

AGENDA
REGULAR CITY OF TILLAMOOK COUNCIL MEETING
~ TUESDAY, SEPTEMBER 6, 2011 AT 7:00 P.M. ~
TILLAMOOK CITY HALL, 210 LAUREL AVENUE
www.tillamookor.gov

6:00 P.M. EXECUTIVE SESSION – Property Negotiations

7:00 P.M. CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

MINUTES:

PROCLAMATIONS

PRESENTATIONS/UPDATES/REQUESTS:

PUBLIC HEARINGS:

1. Staff Report: Grove Avenue Alley Vacation Request – City Planner
Dave Mattison - **ACTION ITEM**

CITIZENS HEARING/AUDIENCE COMMENTS – Non Agenda Items

(This is the time reserved for citizens to address the Council on matters related to city government and properly the object of Council consideration. Time is limited to five (5) minutes for each speaker, unless the Council decides prior to the citizen hearings period to allocate more or less time. The purpose of the citizen hearings period is to provide citizens an opportunity to be heard by the council, primarily on issues not on the agenda).

PENDING BUSINESS: None

NEW BUSINESS:

1. School District #9 Request for Bus Loading at Wilson School
2. Beautification Committee Recommendation Regarding TRT Grant Process, Event Dates, and Community Art
3. Staff Report: Naming of the north area of Highway 101
4. Auditor Recommendation
5. Engineer of Record Recommendation

LEGISLATIVE:

1. Resolution: Acceptance of Real Property Donation – Schmidt Property
2. Ordinance: Second Reading of Planning Commission Bylaws Amendment

COUNCIL CONCERNS – Non-Agenda Items

MONTHLY REPORTS:

1. Public Works Director
2. City Planner
3. Police Chief
4. Mayor

COMMITTEE REPORTS:

1. Beautification Committee
2. Associations Committee
3. Public Works Committee
4. Urban Renewal Agency

STAFF COMMUNICATIONS/CORRESPONDENCE/DISCUSSION

AUTHORIZATION TO PAY BILLS

ADJOURNMENT

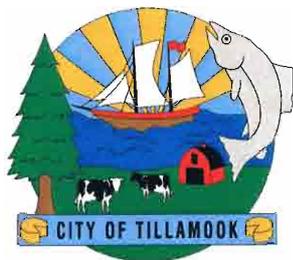
THIS IS A PUBLIC MEETING PER ORS CHAPTER 192. THE CITY COUNCIL RESERVES THE RIGHT TO CALL AN EXECUTIVE SESSION PER ORS 192.660. CITY HALL IS HANDICAP ACCESSIBLE. PLEASE CONTACT THE OFFICE OF THE CITY MANAGER SHOULD SPECIAL ACCOMMODATIONS BE REQUIRED. CITIZENS WITH VISUAL OR MANUAL IMPAIRMENTS MAY CONTACT THE OREGON RELAY SERVICE BY PHONING 1-800-648-3458 (TDD) OR 1-800-848-4442 (VOICE). THE CITY OF TILLAMOOK IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER.

City Meetings coming up in September/October 2011 at City Hall:

1. City Council: Monday, September 19, 2011, 7:00 p.m.
2. Tillamook Urban Renewal Agency (TURA): September 14 & 28, 2011, 5:30 p.m.
3. Tillamook Planning Commission: October 6, 2011, 7:00 p.m.

POSTED: September 1, 2011

City Hall * Tillamook County Courthouse * Tillamook Fire District * Tillamook County Library



STAFF REPORT CITY OF TILLAMOOK

TO: Honorable Mayor and Members of City Council

THROUGH: Paul Wyntergreen, City Manager

FROM: David Mattison *DM* City Planning Department

DATE: August 31, 2011

SUBJECT: Request for alley vacation of a 10-foot alley right-of-way extending east-west a distance of approximately 210 feet from the Fir Avenue Right-of-Way to the Grove Avenue Right-of-Way, in Block 3 of the Maple Grove Addition of the City of Tillamook

ISSUE BEFORE THE COUNCIL:

This is a request for the approval of the vacation of a 10-foot alley Right-of-Way extending east-west a distance of approximately 210 feet from the Fir Avenue Right-of-Way to the Grove Avenue Right-of-Way, in Block 3, of the Maple Grove Addition, within the City of Tillamook, Oregon. The area to be vacated is shown on the map on Attachment D.

EXECUTIVE SUMMARY:

- An alley vacation, similar to a street vacation, is allowed under Oregon Revised Statute Section 271. ORS 271.080 describes a petitioner initiated process (as shown on Attachment A), requiring the consent of property owners of all abutting property owners, and the signatures of property owners of not less than $\frac{2}{3}$ the area of the real property affected (as shown on Attachment E). The affected area is defined as an area extending 200 feet on either side of the alley and 400 feet beyond each terminus of the proposed vacation, (as shown on the map on Attachments B).
- ORS 271.110 states that notice must be given in the City official newspaper once each week for two consecutive weeks prior to the hearing (as shown on Attachment F). Decision on the vacation is determined at a public hearing by the City Council.
- ORS 271.120 states that the governing body shall hear the petition and objections and shall determine **a)** whether the consent of the owners of the requisite area has been obtained, **b)** whether notice has been duly given, and **c)** whether the public interest will be prejudiced by the vacation of such plat or street or parts thereof.
- According to the applicant, consent of all abutting property owners as shown on Attachment A, and the signatures of property owners of not less than $\frac{2}{3}$ the

area of the real property affected, , as shown on Attachment E, has been met. The affected area is defined as an area extending 200 feet on either side of the street and 400 feet beyond each terminus of the proposed vacation (as shown on the map on Attachment C). The total consent area equals approximately 218,300 sq ft. The area of the consenting property owners equals approximately 145,840 sq ft.; 66.8% of the total area, as shown on Attachment H.

- Notice for the petitioned vacation was published in the Headlight Herald (the local newspaper) on August 10th and 17th, 2011 (as shown on Attachment F), and posted on August 10th, 2011, at the City Hall, County Court House, Library, and Fire Station.
- The subject alley Right-of-Way is already obstructed with private fences from adjacent property owners. No access to adjacent properties will be obstructed with the proposed alley vacation.
- It appears the public will continue to be served with the proposed alley Right-of-Way vacation. All properties adjacent to the subject alley will continue to have access to adjacent public street Right-of-Ways with the alley vacation.

RECOMMENDATION: City staff recommends Council approve the proposed alley vacation for Block 3 of the Maple Grove Addition within the City of Tillamook.

PUBLIC INVOLVEMENT: Notice was posted for the Council Meeting, Public Hearing and published for the proposed reading of this alley vacation.

- Attachments:**
- A. Petition before the Common Council for the City of Tillamook
 - B. Petitioner's description of not less than 2/3 the area of the real property affected, an area extending 200 feet on either side of the street and 400 feet beyond each terminus of the proposed vacation of Fifth Street (2 pages)
 - C. Map of affected area
 - D. Map of Alley area to be vacated
 - E. 24 Signed Consents of property owners within the area of the real property affected
 - F. Publications in Newspaper
 - G. Ordinance for Alley vacation
 - H. Total property area of consenting property owners

BEFORE THE COMMON COUNCIL FOR THE CITY OF TILLAMOOK
TILLAMOOK COUNTY, OREGON

In the Matter of the Vacation)
Of)
A Portion of Alley Way)
In the City of Tillamook, OR)

PETITION

Come now Redeemer Lutheran, as Chief Petitioner for
Vacation of that portion of Block 3, Township 15 10 W 5 AD,
between Grove Ave and Fir, in the
City and County of Tillamook, State of Oregon.

* To vacate portion of Alley between Lots
12100, 12200 and 12300 of Block 3

Date this 15 day of July, 20 11
(year)

Joseph G. Gual
Applicant's Signature

SUBSCRIBED AND SWORN TO BEFORE ME THIS 15th ^{July} DAY OF, 20 11.



Jeff B. Hurliman
Notary Public for Oregon
My Commission Expires: 09/11/2011

BEFORE THE COMMON COUNCIL FOR THE CITY OF TILLAMOOK
TILLAMOOK COUNTY, OREGON

In the Matter of the Vacation)
Of)
A Portion of Alley Way)
In the City of Tillamook, OR)

PETITION

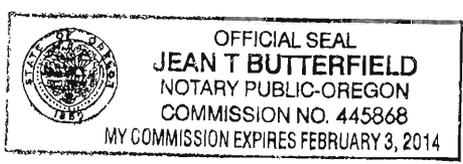
Come now Genevieve Noffsinger, as Chief Petitioner for
Vacation of that portion of Block 3 Township 1S 10W 25AD,
between Grove Ave and Fir, in the
City and County of Tillamook, State of Oregon.

* To vacate Portion of Alley between Lots
11800 and 12500 of Block 3

Date this 22 day of July, 2011
(year)

Genevieve Noffsinger
Applicant's Signature

SUBSCRIBED AND SWORN TO BEFORE ME THIS July 22 DAY OF, 2011.



Jean T. Butterfield
Notary Public for Oregon

My Commission Expires: Feb. 03, 2014

BEFORE THE COMMON COUNCIL FOR THE CITY OF TILLAMOOK
TILLAMOOK COUNTY, OREGON

In the Matter of the Vacation)
Of)
A Portion of Alley Way)
In the City of Tillamook, OR)

PETITION

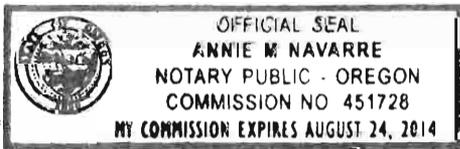
Come now Greg and Shelley Simon, as Chief Petitioner for
Vacation of that portion of Block 2 15 10w 25AD,
between Grove Ave and Fir, in the
City and County of Tillamook, State of Oregon.

* To vacate portion of Alley between LOTS
11900 and 12400 of Block 3

Date this 25th day of July, 20 11
(year)

Shelley C. Simon
Applicant's Signature

SUBSCRIBED AND SWORN TO BEFORE ME THIS 25th DAY OF, 20 11.
July



Annie Navarre
Notary Public for Oregon

My Commission Expires: August 24, 2014

BEFORE THE COMMON COUNCIL FOR THE CITY OF TILLAMOOK
TILLAMOOK COUNTY, OREGON

In the Matter of the Vacation)
Of)
A Portion of Alley Way)
In the City of Tillamook, OR)

PETITION

Come now Fred Jensen Property LLC, as Chief Petitioner for
Vacation of that portion of Block 3 15 104 25AD,
between Grove Ave and Fir, in the
City and County of Tillamook, State of Oregon.

* To vacate portion of Alley between lots
11800 and 12500 of Block 3

Date this 15th day of July, 20 11
(year)

Fred R Jensen
Applicant's Signature

SUBSCRIBED AND SWORN TO BEFORE ME THIS 15th DAY OF, 20 11.

[Signature]
Notary Public for Oregon



My Commission Expires: April 11th, 2015

BEFORE THE COMMON COUNCIL FOR THE CITY OF TILLAMOOK
TILLAMOOK COUNTY, OREGON

In the Matter of the Vacation)
Of)
A Portion of Alley Way)
In the City of Tillamook, OR)

PETITION

Come now Stephen Lippes Jr., as Chief Petitioner for
Vacation of that portion of Block 3 15 10 W 25AD,
between Coove Ave and Fir, in the
City and County of Tillamook, State of Oregon.

* To vacate portion of alley between
lots 12300 and 12500

Date this 15th day of July, 20 11
(year)

Steph W Lippes Jr
Applicant's Signature

SUBSCRIBED AND SWORN TO BEFORE ME THIS 15th DAY OF JULY, 20 11.



