

**TILLAMOOK CITY COUNCIL MEETING
MONDAY, OCTOBER 4, 2010
CITY HALL, 210 LAUREL AVENUE**

CALL TO ORDER/FLAG SALUTE:

Mayor McPheeters called the regular City Council meeting to order at 7:00 P.M. and led the Pledge of Allegiance.

ROLL CALL:

Those present for roll call:

Mayor Bob McPheeters
Councilor Joe Martin
Councilor Matt Harris
Councilor Suzanne Weber
Councilor Steven Forster
Councilor John Sandusky
Councilor Willard Berry

Absent: None

Staff Present:

Rob Drake, Interim City Manager
John Putman, City Attorney
Arley Sullivan, Public Works Director
Terry Wright, Chief of Police
David Mattison, City Planner
Bernadette Sorensen, City Recorder

AGENDA:

The posted agenda for the meeting of October 4, 2010 is attached and by this reference is made a part of the record.

ADDITIONAL INFORMATION PROVIDED TO MEMBERS AFTER PACKET ISSUED:

(Copies attached)

1. Voucher Register for current bills to be reviewed for payment.
2. Fishing Community Profile by Billy Schreiber. (Exhibit A)

MINUTES:

Council minutes were not available at this time.

**PROCLAMATIONS: **OREGON DAYS OF CULTURE
OREGON ARCHIVES MONTH****

Mayor McPheeters proclaimed October 1-8, 2010 as Oregon Days of Culture week.

Mayor McPheeters proclaimed the month of October 2010 as Oregon Archives Month.

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PRESENTATIONS:

1. **Tillamook High School Leadership Team representatives Josh Kneeland, Taylor Martin and High School Principal Kevin Barnes** gave the City Council an update on what is happening at Tillamook High School with regards to education, sports, freshman orientation, and upcoming journalism fundraiser. Homecoming is the week of Oct. 25th. Upcoming play at the high school will be "Mash". Principal Barnes said that next Tuesday they would be hosting a United for Life assembly dealing with teen depression and suicides.
2. **Oregon Sea Grant Advisory and Fishermen Advisory Committee for Tillamook profile was presented by Billy Schreiber.** The profile is a three-year effort of gathering data about coastal fishing communities and how the fishing affects community life.
3. **Tillamook Area Chamber of Commerce update presented by Andy Neal, Chamber Director.** The chamber had a good summer and was able to man the office 7 days/week from Memorial Day through Labor Day. He noted 12,000 people came through their door and they had requests for 600 relocation packets. They recently began making reservations upon request for motels, camping spots and fishing trips. This Thursday from 3 – 7 P.M. will be the ribbon-cutting and grand opening for the new bus barn at the Transportation District. Their annual banquet and auction will be held in January at the Tillamook County Fairgrounds. He said the quilt blocks program has definitely increased the interest of the tourists visiting Tillamook.

MONTHLY REPORTS:

City Planner:

- September was a busy month with two single family dwelling permits and one duplex being issued.
- He has completed the City Ward Boundary adjustments.
- Councilor Berry thanked Mattison for a very concise monthly report provided in packets.

Public Works:

- Working on plans to relocate the Fawcett Creek raw water main from the diversion pond to the water treatment plant.
- Street Department is getting ready for the re-roofing of the storage building. Project should begin in the next few weeks.
- Sewer Department is moving forward on the 12th Street sewer main manhole grade ring elevation adjustments required by DEQ. Also, both new clarifiers had to be repaired by the contractor. They were still under warranty.
- All departments are continuing work on developing a Safety Manual. The Urban Renewal 1st Street parking lot project is moving forward.

Police Department:

- Nuisance Ordinance draft is completed and in the City Managers' hands.
- They received notification that they were not awarded a COPS grant.
- Brenda Bower and Debbie Coleman participated in annual training in animal control.
- Officers are participating in ongoing policy training and Firearms training.
- New hire Dustin Olson has been sent to the DPSST academy.
- Officer Troxel conducted a child safety seat inspection on Sept. 25th at the Chevrolet dealership. Troxel is the only law enforcement person trained in Tillamook County to perform this process.
- Report also included statistics for the month of September.

