – verbal report

COMMITTEE REPORTS - NONE

STAFF COMMUNICATIONS/CORRESPONDENCE/DISCUSSION

1. Notice of Intent Selection Results – The Hoquarton Heritage Center
2. City of St. Helens CDBG Housing Rehab Grant
3. Draft of Truck Route Ordinance
4. Northwest Regional Education Service District Letter and Response
5. TURA Draft Agenda for Special Meeting
6. TURA Draft Resolution for Amending the Bylaws

AUTHORIZATION TO PAY BILLS

ADJOURNMENT

THIS IS A PUBLIC MEETING PER ORS CHAPTER 192. THE CITY COUNCIL RESERVES THE RIGHT TO CALL AN EXECUTIVE SESSION PER ORS 192.660. CITY HALL IS HANDICAP ACCESSIBLE. PLEASE CONTACT THE OFFICE OF THE CITY MANAGER SHOULD SPECIAL ACCOMMODATIONS BE REQUIRED. CITIZENS WITH VISUAL OR MANUAL IMPAIRMENTS MAY CONTACT THE OREGON RELAY SERVICE BY PHONING 1-800-648-3458 (TDD) OR 1-800-848-4442 (VOICE). THE CITY OF TILLAMOOK IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER.

Upcoming City Related Meetings:

1. Holden Creek Group: August 28, 2012 @ 10:00 a.m.
2. Public Works Committee: August 28, 2012 @ 3:00 p.m.
3. City Council: September 4 and 17, 2012 @ 7:00 p.m.
4. Planning Commission: September 6, 2012 @ 7:00 p.m.
5. Personnel Committee: September 11, 2012 @ 2:00 p.m.
6. Tillamook Urban Renewal Agency (TURA) Sept. 12, 2012 @ 5:30 p.m.

POSTED: August 17, 2012

City Hall * Tillamook County Courthouse * Tillamook Fire District * Tillamook County Library

CITY OF TILLAMOOK
City Hall, 210 Laurel Avenue
City Council Meeting Minutes
Monday, July 16, 2012

I. CALL TO ORDER

Mayor Weber called to order the regular meeting of the **Tillamook City Council** at **7:10 p.m.** on **Monday, July 16, 2012** in **City Hall at 210 Laurel Avenue in Tillamook, Oregon.**

II. ROLL CALL

City Recorder Donowho conducted a roll call. The following persons were present:

Mayor Suzanne Weber
Councilor Joe Martin
Councilor Matt Harris
Councilor Cheryl Davy
Councilor Steven Forster
Councilor John Sandusky
Councilor Doug Henson

Absent: None

Staff Present:

Paul Wyntergreen, City Manager
Arley Sullivan, Public Works Director
Terry Wright, Chief of Police
Kurt Vanderhoff, Police Officer
Dustin Olson, Police Officer

III. AGENDA

The posted agenda for the meeting of July 16, 2012 is attached and by this reference is made a part of the record.

IV. ADDITIONAL INFORMATION PROVIDED TO MEMBERS AFTER PACKET ISSUED: (Copies attached)

- a.) City Recorder's Monthly Report (Exhibit A)
- b.) Special Check Batch Proof Lists (Exhibits B-D)

V. OATH OF OFFICE

City Recorder Donowho administered the Oath of Office to new **Police Officer Kurt Vanderhoff**. **Mayor Weber** thanked Officer Vanderhoff for joining the Tillamook Police force. **Vanderhoff** is excited to be a part of the Police department and will be starting at the academy in Salem next week. He introduced his wife and presented her with a bouquet of roses.

VI. PRESENTATION

Mayor Weber announced the Beautification Award for the month of July is awarded to Bob's Barber Shop on First Street. It is one of the few barber shops around that will give an original razor shave.

VII. MINUTES

Council minutes for June 18, 2012 Regular City Council Meeting were provided in Council Packets. **Councilor Forster moved to approve the minutes for June 18, 2012 as submitted. Councilor Martin seconded. The minutes were approved as submitted in Council packets unanimously by Council seated.**

VIII. NEW BUSINESS

- a.) **TRA Request for Street Closure**—The Tillamook Revitalization Association put in a request for a street closure for the annual Moonlight Madness sale on August 3, 2012. **Councilor Forster moved to approve the street closure for Moonlight Madness on August 3, 2012. Councilor Martin seconded. Motion carried unanimously by Council seated.**
- b.) **League of Oregon Cities Request for Legislative Priorities**—**Mayor Weber** asked the Council for input regarding some legislative priorities to send to the League of Oregon Cities that Tillamook would like to address this year. After discussion, the following items from LOC's list (as included with Council Packets) will be forwarded to LOC for consideration:
 - Item A—Community Development/Job Initiative
 - Item C—TRT based funding
 - Item G—Public contracting code
 - Item M—Transportation/extension or levy of gas tax
 - Item O—Non-roadway tax funds

IX. PENDING BUSINESS

- a.) **City Shops Property**—City Manager Wyntergreen brought the new cost estimate for improvements at the new City Shops to the Council. The estimate is higher than initially anticipated and it was suggested that the City could ask TURA for help with some capital improvements. The Council discussed, at length, the cost of the projects and viability of consolidating the Public Works and Police Departments as well as whether or not to solicit funds from TURA. **Councilor Forster moved that the City of Tillamook submit an application to TURA for \$225,000 in order to bring the building up to standard for the Public Works Department. Councilor Sandusky seconded. Motion tied at three-to-three (3-3), nay votes being cast by Councilors Harris, Davy, and Henson.** Because of the tie vote, Mayor Weber was given an opportunity to express her thoughts on the matter and vote to break the tie. After expressing her appreciation for TURA and understanding of the process, **Mayor Weber voted for the motion to apply for funding from TURA. Motion carried four-to-three (4-3).**

X. LEGISLATIVE

- a.) **Resolution 1615**—City Manager Wyntergreen explained that this resolution would amend the Employee Handbook as adopted in Resolution 1586. The amendment is to allow for the recent adjustments to healthcare coverage and benefits. **Councilor Sandusky moved to adopt Resolution 1615, a Resolution Revising the City's Employee Handbook of Procedures and Conditions of City employment of the City of Tillamook, and Amending Resolution No. 1586. Councilor Martin seconded. Motion carried unanimously by Council seated.**

XI. COUNCIL CONCERNS

- a.) **Councilor Forster** expressed a concern regarding a rumor about the dirt piles at the old Safeway demolition site. The dirt is not simply there to cover the asphalt, it will be used to fill and grade the surface once the asphalt is removed. He also assured the citizens that the issue of illegal fireworks is being brought to the Public Works Committee for discussion. **Forster** also explained a dilemma that the local timber industry is facing with the opportunity to export logs overseas for processing. Exporting timber will have a huge impact on local mills—driving their costs up significantly. He encouraged everyone to sign a petition against the initiative and keep Oregon's timber local.

XII. MONTHLY REPORTS

- a.) **Police Chief**—**Police Chief Wright** was present to answer any questions. His report was submitted in the Council Packet.
- b.) **Public Works Director**—City Manager Wyntergreen noted the demolition is underway; the asphalt will be removed at a later date with the project concluding by October. There have been a few glitches on the Third Street project, including extra coordination with the County and telephone company for realignment of water lines.

- c) **City Planner—Mayor Weber** stated that she wrote a letter to the Planning Commission to begin looking at the Town Center Plan for design standards and murals. She also met with the Commissioner regarding the Comprehensive plan. Sign standards and enforcement were discussed among the Council. As the codification is finalized, it will shed some light on where Ordinances may need revision.
- d) **Finance Office**—The Finance Officer’s monthly report was included with Council packets.
- e) **City Manager—City Manager Wyntergreen** stated that the RARE Student interviews would be this week. Once selected, the intern will be with the City for 11 months to work on various projects and plan implementation. He has been working with the Chamber to revise the TRT allocation contract from 1% to 1.8% of total TRT funds. **Wyntergreen** asked for direction on whether to have two contracts—the old and new, or to consolidate the terms and move forward. The Council reached a consensus to have a new contract for simplicity. He also reported that the State is modifying its process for road project funding for 2018. The changes require an application by October 1, 2012 to be eligible.
- f) **City Recorder—City Recorder Donowho** reminded the Council to have all election forms turned in to City Hall by August 15th in order to obtain signature verification from the County Clerk. She also asked the Council to confirm whether or not they will attend the LOC conference in September.
- g) **Mayor—Mayor Weber** asked the Council to take note of the plantings at Sue H. Elmore Park and the Transportation District—they are beautiful. She expressed thanks to Hidden Acres for their work. She has received good reports regarding the Public Market’s Street Fair and the Farmer’s Market this summer. Also of note was the excellent landscaping on First Street that Terry Phillips has in front of his business and home. She was informed that the Blue Heron will no longer have a fireworks show for the 4th of July. ODOT Stakeholders are meeting to discuss the Highway 101/Highway 6 project. The Mayor attended the tsunami warning siren meeting where the majority of Tillamook County was represented. There are problems with some sirens and alternate avenues of warning are being investigated.

XIII. COMMITTEE REPORTS

- a) **Personnel Committee—Councilor Sandusky** stated that the Committee reviewed the health insurance changes as previously addressed in the resolution passed tonight.
- b) **Beautification Committee—Councilor Forster** reported that there was no quorum, so no action items were discussed. The Tour des Trees was elaborated on for the Committee.

XIV. AUTHORIZATION TO PAY BILLS

The Finance Committee had reviewed the current bills prepared for payment. A copy of the voucher register is attached and by this reference is made a part of the record. **Councilor Martin moved to pay the bills approved by the Committee. Councilor Sandusky seconded. Motion carried unanimously by Council seated.** Bills were paid in the following total amount:

GENERAL CHECKING ACCOUNT

<u>BATCH TYPE</u>	<u>DATE</u>	<u>CHECK RANGE</u>	<u>AMOUNT PAID</u>
A/P Batch	07/16/2012	32423-32514	\$ 134,010.56
Special Batch	07/02/2012	32419-32422	\$ 12,638.00

XV. ADJOURNMENT

There being no further business, **Mayor Weber** adjourned the meeting at **8:59 p.m.**

Minutes approved by:

Suzanne Weber, Mayor

Date

Minutes submitted by:

Abigail Donowho, City Recorder

Date

CITY OF TILLAMOOK
City Hall, 210 Laurel Avenue
City Council Meeting Minutes
Monday, August 6, 2012

I. EXECUTIVE SESSION

II. CALL TO ORDER

Mayor Weber called to order the regular meeting of the Tillamook City Council at 7:10 p.m. on Monday, July 16, 2012 in City Hall at 210 Laurel Avenue in Tillamook, Oregon.

III. ROLL CALL

City Recorder Donowho conducted a roll call. The following persons were present:

Mayor Suzanne Weber
Councilor Joe Martin
Councilor Cheryl Davy
Councilor Steven Forster
Councilor John Sandusky

Absent:

Councilor Matt Harris (Excused)
Councilor Doug Henson (Excused)

Staff Present:

Paul Wyntergreen, City Manager
Abigail Donowho, City Recorder

IV. AGENDA

The posted agenda for the meeting of August 6, 2012 is attached and by this reference is made a part of the record.

V. ADDITIONAL INFORMATION PROVIDED TO MEMBERS AFTER PACKET ISSUED: (Copies attached)

- a.) Resolution 1616 (Exhibit A)
- b.) A/P Batch (Exhibits B)
- c.) ODOT Presentation to City Council

VI. MINUTES

Council minutes for the June 26, 2012 Special City Council Meeting, and the July 16, 2012 Regular City Council Meeting were provided in Council Packets. City Recorder Donowho noted that her name was omitted from the “staff present” section and asked for that amendment. **Councilor Sandusky moved to approve the minutes for June 26, 2012 and July 16, 2012. Councilor Forster** noted that he had been unable to review the minutes for the July 16th meeting due to their not being present in the packet. **Donowho** offered that the copier had been acting up and that the entire packet had been emailed on Friday. **Forster** asked for more time to review the July 16th minutes as he was unable to check his email due to technical issues with the server. **Councilor Sandusky amended his motion to approve the minutes from the Special City Council meeting of June 26, 2012. Councilor Forster seconded. The minutes for the Special City Council meeting were approved as submitted in Council packets unanimously by Council seated.** The Regular City Council meeting minutes of July 16, 2012 will be addressed at the second meeting in August.

VII. PRESENTATIONS

- a) **Beautification Award**—Mayor Weber announced the winner of the July 2012 Beautification Award. Kenzie’s Closet on Main Avenue was nominated by Councilor Harris for façade improvements to the property downtown. She also showed Bob’s Barber Shop Award for the month of June.