Jeff B. Hurliman
Notary Public for Oregon

My Commission Expires: 09/12/2011

Attachment C

1600	2	1
2000	3100	
2500	2500	2400
2600	2900	3000
2700	2800	
2800		

7400	7500	7200
7500	7600	7700
7600	7700	
7800		

A-8356
A-8257

6500	6400	6100
6600	6700	6800
6800	6900	7000
7000	7100	

H-6444
A-6949

5600	5500	5400
5700	5900	6000
6000		

4900	4700	
5000	5200	5300
5300		

B-3397

4000	3700	
4300	4500	
4600		

2000	2200	
2300	2400	
2500	2600	

7100	7000	
7200	7300	
7400	7500	

1800	1700	
1800	1900	
1900	2000	

F-25-25
MAPIDE

8400	8300	
8400	8500	
8600	8700	
8800	8900	
9000		

GROVE C-48

8200	8100	
8200	8300	
8400	8500	
8600	8700	
8800	8900	
9000		

9-38

9100	9200	
9300	9400	
9500	9600	
9700	9800	
9900	10000	
10100	10200	
10300		

A-1565
A-1743

9600	9700	
9800	9900	
10000	10100	
10200	10300	
10400	10500	
10600	10700	
10800	10900	
11000		

A-2939
A-1550

700	710	
720	730	
740	750	

200	300	400	500	600
300	400	500	600	
400	500	600		
500	600			

12600	12700	12800	12900	
12700	12800	12900	13000	
12800	12900	13000		
12900	13000			

11800	11900	12000		
11900	12000	12100		
12000	12100	12200		
12100	12200			

11200	11300			
11300	11400			
11400	11500			
11500				

11100	11200			
11200	11300			
11300	11400			
11400	11500			

MCDERMOTT
B-370

10500	10600			
10600	10700			
10700	10800			
10800	10900			
10900				

3000	6100			
6200	6300			
6400	6500			

6600	6700	6800	6900	
6700	6800	6900	7000	
6800	6900	7000		
6900	7000			

2000	1800	1800	1600	1500	1400	1300	2100	2200	2300	2400	2500	2600	2700	2800
1800	1800	1700	1600	1500	1400	1300	2100	2200	2300	2400	2500	2600	2700	2800
1900	1800	1700	1600	1500	1400	1300	2100	2200	2300	2400	2500	2600	2700	2800
2000	1900	1800	1700	1600	1500	1400	2100	2200	2300	2400	2500	2600	2700	2800

B-2372
A-6614
A-5294

1800	1700	1600	1500	1400	1300	2100	2200	2300	2400	2500	2600	2700	2800	
1700	1600	1500	1400	1300	2100	2200	2300	2400	2500	2600	2700	2800		
1800	1700	1600	1500	1400	1300	2100	2200	2300	2400	2500	2600	2700	2800	
1900	1800	1700	1600	1500	1400	1300	2100	2200	2300	2400	2500	2600	2700	2800

1200	1100	1000	900	700	500	
1100	1000	900	700	500		
1200	1100	1000	900	700	500	
1300	1200	1100	1000	900	700	500

A-1257

400	300	200	100	
300	200	100		
400	300	200	100	
500	400	300	200	100

9-38
B-126
B-3234
F-40-120

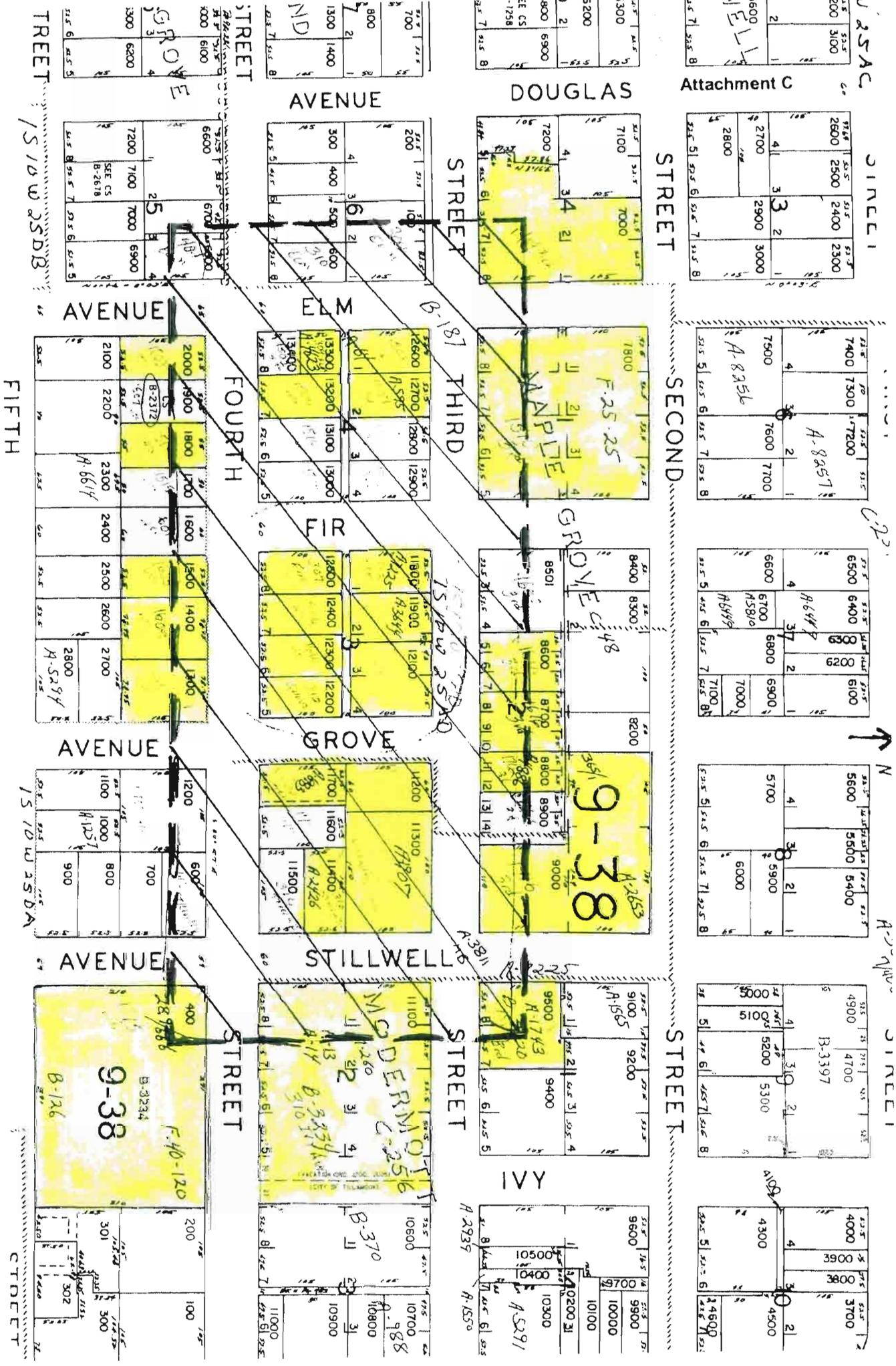
301	302	300		
302	303	304		
303	304	305		
304	305	306		

TREET
1510W 25DB

FIFTH

1510W 25DBA

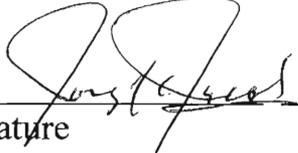
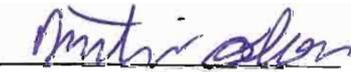
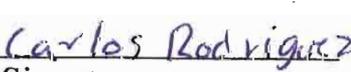
STREET



**PETITION FOR VACATION OF
ALLEY EASEMENT**

The owners of properties of Block 3, Township 1S10W25AD petition that the City of Tillamook, Oregon, vacate the alley easement for the block. Included are lots 11800 owned by Genevieve Noffsinger of 303 Fir Avenue, 11900 owned by Greg and Shirley Simon of 1605 Third Street, 12100/12200/12300 owned by Redeemer Lutheran Church of 302 Grove Avenue, 12400 owned by Stephen Lipps Jr. of 1605 Fourth Street, and 12500 owned by Fred Jensen Properties, LLC. of PO Box 190. All are of Tillamook, Oregon.

We, the undersigned, as deed holders of properties in the area agree that the City of Tillamook should release the above easements as requested by the above property owners.

<u>Redeemer Lutheran Church</u>	<u></u>	<u>7/9/11</u>	<u>12100 12200 *12300</u>
Owner Printed Name	Signature	Date	Lot No
<u>STEPHEN LIPPS JR</u>	<u></u>	<u>7-9-11</u>	<u>12400</u>
Owner Printed Name	Signature	Date	Lot No
<u>Jeff Shaddon</u>	<u></u>	<u>7-9-11</u>	<u>2000</u>
Owner Printed Name	Signature	Date	Lot No
<u>Elizabeth A. Wilson</u>	<u></u>	<u>7/10/11</u>	<u>1300</u>
Owner Printed Name	Signature	Date	Lot No
<u>BERNADETTE M. SORENSEN</u>	<u></u>	<u>7/10/11</u>	<u>1400</u>
Owner Printed Name	Signature	Date	Lot No
<u>Martin Olson</u>	<u></u>	<u>7/10/2011</u>	<u>1500</u>
Owner Printed Name	Signature	Date	Lot No
<u>Carlos Rodriguez</u>	<u></u>	<u>7-10-11</u>	<u>1800</u>
Owner Printed Name	Signature	Date	Lot No
<u>Angela Warren</u>	<u></u>	<u>7-12-11</u>	<u>9500</u>
Owner Printed Name	Signature	Date	Lot No

Anita DeHaan Anita DeHaan 7/12/11 11400
Owner Printed Name Signature Date Lot No

Gordon D. Platts Gordon D. Platts 7/12/11 11100
Owner Printed Name Signature Date Lot No

Gregory Simon Gregory Simon 7-12-11 11900
Owner Printed Name Signature Date Lot No

Ryan Molsinger Ryan Molsinger 7-12-11 8800
Owner Printed Name Signature Date Lot No

Hindrik van Dyken Hindrik van Dyken 7/12/11 11200
Owner Printed Name Signature Date Lot No

Paul Edward Paul Edward 7/12/11 8600
Owner Printed Name Signature Date Lot No

Jeff B. Harlman Jeff B. Harlman 7/13/11 11700
Owner Printed Name Signature Date Lot No

Carol Brown Carol Brown 7/13/11 7800
Owner Printed Name Signature Date Lot No

Susan Long Susan Long 7/13/11 12600
Owner Printed Name Signature Date Lot No

Susan Long Susan Long 7/13/11 13300
Owner Printed Name Signature Date Lot No

Wau's Funeral Home Michael T. Waud 7-14-11 7000
Owner Printed Name Signature Date Lot No

Neil Esinger Neil Esinger 7-14-11 11800
Owner Printed Name Signature Date Lot No

FRED JENSEN [Signature] 7/15/11 12500
Owner Printed Name Signature Date Lot No

Leland McMurphy [Signature] 7-17-11 12700
Owner Printed Name Signature Date Lot No

Tillamook County
Paul Levesque [Signature] 8-31-11 9000 & 11300
Owner Printed Name Signature Date Lot No

Holly Dodge [Signature] 8-31-11 13200
Owner Printed Name Signature Date Lot No

Owner Printed Name Signature Date Lot No

H11-521

**PUBLIC NOTICE
ALLEY VACATION**

**PUBLIC HEARING NOTICE: SEPTEMBER 6, 2011, 7:00 PM TILLAMOOK CITY
HALL, 210 LAUREL STREET, TILLAMOOK, OREGON.**

**REGARDING THE REQUEST FOR THE VACATION OF AN ALLEY RIGHT-OF-WAY IN
THE CITY OF TILLAMOOK, TILLAMOOK COUNTY, OREGON, BEING MORE
PARTICULARLY DESCRIBED AS FOLLOWS: A 10-FOOT ALLEY RIGHT-OF-WAY
EXTENDING EAST-WEST A DISTANCE OF APPROXIMATELY 210 FEET IN BLOCK 3
OF THE MAPLE GROVE ADDITION OF THE CITY OF TILLAMOOK, WITHIN THE
CITY OF TILLAMOOK**

Notice is hereby given that the Tillamook City Council will hold the public hearing, and take both written and oral testimony, for the proposed alley vacation request in Block 3 of the Maple Grove Addition, within the City of Tillamook, at the September 6, 2011 regular City Council meeting.

