REGULAR CITY OF TILLAMOOK COUNCIL MEETING
TUESDAY, JANUARY 3, 2012
TILLAMOOK CITY HALL, 210 LAUREL AVENUE

WORKSHOP: City Council met at 5:30 P.M. to discuss the Hoquarton/FEMA property ideas.

CALL TO ORDER/FLAG SALUTE:

Mayor Weber called the regular City Council meeting to order at 7:05 P.M. and led the Pledge of Allegiance.

ROLL CALL:

Those present for roll call:

Mayor Suzanne Weber
Councilor Joe Martin
Councilor Matt Harris
Councilor Steven Forster
Councilor John Sandusky
Councilor Doug Henson

Absent:
Councilor Cheryl Davy (Excused)

Staff Present:

Paul Wyntergreen, City Manager
Abigail Donowho, City Recorder

AGENDA:

The posted agenda for the meeting of January 3, 2012 is attached and by this reference is made a part of the record.

ADDITIONAL INFORMATION PROVIDED TO MEMBERS AFTER PACKET ISSUED:
(Copies attached)

1. Tillamook County Board Order #11-101 Appointing, Re-Appointing and Affirming Members for the Northwest Area Commission on Transportation (Exhibit A)

MINUTES:

Council minutes for April 18, 2011 and December 19, 2011 were provided for Council with packet information. **Councilor Sandusky moved to approve the minutes of April 18, 2011 and December 19, 2011. Councilor Henson seconded. Motion carried unanimously by Council seated.**

PRESENTATIONS: None

CITIZENS HEARING/AUDIENCE COMMENTS: None

PENDING BUSINESS:

1. **Reset Port of Tillamook Bay Workshop**—**Mayor Weber** noted the upcoming workshop with the Port of Tillamook Bay (POTB) needed to be reset due to timing with their board meeting. **City Manager Wyntergreen** conveyed that Michelle Bradley from the Port was interested in a daytime meeting, and a later date would be preferred due to the absence of the POTB Chairman of the Board until February 4, 2012. **Wyntergreen** will check with Bradley regarding a tentative date of February 21, 2012.

NEW BUSINESS:

1. **Proposal for Electric Charging Station**—**City Manager Wyntergreen** addressed the material included with Council packets. PUD recommended a different corner (Third & Ivy) as it would be a more convenient location for transformer installation. **Wyntergreen** asked for the Council's approval to proceed with the City Attorney toward an agreement. The Shilo and Creamery are looking at charging stations as well. The City will lose a total of three parking spaces. **Councilor Henson** asked about fees for the charging time. **Wyntergreen** explained the City would rent the parking space rather than charge for electricity, and the main idea is to get the people out of their cars to visit Tillamook during charging time. Discussion followed regarding the City's contract options with the charging station company, EV4. The Council agreed the contract should allow for a review process and option to stop the program if deemed necessary and authorized Wyntergreen to consult the City Attorney regarding terms.

2. **Additional Item for Agenda--Mayor Weber** informed the Council that the election of a Council President needed to be added to the agenda and addressed at this first meeting of the year per the City Charter. **Councilor Henson moved to add the election of a new Council President to the agenda. Councilor Martin seconded. The motion carried unanimously by Council seated.** The item was added to the agenda.

3. **Election of Council President—Mayor Weber** opened nominations for Council President. She explained past years' election methods. **Councilor Harris** suggested a verbal nomination and voting. **Councilor Henson nominated Councilor Sandusky for Council President for the 2012 year. Mayor Weber asked for other nominations. No other nominations were presented. Mayor Weber closed the nominations. A roll call vote was taken by City Recorder Donowho. Councilor Sandusky was voted in as Council President for 2012 by a majority of the following roll call vote:**

Councilor Martin	**Aye**	**Councilor Forster**	**Aye**
Councilor Harris	**Aye**	**Councilor Sandusky**	**Aye**
Councilor Davy	**Absent**	**Councilor Henson**	**Nay**

LEGISLATIVE:

1. **Second Reading of Ordinance Amending Ordinance #1253—Councilor Martin moved for the second reading of an Ordinance Amending Ordinance #1253 Relating to General Offenses, Defining Nuisances; Providing For Their Abatement; Providing Penalties; and Repealing Ordinance #1245 by title only. Councilor Forster seconded. Motion carried unanimously by Council seated. The ordinance title was read by City Recorder Donowho and assigned Ordinance number 1262.**

   Councilor Forster moved for adoption of Ordinance number 1262. Councilor Martin seconded. A roll call vote was taken by City Recorder Donowho. Ordinance number 1262 was adopted unanimously by Council seated with the following roll call vote:

Councilor Martin	**Aye**	**Councilor Forster**	**Aye**
Councilor Harris	**Aye**	**Councilor Sandusky**	**Aye**
Councilor Davy	**Absent**	**Councilor Henson**	**Aye**

2. **Second Reading of Ordinance Amending Ordinance #1249—Councilor Sandusky moved for the second reading of an Ordinance Amending Ordinance #1249 Relating to Controlling Vehicular and Pedestrian Traffic by title only. Councilor Forster seconded. Motion carried unanimously by Council seated. The ordinance title was read by City Recorder Donowho and assigned Ordinance number 1263.**

   Councilor Forster moved for adoption of Ordinance number 1263. Councilor Harris seconded. A roll call vote was taken by City Recorder Donowho. Ordinance number 1263 was adopted unanimously by Council seated with the following roll call vote:

Councilor Martin	**Aye**	**Councilor Forster**	**Aye**
Councilor Harris	**Aye**	**Councilor Sandusky**	**Aye**
Councilor Davy	**Absent**	**Councilor Henson**	**Aye**

3. **Second Reading of Ordinance Amending Ordinance #1216—Councilor Sandusky moved for the second reading of an Ordinance Amending Ordinance 1216, and Ordinance Defining the Downtown Parking District, Prohibiting Employee/Employer, Volunteer, Resident, Resident Visitor and Student Parking within the Downtown Parking District and Defining Parking Control Zones and Signs by title only. Councilor Forster seconded. Motion carried unanimously by Council seated. The ordinance title was read by City Recorder Donowho and assigned Ordinance number 1264.**

   Councilor Forster moved for adoption of Ordinance number 1264. Councilor Henson seconded. A roll call vote was taken by City Recorder Donowho. Ordinance number 1264 was adopted unanimously by Council seated with the following roll call vote:

Councilor Martin	**Aye**	**Councilor Forster**	**Aye**
Councilor Harris	**Aye**	**Councilor Sandusky**	**Aye**
Councilor Davy	**Absent**	**Councilor Henson**	**Aye**

4. **Second Reading of Ordinance Amending Ordinance #1233—Councilor Henson moved for a second reading of an Ordinance Amending Section 2 of Ordinance 1233, an Ordinance Authorizing the City of Tillamook Police Department to Check Criminal Information Records of the State of Oregon Law Enforcement Data System by title only. Councilor Forster seconded. Motion carried unanimously by Council seated. The ordinance title was read by City Recorder Donowho and assigned Ordinance number 1265.**

   Councilor Forster moved for adoption of Ordinance number 1265. Councilor Martin seconded. A roll call vote was taken by City Recorder Donowho. Ordinance number 1265 was adopted unanimously by Council seated with the following roll call vote:

Councilor Martin	**Aye**	**Councilor Forster**	**Aye**
Councilor Harris	**Aye**	**Councilor Sandusky**	**Aye**

Councilor Davy **Absent** **Councilor Henson** **Aye**

COUNCIL CONCERNS – Non-Agenda Items

Councilor Martin mentioned that some citizens have expressed concerne regarding a sea serpent on the lawn during the Christmas program, and had an issue with "tax dollars" being contributed to the holiday celebration. **Councilor Forster** stated that holiday decorations are from many different faiths, and applauded and encouraged Rhonda Wright to continue her fantastic work. **Councilor Henson** stated that Barclay Heating and Sheet Metal paid for the bulk of new lighting this year, with some TRT program funds also being contributed. The Beautification committee has worked hard to make the City a more welcoming, lit, and friendly place during the holidays. **Councilor Henson** stated that he is happy to see the city getting more attention. **Councilor Martin** mentioned that the sea serpent was more like Chinese New Year. **Councilor Henson** reiterated that the volunteered time and effort was appreciated.