- b) **ODOT—Larry McKinley and Bill Johnston** of ODOT brought a presentation to the Tillamook City Council for the Highway Project to start in the summer of 2015. They explained the project and showed conceptual designs and timelines. Construction will last approximately three years and cost \$27M.

VIII. CITIZENS HEARING/AUDIENCE COMMENTS—

Tilda Chadwick Jones of 7650 Fairview Road came forward with a concern about the ODOT project. She referred to page 4 and the last meeting held for the community had regarding the project. The Committee only had 7 out of 15 members vote on the decision. She expressed her concerns about the businesses and jobs lost. She wants to know how the Council feels about the project—why the only voters were staff members, not the Council. **Mayor Weber** noted that the Council has not voted, but sent representatives to stakeholder meetings, and that staff had conveyed the wishes of the Council. **Councilor Forster** noted that each Council Member had also given an individual “nod” of approval for the project. **Councilor Sandusky** stated that the City Council was instrumental in obtaining the funding in the first place. **City Manager Wyntergreen** added that it is not necessary for the Council to take action for any type of approval—that would just be a good will gesture at this point. **Mayor Weber** thanked Tilda for bringing her concerns forward.

David McCall, the new Solid Waste program manager introduced himself to the Council. He expressed that waste is a problem that we all deal with and he would like to work with us to find good solutions for both incorporated and unincorporated citizens. The City Council welcomed him to the area.

IX. NEW BUSINESS

- a.) **Set Workshop to Discuss Transportation Funding Opportunities—City Manager Wyntergreen** noted a revised deadline from ODOT for the STIP funding opportunities. It has been pushed back to the end of November for funding from 2016-2018. Partnership applications are favorable. **Larry McKinley** from ODOT stated there is about \$20M available for distribution. He noted that the possibility for tandem work with the ODOT roadway changes for beautification and maintenance. **Mayor Weber set the workshop for Tuesday, September 4, 2012 at 5:30 pm.**
- b.) **Council Dues—City Manager Wyntergreen** explained that the Oregon Coastal Zone Management Association has sent a notice for dues that was not budgeted for this fiscal year. **Mayor Weber** noted that the work the organization does may impact the City, which our prior dues were usually to support their efforts. **Councilor Forster** asked about an appointee to the organization from the Council. No one has been involved. **Forster’s** initial thought is Tillamook is not an active member, but the outcome from involvement would be good as neighbors and citizens are impacted. He believes it is time to become active. **Wyntergreen** explained the dues budget. **Councilor Sandusky** expressed his preference to stick with what was budgeted. **Councilor Forster moved to pay the dues to the Oregon Coastal Zone Management Association and appoint a councilor to represent the City. Councilor Martin seconded. Motion tied two-to-two (2-2) nay votes being cast by Councilors Davy and Sandusky. Mayor Weber cast a nay vote to break the tie stating that the City should take a one-year break from the Association. Motion failed, three-to-two (3-2).**

X. PENDING BUSINESS

- a.) **Chamber Agreement—City Manager Wyntergreen** referred to the drafts in the packet—the City’s agreement as of last Thursday, and then Friday’s Chamber Meeting counter offer. All parameters were met in the draft, including the new amount, a clause to keep the prior contract amount if the baseline is not met, and the accountability that is desired. **Jennifer Purcell**, Chamber of Commerce Board President thanked the Mayor and City Manager for the collaborative effort of the document for contracted services and expected outcomes. She explained the changes that the Chamber is proposing. **Councilor Davy** suggested the report date should be May 15th to provide for the 45 days before the end of each fiscal year for the City. **Councilor Forster** asked for clarification on who decides benchmarks. **Purcell** stated it would be mutual. **Councilor Sandusky** stated it looks good. **Purcell** added that the Chamber Board voted Friday, and agreement passed unanimously. **Councilor Sandusky moved to direct the Mayor to sign the Tourism Agreement Number 5 between the City of Tillamook and the Chamber of Commerce as amended this evening. Councilor Forster seconded. Motion Carried unanimously by Council seated.**

Councilor Forster asked Purcell about a plan for the loss of a motel and how they will move forward. **Purcell** stated the Chamber is interested in actively working together for a solution to the loss and the change process.

XI. LEGISLATIVE

- a) **Resolution 1616**—**City Manager Wyntergreen** noted that the old step schedule had been thrown out with the last handbook adoption. After trying ranges, the Personnel Committee wanted to reinstitute a salary schedule. He explained the salary scale presented with the resolution. **Councilor Davy** asked to postpone the decision to a later date. **Councilor Sandusky** reported on the intent of the Personnel Committee. **Councilor Forster** expressed his concerns and relayed that the contracted longevity pay should be addressed. **City Recorder Donowho** stated that in order to be timely with longevity pay the decision should be made before the end of October for longevity pay. **Councilor Forster moved to refer Resolution 1616 back to the Personnel Committee on September 11th to make a decision for the September 17th City Council Meeting. Councilor Davy seconded. Motion carried unanimously by Council seated.**

XII. COUNCIL CONCERNS

- a) **Councilor Martin** noted that the City Hall is currently closed at 4pm and calls are not answered.
- b) **Councilor Davy** talked the Mook Mate Mentor Program. It is a good opportunity for adults to share college information and other skills with high school students. Contact Sheryl Robertson at 503-842-2566 for more information. She passed out a leaflet with the Program's information to the Council. **Davy** also talked about the curbside recycling initiative and proposed a competition between wards to encourage more utilization of the service. **Councilor Martin** expressed that he has witnessed the recycling items being disposed of with the garbage. **Davy** also noted the article in the paper about the elk on the Port property and would encourage it as a positive thing, not negative.
- c) **Councilor Forster** attended the annual car show at the Air Museum and said it was fantastic to see the former Mayor of Bay City, Bub Simmons, in a convertible. Moonlight Madness was also encouraging to see the city bustling.
- d) **Councilor Sandusky** announced that the new class schedules for fall term are now published for TBCC. This is a month and a half before the term starts, so he encouraged students to register sooner rather than later to get into the classes they want or need.

XIII. MONTHLY REPORTS

- a) **Police Chief**—**Police Chief Wright** included a report with Council packets. **Mayor Weber** noted they are working on issues with junk, debris, and inoperable vehicles. **City Manager Wyntergreen** also added there is another candidate in the final testing stages for the Police Officer position. The Emergency Operations plan update is also underway.
- e) **City Planner**—**Planner Mattison** included a report with the Council packets. **City Manager Wyntergreen** added that the Planning Commission held a hearing on the comprehensive plan and amendments. The plan has had a big overhaul and is much more comprehensive and readable.
- f) **Mayor**—**Mayor Weber** stated that Lynda Casey retired at the end of the month. Municipal Court is now consolidated with the County Justice Court. She was stopped on the street due to the recent increase in water rates. Although the increase was discussed when the lawsuit was decided, no additional notice had been sent. She and the City Manager had an opportunity to take a forest tour for stream enhancements, stabilization, parks opportunities, up to Salmonberry and Cook Creek. This gave them a vision of what the "Rails and Trails" could be like. The level of interest is high—there were 13 vans full of people on the tour. **Wyntergreen** added that the State Parks recreational trails are meeting at Cape Lookout to see what can happen on a regional scale. **Mayor Weber** announced that the STIHL Tour des Trees went very well. The riders' ranged in ages from 14-75. The Tree Fund President and CEO, Janet Bornancin, encouraged the Mayor to look at trees and how they could help us, and to put together an application for tree fund money.

The Mayor received two letters from kids with junior livestock auction animals at the County Fair. On August 10th at 6:00 p.m. the 4-H Club will hold a Junior Livestock Auction. She stated her appreciation of the work the Council is doing and said, "We've come a long way (and still have a long way to go)." She also appreciates the efforts of the staff and the hard work that is done.

XIV. COMMITTEE REPORTS

- a) **Associations Committee**—City Manager Wyntergreen mentioned the kick-off meeting for an economic opportunities analysis—a study of the Central Tillamook region. If there are any key players to be interviewed for the analysis, please let Paul know. The study will show how the area can work together as one cohesive unit for the good of the community.
- b) **Personnel Committee**—Councilor Sandusky reported earlier in the meeting with the discussion of Resolution 1616.

XV. CORRESPONDENCE

- a) **Thank You from June Dairy Parade and Festivals Committee**

XVI. AUTHORIZATION TO PAY BILLS

The Finance Committee had reviewed the current bills prepared for payment. A copy of the voucher register is attached and by this reference is made a part of the record. **Councilor Martin moved to pay the bills approved by the Committee. Councilor Sandusky seconded. Motion carried unanimously by Council seated.** Bills were paid in the following total amount:

GENERAL CHECKING ACCOUNT

<u>BATCH TYPE</u>	<u>DATE</u>	<u>CHECK RANGE</u>	<u>AMOUNT PAID</u>
Special Batch	07/18/2012	71712	\$ 4,356.14
A/P Batch	08/03/2012	32515-32590	\$ 223,406.84

XVII. ADJOURNMENT

There being no further business, **Mayor Weber** adjourned the meeting at **9:08 p.m.**

Minutes approved by:

Suzanne Weber, Mayor Date

Minutes submitted by:

Abigail Donowho, City Recorder Date

**Percentage Of Fiscal Year 2012/2013
August 2012 8% of the year**

General Fund Revenue Analysis				
City Hall Fund	Budgeted Amount	YTD	YTD Variance	Percent Expended
Beginning Fund Balance	185,000.00	185,000.00	-	100.00%
Animal Licenses	2,400.00	46.75	2,353.25	1.95%
Bldg Permits/Comm Dev Fee	5,000.00	-	5,000.00	0.00%
Cigarette Tax	6,769.00	638.08	6,130.92	9.43%
Court Fines	57,500.00	1,478.44	56,021.56	2.57%
Equipment Sales / Used	2,000.00	-	2,000.00	0.00%
Grants	30,000.00	-	30,000.00	0.00%
Investment Earnings	200.00	0.93	199.07	0.47%
Land Sales / Police Bldg Surplus	83,000.00	-	83,000.00	0.00%
Licenses	1,111.00	12.00	1,099.00	1.08%
Liquor Tax	64,108.00	5,866.96	58,241.04	9.15%
Vehicle Impound	1,515.00	180.00	1,335.00	11.88%
Misc Permits	808.00	105.00	703.00	13.00%
Parking Fines	6,060.00	50.00	6,010.00	0.83%
Planning Fees	15,150.00	22,770.70	(7,620.70)	150.30%
Parking Space Rentals	10,000.00	1,080.00	8,920.00	10.80%
Property Tax Current	540,750.00	3,643.74	537,106.26	0.67%
Property Tax Prior	15,150.00	3,109.03	12,040.97	20.52%
Lien Search Revenue	400.00	75.00	325.00	18.75%
Transit/Visitor Center Rental	8,484.00	700.00	7,784.00	8.25%
Franchise / Tillamook PUD	388,850.00	29,981.71	358,868.29	7.71%
Franchise / Telephone	90,000.00	21,653.99	68,346.01	24.06%
Franchise / Water-Sewer Utilities	74,357.00	6,215.90	68,141.10	8.36%
CAMI	15,000.00	1,250.00	13,750.00	8.33%
County Animal Control	16,000.00	1,333.34	14,666.66	8.33%
Urban Renewal Admin Reimb.	40,055.00	16,603.28	23,451.72	41.45%
Internal Service Charge	192,626.00	-	192,626.00	0.00%
State Revenue Sharing	44,886.00	-	44,886.00	0.00%
Total General Fund Revenues	1,899,199.00	302,427.55	1,596,771.45	15.92%
General Ledger Expenses vs. Budget				
Mayor and Council	Budgeted Amount	YTD	YTD Variance	Percent Expended
Communications	6,600.00	1,332.63	5,267.37	20.19%
Contractual Services	15,000.00	-	15,000.00	0.00%
Conference and Promotional	5,000.00	-	5,000.00	0.00%
Dues and Memberships	4,750.00	4,267.69	482.31	89.85%
Office Supplies	508.00	39.69	468.31	7.81%
Periodicals and Publications	102.00	-	102.00	0.00%
Postage	406.00	-	406.00	0.00%
Special Projects	1,200.00	-	1,200.00	0.00%
Travel/Subsistence	406.00	-	406.00	0.00%
Committee Mtgs Business	1,015.00	-	1,015.00	0.00%
Council Stipend	4,200.00	500.00	3,700.00	11.90%
	39,187.00	6,140.01	33,046.99	15.67%
Admin Fund	Budgeted Amount	YTD	YTD Variance	Percent Expended
City Manager	91,703.00	7,529.00	84,174.00	8.21%
Finance Officer	52,000.00	5,332.92	46,667.08	10.26%
Finance Assistant	38,640.00	3,172.00	35,468.00	8.21%
Executive Assistant	36,540.00	4,257.19	32,282.81	11.65%
Clerk	3,600.00	4,543.88	(943.88)	126.22%
Longevity	1,800.00	-	1,800.00	0.00%
Social Security	21,365.00	2,196.00	19,169.00	10.28%
Workers Comp	2,000.00	255.49	1,744.51	12.77%
PERS	39,000.00	3,311.44	35,688.56	8.49%
Medical Insurance	64,000.00	4,491.18	59,508.82	7.02%
Dental Insurance	7,933.00	645.30	7,287.70	8.13%
Life Insurance	363.00	30.25	332.75	8.33%
Payroll Totals	413,944.00	40,751.77	373,192.23	9.84%
Conference and Promotional	3,553.00	285.00	3,268.00	8.02%
Dues and Memberships	1,500.00	225.00	1,275.00	15.00%