The City Council meeting will begin at 7:00 p.m. at 210 Laurel Avenue Tillamook City Hall.

The applicant, Redeemer Lutheran Church is requesting this alley vacation. The purpose of this proposed alley vacation is for the private use of the subject property by the adjacent property owners. The vacation application request was filed with the City by Joe Jacobs and the Redeemer Lutheran Church on July 27, 2011.

Written comments received by the City prior to 4:00 pm on August 31, 2011, will be forwarded to the City Council members prior to the decision. Citizens are encouraged to attend the meeting and offer verbal testimony.

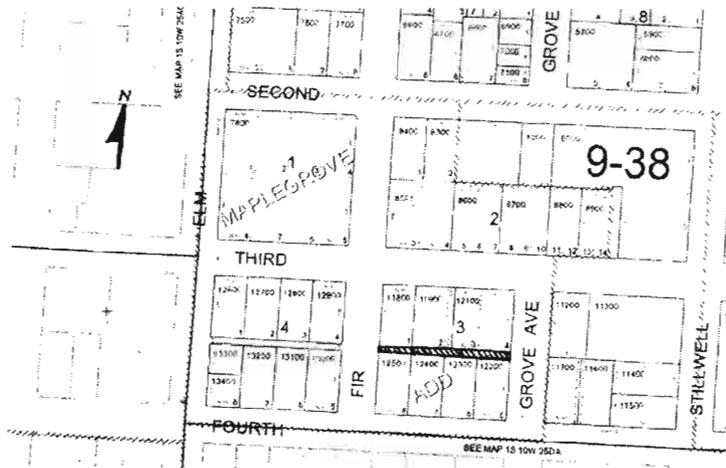
Absolute consent from all property owners adjacent to the property to be vacated has been obtained. Consent of 2/3 of all owners of properties on either side of the property to be vacated for a distance of 200' extending laterally to the next street that serves as a parallel street of the subject property and 400' beyond each terminus of the subject property to be vacated has been obtained.

For further information concerning this proposal please contact:

David Mattison, City Planner at Tillamook City Hall: 842-3443

Published: August 10, 2011 and August 17, 2011

Posted: August 10, 2011 at City Hall, County Court House, Library, Fire Station



ORDINANCE NO. _____

AN ORDINANCE PROVIDING FOR THE VACATION OF A TILLAMOOK CITY ALLEY WITHIN BLOCK 3 OF THE MAPLE GROVE ADDITION LOCATED WITHIN THE CITY OF TILLAMOOK, TILLAMOOK COUNTY, OREGON

WHEREAS, this matter came before the Tillamook City Council (hereafter "Council") in a public hearing on September 6, 2011, pursuant to ORS 271.120, and

WHEREAS, the Council is fully apprized of the records and files herein, and

WHEREAS, consent of all abutting property owners and signatures of more than $\frac{2}{3}$ of property owners in an area of real property affected within the affected area defined as an area extending 200 feet on either side of the street and 400 feet beyond each terminus of the proposed vacation have been obtained, pursuant to ORS 271.080, and

WHEREAS, no written objections from land owners within the affected area (as prescribed by ORS 271.110) nor remonstrances were received, and

WHEREAS, the alley proposed for vacation extends east-west a distance of 210 feet from the Fir Avenue Right-of-Way to the Grove Avenue Right-of-Way located within the City of Tillamook, Tillamook County, Oregon, and

WHEREAS, notice of the proposed vacation was given as provided in ORS 271.110, published in the Headlight Herald, a newspaper of general circulation within the City's jurisdictional boundaries, on August 10 and August 17, 2011. The date of first publication was not less than 14 days before the scheduled hearing, and further notice was posted in four of the most public places in the City, e.g. City Hall, Tillamook County Library, Tillamook County Courthouse, and Tillamook Fire District in Tillamook, on August 10, 2011, and posted at or near each end of the proposed vacation in at least two conspicuous places in the proposed vacation area at least 14 days before the hearing, and

NOW, THEREFORE, the City ordains as follows:

Section 1. The Tillamook City Council agrees that it is proper and expedient that said vacation be granted since all requirements have been met and the public interest will not be prejudiced by vacating the alley and it further appears that it is proper and expedient that said vacation be granted without reservation for the alley within Block 3 of the Maple Grove Addition to Tillamook City be vacated with title to said alley portion attached to abutting property in equal proportions.

PASSED 1st reading by the City Council this 6th day of September, 2011.

PASSED 2nd reading by the City Council this _____ day of _____, 2011.

ADOPTED by the Tillamook City Council this _____ day of _____, 2011.

Mayor

ATTEST:

City Recorder

Total Private property within consent area: 218,300 sq ft

Tax Lots and square footage of consenting properties:

Tax Lot 400	1,400 sq ft
Tax Lot 1300	3,150 sq ft
Tax Lot 1400	3,150 sq ft
Tax Lot 1500	2,100 sq ft
Tax Lot 1800	2,200 sq ft
Tax Lot 2000	2,100 sq ft
Tax Lot 7000	1,400 sq ft
Tax Lot 7800	8,400 sq ft
Tax Lot 8600	3,040 sq ft
Tax Lot 8700	3,000 sq ft
Tax Lot 8800	2,000 sq ft
Tax Lot 9000	4,400 sq ft
Tax Lot 9500	1,400 sq ft
Tax Lot 11100	14,700 sq ft
Tax Lot 11200	6,300 sq ft
Tax Lot 11300	15,750 sq ft
Tax Lot 11400	5,512.5 sq ft
Tax Lot 11700	5,512.5 sq ft
Tax Lot 11800	5,250 sq ft
Tax Lot 11900	6,250 sq ft
Tax Lot 12100	9,450 sq ft
Tax Lot 12200	5,250 sq ft
Tax Lot 12300	5,250 sq ft
Tax Lot 12400	5,250 sq ft
Tax Lot 12500	5,250 sq ft
Tax Lt 12600	5,250 sq ft
Tax Lot 12700	5,250 sq ft
Tax Lot 13200	5,250 sq ft
<u>Tax Lot 13300</u>	<u>2,625 sq ft</u>

Total: 145,840 sq ft

Debbi Reeves

From: Paul Wyntergreen <pwyntergreen@tillamookor.gov>
Sent: Monday, August 29, 2011 3:44 PM
To: Debbi Reeves
Subject: FW: bus loading zone on 3rd St by Wilson School
Attachments: bus loading zone.JPG

Debbi,

Will you please copy this email and the attached photo for the Council packets?

Thanks, Paul

From: Paul Wyntergreen [mailto:pwyntergreen@tillamookor.gov]
Sent: Monday, August 22, 2011 3:22 PM
To: 'Paul Peterson'
Cc: 'Helen Armstrong'
Subject: RE: bus loading zone on 3rd St by Wilson School

Mr. Peterson,

I took your request and photo to the Public Works Committee last Thursday for their review. Their recommendation, for safety and traffic purposes, was to locate the bus loading zone on Park Street on the east side of the building or in the parking lot. Apparently, this was where loading occurred in the past and they felt that it was a much safer location than on Third.

Hopefully this will work for your needs,

Paul Wyntergreen
City Manager
City of Tillamook
210 Laurel Avenue
Tillamook, OR 97141
(503) 842-2472 Ext. 3460
FAX (503) 842-3445
Email: pwyntergreen@tillamookor.gov

From: Paul Peterson [mailto:ppeterson@nwresd.k12.or.us]
Sent: Wednesday, August 17, 2011 2:43 PM
To: pwyntergreen@tillamookor.gov
Cc: Helen Armstrong
Subject: bus loading zone on 3rd St by Wilson School

Mr. Wyntergreen,

The Tillamook Service Center of Northwest Regional Education Service District is in the process of moving into Wilson School. I am inquiring with you regarding how to get permission to extend the bus loading zone in front of Wilson

School (3rd Street). We would like to extend the bus loading zone to the West, up to the sidewalk cut-in. Please see the attached photo. What is the process for doing this?

Thank you,

Paul Peterson
Asst. Superintendent
NWRESB
(503) 614-1433





NORTHWEST REGIONAL EDUCATION SERVICE DISTRICT

5825 NE Ray Circle
Hillsboro, OR 97124-6436
503-614-1428 Fax: 503-614-1440

August 31, 2011

Paul Wyntergreen
Tillamook City manager
210 Laurel Avenue
Tillamook, OR 97141

Dear Mr. Wyntergreen,

The Northwest Regional Education Service District (NWRES D) recently moved to a location at 2515 3rd Street in Tillamook (the west half of the old Wilson School). Along with staff offices, our facility will house our preschool program that serves 3-5 year olds from all parts of Tillamook County.

We initially were requesting an extension to the loading and unloading zone on 3rd street for our students to access our front door on the west side of the building. The requested extension would allow for the bus to stop directly in front of our entrance ramp. This allows for our preschool students' safety and improved access to the facility. The Council has since expressed concern about the loading and unloading at that location. This letter is intended to ask the Tillamook City Council to reconsider the extension request. If the reason remains, we will make do.

We assumed that loading and unloading would occur at that location since Tillamook County School Districts drop off children from and into the neighborhood there. The bus is able to pull over to the yellow zone without stopping traffic unless a student is crossing the street (which ours will not). We have confirmed with student transportation officials that this type of loading and unloading will not require the buses to use their lights and stop traffic.

Other alternatives suggested by the Council was the loading and unloading on Park Street or in the Tillamook Options Program (TOPS) parking lot. These considerations are problematic for the following reasons:

- Our preschool students have special education needs with disabilities ranging from mild to severe, including significant physical limitations. If dropped off on Park, these 3 to 5 year olds would have to maneuver the entire front of the building, up the ramp to our front door and then down the hall to our classroom. This would not only be physically exhausting for the children, but would create a safety risk on a busy street.
- Loading and unloading in the parking lot would create another risk for the children since they would be competing with cars in the parking lot and students entering and leaving the TOPS half of the building.

We request that you allow us to stop our buses in the current marked zone and/or add us to City Council's September 6, 2011 agenda and present our zone extension request. If you need any additional information before that meeting, please do not hesitate to contact me.

Sincerely,

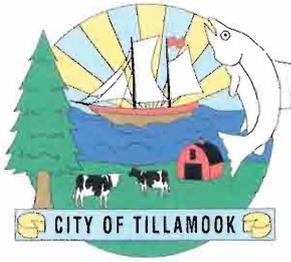
James Sager
Superintendent, Northwest Regional ESD
(503) 614-1401
jsager@nwresd.k12.or.us

Clatsop Service Center
3194 Marine Drive
Astoria, OR 97103
503-325-2862 FAX 503-325-1297

Columbia Service Center
800 Port Avenue
St. Helens, OR 97051-3008
503-397-0028 FAX 503-397-0796

Tillamook Service Center
2410 5th Street • P.O. Box 416
Tillamook, OR 97141
503-842-8423 FAX 503-842-6272

Washington Service Center
5825 NE Ray Circle
Hillsboro, OR 97124-6436
503-614-1428 FAX 503-614-1440



STAFF REPORT CITY OF TILLAMOOK

TO: Honorable Mayor and Members of City Council

FROM: Paul Wyntergreen, City Manager

DATE: August 19, 2011

SUBJECT: Beautification Committee Recommendations

ISSUE BEFORE THE COUNCIL:

Recommendations regarding the Transient Room Tax grant process, Event dates, and Community Art from the August 17, 2011 Beautification Committee meeting.