Councilor Forster mentioned that as he began tsunami surveys, he was reminded how important going into the wards can be. It was a good opportunity to discuss things with local citizens. He received two concerns while in his ward:

- There are potholes by the corner of Third and Sterling Bank that should be addressed. **Councilor Martin** mentioned that the trucks may not be using the correct truck routes when filling their gas tanks, tearing up the road near Sterling Bank. He suggested a sign be posted to deter trucks from using this route.
- Ward 4 also expressed concerns about storm water drainage, that there has not been any relief from flood water percolating from storm drains on Hawthorne and Evergreen. **Wyntergreen** updated the Council on the Storm Drain Master Plan, stating the plan for DEQ is about ready to be submitted. He will make sure that this concern is addressed before submission. **Councilor Forster** revisited concerns about the Holden Creek drainage area and was invited to come to the next Holden Creek meeting on January 19, 2012.

Councilor Henson reported that his property continued to have flooding of 28 inches during the last major rain event. He thanked the Blue Heron Boys for helping him with surveys for his ward.

Mayor Weber reminded everyone to turn their surveys in by January 4, 2012. **Wyntergreen** reminded the Council about the emergency drill that will take place on the January 4th.

MONTHLY REPORTS:

1. **Police Chief**—**City Manager Wyntergreen** noted than an injury at the academy has prevented the new officer from coming on board full-time. New applications for an additional officer are being reviewed, however, March may be the soonest they could be hired. **Mayor Weber** asked about asking for help from the County if necessary. **Wyntergreen** said that option is open and just needs scheduling.

2. **City Planner**—**City Manager Wyntergreen** emphasized the Parks Plan is being worked on with another meeting this week and encouraged the Council to pass ideas on to the planning commission.

3. **Public Works Director**—**City Manager Wyntergreen** reported the environmental work was done over the holidays last month. The cleanup should facilitate a letter of "no further action" which will allow the City to proceed with selling property to the hospital. A workshop will be necessary to work out all the details. **Councilor Forster** asked about the intertie project status for connecting Bay City and Tillamook water lines. **Wyntergreen** stated that Bay City is the head of that project and we are waiting on them.

4. **Mayor** –**Mayor Weber** noted the playground equipment for Goodspeed Park should arrive this week. The area is ready for the equipment to be installed. She applauded city employee Ron Trogden who acted as a first responder for a citizen who had slipped on icy pavement and suffered a head injury. She noted that Senator Wyden is coming to Tillamook on Saturday to the County Library at 1:00 p.m. Councilors are encouraged to attend and bring concerns or other ideas to the Senator. The Mayor and Manager have been appointed to the Northwest Area Commission on Transportation as voting and alternate members respectively.

COMMITTEE REPORTS:

Personnel, associations, and finance committees will be meeting.

STAFF COMMUNICATIONS/CORRESPONDENCE/DISCUSSION:

1. Letter from City Manager to Tillamook County Board of Commissioners Regarding Taxes on Schmidt Property Donation
2. Department of Environmental "No Further Action Determination" Regarding the Schmidt Property—All environmental clearance on the Schmidt Property.
3. Ordinance numbers will be presented now with the new City Recorder.
4. Financial Statements will be revised to give the Council a clearer picture of where the City is in relation to the budget.
5. Workshop for the City Recorder has been set for the first meeting in February.

AUTHORIZATION TO PAY BILLS:

After Finance Committee review of the bills submitted for payment, **Councilor Martin made a motion to pay the bills. Councilor Sandusky seconded the motion. The motion carried unanimously by Council seated.**
Bills were paid in the following amount and a copy of the voucher register is attached and by this reference made a part of the record:

GENERAL CHECKING ACCOUNT

Special Batch 12/21/2011	Check #31689	$ 241.74
A/P Batch 12/29/2011	Checks #31690-#31734	$ 81,184.45

ADJOURNMENT:

With no further business **Mayor Weber** adjourned the meeting at 7:59 P.M.

APPROVED:

Suzanne Weber Jan 23, 2012
Mayor Date

ATTEST:

Abigail Dorothy 1/23/12
City Recorder Date