Percentage Of Fiscal Year 2012/2013

August 2012 8% of the year

Election Notices	1,000.00	-	1,000.00	0.00%
Equipment / Office	2,030.00	-	2,030.00	0.00%
Legal Notices	2,741.00	508.60	2,232.40	18.56%
Office Supplies	4,060.00	510.84	3,549.16	12.58%
Periodicals & Publications	100.00	-	100.00	0.00%
Postage	1,523.00	104.47	1,418.53	6.86%
Travel/Substance	1,117.00	-	1,117.00	0.00%
Utilities / Phone	5,000.00	116.45	4,883.55	2.33%
Misc.Expenditure	508.00	657.78	(149.78)	129.48%
Total Supplies & Expense	35,162.00	2,693.14	32,468.86	7.66%
Computer Upgrades	-	2,265.32	(2,265.32)	0.00%
Admin Fund Totals	449,106.00	45,710.23	403,395.77	10.18%

Planning Department	Budgeted Amount	YTD	YTD Variance	Percent Expended
Planner	58,655.00	4,816.00	53,839.00	8.21%
Longevity	500.00	-	500.00	0.00%
Social Security	4,525.00	368.42	4,156.58	8.14%
Workers Comp	1,300.00	284.31	1,015.69	21.87%
PERS	11,362.00	919.37	10,442.63	8.09%
Medical Insurance	15,032.00	1,171.45	13,860.55	7.79%
Dental Insurance	2,273.00	185.60	2,087.40	8.17%
Life Insurance	73.00	6.05	66.95	8.29%
Payroll Totals	93,720.00	7,751.20	85,968.80	8.27%
Contractual Services	25,000.00	-	25,000.00	0.00%
Conference & Promotional	305.00	-	305.00	0.00%
Dues & Memberships	102.00	-	102.00	0.00%
Legal Notices	914.00	197.40	716.60	21.60%
Office Supplies	1,320.00	38.97	1,281.03	2.95%
Periodicals & Publications	102.00	-	102.00	0.00%
Training	1,421.00	-	1,421.00	0.00%
Training/Substance	203.00	-	203.00	0.00%
Recycling Program	200.00	-	200.00	0.00%
Total Supplies & Expense	29,973.00	236.37	29,736.63	1.04%

Planning Department Totals	123,693.00	7,987.57	115,705.43	6.46%
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Police Chief	75,000.00	6,080.00	68,920.00	8.11%
Police Officer	50,628.00	4,116.00	46,512.00	8.13%
Police Officer	44,000.00	-	44,000.00	0.00%
Police Officer	56,628.00	4,889.00	51,739.00	8.63%
Police Officer	68,000.00	5,737.00	62,263.00	8.44%
Secretary	40,978.00	3,364.00	37,614.00	8.21%
Overtime	35,000.00	4,033.60	30,966.40	11.52%
Animal Control	36,795.00	3,021.00	33,774.00	8.21%
Police Officer	48,000.00	3,977.00	44,023.00	8.29%
Police Officer	62,856.00	5,238.00	57,618.00	8.33%
Longevity	11,000.00	-	11,000.00	0.00%
Certification Pay	15,036.00	813.00	14,223.00	5.41%
Cell Phone Reimbsmt	4,200.00	200.00	4,000.00	4.76%
Social Security	42,123.00	3,236.25	38,886.75	7.68%
Workers Comp	23,000.00	5,823.72	17,176.28	25.32%
PERS	82,000.00	6,743.29	75,256.71	8.22%
Downtown Resource Aide	-	784.00	(784.00)	0.00%
Medical Insurance	42,677.00	3,319.73	39,357.27	7.78%
Life Insurance	726.00	48.48	677.52	6.68%
Payroll Totals	824,327.00	67,133.21	757,193.79	8.14%
Contractual Services	12,000.00	4,041.37	7,958.63	33.68%
Dues & Memberships	305.00	-	305.00	0.00%
Fuel / Vehicle	29,000.00	1,609.49	27,390.51	5.55%
Investigation	500.00	-	500.00	0.00%
Maint / Building	5,000.00	594.00	4,406.00	11.88%
Maint / Equipment	1,015.00	181.00	834.00	17.83%

Percentage Of Fiscal Year 2012/2013

August 2012 8% of the year

Maint / Service Contracts	4,060.00	663.97	3,396.03	16.35%
Maint / Vehicle	10,150.00	3,401.70	6,748.30	33.51%
Tillamook Narcotics Team	100.00	-	100.00	0.00%
Office Supplies	6,000.00	606.20	5,393.80	10.10%
Postage	2,030.00	166.97	1,863.03	8.23%
Special Programs	1,000.00	1,596.87	(596.87)	159.69%
Training	4,060.00	1,000.00	3,060.00	24.63%
Travel / Subsistance	305.00	-	305.00	0.00%
Uniform Allowance	6,500.00	2,545.35	3,954.65	39.16%
Utilities / Phone	2,533.00	578.70	1,954.30	22.85%
Targets & Ammunition	3,500.00	-	3,500.00	0.00%
Animal Control	3,045.00	42.00	3,003.00	1.38%
LEDS	508.00	6.00	502.00	1.18%
Total Supplies & Expense	93,134.00	17,033.62	76,100.38	18.29%
Equipment / General	5,000.00	-	5,000.00	0.00%
PD Building Payments	83,000.00	-	83,000.00	0.00%
Vehicle	5,300.00	-	5,300.00	0.00%
Total Capital Outlay	93,300.00	-	93,300.00	0.00%

City Hall Fund	Budgeted Amount	YTD	YTD Variance	Percent Expended
Unemployment	10,000.00	-	10,000.00	0.00%
Payroll Totals	10,000.00	-	10,000.00	0.00%
Vacations Payable	10,000.00	-	10,000.00	0.00%
Audit	8,364.00	5,821.60	2,542.40	69.60%
Insurance Bldg./Vehicles	11,165.00	28,250.92	(17,085.92)	253.03%
Maint./Materials	3,045.00	81.20	2,963.80	2.67%
Maint./Service Contracts	29,000.00	2,865.13	26,134.87	9.88%
Safety Improvements	3,000.00	-	3,000.00	0.00%
Web Services	6,000.00	140.50	5,859.50	2.34%
Bldg.Maint.	3,500.00	677.75	2,822.25	19.36%
Utilities / Power	7,613.00	1,002.31	6,610.69	13.17%
Total Supplies & Expense	81,687.00	38,839.41	42,847.59	47.55%
Transfer to Water Fund	78,000.00	-	78,000.00	0.00%
Total Transfers Out	78,000.00	-	78,000.00	0.00%
City Hall Fund Totals	169,687.00	38,839.41	130,847.59	22.89%

Total General Fund Revenues	1,899,199.00	302,427.55	1,596,771.45	15.92%
Total General Fund Expenses	1,792,434.00	167,844.05	1,624,589.95	10.10%
Revenues in Excess	106,765.00	134,583.50	(12,818.50)	

**Percentage of Fiscal Year 2012/2013
August 2012 8% of the year**

Street Fund Revenue Analysis				
Street Fund	Budgeted Amount	YTD	YTD Variance	Percent Expended
Beginning Fund Balance	138,627.00	138,627.00	-	100.00%
Investment Earnings	175.00	-	175.00	0.00%
Misc./Surplus City Shops	202.00	250.00	(48.00)	123.76%
State Gas Tax	159,265.00	15,318.32	143,946.68	9.62%
City Sanitary Franchise	33,936.00	8,164.36	25,771.64	24.06%
Franchise / Charter (Parks)	30,300.00	-	30,300.00	0.00%
SCA Grant	50,000.00	-	50,000.00	0.00%
From Local Fuel Tx Fund #2	120,000.00	10,044.58	109,955.42	8.37%
Flood Mitigation Reimb.	72,830.00	-	72,830.00	0.00%
Carnahan Park User Fees	2,500.00	-	2,500.00	0.00%
Transfer from Carnahan Park	6,500.00	-	6,500.00	0.00%
Linden Drive LID Assessments	4,200.00	-	4,200.00	0.00%
Trans in from TRT Events, Labor	25,000.00	-	25,000.00	0.00%
OTIA I,II,III	116,886.00	7,659.17	109,226.83	6.55%
Property Lease Income	15,000.00	1,310.00	13,690.00	8.73%
Property Tax from Vendors	1,515.00	-	1,515.00	0.00%
Balance from Fuel Fund / Billboard	3,500.00	-	3,500.00	0.00%
total Street Fund Revenues	780,436.00	181,373.43	599,062.57	23.24%
General Ledger Expenses vs. Budget				
Street Fund	Budgeted Amount	YTD	YTD Variance	Percent Expended
Lead Operator	51,000.00	4,253.00	46,747.00	8.34%
Equipment Operator / Laborer	45,176.00	3,601.00	41,575.00	7.97%
PW Technician	40,978.00	5,046.65	35,931.35	12.32%
Laborer	21,289.00	1,696.99	19,592.01	7.97%
O/T	8,000.00	-	8,000.00	0.00%
Longevity	5,969.00	-	5,969.00	0.00%
Social Security	14,852.00	1,037.29	13,814.71	6.98%
Workers Comp	13,230.00	3,158.09	10,071.91	23.87%
PERS	30,439.00	2,808.78	27,630.22	9.23%
Medical Insurance	40,135.00	3,217.70	36,917.30	8.02%
Dental Insurance	7,200.00	489.28	6,710.72	6.80%
Life Insurance	223.00	21.75	201.25	9.75%
Unemployment	10,000.00	-	10,000.00	0.00%
Vacations Payable	5,560.00	-	5,560.00	0.00%
Total Payroll	294,051.00	25,330.53	268,720.47	8.61%
Audit	4,200.00	2,910.80	1,289.20	69.30%
Equipment / Misc	4,060.00	3,907.18	152.82	96.24%
Fuel / Vehicle	15,000.00	1,768.42	13,231.58	11.79%
Insurance	2,030.00	4,858.25	(2,828.25)	239.32%
Maint / Building	4,000.00	106.43	3,893.57	2.66%
Maint / Equipment	12,000.00	4,174.13	7,825.87	34.78%
Maint / Materials	9,000.00	223.17	8,776.83	2.48%
RARE Intern	13,000.00	-	13,000.00	0.00%
Carnahan Park Marine Maint.	11,517.00	2,132.59	9,384.41	18.52%
Signs & Roadmarkings	14,000.00	4,363.49	9,636.51	31.17%
Parks Materials	4,568.00	394.96	4,173.04	8.65%
Training	2,030.00	-	2,030.00	0.00%
Travel / Subsistance	1,523.00	83.59	1,439.41	5.49%
Uniform Allowance	1,500.00	-	1,500.00	0.00%
Property Tx for Vendor Sites	1,515.00	-	1,515.00	0.00%
Utilities / Phone	2,600.00	291.28	2,308.72	11.20%
Utilities / Power	44,254.00	6,153.95	38,100.05	13.91%
Internal Service Charge	33,705.00	-	33,705.00	0.00%
Flood Mitigation Expenses	72,830.00	2,471.49	70,358.51	3.39%
Loan Repayment to Sewer Fund	12,240.00	-	12,240.00	0.00%
Total Supplies & Expense	265,572.00	33,839.73	231,732.27	12.74%
Bicycle / Pedistrian Facilities	1,592.00	-	1,592.00	0.00%
Equipment / Misc	1,000.00	-	1,000.00	0.00%
Road Improvements	62,930.00	104.04	62,825.96	0.17%