EXECUTIVE SUMMARY:

- The meeting began with much discussion of upcoming grant opportunities. The Committee decided not to apply for the Oregon Arts Build Communities grant this year but spend the next year eliminating barriers to the arts and developing arts concepts that can be ready for the next round. They also recognized that it is time to begin the process for this year's round of Transient Room Tax (TRT) grants and made the recommendations below in order to start the advertising process and get awards made sometime in October.
- The Chamber has indicated a willingness to promote this year's Garage Sale day on September 17th. Initially, this will be conducted similar to past events; however, next year the Chamber would like to more aggressively promote the Day in conjunction with sidewalk sales, etc. in the downtown area. This will be supported by a City one-day waiver of permit requirements.
- I suggested that the City consider offering the east end of Goodspeed Park (where the skateboard park was) as a future location for the Carlich House. There was much discussion and many ideas thrown around; however, the Committee did not want to recommend anything until a professional had evaluated whether the House could actually make the move. The Hoquarton House Caretakers has been requested to provide such an evaluation.
- The Committee recommended establishing Dec. 3rd for the Tree-Lighting Ceremony. It was pointed out that the sound system may not be available this year for Christmas; therefore, the consensus was to seek out a radio station to supply the music.
- This discussion included the fact that, this year, the American Society of Composers, Authors and Publishers (ASCAP) has repeatedly requested that the City sign a license agreement (\$309.00 per year) for music use (recorded or bands) on telephones/elevators and at City-sponsored events. We do not use

recorded music in any format and the Christmas event is only City-sponsored event. Therefore, using an organization that is already licensed to provide music (such as a radio station) or getting other organizations to sponsor all City events seem to be the two ways to avoid entering into such an agreement.

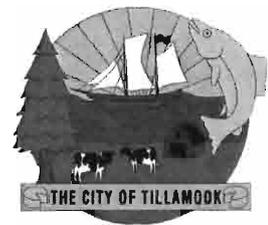
- The Committee also recommended that the Public Works Committee establish a regular format for a Volunteer program in the Parks and on the streets that satisfies the requirements of our insurance provider.
- The next Beautification meeting will be on September 23rd.

RECOMMENDATION:

- Direct Planning Commission to accelerate their review of the Town Center Plan, specifically to address the ban on Murals and the limitations on Awning types.
- Set the process for this year's round of Transient Room Tax (TRT) grants in motion in order receive applications during the first week of October. As part of this year's process cap the amount available at \$36,000; this will leave roughly \$10,000 available as a set-aside for the Beautification Committee to apply as a match toward either (or both) the Goodspeed Playground Equipment or entrance sign upgrades as part of tourist facilities.
- Charge the Finance Committee with the review of TRT applications and the development of grant process, award criteria, City set-asides, and other clarifications to the TRT ordinance.
- Grant the one-day waiver of the Garage Sale permit fees for September 17th.
- Set December 3rd for the annual Tree-Lighting Ceremony.

Memo

City of Tillamook
210 Laurel Avenue
Tillamook, OR 97141



To: City Manager Paul Wyntergreen

From: David Mattison, *DM* City Planner

Date: 8/29/11

Re: Naming of the North Area of Highway 101

It has been brought to the City Planning Department's attention that Highway 101 North, North Main Street, North Main Avenue, North 101, Main Avenue North has not been officially named by the City. 911 Communications has requested that this be rectified. On the County Assessor Maps, the street is identified as 'Coast Highway 101'. On the Zoning Maps the street is named 'Main'. In 1926, the street was identified as the 'coast route', or the Roosevelt Highway. That's a lot of different names. The County recognizes this portion of 101 as Main Avenue North, but has no methods or authority to name streets within the City Limits.

Back in 1951, Ordinance #668 gave the City the power to address buildings within the City. Ordinance #668 also renamed Second Avenue East, Main Avenue, but did not extend north of Rosenberg Lumber and Power Chevrolet. At the time that area north of these two businesses was outside the City Limits. Under Ordinance #987 and Ordinance #1012, for the annexation of the property along US Highway 101, the street is recognized as 'US Highway 101' or 'Coast Highway 101', but not officially named to correspond with the annexation. The City Transportation System Plan identifies this area as 'US 101' and 'Main Avenue'.

Highway 101 is the only street in the City with a north orientation in terms of addresses. The challenge with the City having the power to assign addresses on an unofficially named street is the number of different street names given over time. For instance, Fred Meyer has a North Main Street address, Oil Can Henry's has a North Main Avenue address, Coastal Plaza has North 101 addresses, Farmer's Co-op, McDonald's, Debbie D's, Carquest, North Port Plaza, King Realty and Subway have Main Avenue North addresses, Pizza Hut, Avenues Salon, and Tillamook Family Dentistry, Coldwell Banker Evergreen Realty have Highway 101 North addresses. Shilo Inns has two street names – North Main Avenue for the suites, and North Main Street for the restaurant. And sometimes these names have differed over time for the same location (from Highway 101 North to North Main). It's a mess.

It is important for location information, especially in emergency situations, and the identification of being 'in' the City, that an official street name be assigned to this area along Highway 101. I recommend the City rename this area of Highway 101, by ordinance, Main Avenue North.

Thank you for your cooperation! 😊



STAFF REPORT CITY OF TILLAMOOK

TO: Honorable Mayor and Members of City Council

FROM: Jamy Wilson, Finance Officer

DATE: September 1, 2011

SUBJECT: Auditor RFQ Recommendation

ISSUE BEFORE THE COUNCIL:

Council award of a contract for an Auditor.

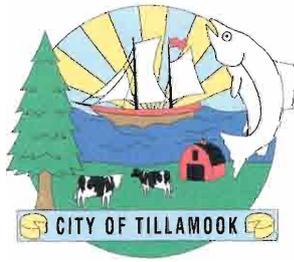
EXECUTIVE SUMMARY:

- Based upon the Council's prior authorization, there were Requests for Qualifications (RFQs) sent out on March 23, 2011. We received 3 responses by the April 20th deadline date.
- The review team for this process selected by the Finance Committee was made up of, Bernadette Sorensen City Recorder, Councilor John Sandusky, Councilor Joe Martin, and Jamy Wilson Finance Officer.
- This recommendation is based upon the attached rating and ranking matrix that the review team prepared. There was extensive discussion of the top three competitors on that matrix and the review team felt that the City would benefit from working with Pauly Rogers and Co. due to the prior knowledge from past Audits. They have also agreed to complete our Financial Statements.
- As always, pricing is difficult to get an apples-to-apples comparison on; however, the review committee found that focusing on the City's needs, an audit along with Financial Statements helped in deciding on our choice.
- RFQ Received from:

1. Pauly Rogers and Co. PC	26,400
2. Grimstad & Associates	20,000
3. Talbot, Korvola & Warwick, LLP	59,600

RECOMMENDATION:

- The review team recommends entering into a contract with Pauly Rogers and Co., Tigard Oregon to be the Auditor for the City of Tillamook.



STAFF REPORT CITY OF TILLAMOOK

TO: Honorable Mayor and Members of City Council

FROM: Paul Wyntergreen, City Manager

DATE: August 31, 2011

SUBJECT: ENGINEER OF RECORD RECOMMENDATION

ISSUE BEFORE THE COUNCIL:

Council award of a contract for an Engineer of Record.

EXECUTIVE SUMMARY:

- Based upon the Council's prior authorization, there were thirteen Requests for Qualifications (RFQs) sent out on July 25, 2011. We received 8 responses by the August 18th deadline date. Copies of all of the responses will be hand delivered to you for your own ranking and rating analysis. Please use the three weighted criteria from the RFQ which is attached for your consideration.
- As indicated in my February 16th staff report to you, upon which the approval to proceed with this was based, Ad Hoc review teams were set-up for each type of RFQ that comes in.
- The review team for this process selected by the Public Works Committee was made up of Mayor Weber, Councilor Matt Harris, Assistant Public Works Director Tim Lyda, and the City Manager. Public Works Director Arley Sullivan also provided his preliminary comments before leaving on vacation. We have met to review the responses and have prepared a recommendation for contract award.
- This recommendation is based upon the attached rating and ranking matrix that the review team prepared. There was extensive discussion of the top three competitors on that matrix and the review team felt that the City would benefit from working with any of those three. They each have different strengths, but would all provide excellent responsive service.
- As always, pricing is difficult to get an apples-to-apples comparison on; however, the review committee found that focusing on the principal engineer's rates, along with their mark-up on outside services, to be a helpful method for evaluating pricing.

RECOMMENDATION:

- The review team recommends entering into a contract with NW Engineers out of Hillsboro, Oregon to be the Engineer of Record for the City of Tillamook.

City of Tillamook
 Engineer of Record
 Recommendation

Ranking	Firm	Qualifications 35%	Resources 25%	Pricing 40%
1	N/W Engineers	33	22	32
2	Boatwright	25	25	35
3	HBL OTAK	30	25	29
4	Westech	25	18	28
5	HBH	25	17	29
6	Kennedy Jenks	24	20	21
7	Pace	24	22	19
8	NCES	20	11	35

After Recording Return To:

City Recorder
City Hall, 210 Laurel Avenue
Tillamook, Oregon 97141

**Until Further Notice,
Send Tax Statements To:**
City of Tillamook, Oregon, Grantee
c/o City Recorder
City Hall, 210 Laurel Avenue
Tillamook, Oregon 97141

RESOLUTION

Acceptance of Real Property Donation.

RESOLUTION NO. _____

**A RESOLUTION ACCEPTING THE DONATION OF REAL
PROPERTY BY THE CITY OF TILLAMOOK, OREGON
("Grantee") FROM THE MORRIS L. SCHMIDT AND
BEATRICE G. SCHMIDT JOINT REVOCABLE LIVING
TRUST DATED NOVEMBER 25, 1983.**

WHEREAS, Beatrice Schmidt, Trustee of the Joint Revocable Living Trust between Morris Schmidt and Beatrice G. Schmidt dated November 25, 1983, as amended March 25, 1986, or successor trustee, hereafter called Grantor, desires to convey to the City of Tillamook, Oregon, a municipal corporation duly organized under the laws of the State of Oregon; and

WHEREAS, the City of Tillamook, Oregon (hereafter "City"), desires to accept the bargain and sale deed to said property as legally described herein as the property is adjacent to property owned by the City; and

NOW, THEREFORE, BE IT RESOLVED by the Tillamook City Council,

Section 1: The City of Tillamook as grantee does hereby accept the donation of, and all rights, title and interest in and to, the following described real property, situated in Tillamook County, Oregon, as originally recorded in Tillamook County Deed Records, Book 421 Page 96, on October 26, 2000, and legally described as follows:

See Exhibit A, attached and incorporated here by reference in its entirety, and
SUBJECT TO: The rights, if any, of the public in and to that portion of the premises herein lying within streets, roads, and highways.

The true and actual consideration for this conveyance, stated in terms of dollars, is \$0 and other property or value given which is the whole consideration.* *This property is a donation.

This acceptance completes the conveyance of the real property conveyed under the Tillamook City authority.

In construing this Resolution and where the context requires, the singular includes the plural; the masculine, feminine, and neuter genders are interchangeable; and all grammatical changes shall be implied to make the provisions hereof apply equally to corporations and individuals. This instrument shall be interpreted broadly to carry out its' intended effect herein.

THIS INSTRUMENT WILL NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY APPROVED USES AND TO DETERMINE ANY LIMITS ON LAWSUITS AGAINST FARMING OR FOREST PRACTICES AS DEFINED IN ORS 30.930.

APPROVED by the Tillamook City Council this _____ day of SEPTEMBER 2011.

Suzanne Weber, Mayor,
Tillamook, Oregon.

ATTEST:

Bernadette Sorensen, City Recorder.

EXHIBIT A

PARCEL I:

Beginning at a point 211 feet North of the Northwest corner of Tide Lot 4, in Stillwell's Addition to Town of Tillamook, and running thence North 250 feet; thence East to the East line of Lot 3, in Section 25, Township 1 South, Range 10 West of the Willamette Meridian; thence South 250 feet; thence West to the point of beginning. ALSO beginning at a point 111 feet North of the Northwest corner of Tide Lot 4 in Stillwell's Addition to Town of Tillamook; and running thence North 50 feet; thence East to the East line of Lot 3, in Section 25, Township 1 South, Range 10 West of the Willamette Meridian; thence South 50 feet; thence West to the point of beginning. ALSO beginning 161 feet North of the Northwest corner of Tide Lot 4, in Stillwell's Addition to the Town of Tillamook; and running thence North 50 feet; thence East to the East line of Lot 3, in Section 25, Township 1 South, Range 10 West of the Willamette Meridian; thence South 50 Feet; thence West to the point of beginning, all in Tillamook County, Oregon.

PARCEL II:

Beginning at the Northwest corner of Tide Lot number 4 of W. D. Stillwell's Addition to Tillamook (now Tillamook City) and running thence North 111 feet; thence East parallel with the North line of Edrick Thomas Donation Land Claim to the East line of Lot 3 of Section 25, in Township 1 South, Range 10 West of the Willamette Meridian, and running thence South along the East line of said Lot 3 to the North line of said Thomas Donation Land Claim, and running thence West to the place of beginning, in Tillamook County, Oregon.

ALSO Beginning at the Southeast corner of Government Lot 3 in Section 25, Township 1 South, Range 10 West of the Willamette Meridian; thence North $0^{\circ}40'23''$ east along the East line of said Lot 3, 111.00 feet; thence South $89^{\circ}57'$ East 68.09 feet; thence South 27° East 123.50 feet to the West sideline of Elm Avenue at its intersection with the North line of Donation Land Claim No. 44; thence North $89^{\circ}57'$ West along said North line of Donation Land Claim, 125.44 feet to the point of beginning.

AFTER RECORDING RETURN TO:

City of Tillamook
210 Laurel Ave.
Tillamook, OR 97141

SEND TAX STATEMENTS TO:

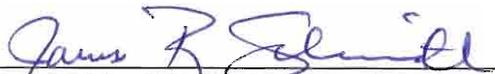
City of Tillamook
210 Laurel Ave.
Tillamook, OR 97141

BARGAIN AND SALE DEED

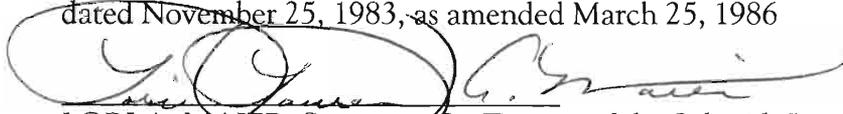
JAMES R. SCHMIDT and LORI A. MAIER, Successor Co-Trustees of the Schmidt Irrevocable Residuary Fund Trust as created by the Joint Revocable Living Trust between Morris L. Schmidt and Beatrice G. Schmidt dated November 25, 1983, as amended March 25, 1986, hereinafter called Grantors, convey to CITY OF TILLAMOOK, a political subdivision of the State of Oregon, hereinafter called Grantee, all that real property situated in Tillamook County, Oregon, as more particularly described in the attached Exhibit A, incorporated herein by reference. There is no dollar consideration paid for this conveyance, the true and actual consideration being as and for a gift to Grantee.

BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON TRANSFERRING FEE TITLE SHOULD INQUIRE ABOUT THE PERSON'S RIGHTS, IF ANY, UNDER ORS 195.300, 195.301 AND 195.305 TO 195.336 AND SECTIONS 5 TO 11, CHAPTER 424, OREGON LAWS 2007, AND SECTIONS 2 TO 9 AND 17 CHAPTER 855, OREGON LAWS 2009. THIS INSTRUMENT DOES NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY THAT THE UNIT OF LAND BEING TRANSFERRED IS A LAWFULLY ESTABLISHED LOT OR PARCEL, AS DEFINED IN ORS 92.010 OR 215.010, TO VERIFY THE APPROVED USES OF THE LOT OR PARCEL, TO DETERMINE ANY LIMITS ON LAWSUITS AGAINST FARMING OR FOREST PRACTICES, AS DEFINED IN ORS 30.930, AND TO INQUIRE ABOUT THE RIGHTS OF NEIGHBORING PROPERTY OWNERS, IF ANY, UNDER ORS 195.300, 195.301 AND 195.305 TO 195.336 AND SECTIONS 5 TO 11, CHAPTER 424, OREGON LAWS 2007, AND SECTIONS 2 TO 9 AND 17 CHAPTER 855, OREGON LAWS 2009.

EXECUTED by Grantors on the dates set forth in the notary acknowledgments below.



JAMES R. SCHMIDT, Successor Co-Trustee of the Schmidt Irrevocable Residuary Fund Trust as created by the Joint Revocable Living Trust between Morris L. Schmidt and Beatrice G. Schmidt dated November 25, 1983, as amended March 25, 1986



LORI A. MAIER, Successor Co-Trustee of the Schmidt Irrevocable Residuary Fund Trust as created by the Joint Revocable Living Trust between Morris L. Schmidt and Beatrice G. Schmidt dated November 25, 1983, as amended March 25, 1986

STATE OF OREGON)
) ss.
County of Washington)

September 3RD, 2010. Personally appeared the above named JAMES R. SCHMIDT, Successor Co-Trustee of the Schmidt Irrevocable Residuary Fund Trust as created by the Joint Revocable Living Trust between Morris L. Schmidt and Beatrice G. Schmidt dated November 25, 1983, as amended March 25, 1986 and acknowledged the foregoing instrument to be his voluntary act and deed. Before me:



Sarah B. Gilman
Notary Public for Oregon

STATE OF Washington)
) ss.
County of King)

September 9th, 2010. Personally appeared the above named LORI A. MAIER, Successor Co-Trustees of the Schmidt Irrevocable Residuary Fund Trust as created by the Joint Revocable Living Trust between Morris L. Schmidt and Beatrice G. Schmidt dated November 25, 1983, as amended March 25, 1986 and acknowledged the foregoing instrument to be her voluntary act and deed. Before me:

[Signature]
Notary Public for Seattle



EXHIBIT A

PARCEL I:

Beginning at a point 211 feet North of the Northwest corner of Tide Lot 4, in Stillwell's Addition to Town of Tillamook, and running thence North 250 feet; thence East to the East line of Lot 3, in Section 25, Township 1 South, Range 10 West of the Willamette Meridian; thence South 250 feet; thence West to the point of beginning. ALSO beginning at a point 111 feet North of the Northwest corner of Tide Lot 4 in Stillwell's Addition to Town of Tillamook; and running thence North 50 feet; thence East to the East line of Lot 3, in Section 25, Township 1 South, Range 10 West of the Willamette Meridian; thence South 50 feet; thence West to the point of beginning. ALSO beginning 161 feet North of the Northwest corner of Tide Lot 4, in Stillwell's Addition to the Town of Tillamook; and running thence North 50 feet; thence East to the East line of Lot 3, in Section 25, Township 1 South, Range 10 West of the Willamette Meridian; thence South 50 Feet; thence West to the point of beginning, all in Tillamook County, Oregon.

PARCEL II:

Beginning at the Northwest corner of Tide Lot number 4 of W. D. Stillwell's Addition to Tillamook (now Tillamook City) and running thence North 111 feet; thence East parallel with the North line of Edrick Thomas Donation Land Claim to the East line of Lot 3 of Section 25, in Township 1 South, Range 10 West of the Willamette Meridian, and running thence South along the East line of said Lot 3 to the North line of said Thomas Donation Land Claim, and running thence West to the place of beginning, in Tillamook County, Oregon.

ALSO Beginning at the Southeast corner of Government Lot 3 in Section 25, Township 1 South, Range 10 West of the Willamette Meridian; thence North $0^{\circ}40'23''$ east along the East line of said Lot 3, 111.00 feet; thence South $89^{\circ}57'$ East 68.09 feet; thence South 27° East 123.50 feet to the West sideline of Elm Avenue at its intersection with the North line of Donation Land Claim No. 44; thence North $89^{\circ}57'$ West along said North line of Donation Land Claim, 125.44 feet to the point of beginning.

ORDINANCE NO. _____

AN ORDINANCE REPEALING ORDINANCES NO. 670, 731, 955 & 996 RELATING TO THE ESTABLISHMENT OF A CITY PLANNING COMMISSION AND REPLACING THEM WITH NEW PLANNING COMMISSION RULES AND REGULATIONS FOR THE GOVERNMENT AND MAINTENANCE OF SAID CITY PLANNING COMMISSION OF THE CITY OF TILLAMOOK, OREGON; PRESCRIBING THE POWERS AND DUTIES OF SAID COMMISSION.

WHEREAS, the original Planning Commission Bylaws were adopted in 1951 through Ordinance #670 and, while amended multiple times since, those antiquated rules still serve as the formal basis for planning commission procedures; and

WHEREAS, current decision making procedures differ dramatically from the processes observed fifty years ago; and

WHEREAS, independent advisory bylaws were used which conflict with Ordinance #670 and its amendments; and

WHEREAS, the multiple amendments sometimes conflict with each other and the base Ordinance #670; and

WHEREAS, the Tillamook City Planning Commission has reviewed and reworked the attached Bylaws to ensure an equitable and orderly set of rules, regulations, powers and duties for the City Planning Commission and requested that the Council adopt said Bylaws.

NOW THEREFORE, the City Council of the City of Tillamook hereby ordains that Ordinances #670, 731, 955 and 996 are repealed and replaced by the new Planning Commission Bylaws contained in the attached Exhibit A, which are hereby incorporated by reference and adopted herein.

PASSED 1st reading by the City Council this _____ day of _____, 2011.

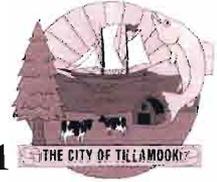
PASSED 2ND reading by the City Council this _____ day of _____, 2011.

ADOPTED by the Tillamook City Council this _____ day of _____, 2011.

APPROVED _____
Mayor

ATTEST: _____
City Recorder

City of Tillamook
210 Laurel Ave.
Tillamook, OR 97141



Memo

To: Paul Wyntergreen, City Manager
From: Arley Sullivan, Public Works Director 
Date: August 19, 2011
Re: Director's Report for August, 2011

Water Division:

The crew has been busy repairing various leaks around the city. They will also be investigating and repairing a leak on one of the main lines on the Port property. Have been working with the Port on possibly re-routing our water mains through the Port.

Street Division:

August 2 staff cleaned and T.V. recorded the storm culverts for Holden Creek at Miller Ave. We used the city Vactor truck, T.V. van and the Pioneer pump to draw down the water to allow the work to proceed. To our great surprise and pleasure we found the culverts to be sound. Both are 48" diameter by 90 feet long. The problem is the down-stream side of the culvert's flow line is lower than the flow line of the stream bed itself, therefore the "bottle neck" is the stream bed itself. Enviroclean let us use (at no cost) a special nozzle as a demonstration. It costs \$4700.00 to purchase and is designed for cleaning large diameter culverts. The crew has been painting cross walks and other markings throughout the city.