**Percentage of Fiscal Year 2012/2013
August 2012 8% of the year**

Preventative Maintenance	30,450.00	-	30,450.00	0.00%
SCA Grant Project	50,000.00	-	50,000.00	0.00%
Sue H Elmore Match	5,400.00	-	5,400.00	0.00%
Property Purchase	33,650.00	13,746.25	19,903.75	40.85%
Total Capital Outlay	185,022.00	13,850.29	171,171.71	7.49%
Linde Drive LID Loan Payment	12,630.00	12,630.00	-	100.00%
Total Debt Service	12,630.00	12,630.00	-	100.00%
Total Street Fund Expenses	757,275.00	85,650.55	671,624.45	11.40%
Total Street Fund Revenues	780,435.00	181,373.43	599,062.57	23.24%
Total Street Fund Expenses	757,275.00	85,650.55	671,624.45	11.40%
Revenue vs Expense	23,160.00	95,722.88	(72,562.88)	

**Percentage of Fiscal Year 2012/2013
August 2012 8% of the year**

Water Fund Revenue Analysis				
Water Fund	Budgeted Amount	YTD	YTD Variance	Percent Expended
Beginning Fund Balance	763,000.00	763,000.00	-	100.00%
From Sewer Fund	34,510.00	-	34,510.00	0.00%
Internal Service Charge IT Risk	10,000.00		10,000.00	0.00%
Interest Income	505.00	29.04	475.96	5.75%
Water Revenues	1,446,887.00	148,228.11	1,298,658.89	10.24%
Connection Fees	1,500.00		1,500.00	0.00%
Labor and Equipment	1,000.00		1,000.00	0.00%
Reconnects	1,000.00	100.00	900.00	10.00%
Miscellaneous Income	6,400.00	175.00	6,225.00	2.73%
Loan Repayment from GF	80,000.00		80,000.00	0.00%
Flood Mitigation Reimb.	100.00		100.00	0.00%
FEMA Bay City Intertie Reimb.	81,202.00		81,202.00	0.00%
Council Beautification Awards	1,200.00		1,200.00	0.00%
Total Water Fund Revenues	2,407,004.00	118,532.11	1,978,771.89	82.30%
General Ledger Expenses vs. Budget				
Water Fund	Budgeted Amount	YTD	YTD Variance	Percent Expended
Public Works Director	67,406.00	3,222.51	64,183.49	4.78%
Assl.PW Director	66,553.00	5,464.00	61,089.00	8.21%
Field Supervisor	47,804.00	3,925.00	43,879.00	8.21%
Lead Op	45,000.00	-	45,000.00	0.00%
Utility Worker I	35,048.00	3,130.46	31,917.54	8.93%
Lead Op	45,000.00	3,640.00	41,360.00	8.09%
Water Clerk	35,000.00	2,924.81	32,075.19	8.36%
OT	25,000.00	10,718.91	14,281.09	42.88%
Longevity	3,891.00	-	3,891.00	0.00%
Standby By Time	5,400.00	534.25	4,865.75	9.89%
Social Security	28,722.00	2,517.29	26,204.71	8.76%
Workers Comp	15,000.00	4,308.40	10,691.60	28.72%
PERS	50,317.00	4,233.01	46,083.99	8.41%
Unemployment	15,000.00	-	15,000.00	0.00%
Vacations Payable	15,560.00	-	15,560.00	0.00%
Health Insurance Shop	74,087.00	4,975.25	69,111.75	6.72%
Dental	12,600.00	652.05	11,947.95	5.18%
Life	508.00	33.28	474.72	6.55%
Total Payroll	587,896.00	50,279.22	440,522.36	8.55%
Audit	5,150.00	3,676.80	1,473.20	71.39%
Legals	1,000.00	-	1,000.00	0.00%
Repairs	203.00	-	203.00	0.00%
Maintenance Agreements	9,000.00	-	9,000.00	0.00%
Misc Copier	1,000.00	304.87	695.13	30.49%
Bank Charges	305.00	-	305.00	0.00%
Permits and Licenses	5,075.00	-	5,075.00	0.00%
Postage	8,120.00	563.05	7,556.95	6.93%
Office Mileage	102.00	-	102.00	0.00%
Telephone	12,000.00	767.41	11,232.59	6.40%
Office Lights and Power	500.00	-	500.00	0.00%
Advertising	1,015.00	-	1,015.00	0.00%
Internal Service Fee to GF	73,851.00	-	73,851.00	0.00%
Total Supplies & Expense Office	117,321.00	5,312.13	112,008.87	4.53%
Meetings/Schools/Training	15,000.00	(136.98)	15,136.98	-0.91%
Dues and Subscriptions	4,000.00	225.00	3,775.00	5.63%
General Insurance	21,000.00	10,212.46	10,787.54	48.63%
Repairs Janitorial	500.00	-	500.00	0.00%
Shop Building and Yard repair	1,000.00	-	1,000.00	0.00%
Radio Repairs and replacement	3,000.00	-	3,000.00	0.00%
Small tool repair & purchase	5,075.00	63.19	5,011.81	1.25%
Lights and Power	3,000.00	145.00	2,855.00	4.83%
Shop Operating Supplies	5,075.00	4,578.61	496.39	90.22%
Freight	500.00	-	500.00	0.00%

**Percentage of Fiscal Year 2012/2013
August 2012 8% of the year**

Miscellaneous	1,750.00	-	1,750.00	0.00%
Office Supplies	7,105.00	1,952.66	5,152.34	27.48%
Flood Mitigation Expenses	100.00	-	100.00	0.00%
Fire Control Tax/Timber	6,000.00	-	6,000.00	0.00%
Total Supplies & Expense Shop	73,105.00	17,039.94	56,065.06	23.31%
Vehicle Operating Expenses	30,000.00	3,318.43	26,681.57	11.06%
Equipment Maint.	30,000.00	3,913.47	26,086.53	13.04%
Portable Vac	500.00	-	500.00	0.00%
Total Vehicle Expenses	60,500.00	7,231.90	53,268.10	11.95%
Chemicals Filter Plant	27,000.00	1,023.64	25,976.36	3.79%
Repairs Filter Plant	30,000.00	3,373.74	26,626.26	11.25%
Supplies Filter Plant	3,000.00	-	3,000.00	0.00%
Miscellaneous	1,000.00	-	1,000.00	0.00%
Power Filter Plant	8,500.00	7,778.99	721.01	91.52%
Propane Filter Plant	5,075.00	-	5,075.00	0.00%
Total Filter Plant Expenses	74,575.00	12,176.37	62,398.63	16.33%
Well #1	1,000.00	-	1,000.00	0.00%
Well #2	20,000.00	-	20,000.00	0.00%
Well #3	20,000.00	-	20,000.00	0.00%
Total Wells Operation Expenses	41,000.00	-	41,000.00	0.00%
System Repairs	90,000.00	9,910.97	80,089.03	11.01%
Meter Test / Repair	10,000.00	1,313.41	8,686.59	13.13%
Engineering and Surveys	150,000.00	-	150,000.00	0.00%
Stock Purchases Shop	40,000.00	11,257.98	28,742.02	28.14%
System Upgrade	100,000.00	14,459.22	85,540.78	14.46%
Trask River Crossing	1,000.00	-	1,000.00	0.00%
Water Testing	35,000.00	1,170.00	33,830.00	3.34%
Total System Repair Expenses	426,000.00	38,111.58	387,888.42	8.95%
Office Equipment	1,015.00	-	1,015.00	0.00%
Computer Expense	2,030.00	-	2,030.00	0.00%
GIS System	5,000.00	-	5,000.00	0.00%
Port Water Line	500.00	-	500.00	0.00%
Port Meter	500.00	-	500.00	0.00%
Hwy 101 South Line	1,000.00	-	1,000.00	0.00%
Capital Auto Meter Read	1,000.00	-	1,000.00	0.00%
Service Truck Replacement	30,000.00	-	30,000.00	0.00%
New Office Building	50,000.00	-	50,000.00	0.00%
Forklift	20,000.00	-	20,000.00	0.00%
Reserves fro Replacement	255,000.00	-	255,000.00	0.00%
Contingency	126,000.00	-	126,000.00	0.00%
Total Capital Outlay	492,045.00	-	492,045.00	0.00%
Principal Bond #2	128,374.00	-	128,374.00	0.00%
Interest Bond #2	28,392.00	-	28,392.00	0.00%
Principal Bond #3	81,594.00	-	81,594.00	0.00%
Interest Bond #3	18,046.00	-	18,046.00	0.00%
Principal Bond #4	28,476.00	-	28,476.00	0.00%
Interest Bond #4	10,922.00	-	10,922.00	0.00%
Total Debt Services	295,804.00	-	295,804.00	0.00%
Total Water Fund Expenses	2,168,246.00	130,151.14	1,941,000.44	6.00%
Total Water Fund Revenues	2,837,364.00	711,522.13	2,125,841.87	75.30%
Total Water Fund Expenses	2,168,246.00	130,151.14	1,941,000.44	6.00%
Revenue in Excess	669,118.00	581,370.99	(825,228.57)	

**Percentage of Fiscal Year 2012/2013
August 2012 8% of the year**

Sewer Fund Revenue Analysis				
Sewer Fund	Budgeted Amount	YTD	YTD Variance	Percent Expended
Beginning Fund Balance	1,000,000.00	1,000,000.00	-	100.00%
Connection Fees	5,050.00	-	5,050.00	0.00%
Investment Earnings	2,000.00		2,000.00	0.00%
Misc.Fees/Biosolids	10,000.00	2,205.00	7,795.00	22.05%
Special Revenues	2,020.00	173.96	1,846.04	8.61%
User Fees	1,962,313.00	239,525.47	1,722,787.53	12.21%
Loan Repayment from Street Fund	12,240.00		12,240.00	0.00%
Total Revenues	2,993,623.00	1,241,904.43	1,751,718.57	41.48%

General Ledger Expenses vs. Budget				
Sewer Fund	Budgeted Amount	YTD	YTD Variance	Percent Expended
Sewer Plant Supervisor	55,346.00	4,544.00	50,802.00	8.21%
PW Laborer	21,288.00	1,697.01	19,590.99	7.97%
Overtime	25,000.00	2,043.14	22,956.86	8.17%
WWTP Operator II	32,480.00	-	32,480.00	0.00%
WWTP Supervisor	59,233.00	5,104.00	54,129.00	8.62%
Longevity	4,677.00	-	4,677.00	0.00%
Social Security	13,933.00	1,535.09	12,397.91	11.02%
Workers Comp	13,500.00	2,014.09	11,485.91	14.92%
PERS	40,000.00	3,113.78	36,886.22	7.78%
Medical Insurance	34,513.00	3,331.84	31,181.16	9.65%
Dental Insurance	4,346.00	497.88	3,848.12	11.46%
Life Insurance	290.00	23.62	266.38	8.14%
Unemployment	17,000.00	-	17,000.00	0.00%
Vacations Payable	14,000.00	-	14,000.00	0.00%
Standby Time	5,400.00	475.57	4,924.43	8.81%
Total Payroll	341,006.00	24,380.02	280,701.55	7.15%
Chemicals/Chlorine	114,000.00	6,829.60	107,170.40	5.99%
Audit	4,120.00	2,910.80	1,209.20	70.65%
Utility Franchise Fee to GF	38,125.00	3,859.65	34,265.35	10.12%
Fuel / Vehicle	7,000.00	834.01	6,165.99	11.91%
Insurance	27,405.00	14,195.63	13,209.37	51.80%
Maint / Equipment	20,000.00	9,866.74	10,133.26	49.33%
Maint / Lift Stations	10,000.00	3,734.50	6,265.50	37.35%
Maint / Materials	15,000.00	3,407.59	11,592.41	22.72%
Maint / Service Contracts	500.00	225.00	275.00	45.00%
Maint / Vehicle	30,450.00	7.99	30,442.01	0.03%
Office Supplies	2,538.00	21.10	2,516.90	0.83%
Permits / Licenses	9,000.00	200.00	8,800.00	2.22%
Postage	1,015.00	43.61	971.39	4.30%
Special Projects	5,000.00	1,944.38	3,055.62	38.89%
WWTP Upgrade Legal Fees	30,000.00	47,160.21	(17,160.21)	157.20%
Training	3,000.00	8.34	2,991.66	0.28%
Travel/Subsistance	500.00	-	500.00	0.00%
Uniform Allowance	2,500.00	217.62	2,282.38	8.70%
Utilities / Phone	7,000.00	835.55	6,164.45	11.94%
Utilities / Power	55,000.00	8,261.65	46,738.35	15.02%
Supplies / Laboratory	18,000.00	102.00	17,898.00	0.57%
Propane	10,000.00	-	10,000.00	0.00%
Bio Solids	31,500.00	-	31,500.00	0.00%
Pressure Sewer	-	1,301.00	(1,301.00)	0.00%
Internal Service fee to GF	81,049.00	-	81,049.00	0.00%
Total Supplies & Expense	522,702.00	105,966.97	416,735.03	20.27%
Equipment / Miscellaneous	5,000.00	1,331.20	3,668.80	26.62%
Special Programs / Cross Connect	80,000.00	5,100.00	74,900.00	6.38%
Total Capital Outlay	85,000.00	6,431.20	78,568.80	7.57%
Hwy 101 Gravity Line Financing	150,000.00	-	150,000.00	0.00%
Principal Loan #1	166,126.00	-	166,126.00	0.00%
Interest Loan #1	11,213.00	-	11,213.00	0.00%
Fees	1,281.00	-	1,281.00	0.00%