Sewer Division:

Staff is to be commended for operating the jet rodder for the culvert cleaning at Holden Creek in assisting the Street Division crew in that effort. Vern and I met with two representatives of the Creamery (TCCA) to discuss their wastewater needs.

General:

Worked with Eric Anderson on environmental sampling around city shop. Contacted the Department of State Lands (DSL) about how to go about cleaning Holden Creek from Miller Ave. to Hwy. 101 (Pacific Ave.). We have to apply for a joint permit, which is a DSL and Army Corp permit, and will have to schedule work next season during the in water work period. I will be out of the office from August 22nd to September 7th.

Memo

City of Tillamook
210 Laurel Avenue
Tillamook, OR 97141



To: Honorable Mayor and City Council Members
From: David Mattison, City Planner *DM*
Date: August 25, 2011
Re: August 2011 Monthly Report City Planning Department

◆ **Building/Zoning Permits issued:**

- ▶ Temporary Use (Go-Cart Track) at Tillamook Sporting Goods at 2205 North Main Ave,
- ▶ Demolition of Residence at 1610 Fourth Street,
- ▶ Interior Remodel at 209 Stillwell Avenue (Eagles),
- ▶ Temporary Use of Parking lot for Eagles event at Second Street and Ivy Avenue,
- ▶ Moving of 4H Building at 4603 Third (County Fairgrounds),
- ▶ Reroof at 1115 Pacific Avenue (Tillamook PUD),
- ▶ Demolition and construction of SFD at 3402 Third Street,
- ▶ Reroof at 1810 North Main Avenue of Pacific Edge Coffee,
- ▶ Accessory Structure at 508 Collins Drive.

◆ **Electrical/Mechanical/Plumbing Permits issued:**

- ▶ 2500 Main Avenue – electric permit 3 CIRCUITS,
- ▶ 1510 Third Street – electrical permit 1 CIRCUIT,
- ▶ 3604 12th Street – electrical permit TEMP POWER,
- ▶ 2315 First Street – electrical permit 1 CIRCUIT,
- ▶ 5002 Third Street – electrical permit 200 AMP PERMIT,
- ▶ 3402 Third Street – electrical permit 1500 SF, TEMP POWER,
- ▶ 2203 Fourth Street – electrical permit 5 CIRCUITS,
- ▶ 3909 Third Street – electrical permit 3 CIRCUITS,
- ▶ 3708 Hawthorne – mechanical permit WOOD STOVE,
- ▶ 3903 Third Street – mechanical permit AHU & HEAT,
- ▶ 2415 Eleventh Street – mechanical permit PUSH PULL DUCT,
- ▶ 3402 Third Street – mechanical permit 2 BATH FANS,
- ▶ 3402 Third Street- plumbing permit 2 KIT FIX, 2.

◆ **Special Projects:**

- ▶ Planning Commission Bylaws amendment completion,
- ▶ City Comprehensive Plan update/edit work preparation for Planning Commission,
- ▶ City Parks and Recreation Master Plan community outreach/citizen participation questionnaire collection (38 submittals),
- ▶ City Parks and Recreation Master Plan development/edit work,
- ▶ City-County UGMA amendment edit.

◆ **Meetings/Correspondence:**

- ▶ Correspondence with POTB regarding proposed changes to UGMA (08/01/11),
- ▶ Correspondence with DLCD regarding repetitive loss list (08/02/11),
- ▶ Correspondence with Redeemer Lutheran Church regarding proposed alley R.O.W. vacation (08/02/11),
- ▶ Department Head meeting attendance (08/04/11),
- ▶ Planning Commission Hearing regarding recommended approval of amended Planning Commission Bylaws (8/04/11),
- ▶ Attendance of meeting with City Manager regarding changes to UGMA (08/05/11),
- ▶ Attendance of meeting with Planning Commission Chair regarding amendments to the City Comprehensive Plan and recommended amendments to Planning Commission Bylaws (08/5/11),
- ▶ Correspondence with Library, Farmer's market, County Fair, Headlight Herald regarding Parks and Recreation Questionnaire (08/08/11),
- ▶ Attendance of meeting with Planning Commission Chair regarding Oregon Planning Institute Conference Sept 14- 16 (08/11/11),
- ▶ City Council meeting regarding amended Planning Commission Bylaws (08/15/11),
- ▶ Correspondence with Planning Commission Chair regarding City Comprehensive Plan amendment and Planning Commission approved Comprehensive Plan amendment outline (08/16/11),
- ▶ Public Meeting with Tillamook PUD regarding transmission line project (08/17/11),
- ▶ Department Head meeting attendance (08/18/11),
- ▶ Correspondence with Planning Commission Chair, regarding City Comprehensive Plan amendments and preparation of September Planning Commission Hearing (08/22/11),
- ▶ Correspondence with Tillamook County Fairgrounds Director regarding proposed 4H Livestock Pavillion (08/24/11),
- ▶ Review of UGMA amendments with City Manager and Community Development Director (08/25/11),
- ▶ Correspondence with City Manager regarding addressing on North Main Avenue (Hwy 101) (8/26/11)
- ▶ Correspondence with PSU, Population Estimates Program regarding Housing Unit Questionnaire and the definition of "vacant" housing and submittal of the Housing Unit Questionnaire (08/26/11).

◆ **Upcoming Planning Commission Meeting:**

- ▶ Comprehensive Plan Amendments (09/01/11).

Monthly Report to Mayor and Council
Police Department
August 2011

- Aaron Miller started at the Academy 8/22/11. I will keep you updated on his progress.
- We have been assisting City Hall in contacting those persons delinquent on their business registrations. We have contacted about 25 businesses and several have been cited to date. We are working with the last few on the list.
- We are working on updating the Incident Response Plan. We are also preparing to have all our radios reprogrammed to narrow band as is required. We are now looking at a date in September to complete this. So far we have had the cadet radios and the Incident Response radios reprogrammed. We are working on Public Works right now and then the last Police radios. There is now also a base station radio in City Hall for Public Works use and emergencies.
- The Fair went well with no issues as did Moonlight Madness. We had very few parking issues or other calls that were related to the Fair. We were very busy otherwise in the city, to include recovering an occupied stolen vehicle out of Washington. I have included a list of arrests for the month of August to 8/24/11.
- The Cadets helped with a Mass Casualty Drill for the Fire Department. The Cadets were victims. The Cadets and Officers helped with a car show pancake breakfast at the Air Museum, which raised monies for Special Olympics as well as Sheriff's Cadets and our Cadets. We recently were able to give \$1,625.00 to our local Special Olympics.
- We have continued working on Ordinance Violations with an updated list attached.
- We are working on updating city employees on our NIMS, Disaster, and Incident Command training for future grants or disaster reimbursement. Officer Bomar recently attended a class to help facilitate this.
-

Adult and Juvenile Arrest Charge Summary

Print Date/Time: 08/24/2011 16:09
 Login ID: twright

From Date: 08/01/2011 00:00
 To Date: 08/25/2011 23:59
 Officer: All

Tillamook City Police Department
 ORI Number: OR0290400
 Ordered By: CrimeCode/Statute

Statute	Crime Code and Description	Counts	# of Arrests using Crime Code
163.160 (B)	043 Assault IV - Simple Misdemeanor	1	1
163.190	045 Menacing	1	1
164.225	051 Burglary I	1	1
164.043 (C)	063 Theft III - Shoplifting	1	1
164.045 (C)	063 Theft II - Shoplifting	1	1
164.055 (C)	063 Theft I - Shoplifting	1	1
164.043 (I)	069 Theft III - All Other Larceny	1	1
164.055 (I)	069 Theft I - All Other Larceny	2	2
164.135 (A)	071 UUMV - Motor Vehicle	2	2
164.354 (A)	140 Criminal Mischief II - Vandalism	1	1
164.345 (A)	141 Criminal Mischief III - Crime Damage	1	1
475.894	180 Drugs - Unlawful Possession Methamphetamine	1	1
166.025 (B)	240 Disorderly Conduct 2	1	1
164.245 (A)	261 Criminal Trespass II	1	1
135.290	269 Violate Release Agreement	1	1
137.545 (A)	269 Probation Violation	1	1
137.545 (B)	269 Probation Violation - Misdemeanor	1	1
167.400	269 Minor in Possession - Tobacco Products	1	1
426.460	512 Detox	1	1
133.220 [F]	550 Warrant - Other Agency - Fel.	1	1
133.220 [M]	550 Warrant - Other Agency Misd	3	3
Totals:		25	25

Address	Inoperable Vehicles	Junk/Debris	Tall Grass	Graffiti	Letter Sent	Done
			X			X
			Tree		X	X
			X		X	X
			X		X	X
			X		X	X
			X		X	X
			X		X	X
		X			X	X
		X			X	X
			X		X	X
	X				X	X
		X			X	X
		X			X	X
			X	X	X	X
			X		X	X
			X		X	X
			X		X	
			Bushes		X	
			Bushes		X	
			X		X	X
			Bushes		X	X
			Bushes		X	X

Accounts Payable Computer Check Proof List



User: adm

Printed: 08/19/2011 - 12:07 PM

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:4517	De Lage Landen Public Finance				
10394261	Oce 2522-PD 25014782 Aug 2011	186.68	08/19/2011	010-10-53240	ACH Enabled: No
10394261	Oce 3522-C Hall 25014782 Aug 2011	179.75	08/19/2011	010-10-53240	
	Check Total:	366.43			
Vendor:0389	Petty Cash-City of Tillamook				
6.16.11	Breakroom coffee reimbursement	8.99	08/19/2011	010-10-53230	ACH Enabled: No
8.10.11	Lunch-WWTP sample delivery	5.78	08/19/2011	022-22-53400	
8.11.11	TV truck supplies-St Dpt	8.98	08/19/2011	020-20-53230	
8.12.11	DMV new truck plates/registration-St Dpt	103.50	08/19/2011	020-20-53210	
	Check Total:	127.25			

Total for Check Run: 493.68
Total Number of Checks: 2

Accounts Payable Computer Check Proof List



User: adm

Printed: 08/31/2011 - 11:31 AM

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:0125 R91567-1	OR Dept of Environmental Qual Interest Loan #R91567, pmt 1 Check Total:	1,311,387.00 1,311,387.00	08/31/2011	022-10-56175	ACH Enabled: No
Total for Check Run:		1,311,387.00			
Total Number of Checks:		1			

Accounts Payable Computer Check Proof List



User: adm
Printed: 08/31/2011 - 3:21 PM

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:4387 3506 3522	All Starr Signs 29 corrugated signs/paving & slurry seal Truck door lettering-Pub Wks logo-WWTP Check Total:	650.00 396.00 1,046.00	09/06/2011 09/06/2011	Check Sequence: 1 020-20-53340 022-22-53250	ACH Enabled: No
Vendor:4607 2114	Bayside Surveying Stake new waterline/Hurliman hill road Check Total:	320.00 320.00	09/06/2011	Check Sequence: 2 021-06-55065	ACH Enabled: No
Vendor:4931 082511	Blackline, Inc. 20,855 sq yds Type II Slurry Seal Check Total:	32,116.70 32,116.70	09/06/2011	Check Sequence: 3 020-20-54070	ACH Enabled: No
Vendor:3075 887899-03 888526 888528	Blumenthal Uniform & Equipment Safety vest-Miller Mens blk pant-Wright (2) Mens blk pant-Bomar Check Total:	645.00 80.45 135.90 861.35	09/06/2011 09/06/2011 09/06/2011	Check Sequence: 4 010-07-53410 010-07-53410 010-07-53410	ACH Enabled: No
Vendor:4930 1052	Caryn Tilton Consulting, LLC Leadview assessment for the City Mgr Check Total:	465.00 465.00	09/06/2011	Check Sequence: 5 010-03-53060	ACH Enabled: No
Vendor:5057 552830	Cascade Columbia Dist. Co. 2450 lbs salt cargill- Water plant Check Total:	542.00 542.00	09/06/2011	Check Sequence: 6 021-04-53040	ACH Enabled: No
Vendor:4478 Aug '11 Strmt-1	CenturyLink Communications, In #313702676(503-842-4155) WWTP	220.17	09/06/2011	Check Sequence: 7 022-22-53420	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Aug '11 Stmt-10	#313872498(503-815-1900) Police Fax	43.47	09/06/2011	010-07-53420	
Aug '11 Stmt-11	#313814761(503-815-8217) Mailer/DSL	98.72	09/06/2011	010-01-53050	
Aug '11 Stmt-12	#313406400(503-842-2161) Swr Lift St	41.30	09/06/2011	022-22-53420	
Aug '11 Stmt-13	#313364492(503-842-2091) Swr Lift Statio	41.31	09/06/2011	022-22-53420	
Aug '11 Stmt-14	#313436814(503-842-2578) Swr Lift St	41.31	09/06/2011	022-22-53420	
Aug '11 Stmt-2	#313245010(503-842-7706) 12th St Lift St	49.53	09/06/2011	022-22-53420	
Aug '11 Stmt-3	#313404083(503-842-6152) St Dept Shop	160.14	09/06/2011	020-20-53420	
Aug '11 Stmt-4	#313230169(503-842-2463) Water Shop	52.73	09/06/2011	021-01-53420	
Aug '11 Stmt-5	#314301992(503-842-0717) Water Dept	35.69	09/06/2011	021-01-53420	
Aug '11 Stmt-6	#313271983(503-842-9427) Water Dept	23.56	09/06/2011	021-01-53420	
Aug '11 Stmt-7	#314146376(503-842-3060) Filter Plant	174.76	09/06/2011	021-01-53420	
Aug '11 Stmt-8	#313657338(503-842-2343) Water Office	178.97	09/06/2011	021-01-53420	
Aug '11 Stmt-9	#313327154(503-842-0576) Water Div	16.65	09/06/2011	021-01-53420	
	Check Total:	1,178.31			
Vendor:4478	CenturyLink Communications, In			Check Sequence: 8	ACH Enabled: No
177942438	Long Distance Through 8/19/11	7.64	09/06/2011	022-22-53420	
177942438	Long Distance Through 8/19/11	2.42	09/06/2011	010-07-53420	
177942438	Long Distance Through 8/19/11	0.20	09/06/2011	021-01-53420	
	Check Total:	10.26			
Vendor:0102	City Sanitary Service			Check Sequence: 9	ACH Enabled: No
Aug '11 Stmt-1	WWTP garbage, Acct 05048, Aug '11	167.35	09/06/2011	022-22-53210	
Aug '11 Stmt-2	17 City Garbage cans, Acct 04498, Aug '11	268.60	09/06/2011	070-70-53370	
Aug '11 Stmt-3	Police Garbage, Acct 04248, Aug '11	45.60	09/06/2011	010-07-53200	
Aug '11 Stmt-4	Goodspeed Pk. Acct 05835, Aug '11	92.70	09/06/2011	020-20-53350	
	Check Total:	574.25			
Vendor:4804	Computer Support & Services, L			Check Sequence: 10	ACH Enabled: No
113	3/4 est. computer upgrade-Tucker	1,223.65	09/06/2011	010-03-54090	
121	3/4 est. computer upgrade-Wilson	1,439.99	09/06/2011	010-03-54090	
	Check Total:	2,663.64			
Vendor:4583	David M. Corey, Ph.D., ABPP			Check Sequence: 11	ACH Enabled: No
4186	Psychological evaluation-Miller	420.00	09/06/2011	010-07-53350	
	Check Total:	420.00			
Vendor:4892	Cheryl Davy			Check Sequence: 12	ACH Enabled: No
Aug 2011	Council stipend, Aug 1 & 15, 2011	50.00	09/06/2011	010-01-53415	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	50.00			
Vendor:4670 8.16.11	Durbin Excavating Main repair at Port-Water Div Check Total:	1,195.00 1,195.00	09/06/2011	Check Sequence: 13 021-06-53020	ACH Enabled: No
Vendor:4514 83091 83096 83098 83409	EC Electrical Construction Co. Replace boiler rm fan-WWTP 1820 Goodspeed-check pump st. controls 12th St lifstn-check serv/backup switch 12th St lifstation-check controls Check Total:	1,165.95 89.91 179.78 584.42 2,020.06	09/06/2011 09/06/2011 09/06/2011 09/06/2011	Check Sequence: 14 022-22-53210 022-22-53470 022-22-53220 022-22-53220	ACH Enabled: No
Vendor:4490 349690	Enviro-Clean Equipment, Inc. (2)tow cable assy/camera skids-TV truck Check Total:	74.50 74.50	09/06/2011	Check Sequence: 15 022-22-53230	ACH Enabled: No
Vendor:4454 0290032	Ferguson Enterprises, Inc. #30 (5) Hydra plug cement - WWTP Check Total:	123.05 123.05	09/06/2011	Check Sequence: 16 022-22-53230	ACH Enabled: No
Vendor:4752 Aug 2011	Steve Forster Council stipend, Aug 1, 2011 Check Total:	25.00 25.00	09/06/2011	Check Sequence: 17 010-01-53415	ACH Enabled: No
Vendor:1019 7365597	Hach Company Chemicals/water plant Check Total:	695.31 695.31	09/06/2011	Check Sequence: 18 021-04-53040	ACH Enabled: No
Vendor:4057 10644649	Hanson Risers/sewer manholes/Stillwell paving Check Total:	1,812.00 1,812.00	09/06/2011	Check Sequence: 19 022-22-53210	ACH Enabled: No
Vendor:6038 Aug 2011	Matthew Harris Council stipend, Aug 15, 2011 Check Total:	25.00 25.00	09/06/2011	Check Sequence: 20 010-01-53415	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:0198 992793 997669	Headlight Herald Pub Ntc-OLCC ownership change-Carson Oil Pub Ntc-Alley Vacation-Redeemer Luthern Check Total:	27.12 223.08 250.20	09/06/2011 09/06/2011	Check Sequence: 21 010-03-53190 010-03-53190	ACH Enabled: No
Vendor:4378 Aug 2011	Doug Henson Council stipend, Aug 1 & 15, 2011 Check Total:	50.00 50.00	09/06/2011	Check Sequence: 22 010-01-53415	ACH Enabled: No
Vendor:4787 253445436	IDEXX Distribution, Inc. (3) combo 20 pk lab testing trays-WWTP Check Total:	505.10 505.10	09/06/2011	Check Sequence: 23 022-22-53440	ACH Enabled: No
Vendor:1000 8.29.11	Jamy Wilson Reimb mileage LGPI conf 156@.555-Wilson Check Total:	86.58 86.58	09/06/2011	Check Sequence: 24 010-03-53400	ACH Enabled: No
Vendor:4301 CITY.08.15.11	Jane Scott Video Productions Video taping CC mtg 8/1 & 15/11, 2 DVDs Check Total:	520.00 520.00	09/06/2011	Check Sequence: 25 010-01-53050	ACH Enabled: No
Vendor:4901 8/16 to 8/31/11	Lonnie Jenck Flower bskt care 8/16 to 8/31/11 Check Total:	1,428.00 1,428.00	09/06/2011	Check Sequence: 26 070-70-53375	ACH Enabled: No
Vendor:0241 8649 8970 9832 9937	Kimmel's Hardwares & Houseware Various size clamps,screws,bit-Wir Div (4)24pk water,washers&hardware-Wir Div (4)24pk water,hand truck,can liners-Wir Power strip w/6ft cord-Chambers/City Hal Check Total:	26.34 36.35 70.64 17.99 151.32	09/06/2011 09/06/2011 09/06/2011 09/06/2011	Check Sequence: 27 021-02-53250 021-02-53250 021-02-53250 010-10-53230	ACH Enabled: No
Vendor:0255 11967	League of Oregon Cities Job posting-City Rec/Treas/HR Dir. Check Total:	20.00 20.00	09/06/2011	Check Sequence: 28 010-03-53190	ACH Enabled: No
Vendor:4497 521566	Les Schwab Warehouse Center 2 new tires,spin bal,vlv stems-98 GMC-Sw Check Total:	462.44	09/06/2011	Check Sequence: 29 022-22-53250	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	462.44			
Vendor:4929 0041229-IN	Liberty Process Equipment Sludge pump/moyno room-WWTP Check Total:	4,995.00 4,995.00	09/06/2011	Check Sequence: 30 022-22-53210	ACH Enabled: No
Vendor:4472 CL63130 CL63130 CL63130	Marc Nelson Oil Products 01-0006091, Wtr fuel, 8/1 to 8/15/11 01-0006091, WWTP fuel, 8/1 to 8/15/11 01-0006091, Street fuel, 8/1 to 8/15/11 Check Total:	441.33 371.54 625.54 1,438.41	09/06/2011 09/06/2011 09/06/2011	Check Sequence: 31 021-03-53140 022-22-53140 020-20-53140	ACH Enabled: No
Vendor:0958 Aug 2011	Joseph Martin Council stipend, Aug 1 & 15, 2011 Check Total:	50.00 50.00	09/06/2011	Check Sequence: 32 010-01-53415	ACH Enabled: No
Vendor:4440 1057 1058	Mary Veek-Kendrick Wastewater janitorial, August 2011 Police Janitorial, August 2011 Check Total:	400.00 250.00 650.00	09/06/2011 09/06/2011	Check Sequence: 33 022-22-53210 010-07-53200	ACH Enabled: No
Vendor:4711 78022357	Myron Corp. 53 diaries & gift boxes-Volunteer Apprec Check Total:	215.88 215.88	09/06/2011	Check Sequence: 34 070-70-53580	ACH Enabled: No
Vendor:4041 23777 23779	Northstar Chemical, Inc. 13248 lbs sodium bisulfite-WWTP 2900 gal sodium hypochlorite-WWTP Check Total:	5,471.68 4,524.00 9,995.68	09/06/2011 09/06/2011	Check Sequence: 35 022-22-53040 022-22-53040	ACH Enabled: No
Vendor:6003 054084 1 054962 1 055177 1	Oce Imagistics Copies W2522-PD, 1/5 to 2/01/10 Copies W3522-Front, 1/5 to 2/01/10 Copies WZB45-CR, 1/5 to 2/01/10 Check Total:	31.30 365.08 2.86 399.24	09/06/2011 09/06/2011 09/06/2011	Check Sequence: 36 010-10-53240 010-10-53240 010-10-53240	ACH Enabled: No
Vendor:4593 574735798001	Office Depot (2) 12pk 8.5x11 legal pads-Wtr Div	9.20	09/06/2011	Check Sequence: 37 021-02-53270	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	9.20			