**Percentage of Fiscal Year 2012/2013
August 2012 8% of the year**

Principal Loan #2	22,149.00	-	22,149.00	0.00%
Interest Loan #2	9,471.00	-	9,471.00	0.00%
Fees	1,457.00	-	1,457.00	0.00%
Principal Loan #4	36,349.00	18,124.00	18,225.00	49.86%
Interest Loan #4	917.00	509.00	408.00	55.51%
Principal Loan #5	9,195.00	-	9,195.00	0.00%
Interest Loan #5	3,929.00	-	3,929.00	0.00%
Fees	688.00	-	688.00	0.00%
Anderson Loan	15,175.00	-	15,175.00	0.00%
Principal Loan #6 R91567	635,830.00	-	635,830.00	0.00%
Interest Loan #6	449,030.00	-	449,030.00	0.00%
Fees	77,439.00	-	77,439.00	0.00%
Principal Loan #7 R91568	9,218.00	-	9,218.00	0.00%
Interest Loan #7	13,939.00	-	13,939.00	0.00%
Fees	2,500.00	-	2,500.00	0.00%
OECD Loan	73,678.00	-	73,678.00	0.00%
Total Debt Services	1,689,584.00	18,633.00	1,670,951.00	1.10%
Total Sewer Fund Expenses	2,672,802.00	155,411.19	2,481,466.38	5.81%
Transfer to Water Department	34,510.00	-	34,510.00	0.00%
Total Transfers	34,510.00	-	34,510.00	0
Total Revenues	2,993,623.00	1,241,904.43	1,751,718.57	41.48%
Total Sewer Fund Expenses	2,672,802.00	155,411.19	2,481,466.38	5.81%
Total Available for Financing	320,821.00	1,086,493.24	(719,747.81)	

**Percentage of Fiscal Year 2012/2013
August 2012 8% of the year**

TRT Fund Revenue Summary				
TRT Fund	Budgeted Amount	YTD	YTD Variance	Percent Expended
Hotel / Motel Tax	213,885.00	33,238.11	180,646.89	15.54%
State Regulated Hotel/Motel 2%	61,110.00	-	61,110.00	0.00%
Investment Earnings	40.00	-	40.00	0.00%
Misc Fees	10.00	-	10.00	0.00%
Add'l 10% TRT Tax	35,000.00	(1,488.00)	36,488.00	-4.25%
Business Registration Fees	36,000.00	4,712.50	31,287.50	13.09%
Business Surcharge	10,000.00	1,568.75	8,431.25	15.69%
Total TRT Revenues	356,045.00	38,031.36	318,013.64	10.68%
General Ledger Expenses vs. Budget				
TRT Fund	Budgeted Amount	YTD	YTD Variance	Percent Expended
TRT Officer	47,222.00	3,842.00	43,380.00	8.14%
TRT Officer	47,222.00	-	47,222.00	0.00%
Overtime	10,000.00	99.74	9,900.26	1.00%
Social Security	7,990.00	301.55	7,688.45	3.77%
Workers Comp	6,000.00	2.44	5,997.56	0.04%
PERS	12,032.00	-	12,032.00	0.00%
Medical/Dental Insurance	31,680.00	1,242.66	30,437.34	3.92%
Life Insurance	218.00	5.97	212.03	2.74%
Vacations Payable	200.00	297.18	(97.18)	148.59%
Total Payroll	162,564.00	5,791.54	156,869.64	3.56%
Business License Surcharge / TRA	10,000.00	(148.59)	10,148.59	-1.49%
Office Supplies	9,450.00	-	9,450.00	0.00%
Special Projects	56,700.00	-	56,700.00	0.00%
Council Priorities	39,014.00	12,303.31	26,710.69	31.54%
Total Supplies & Expense	115,164.00	12,154.72	103,009.28	10.55%
Unrestricted Reserves	50,000.00	-	50,000.00	0.00%
Total Capital Outlay	50,000.00	-	50,000.00	0.00%
Transfer to Streets-Unrestricted	25,000.00	-	25,000.00	0.00%
Total Transfers	25,000.00	-	25,000.00	0.00%
Total TRT Fund Expenses	372,728.00	38,031.36	334,696.64	9.40%
Total TRT Revenues	356,045.00	38,031.36	318,013.64	10.68%
Total TRT Fund Expenses	372,728.00	38,031.36	334,696.64	9.40%
Surplus or Deficit	19,487.00	0.00	39,413.17	0.00%

City of Tillamook
210 Laurel Ave.
Tillamook, OR 97141



Memo

To: Paul Wyntergreen, City Manager
From: Arley Sullivan, Public Works Director 
Date: 15 August 2012
Re: Director's Report for July 2012

- Schedule "A" of the Old Safeway demolition is complete with the exception of the final installation of the clean dirt to grade for grass seeding.
- Schedule "B" the demolition of the Old Safeway parking lot is not under way. The mountains of dirt that can be seen onsite are for the final installation of clean dirt after the impervious asphalt is removed.
- Concrete structures are in the process of being installed for the Fawcett Creek Diversion, Fish Passage and Screening Improvements. The contractor, Five Rivers Construction is doing an excellent job. The in-stream work and bank stabilization is moving along very well. The concrete and steel inspector stated that the contractor is doing a "class act".
- The utility conflicts on the Third Street Enhancement Project have been corrected and the duct bank work is done, this will allow the general contractor (TFT) to move forward much faster. The curb installation should begin around the third week of August.
- The old City Shop structure has been demoed. The hospital helped city crews to move from the old shop facility to the new facility (Kinsman) on Third Street. Their assistance is greatly appreciated.
- We managed to purchase a small hard tire forklift for the shop floor use and a much larger pneumatic tire all-wheel drive outdoor combination fork lift, man lift from state surplus with budgeted funds.
- The City's portion of the Bay City/Tillamook City waterline inter-tie is complete. The remainder of the project is on the Bay City side.

From: Jeff Colantino [<mailto:jeff.colantino@CascadiaPM.com>]
Sent: Thursday, August 16, 2012 1:12 PM
To: Paul Wyntergreen; Zeb Brittsan
Subject: RE: Underlying Lease Term

Hello Paul,

Michael has discussed the proposal with the power company and AV will most likely need their own transformer. We will still need a decision from the City on whether they will allow AV to use five parking spaces (in order to allow space for both the charging station and a new pad-mounted transformer). In our last correspondence you'd mentioned that you'd need to get Council approval for the five spaces; where do we stand in that process?

Also (and you may have already answered this question previously), is there any information regarding any environmental issues, cleanup, etc., for this 3rd Street location and/or adjacent parcels?

Thanks!

Jeff Colantino
Site Acquisition Manager
Cascadia PM, LLC
5501 NE 109th Court, Suite A-2
Vancouver, WA 98662
360-450-8697 (mobile)
jeff.colantino@cascadiapm.com
www.cascadiapm.com

Abigail Donowho
City Recorder/Treasurer/Human Resources
City of Tillamook
e-mail: adonowho@tillamookor.gov

210 Laurel Avenue
Tillamook, OR 97141
(503) 842-3450
Fax: (503) 842-3445

Date: 8/20/2012
To: City Council
Re: Monthly Report July/August 2012

Last month, I outlined several of the projects that are ongoing in my office. Another update is as follows:

- 1) **Codification:** I was able to sit down with both Paul and David regarding items in the codification draft. We found a few items that need to be fixed or added. I am working through the editorial report that American Legal sent us with their recommendations. We are getting closer to a finished product. I am researching a long list of fees that were noted as far less than the statutory maximum and may need adjustment. We also found that the zoning ordinance was listed by reference, not in full text, and are asking that that be rectified. Because we want a user-friendly code it is taking a little longer than originally anticipated. The process is educational for me, and we are also finding areas in need updating. Thanks for your patience!
- 2) **Agenda Quick Software:** I have been moving along with my training on the Agenda Quick software. Both Debbi Reeves and I working on getting our templates for agendas and minutes put in the system. As part of the upgrade to an agenda and minutes management software program, we found some laptops for Council, Planning Commission, and TURA to use at meetings (they will remain at City Hall for this purpose). When the program is ready to be used with our own templates and information we will set up a workshop to show the Council the program and how easy it is to use and view your packet (from home and during the meetings). You may like to know that the "look" of our current agendas and minutes will not change with the program as it is designed to work FOR US, not change what we do. I am excited to get it going. I anticipate we'll be ready for the first phase of the program (agenda management) sometime early in the fall.
- 3) **Elections:** Signature sheets for candidates are with the County Clerk for verification. If anything comes up I will let you know. We did not have any outside candidates.
- 4) **Records Retention:** As the summer wraps up and we come into a somewhat slower season for the City, I will continue to work on educating staff on records retention. The filing of the City's permanent records is in the process of being updated—Mary is helping me scan all of the older resolutions and ordinances for easy access on the computer.
- 5) **OAMR Conference:** As I shared before, I will not be attending the LOC Conference with the Council this year (as the classes were not geared toward my job). I am, however, going to be at the OAMR Conference in Ontario, Oregon from September 19th through 22nd. I will be earning credits toward my CMC designation through some very pertinent courses regarding Recording, Council relations and more. I will be sure to report back after the conference. I appreciate that the City is willing to invest in its employees through education. Thanks!

Human Resource research and paperwork are a constant at my desk. As we are working on the salary schedule and handbook revisions, I was excited to sign up for a free web conference offered by the Institute of Human Resources regarding best salary practices. It will be just in time for the next Personnel Committee meeting on September 11th.

I had a lot of fun with the Tour des Tress program two weeks ago. Thanks to those of you who were able to participate and help with the program! I will have thank-you cards at the meeting for signatures from the Council to send to some folks who really helped us out.

Please know that my door is open if you have any questions or concerns! Thanks!



Staff Report City Of Tillamook

Date: August 16, 2012
To: Honorable Mayor and Members of City Council
From: Jamy Wilson, Finance Officer
RE: Finance Reports

Below is a summary of our **General Checking and Investment Accounts** through the end of **July 2012**. Also the current **Transient Room Tax Table** is also attached with the Chamber 10% and now 18% portion included.

LGIP #4455 (0.60%)	\$1,813,722.55
Bank Of Astoria Accounts General Checking (0.10%)	\$ 776,008.78
Water SDC (0.60%)	\$ 203,062.89
Sewer Fees (0.60%)	\$ 87,173.83
Bicycle/Pedways (0.60%)	\$ 9,034.76
Debt Reserve (0.60%)	\$ 276,534.36
Water Bonds (0.15%)	\$ 442,803.19
Totals	\$3,394,231.92

City Of Tillamook TRT Monthly Revenue										
Hotel/Motel	Apr-12		May-12		Jun-12		Jul-12		Aug-12	
Total Tax	18,104.60		14,834.53		14,880.39		36,930.89		9,478.75	
18 % Of Tax	1,810.43		1,483.42		1,488.00		6,647.56		1,706.18	
Checks to Chamber	1810.43	5/7	1483.42	6/4	1,488.00	7/16	3693.11	8/6		
							2954.45	8/20		
TRT Monthly Revenue w/10% Tillamook Chamber breakdown										

If you have any questions, please let me know.



Oregon

John A. Kitzhaber, MD, Governor

Department of Transportation

Active Transportation Section

555 13th St NE

Salem, OR 97301-6867

Paul Wyntergreen
City of Tillamook
210 Laurel Ave
Tillamook, OR 97141



**RE: TE-OBPAC Combined Solicitation 2012 – Notice of Intent Selection Results
The Hoquarton Heritage Center**

We are sorry to inform you that your proposed project (above) did not advance to Stage Two in this solicitation. The competition was very strong and many good projects did not advance. ODOT received 155 Notices of Intent. The TE-OBPAC advisory committees selected 64 of them to advance to Stage Two. We expect to award funding to between 25 and 30 projects.

Although your project is no longer in consideration for TE or OBPAAC funds in this cycle, please note that ODOT is considering a new regional project selection process that we expect will include Active Transportation and “Transportation Alternatives” projects. If approved by the Oregon Transportation Commission, the new “Enhance It” selection process may offer another opportunity, later this year, for your project to be considered.

Please contact us if you have any questions or concerns about the TE-OBPAC Combined Solicitation. And feel free to contact Katie Parlette at 541.419.8435 in ODOT’s Region 4 office for information about the “Enhance It” selection process.