Vendor:4081	OfficeMax - A Boise Company			Check Sequence: 38	ACH Enabled: No
043886	Portion of paper	1.29	09/06/2011	021-02-53270	
043886	Portion of paper	5.06	09/06/2011	010-05-53270	
043886	Portion of paper	3.79	09/06/2011	010-04-53270	
043886	Portion of paper	1.01	09/06/2011	020-20-53230	
043886	Portion of paper	35.67	09/06/2011	010-01-53270	
043886	Portion of paper	3.18	09/06/2011	022-22-53270	
043886	Portion of paper	34.30	09/06/2011	010-03-53270	
049100	(2) blk Brother LC65 ink ctgs-Reeves	40.48	09/06/2011	010-03-53270	
050670	3 doz mechanical pencils-Wtr Div	5.22	09/06/2011	021-02-53270	
190209	HP 98 twin blk ctgs-WWTP	30.63	09/06/2011	022-22-53270	
190209	Bx 250 kraft 9.5 x 12 self sealing env.	31.70	09/06/2011	010-01-53270	
190209	12pk 3x3 pop up sticky notes	5.80	09/06/2011	010-03-53270	
202210	2 daily journals for Yurty	5.08	09/06/2011	021-02-53270	
	Check Total:	203.21			
Vendor:0655	OR Dept of Consumer/Business			Check Sequence: 39	ACH Enabled: No
90049522301	Water tube 12/1/11 to 11/30/13-WWTP	44.80	09/06/2011	022-22-53290	
	Check Total:	44.80			
Vendor:4932	Oregon Chapter PRIMA			Check Sequence: 40	ACH Enabled: No
L. Casey	2011 Oregon PRIMA Conf.-L Casey	130.00	09/06/2011	010-04-53380	
	Check Total:	130.00			
Vendor:4388	Pitney Bowes Reserve Account			Check Sequence: 41	ACH Enabled: No
8.23.11	Prepaid Postage - Machine	59.92	09/06/2011	010-04-53300	
8.23.11	Prepaid Postage - Machine	13.03	09/06/2011	010-05-53300	
8.23.11	Prepaid Postage - Machine	36.61	09/06/2011	010-01-53300	
8.23.11	Prepaid Postage - Machine	3.12	09/06/2011	022-22-53300	
8.23.11	Prepaid Postage - Machine	10.68	09/06/2011	020-20-53300	
8.23.11	Prepaid Postage - Machine	43.93	09/06/2011	010-07-53300	
8.23.11	Prepaid Postage - Machine	142.66	09/06/2011	021-01-53300	
8.23.11	Prepaid Postage - Machine	102.18	09/06/2011	010-03-53300	
8.23.11	Prepaid Postage - Machine	87.87	09/06/2011	010-10-53250	
	Check Total:	500.00			
Vendor:4688	Protection One			Check Sequence: 42	ACH Enabled: No
50529429-9/11	Security Service 9/17/11 to 10/16/11	54.95	09/06/2011	010-07-53240	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	54.95			
Vendor:4061 0044067-JN	Pumptech, Inc. Repair Vaughan heat-X pump-WWTP Check Total:	8,461.30 8,461.30	09/06/2011	Check Sequence: 43 022-22-53210	ACH Enabled: No
Vendor:4639 5957439/283673	Quill Corporation Quill brand ctgs.blk & clr-Water Plant Check Total:	59.82 59.82	09/06/2011	Check Sequence: 44 021-02-53270	ACH Enabled: No
Vendor:4385 August 2011	Raul Ramirez Spanish court interpreter 8/10/11 Check Total:	25.00 25.00	09/06/2011	Check Sequence: 45 010-04-53060	ACH Enabled: No
Vendor:4391 Sept 2011	Robert W. Riggert Property Purchase Pmt 71/2302 3rd St Check Total:	2,108.00 2,108.00	09/06/2011	Check Sequence: 46 010-07-54050	ACH Enabled: No
Vendor:0407 1107-722155	Rosenberg Builder's Supply Inc (4) 60 lb concrete mix-manhole rpr-St Dv	11.16	09/06/2011	Check Sequence: 47 020-20-53230	ACH Enabled: No
1107-722205	60 lb concrete mix/manhole rpr-St Div	2.79	09/06/2011	020-20-53230	
1107-722581	Shop lightbulbs/fluorescent tubes-St Div	32.99	09/06/2011	020-20-53200	
1107-722860	2 gal tank sprayer-St Div	14.99	09/06/2011	020-20-53230	
1107-723061	(5) 10 lb quik plug cement-Swr Div	57.45	09/06/2011	022-22-53230	
1107-724107	(3) 60 lb concrete mix-signs TURA lot	8.37	09/06/2011	020-20-53230	
1108-726108	Pipe fittings-Sewer Div	46.54	09/06/2011	022-22-53230	
1108-726422	Paint pail,nuts,screws,PVC pipe, etc-Swr	16.01	09/06/2011	022-22-53230	
1108-728572	(3) 3/4" 45 deg elbows-Swr Div	8.37	09/06/2011	022-22-53230	
1108-728898	Teflon tape, 18 gal tote,duct tape-Swr D	32.92	09/06/2011	022-22-53230	
1108-729272	1/2" & 3/4" Ball valves-Swr Div	7.58	09/06/2011	022-22-53230	
1108-729296	(4) Ells-Swr Div	7.96	09/06/2011	022-22-53230	
1108-729410	Shop vac cig filter&hepa filter,foam slv	64.80	09/06/2011	022-22-53230	
1108-729672	Hose couplers,end cap,mender&connects	10.75	09/06/2011	022-22-53230	
1108-729959	(3)PVC threaded caps-Swr Div	2.97	09/06/2011	022-22-53230	
1108-731134	4pk tiedown ratchet,eyebolt,washers-Swr	39.17	09/06/2011	022-22-53230	
1108-731259	(4) 60 lb concrete mix-signs-St Div	11.16	09/06/2011	020-20-53340	
1108-731660	(2) clear glue for sweeper	11.98	09/06/2011	020-20-53210	
1108-731966	2" galv plug-Swr Div	4.99	09/06/2011	022-22-53230	
1108-732633	18 gal tote,nuts,bolts,washers,nipple-Sw	18.46	09/06/2011	022-22-53230	
1108-733146	5/8" x100' Flexogen Lifetime hose-St Div	37.99	09/06/2011	020-20-53230	
1108-733470	All season garden hose-Swr Div	26.99	09/06/2011	022-22-53230	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
1108-734214	1" threaded ball valve-Swr Div	21.99	09/06/2011	022-22-53230	
1108-735963	Dewalt 18V XRP battery 2 pk-Swr Div	129.99	09/06/2011	022-22-53230	
1108-737734	2"x20yd duct tape-Red-Police	5.99	09/06/2011	010-07-53270	
1108-737812	Gal cleaner for Carnahan restrooms	11.99	09/06/2011	020-20-53250	
1108-740346	Lightbulbs,rust stop paint,bleach-Parks	19.87	09/06/2011	020-20-53350	
1108-740577	Shop vac dry filter bags-Swr Div	5.99	09/06/2011	022-22-53230	
1108-742603	(2) 2"x60 yd duct tape-PD	8.00	09/06/2011	010-07-53270	
	Check Total:	680.21			
Vendor:0433	Safeway, Inc			Check Sequence: 48	ACH Enabled: No
2107508-081511	Pam Spray&dish soap-street stencils-St D	35.90	09/06/2011	020-20-53340	
	Check Total:	35.90			
Vendor:4933	Salishan Spa & Golf Resort			Check Sequence: 49	ACH Enabled: No
8.30.11	Room-PRIMA Conf.-Casey	308.40	09/06/2011	010-04-53070	
	Check Total:	308.40			
Vendor:4728	John Sandusky			Check Sequence: 50	ACH Enabled: No
Aug 2011	Council stipend. Aug 1 & 15, 2011	50.00	09/06/2011	010-01-53415	
	Check Total:	50.00			
Vendor:0426	SC Paving			Check Sequence: 51	ACH Enabled: No
32848	AC pothole patch 10th btwn Main&Pacific	375.00	09/06/2011	020-20-54065	
	Check Total:	375.00			
Vendor:4569	Scovel's Service Center			Check Sequence: 52	ACH Enabled: No
36454	Tow abandoned veh TC11-5737	100.00	09/06/2011	010-07-53060	
36455	Tow abandoned veh TC11-5685	100.00	09/06/2011	010-07-53060	
	Check Total:	200.00			
Vendor:2028	Shawn Burge'			Check Sequence: 53	ACH Enabled: No
8.30.11	Per diem expense/training-Beachy & Burge	272.00	09/06/2011	021-02-53070	
	Check Total:	272.00			
Vendor:4923	Smith & Loveless, Inc.			Check Sequence: 54	ACH Enabled: No
78018	Front St. Lift station-pump compressor	499.46	09/06/2011	022-22-53220	
	Check Total:	499.46			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Ag '11 Strnt-7	17975-511, 3610 Alder Lane Well #3	49.37	09/06/2011	021-05-58130	
Ag '11 Simt-8	17990-511, 3809 Alder Lane Well #2	219.52	09/06/2011	021-05-58120	
Ag '11 Simt-9	18512-512, 9th Street Park	31.38	09/06/2011	020-20-53430	
	Check Total:	7,888.98			
Vendor:2051 12690	Timothy M. Dolan Professional Services Month of Aug '11 Check Total:	620.00 620.00	09/06/2011	Check Sequence: 59 010-04-53060	ACH Enabled: No
Vendor:4290 0032056-IN	TMG Services, Inc. Modified hypochlorite system-WWTP Check Total:	2,057.34 2,057.34	09/06/2011	Check Sequence: 60 022-22-53210	ACH Enabled: No
Vendor:0485 946649	Traffic Safety Supply Co., Inc (15) 5 gal white traffic line paint-St D Check Total:	1,447.00 1,447.00	09/06/2011	Check Sequence: 61 020-20-53340	ACH Enabled: No
Vendor:4518 S1126383	U.S. Bank (6) 32oz Probe cleaner fluid-WWTP Check Total:	86.18 86.18	09/06/2011	Check Sequence: 62 022-22-53230	ACH Enabled: No
Vendor:1065 474536	USA Bluebook Sludge judge-WWTP Check Total:	78.03 78.03	09/06/2011	Check Sequence: 63 022-22-53230	ACH Enabled: No
Vendor:4039 56752	Waterlab Corp. Various wtr testing 6/20 & 7/25/11	1,580.00	09/06/2011	Check Sequence: 64 021-06-58010	ACH Enabled: No
56761	Fitzpatrick Wtr routine testing 7.25.11	35.00	09/06/2011	021-06-58010	
56768	Hunt Wtr routine testing 7.25.11	35.00	09/06/2011	021-06-58010	
56808	Till Rvr Water routine testing 7.25.11 Check Total:	35.00 1,685.00	09/06/2011	021-06-58010	
Vendor:4890 0209129	Watson - Marlow Inc. (6) Marprene hoses-WWTP Check Total:	361.19 361.19	09/06/2011	Check Sequence: 65 022-22-53210	ACH Enabled: No
Vendor:4381 Aug 2011	Suzanne Weber Council stipend, Aug 1 & 15, 2011	50.00	09/06/2011	Check Sequence: 66 010-01-53415	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	50.00			
Vendor:4895	WorkForce Consolidation Team			Check Sequence: 67	ACH Enabled: No
11-0473	Kephart, for period 8/1 to 8/7/11	580.00	09/06/2011	020-20-53440	
11-0473	Pengelly, for period 8/1 to 8/7/11	814.80	09/06/2011	022-22-53365	
11-0494	Pengelly, for period 8/8 to 8/7/11	814.80	09/06/2011	022-22-53365	
11-0494	Kephart, for period 8/8 to 8/7/11	522.00	09/06/2011	020-20-53440	
11-0517	Pengelly, for period 8/15 to 8/21/11	814.80	09/06/2011	022-22-53365	
11-0517	Kephart, for period 8/15 to 8/21/11	464.00	09/06/2011	020-20-53440	
11-0537	Kettner, for period August 2011	447.20	09/06/2011	010-07-53060	
11-0537	Neaves, for period 8/22 to 8/28/11	325.92	09/06/2011	022-22-53365	
11-0537	Kephart, for period 8/22 to 8/28/11	580.00	09/06/2011	020-20-53440	
	Check Total:	5,363.52			
	Total for Check Run:	102,832.67			
	Total Number of Checks:	67			