Sincerely,

Pat Fisher
TE Program Manager
(503) 986-3528

Sheila Lyons
Pedestrian and Bicycle Program Manager
(503) 986-3555

Cc: Don Hurd
Tillamook Urban Renewal
210 Laurel Ave
Tillamook, OR 97141

CENTRAL OFFICE
125 N. 17th St.
St. Helens, Oregon 97051
Voice (503) 397-3511
Fax (503) 397-3290
Administration
Information & Referral Ext. 274

FISCAL OFFICE
124 N. 18th St.
St. Helens, Oregon 97051
Voice (503) 366-6570
Fax (503) 366-7908

COMMUNITY DEVELOPMENT PROGRAMS
125 N. 17th St.
St. Helens, Oregon 97051
(503) 397-3511 Ext. 279
Housing Development
Community Facilities

HOUSING CENTER
(800) 404-3511
Housing Information & Referral
Homeowner & Tenant Trainings
Home Ownership Assistance

SELF-HELP HOUSING
New Construction Sweat Equity
(503) 366-6560

HOUSING REHABILITATION
Rehabilitation
Weatherization
Astoria
(503) 325-8098
(800) 325-8098
Columbia
(503) 397-1875
(800) 956-1875

EMERGENCY HOUSING PROGRAM
125 N. 17th St.
St. Helens, Oregon 97051
(503) 336-6548
(800) 404-3511

CHILD & FAMILY DEVELOPMENT PROGRAM
PO Box 10, 108 W. B. St.
Rainier, Oregon 97048
(503) 556-3736
Head Start
Healthy Start

KID CARE PROGRAM
125 N. 17th St.
St. Helens, Oregon 97051
(503) 366-6545

ENERGY SERVICES PROGRAM
125 N. 17th St.
St. Helens, Oregon 97051
(503) 397-4951
(866) 722-4951
Energy Utility Assistance
Consumer Education
Tillamook
(503) 842-3267
(866) 722-4951
Astoria
(866) 722-4951

SENIOR, RESPITE & VETERANS SERVICE PROGRAMS
125 N. 17th St.
St. Helens, Oregon 97051
(503) 366-6543
Respite Care, OPI
Senior Support & Nutrition Programs

Veterans Service Program
125 N. 17th St.
St. Helens, Oregon 97051
(503) 366-6580

DISASTER RECOVERY PROGRAM
850 Maple St.
Vernonia, Oregon 97064
(503) 429-4948

ASTORIA OFFICE
815 Commercial Street
Suite 200
Astoria, Oregon 97103
(503) 325-8098
(800) 325-8098

COMMUNITY ACTION TEAM, INC.

"BUILDING BRIDGES TO SELF-SUFFICIENCY"



August 9, 2012

Mr. Paul Wintergreen
City of Tillamook
210 Laurel Avenue
Tillamook, OR 97141

RE: H11018 – City of St Helens CDBG Housing Rehab Grant
Northwest Oregon Regional Housing Rehabilitation Program
Environmental Review Record

Community Action Team, Inc. (CAT) is writing on behalf of the City of St Helens to inform you that the City is in the process of completing a tiered environmental review for a single family owner occupied housing rehabilitation grant awarded by Oregon Business Development Department/ Infrastructure Finance Authority to the City. The funds will be used to repair and rehabilitate owner-occupied homes in Columbia, Clatsop and Tillamook Counties, and in the City of St Helens, City of Vernonia, City of Scappoose, City of Astoria, City of Cannon Beach, and City of Tillamook through the Northwest Oregon Regional Housing Rehabilitation Program.

These grant funds will be provided to eligible low and moderate income homeowners as zero-interest deferred payment loans to be used for minor housing rehabilitation to improve, restore and make safe their homes while keeping them affordable.

Please submit any comments or responses to this letter prior to August 27, 2012. Written responses can be submitted via email or hard copy to me at the address noted below. I can be reached at either phone number below.

Best regards,

COMMUNITY ACTION TEAM

SUSAN WAGNER
Resource Development Specialist
swagner@cat-team.org
125 N. 17th Street
St Helens, OR 97051
503.366.6562 (direct)
503.805.6886 (cell)

ORDINANCE NO. 1269
AN ORDINANCE LIMITING TRUCKS TO CERTAIN STREETS TO
PROTECT PUBLIC SAFETY AND REPEALING ORDINANCE NUMBER 674 AND
ORDINANCE NUMBER 754

WHEREAS, under the Federal Aviation Administration Authorization Act of 1994 as amended, 49 USC § 1450 (C)(1) generally prohibits states and cities from regulating prices, routes or services of any motor carrier with respect to the transportation of property, except for public safety reasons; and

WHEREAS, there are certain locations within the City of Tillamook with narrow streets, blind curves or other unusual conditions where large trucks, particularly those longer than a three-axle, single unit truck as defined in the Manual on Uniform Traffic Control Devices, larger than eight feet wide and 30 feet long and any vehicle with an extended trailer or a weight of over 10,000 lbs., can cause dangerous situations for themselves, the road surface, other automobiles and pedestrians who are traveling in those areas; and

WHEREAS, the City identifies in the City Transportation System Plan the City's designated freight routes, providing a connection between state facilities (such as highways) and major freight destinations and industrial businesses in the city; and

WHEREAS, the City wishes to establish a procedure that would address the rights-of-way where truck travel conflicts with public safety by limiting access of those larger trucks to those streets identified in the City Transportation System Plan.

NOW THEREFORE the City of Tillamook ordains as follows:

- A) The City Council has determined that motor vehicles or trucks longer than a three-axle, single unit truck, larger than eight feet wide and 30 feet long and any vehicle with an extended trailer or a weight of over 10,000 lbs., jeopardize the public's safety when those vehicles travel on particular streets, roads or intersections, and the City Council, desires by ordinance, to prohibit such vehicles on those streets or roads.
- B) The City Council has based its findings on evidence submitted by a qualified Engineer, including, but not limited to:
 - 1) The turning radius and other geometries of an intersection;
 - 2) The width of a street or roadway;
 - 3) The base of a street or roadway;
 - 3) The maximum length and/or weight of a truck that can safely maneuver the intersection or area of the right-of-way without leaving the paved driving area;
 - 4) The speed limit in the area; and
 - 5) Any other deficiency that causes the public safety to be jeopardized.
- C) It is necessary for public safety reasons to limit trucks larger than three-axle, single unit, larger than eight feet wide and 30 feet long or a weight of over 10,000 lbs., to driving on the following streets only:
 - 1) Wilson River Loop Road
 - 2) Third Street

- 3) Front Street
- 4) Cedar Avenue (between Front Street and First Street)
- 5) Birch Avenue (between First Street and Third Street)
- 6) First Street
- 7) Stillwell Avenue
- 8) Trask River Road
- 9) Tenth Street (between Main Avenue and Miller Avenue)
- 10) Twelfth Street (between Stillwell Avenue and Pacific Avenue)
- 11) Del Monte Avenue (between First Street and Third Street)
- 12) Main Avenue (US 101)
- 13) Pacific Avenue (US 101)

D) Nothing in this ordinance shall prohibit the following from traveling on a street other than those streets listed in this ordinance:

- 1) School and mass transit busses;
- 2) Trucks collecting solid wastes or recyclables within the City of Tillamook;
- 3) Emergency vehicles;
- 4) Motor vehicles that are picking up, delivering, or servicing a location in the area, so long as the vehicle uses the major collector or arterial closest to the pick-up, delivery, or service and utilizes the shortest route available, and travels on the restricted street or road for the shortest distance possible.
- 5) Driving to and from the vehicle's home location, provided that the vehicle is unloaded at that time.

E) Any person, firm, corporation, trust, partnership, or other legal entity that violates or refuses to comply with this ordinance shall have committed a civil infraction and shall be subject to a fine of up to \$260.00. Each incident shall constitute a new violation.

PASSED 1st reading by the Tillamook City Council this 4th day of September, 2012.

PASSED 2nd reading by the Tillamook City Council this 17th day of September, 2012.

APPROVED by the Tillamook City Council this 17th day of September, 2012.

Suzanne Weber, Mayor

ATTEST:

Abigail Donowho, City Recorder



NORTHWEST REGIONAL EDUCATION SERVICE DISTRICT

2515 3rd St.
Tillamook, OR 97141
503-842-8423 FAX 503-842-9663

July 25, 2012

Tillamook City Council
Paul Wyntergreen, City Manager
210 Laurel Ave.
Tillamook, Oregon 97141



Dear Paul:

As the new Tillamook County Education Coordinator for the Northwest Regional Education Service District (NWRES D), one of my responsibilities is managing the preschool located in the Wilson School Building at 2515 Third Street in Tillamook.

The NWRES D preschool children attend classes Monday through Thursday from 9:00 a.m. through 3:15 p.m., including attending classes Tuesday and Thursday throughout the month of July. Buses from three school districts drop off and pick up these children on Third Street in front of the building. The children attending our preschool range in age from three to five years and have special needs. Although they are accompanied by adults, there is always the possibility of a child running into the street.

It has come to my attention that we have a persistent problem with people driving above the posted school zone speed in this area. I believe one of the reasons for this is a lack of awareness on the part of passerby.

According to my staff, throughout the past year there have been concerns regarding the speed of traffic on Third Street in front of the school. I have personally witnessed these same speed concerns as I watched the buses and parents dropping off and picking up students from our summer school program. Student safety is our number one concern, and we are seeking the assistance of the Tillamook City Council in helping us to maintain a safe learning environment for our children.

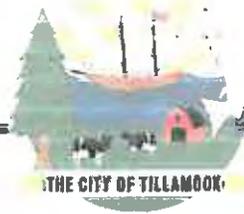
We are appealing to the Tillamook City Council for a sign that may help drivers passing by the Wilson School Building on Third Street to take note that this is a school zone and reduced speed is required. What is the possibility of having flashing yellow warning lights installed to signs in this location to alert drivers to the fact that school is in session? Unfortunately, even the presence of buses at the curb has not sufficed.

Please seriously consider this request for the safety of our children. I'd be happy to attend a City Council meeting to further discuss our concerns if that would help.

Sincerely,

Kim Durrer
County Education Coordinator – Tillamook County

CITY OF TILLAMOOK



City of Tillamook
210 Laurel Avenue
Tillamook, OR 97141

Fax: 503-842-3445
Telephone: 503-842-2472

July 25, 2012

Northwest Regional Education Service District
Helen Armstrong, Service Center Administrator
2515 3rd Street
Tillamook, OR 97141

RE: Letter dated June 6, 2012 regarding 3rd Street traffic

Dear Helen,

The Public Works Committee met on July 24, 2012 to discuss your request and after due consideration will not be forwarding a recommendation to the City Council on this matter.

The committee believes the safety issues raised are most effectively and adequately addressed by looking at loading options on Park Avenue or behind the building.

Please feel free to contact me if you have further questions.

Thank you.

Sincerely,

Paul Wyntergreen
City Manager



**Tillamook Urban Renewal Agency
210 Laurel Avenue
Tillamook, Oregon 97141**

Phone: 503-842-2472

Fax: 503-842-3445

**Public Meeting Notice and Agenda
TURA Special Meeting**

August 22, 2012

5:30 PM

City Hall - 210 Laurel Avenue – Tillamook Oregon 97141

1. Call to Order and Roll Call
2. Business
 - a) Scope of the Dutch Mill Façade Project
 - b) Building Façade 112 Main Avenue Owned by Dave Neal
 - c) Thayer Bank Building 1801 1st Street Owned by David Dixon
 - d) Amendment to Resolution Changing Board Limitations
 - e) Finances
3. Public Comment – 5 minute limitation
4. Concerns of the Board
5. Adjournment

This is a public meeting per ORS Chapter 192. The Board reserves the right to adjourn into Executive Session per ORS 192.660. The meeting location is accessible to persons with disabilities. Please contact the office of the City Manager of Tillamook at 503-842-2472 should special accommodations be required for citizens with visual or hearing impairment. Persons with hearing impairments may contact the Oregon Relay Service at 1-800-648-3458 (TDD) OR 1-800-648-4442 (VOICE)

Posted August 16 , 2012 at Tillamook Fire District, Tillamook City Hall, Tillamook County Library
Tillamook County Court House

Agency Board Members:

Chair: Don Hurd; Vice Chair: Carolyn Decker;
Alene Allen, Dave Schrom, John Sandusky, Cheryl Davy
City Administrator: Paul Wyntergreen, Executive Assistant: Debbi Reeves

TILLAMOOK URBAN RENEWAL AGENCY

RESOLUTION NO. 2012-05

**A RESOLUTION AMENDING AGENCY MEMBERSHIP OF THE
TILLAMOOK URBAN RENEWAL AGENCY BYLAWS**

WHEREAS,

Resolution 2006-01 established Agency Bylaws for the Tillamook Urban Renewal Agency on October 30, 2006, and;

WHEREAS,

Section 2. ARTICLE II, 2a. of the Agency Bylaws addresses Agency Membership, and

WHEREAS,

Section 7. ARTICLE VII, Amendments to Bylaws establishes Amendment Procedures, and

WHEREAS,

Resolution 2011-02 was adopted on May 3, 2011 amending the Bylaws pertaining to Board Membership as follows:

Section 2. ARTICLE II – Agency Membership, 2a. The Board of the Agency shall be comprised of seven (7) members, including two (2) members of the Tillamook City Council as it lawfully exists from time to time; and five (5) at-large positions. The at-large membership shall consist of a minimum of three (3) members living inside the Tillamook City limits and no more than two (2) members outside the City limits and;

WHEREAS,

The Agency now wishes to revise the Agency Membership requirements.

**NOW, THEREFORE, THE TILLAMOOK URBAN RENEWAL AGENCY HEREBY
RESOLVES AS FOLLOWS:**

Section 1: Agency Membership: The Board of the Agency shall be comprised of seven (7) members, including two (2) members of the Tillamook City Council as it lawfully exists from time to time; and five (5) at-large positions.

Section 2: This Resolution shall take effect on September 12, 2012 upon approval by the Agency.

APPROVED AND ADOPTED by the TURA Board of Directors this 12th day of September, 2012.

Chairman

ATTEST:

City Administrator

Accounts Payable

Computer Check Proof List



User: adm
 Printed: 08/10/2012 - 9:21 AM

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:4826	First Bankcard			Check Sequence: 1	ACH Enabled: No
135593644	Windows 7 software-TL computer	89.99	08/09/2012	021-06-53020	
218700025617	Desktop fan-AD	24.48	08/09/2012	010-03-53270	
301592	Cleaning supplies for City Hall	25.96	08/09/2012	010-10-53230	
305666	Mineral oil to clean polymer system-WW	43.08	08/09/2012	022-22-53230	
401261	Notebook-Eric WW Div	335.99	08/09/2012	022-22-53210	
511529	Keys for City Shop-AS	19.90	08/09/2012	021-02-53201	
555379	Ink ctg twin pk-WW Div	56.99	08/09/2012	022-22-53230	
6.29.12	Lunch meeting with PW crew-SB	65.40	08/09/2012	021-01-53260	
609624	Mineral oil to clean polymer system-WW	10.77	08/09/2012	022-22-53230	
647872	Keys for City Shop-AS	11.94	08/09/2012	021-02-53201	
675499	Vactor hoses-WW Div	1,009.05	08/09/2012	022-22-53210	
7.20.12	Cooler rental & water-WW Div	44.43	08/09/2012	022-22-53230	
7.26.12	Spare flag for City Hall	43.30	08/09/2012	010-10-53230	
937320	Camlock fittings-WW Div	139.24	08/09/2012	022-22-53210	
979391	Shipping for water samples-WW Div	39.14	08/09/2012	022-22-53300	
	Check Total:	1,959.66			
	Total for Check Run:	1,959.66			
	Total Number of Checks:	1			

Accounts Payable

Computer Check Proof List



User: adm
 Printed: 08/13/2012 - 3:11 PM

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:6047 8.13.12	Abigail Donowho Reimb for Coffee,creamer&plates/mtgs Check Total:	48.32 48.32	08/13/2012	Check Sequence: 1 010-01-53410	ACH Enabled: No
Vendor:0329 8.10.12	OAMR OAMR Conf in Ontario OR-AD Check Total:	310.00 310.00	08/13/2012	Check Sequence: 2 010-03-53070	ACH Enabled: No
	Total for Check Run:	358.32			
	Total Number of Checks:	2			

Accounts Payable

Computer Check Proof List



User: administrator
 Printed: 08/14/2012 - 1:18 PM

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:4915	Oregon Health Authority			Check Sequence: 1	ACH Enabled: No
WD1	Water Distribution 1 Exam--LB	85.00	08/14/2012	021-02-53070	
WT1	Water Treatment 1 Exam--LB	85.00	08/14/2012	021-02-53070	
WT2	Water Treatment 2 Cert Exam-SB	105.00	08/14/2012	021-02-53070	
	Check Total:	275.00			
	Total for Check Run:	275.00			
	Total Number of Checks:	1			

Accounts Payable

Computer Check Proof List



User: adm
 Printed: 08/17/2012 - 12:11 PM

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:6021 40768	A and A Drilling Service, Inc. 12x6" tapping sleeve, valve/3rd St Proj Check Total:	2,715.00 2,715.00	08/20/2012	Check Sequence: 1 021-06-55065	ACH Enabled: No
Vendor:4387 3872	All Starr Signs 2 Signs-Carnahan Pk Check Total:	55.00 55.00	08/20/2012	Check Sequence: 2 020-20-53250	ACH Enabled: No
Vendor:4924 1937 1941 1994	Blue Heron Vending & Coffee Se Jy '12 rental, 3 wtr-City Hall Jy '12 rental, 2 wtr - St Div 3 wtr-City Hall Check Total:	31.00 24.00 21.00 76.00	08/20/2012 08/20/2012 08/20/2012	Check Sequence: 3 010-10-53240 020-20-53200 010-10-53240	ACH Enabled: No
Vendor:4991 26528649	BlueTarp Financial 2-10 & 2-20 ton support jacks-Wtr Div Check Total:	406.69 406.69	08/20/2012	Check Sequence: 4 021-06-53020	ACH Enabled: No
Vendor:0028 12-54843 12-54849 12-54868 12-54916 12-55050 12-55071 12-55095 12-55096 12-55120 12-55177	Boyd's Implement Service, LLC 2 bearings & flanges-WW Div 2 pulleys-WW Div Work on Wtr Div cement cutter Pulley-WW Div St Div backhoe repair Work on Wtr Div trailer hitch Fittings-WW Div 2 Linch pins & 2 pins-Tim's truck St Div backhoe repair Work on Wtr Div roller	31.50 65.75 361.50 39.25 162.50 325.50 336.50 4.00 197.00 130.00	08/20/2012 08/20/2012 08/20/2012 08/20/2012 08/20/2012 08/20/2012 08/20/2012 08/20/2012 08/20/2012 08/20/2012	Check Sequence: 5 022-22-53210 022-22-53210 021-03-53252 022-22-53210 020-20-53210 021-03-53252 022-22-53210 021-03-53252 020-20-53210 021-03-53252	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	1,653.50			
Vendor:0692 120797	Buss Welding & Machine, Inc. Repair backhoe forks-St Div Check Total:	136.10 136.10	08/20/2012	Check Sequence: 6 020-20-53210	ACH Enabled: No
Vendor:4222 A12-1225	CH2M Hill, Inc. Various testing 7/6/12-WW Div Check Total:	427.00 427.00	08/20/2012	Check Sequence: 7 022-22-53440	ACH Enabled: No
Vendor:4262 8/03/12 Stmt 8/1/12 Stmt 8/3/12 Stmt	Charter Communications 503-842-8339, 8/13 to 9/12/12 503-842-6152&842-6112, Final 503-842-216, 8/13 to 9/12/12 Check Total:	31.76 22.89 31.76 86.41	08/20/2012 08/20/2012 08/20/2012	Check Sequence: 8 021-01-53420 020-20-53420 022-22-53420	ACH Enabled: No
Vendor:4894 973518	CHS Propane 248.1 gal @ \$1.19-WW Div Check Total:	295.24 295.24	08/20/2012	Check Sequence: 9 022-22-53450	ACH Enabled: No
Vendor:4442 7205	CoastCom, Inc. Aug '12 Internet & dark fiber lease Check Total:	100.00 100.00	08/20/2012	Check Sequence: 10 010-07-53420	ACH Enabled: No
Vendor:4804 1794 1794 1794 1794 1794	Computer Support & Services, L IT Serv Cont,backup,exchg server Aug '12 Exchange server, Aug '12 Exchange server, Aug '12 IT Serv Cont,backup,exchg server Aug '12 Exchange server, Aug '12 IT Serv Cont,backup,exchg server Aug '12 Check Total:	270.30 11.60 9.00 269.00 1.25 263.85 825.00	08/20/2012 08/20/2012 08/20/2012 08/20/2012 08/20/2012 08/20/2012	Check Sequence: 11 010-10-53240 010-07-53240 010-01-53060 021-06-53020 020-20-53130 022-22-53210	ACH Enabled: No
Vendor:6000 67857-073112	DMV Records Policy Unit DMV records ordered July '12 Check Total:	9.00 9.00	08/20/2012	Check Sequence: 12 010-07-53720	ACH Enabled: No
Vendor:4249 INV009791	Duncan Parking Technologies 2500 summons env & tickets-PD	411.45	08/20/2012	Check Sequence: 13 010-07-53270	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	411.45			
Vendor:0140 8962	E & E Body Shop Repair fan problem-Animal Control veh Check Total:	261.43 261.43	08/20/2012	Check Sequence: 14 010-07-53250	ACH Enabled: No
Vendor:4514 93117	EC Electrical Construction Co. Conduit @ Lime silo-WW Div Check Total:	404.60 404.60	08/20/2012	Check Sequence: 15 022-22-53210	ACH Enabled: No
Vendor:4490 315872	Enviro-Clean Equipment, Inc. TV camera truck cable-WW Div Check Total:	418.15 418.15	08/20/2012	Check Sequence: 16 022-22-53210	ACH Enabled: No
Vendor:0565 9892214421	Grainger, Inc. Disposable gloves,marking paint-WW Div Check Total:	267.00 267.00	08/20/2012	Check Sequence: 17 022-22-53230	ACH Enabled: No
Vendor:0196 63567	Hallowell Loggers Supply, Inc. Safety helmet-Durbin Check Total:	69.95 69.95	08/20/2012	Check Sequence: 18 020-20-53230	ACH Enabled: No
Vendor:4301 CITY.07.16.12	Jane Scott Video Productions Video taping CC mtg 7/16/12, 1 DVD Check Total:	285.00 285.00	08/20/2012	Check Sequence: 19 010-01-53050	ACH Enabled: No
Vendor:4992 065681	JB Gunsmithing Etc. Inspect,clean & oil Glock 19 & 3 mags-PD Check Total:	50.00 50.00	08/20/2012	Check Sequence: 20 010-07-53210	ACH Enabled: No
Vendor:4901 8.15.12	Lonnie Jenck Flower basket care Aug 1 thru 15, 2012 Check Total:	1,285.71 1,285.71	08/20/2012	Check Sequence: 21 070-70-53365	ACH Enabled: No
Vendor:4497 22200013663 22200014099	Les Schwab Warehouse Center E227835 exchange 4 tires-PD #212 Wtr Utility trk-2 tires,spin,valves	61.33 438.88	08/20/2012 08/20/2012	Check Sequence: 22 010-07-53250 021-03-53140	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	500.21			
Vendor:0290	NAPA Auto Parts			Check Sequence: 23	ACH Enabled: No
050675	Battery cable terminal-St Div Ranger	1.19	08/20/2012	020-20-53210	
050742	Set screw-sewer cleanout repair-St Div	1.54	08/20/2012	020-20-54065	
051261	JB Weld-Sweeper repair	5.69	08/20/2012	020-20-53210	
051314	Fan belt-WW Div	15.69	08/20/2012	022-22-53230	
051401	V-belt exchange-WW Div	0.80	08/20/2012	022-22-53230	
052062	Air hose,air tank,adapter,coupler-WW Div	539.73	08/20/2012	022-22-53210	
052081	Gauge, adapter-WW Div	34.15	08/20/2012	022-22-53210	
	Check Total:	598.79			
Vendor:6004	Net Assets Corporation			Check Sequence: 24	ACH Enabled: No
11-201207	Title Searches for the month of July '12	10.00	08/20/2012	010-10-53240	
	Check Total:	10.00			
Vendor:4489	New Age Car Wash			Check Sequence: 25	ACH Enabled: No
3886	2 touch free vehicle washes-Wtr Div	16.00	08/20/2012	021-03-53140	
	Check Total:	16.00			
Vendor:4041	Northstar Chemical, Inc.			Check Sequence: 26	ACH Enabled: No
33691	3150 gal sodium hypochlorite	4,599.00	08/20/2012	022-22-53040	
	Check Total:	4,599.00			
Vendor:4927	Northwest Crane Service & Part			Check Sequence: 27	ACH Enabled: No
21569	Annual crane service & inspection-WW Div	428.50	08/20/2012	022-22-53380	
	Check Total:	428.50			
Vendor:4609	Northwest Media Consultants			Check Sequence: 28	ACH Enabled: No
393	Web services, July 2012	244.50	08/20/2012	010-10-53370	
	Check Total:	244.50			
Vendor:4824	O'Reilly Automotive Stores, In			Check Sequence: 29	ACH Enabled: No
3805-228400	Adhesive for window on backhoe-Wtr Div	7.49	08/20/2012	021-03-53252	
3805-229963	Hitch pins,hitch ball,oil filler-Wtr Div	38.15	08/20/2012	021-03-53252	
	Check Total:	45.64			
Vendor:4081	OfficeMax Incorporated			Check Sequence: 30	ACH Enabled: No
743355	Pop up Post-Its-Wtr Div	7.67	08/20/2012	021-02-53270	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
743355	Soap refills for dispensers(3) City Hall	62.82	08/20/2012	010-10-53230	
743355	Tape dispenser-MT	3.39	08/20/2012	010-03-53270	
769096	1 bx 2 fastener folders-Reeves	15.73	08/20/2012	010-03-53270	
770020	2 bx legal pocket files-Planning	19.90	08/20/2012	010-05-53270	
846817	Coffee, envelopes, folders-PD	95.94	08/20/2012	010-07-53270	
	Check Total:	205.45			
<hr/>					
Vendor:4085	OR Dept of Administrative Ser			Check Sequence: 31	ACH Enabled: No
ARG51845	Tractor-Wtr Div	15,000.00	08/20/2012	021-07-55910	
ARK39843	Tarp, 2 survey pin locators-Wtr Div	75.00	08/20/2012	021-02-53250	
	Check Total:	15,075.00			
<hr/>					
Vendor:0125	OR Dept of Environmental Qual			Check Sequence: 32	ACH Enabled: No
R91562 Int	R91562 - Interest	6,382.10	08/20/2012	022-10-56115	
R91562 Princ	R91562 - Principal	82,287.20	08/20/2012	022-10-56110	
R91563 Int	R91563 - Interest	4,823.00	08/20/2012	022-10-56125	
R91563 Prin	R91563 - Principal	10,987.00	08/20/2012	022-10-56120	
R91566 Int	R91566 - Interest	1,997.00	08/20/2012	022-10-56155	
R91566 Princ	R91566 - Principal	4,565.00	08/20/2012	022-10-56150	
R91567 Int	R91567 - Int	226,780.00	08/20/2012	022-10-56175	
R91567 Princ	R91567 - Principal	315,650.00	08/20/2012	022-10-56170	
R91568 Int	R91568 - Interest	13,776.00	08/20/2012	022-10-56190	
	Check Total:	667,247.30			
<hr/>					
Vendor:4845	OR Dept of Revenue			Check Sequence: 33	ACH Enabled: No
2nd Qtr	2nd Qtr 2012 W/C assessment	449.56	08/20/2012	010-00-20305	
	Check Total:	449.56			
<hr/>					
Vendor:4102	OR Dept of Transportation			Check Sequence: 34	ACH Enabled: No
Jul '12 Billing	Street signal maint Main&4th,Main&1st	130.00	08/20/2012	020-20-53430	
	Check Total:	130.00			
<hr/>					
Vendor:4993	OR Municipal Finance Officers			Check Sequence: 35	ACH Enabled: No
8.13.12	Certification-J Wilson	50.00	08/20/2012	010-03-53080	
	Check Total:	50.00			
<hr/>					
Vendor:4994	Perma-Liner Industries, Inc.			Check Sequence: 36	ACH Enabled: No
206129	Perma-liner equipment-WW Div	4,757.95	08/20/2012	022-22-53210	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	4,757.95			
Vendor:4388	Pitney Bowes Reserve Account			Check Sequence: 37	ACH Enabled: No
8/15/12	Prepaid Postage - Machine	39.92	08/20/2012	010-07-53300	
8/15/12	Prepaid Postage - Machine	69.18	08/20/2012	070-70-52135	
8/15/12	Prepaid Postage - Machine	232.68	08/20/2012	021-01-53300	
8/15/12	Prepaid Postage - Machine	150.27	08/20/2012	010-03-53300	
8/15/12	Prepaid Postage - Machine	7.95	08/20/2012	022-22-53300	
	Check Total:	500.00			
Vendor:4470	PostaBox			Check Sequence: 38	ACH Enabled: No
7.10.12	Shipment to Watershed-PD	10.04	08/20/2012	010-07-53300	
7.24.12	Shipment to Kurt Vanderhoff-PD	12.00	08/20/2012	010-07-53300	
	Check Total:	22.04			
Vendor:0409	Rental Center			Check Sequence: 39	ACH Enabled: No
01-126183-07	Forklift rental for new shop-Wtr Div	525.00	08/20/2012	021-02-53250	
	Check Total:	525.00			
Vendor:3094	Sheldon Oil Company			Check Sequence: 40	ACH Enabled: No
593-Jy '12	PD fuel, July 2012	2,054.77	08/20/2012	010-07-53140	
	Check Total:	2,054.77			
Vendor:4813	Tillamook Bay Watershed Council			Check Sequence: 41	ACH Enabled: No
Fawcett Crk#1	Labor & mat. Fawcett Crk Proj.	15,525.00	08/20/2012	021-06-55065	
	Check Total:	15,525.00			
Vendor:0526	Tillamook Chamber of Commerce			Check Sequence: 42	ACH Enabled: No
Bal July '12	Bal of 18% Chamber TRT, July 2012	2,954.45	08/20/2012	070-00-41230	
	Check Total:	2,954.45			
Vendor:0862	Tillamook Co. Creamery Assoc			Check Sequence: 43	ACH Enabled: No
60327/1	Rubber gloves for concrete work	8.50	08/20/2012	020-20-53230	
60451/1	(2) 15 gal chlorine-Wtr Div	65.98	08/20/2012	021-04-53040	
60504/1	40 fiberglass posts-3rd St Proj/Wtr Div	62.80	08/20/2012	021-06-55065	
61013/1	(3) 15 Gal chlorine-Wtr Div	98.97	08/20/2012	021-04-53040	
61545/1	Mole trap-Parks	10.49	08/20/2012	020-20-53350	
61549/1	(3)15 Gal chlorine,cs kitchen towels-Wtr	131.72	08/20/2012	021-04-53040	
62198/1	(3)15 Gal chlorine-Wtr	98.97	08/20/2012	021-04-53040	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	477.43			
Vendor:0498	Tillamook Co. Solid Waste			Check Sequence: 44	ACH Enabled: No
228290	City Trash Run	19.44	08/20/2012	020-20-53350	
228959	City Trash Run	17.00	08/20/2012	020-20-53350	
229586	City Trash Run	17.00	08/20/2012	020-20-53350	
230289	City Trash Run	25.35	08/20/2012	020-20-53350	
	Check Total:	78.79			
Vendor:0525	Tillamook Co. Treasurer			Check Sequence: 45	ACH Enabled: No
July 2012	Portion County Phone Bill	21.31	08/20/2012	021-01-53420	
July 2012	Portion County Phone Bill	69.82	08/20/2012	010-07-53420	
July 2012	Portion County Phone Bill	8.25	08/20/2012	020-20-53420	
July 2012	Portion County Phone Bill	81.16	08/20/2012	010-03-53420	
July 2012	Portion County Phone Bill	8.25	08/20/2012	022-22-53420	
	Check Total:	188.79			
Vendor:0502	Tillamook Farmer's Co-op			Check Sequence: 46	ACH Enabled: No
128128	Car wash concentrate Gal-St Div	16.64	08/20/2012	020-20-53210	
129384	U post for Goodspeed tree-Parks	7.18	08/20/2012	020-20-53350	
129671	3 Safety vests/orange-St Div	53.97	08/20/2012	020-20-53230	
129886	Clothesline wire green 50'- St Shop	3.77	08/20/2012	020-20-53350	
129953	Fittings-Wtr Div stock	32.45	08/20/2012	021-06-53250	
129980	(4) 1.25" galv 90 ell-WW Div	16.52	08/20/2012	022-22-53230	
129981	(5) 1.25" galv caps-WW Div	13.46	08/20/2012	022-22-53230	
130062	Herbicide Plus-WW Div	44.99	08/20/2012	022-22-53230	
130292	Fittings-Wtr Div stock	12.64	08/20/2012	021-06-53250	
192272	(2) 1/2"x600' rope-WW Div	151.98	08/20/2012	022-22-53230	
	Check Total:	353.60			
Vendor:4619	Tillamook Revitalization Assoc			Check Sequence: 47	ACH Enabled: No
8.13.12	Surcharge dist. 1/30 to 8/9/12	1,243.75	08/20/2012	070-70-53200	
	Check Total:	1,243.75			
Vendor:4853	Tillamook Rotary Club			Check Sequence: 48	ACH Enabled: No
11-141	Flag prog & 3 additional flags 2012-2013	125.00	08/20/2012	010-01-53360	
	Check Total:	125.00			
Vendor:4290	TMG Services, Inc.			Check Sequence: 49	ACH Enabled: No
0033488-IN	Probe/ORP booster-WW Div	637.00	08/20/2012	022-22-53210	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	637.00			
Vendor:0670	Tommie's Cleaners			Check Sequence: 50	ACH Enabled: No
B043041	Dry cleaning, 1 pc, Wright	8.30	08/20/2012	010-07-53410	
B043042	Dry cleaning, 8 pcs, Bomar	40.00	08/20/2012	010-07-53410	
B043080	Dry cleaning, 3 pcs, Olson	15.00	08/20/2012	010-07-53410	
B043130	Dry cleaning, 5 pcs, Wright	18.85	08/20/2012	010-07-53410	
B043131	Dry cleaning, 3 pcs, Bower	15.00	08/20/2012	010-07-53410	
B043147	Dry cleaning, 5 pcs, Miller	25.00	08/20/2012	010-07-53410	
B043171	Dry cleaning, 4 pcs, Olson	20.00	08/20/2012	010-07-53410	
B043179	Dry cleaning, 2 pcs, Coleman	10.00	08/20/2012	010-07-53410	
B043184	Dry cleaning, 12 pcs, Cadets	60.00	08/20/2012	010-07-53410	
B043232	Dry cleaning, 6 pcs, Bomar	30.00	08/20/2012	010-07-53410	
B043237	Dry cleaning, 4 pcs, Miller	20.00	08/20/2012	010-07-53410	
B043238	Dry cleaning, 2 pcs, Coleman	10.00	08/20/2012	010-07-53410	
B043263	Dry cleaning, 2 pcs, Olson	10.00	08/20/2012	010-07-53410	
B043284	Dry cleaning, 3 pcs, Bomar	15.00	08/20/2012	010-07-53410	
B043303	Dry cleaning, 4 pcs, Miller	20.00	08/20/2012	010-07-53410	
B043345	Dry cleaning, 2 pcs, Bomar	10.00	08/20/2012	010-07-53410	
B043353	Dry cleaning, 4 pcs, Wright	19.45	08/20/2012	010-07-53410	
	Check Total:	346.60			
Vendor:1066	U.S. Postal Service			Check Sequence: 51	ACH Enabled: No
August 2012	#168/Postage - water/sewer bills-Aug '12	400.00	08/20/2012	021-01-53300	
	Check Total:	400.00			
Vendor:4274	USA Mobility Wireless, Inc.			Check Sequence: 52	ACH Enabled: No
V0302441H	PD pagers,txt msg 8/1/12 to 1/31/13	81.66	08/20/2012	010-07-53420	
	Check Total:	81.66			
Vendor:0713	Verizon Wireless, Bellevue			Check Sequence: 53	ACH Enabled: No
1105311147	964246907-0001 Police Cell Phones	21.89	08/20/2012	010-07-53420	
1105311147	964246907-00001 Sewer Cell Phones	140.97	08/20/2012	022-22-53420	
1105311147	964246907-00001 Street Cell Phones	83.14	08/20/2012	020-20-53420	
1105311147	964246907-00001 Water Cell Phones	661.52	08/20/2012	021-01-53420	
1105311147	964246907-00001 Admin Cell Phones	75.73	08/20/2012	010-03-53420	
	Check Total:	983.25			
Vendor:4653	Walter E. Nelson Co.			Check Sequence: 54	ACH Enabled: No
347486	Cs (6) Enmotion paper towels-City Hall	73.71	08/20/2012	010-10-53230	
347705	2 cs toilet tissue-Carnahan	123.04	08/20/2012	020-20-53250	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
347705	2 cs toilet tissue-Parks Check Total:	123.04 319.79	08/20/2012	020-20-53350	
Vendor:4039 59442	Waterlab Corp. Various water testing July 2012 Check Total:	420.00 420.00	08/20/2012	Check Sequence: 55 021-06-58010	ACH Enabled: No
	Total for Check Run:	731,833.05			
	Total Number of Checks:	55			