Municipal Court Judge:

- Judge Dolan's report was included in Council packets.

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PUBLIC HEARINGS:

1. **CITIZEN HEARINGS - NON-AGENDA ITEMS: NONE.**
2. **COUNCIL CONCERNS - NON-AGENDA ITEMS:**

Councilor Weber reported on attending the League of Oregon Cities conference in September. She will be attending the Main Street conference in Albany later this week.

COMMITTEE REPORTS:

- **Personnel Committee:** **Chair Weber** stated that the committee meeting will be scheduled after the meeting.
- **Beautification and Parks Committee – Chair Weber** reminded everyone that the Tree Lighting Holiday Event is scheduled for Saturday, December 4th. Downtown flower baskets will be coming down soon. Fall Clean-Up will happen towards the end of this month, either October 23rd or 30th. A dumpster will be provided at the City Hall parking lot for people to put their yard debris in. The Dean Wayside Memorial was discussed. Also discussed was the nice job the Church of the Nazarene did at the signs to the City entry. Signage for the north entry to the City was discussed. Next meeting is scheduled for Oct. 20th at 9 a.m. here at City Hall. Items for discussion will be the Holiday Event, Dean Wayside Memorial, and signage for the north entry. Sullivan said that he checked on the window at the Transit Center where food is served for the holiday event. The glass can't be cut because it is tempered glass.
- **Finance Committee – N/A.**
- **Public Safety Committee – Chair Forster** reported that a meeting needs to be scheduled.
- **Public Works Committee – Chair Berry** stated that they haven't received any new concerns. However, they had discussed Manor Place and parking concerns and also discussion on long line separation on 1st Street heading west. Sullivan expressed concerns. Meeting will need to be scheduled.
- **Associations Committee -- N/A.**

PENDING BUSINESS:

TRT Agreement has been drafted and sent to Council and the Chamber for comments. It will go before Council at the next Council meeting.

NEW BUSINESS:

City Police Department and Tillamook Animal Shelter Agreement – Chief Wright briefed the Council on the agreement. The only change to the current agreement is billing monthly instead of annually. He recommends the City Council accept the annual agreement with the Tillamook Animal Shelter with the changes to monthly invoices for services.

Councilor Sandusky recommends approval of the contract with the Tillamook City Police Department and the Tillamook Animal Shelter with the change noted. Councilor Weber seconded the motion. Under discussion **Councilor Berry** said the agreement should be between the City of Tillamook not the Chief and TAS. **Chief Wright** responded that the Police Department does 100% of the enforcement but he didn't care how the Council wanted the agreement worded. City Attorney Putman asked if the Council was clear on the aspects of the agreement. They were. Putman said the only difference was that the agreement had the Chief of Police signing for the City instead of the mayor.

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Interim City Manager Drake suggested a line added after City of Tillamook Police Department to read “as authorized by the Tillamook City Council”.

Councilor Sandusky withdrew his original motion and **Councilor Weber** withdrew her second.

Councilor Sandusky made a motion that the City Council approves the contract between the City through the Police Department and the Tillamook Animal Shelter as presented with one change. On the signature line after the Chief’s name it also states “authorized by the City Council”. **Councilor Weber** seconded the motion. Motion carried unanimously by Council seated.

LEGISLATIVE

1. **DECLARING CERTAIN EQUIPMENT AS SURPLUS -- RESOLUTION**

Councilor Martin asked Chief Wright if the Bearcat Scanner on the list was the one stolen from him. Chief Wright said he would have Brenda Bower contact him tomorrow and make arrangements for him to take a look at it. Chief Wright stated that the items on the list were seized and unclaimed items.

Councilor Weber moved for the approval of the resolution declaring certain items as surplus and allowing them to be sold. **Councilor Martin** seconded the motion. Motion carried unanimously by Council seated.

STAFF COMMUNICATION/CORRESPONDENCE/DISCUSSION:

Mayor McPheeters mentioned that Council has received invitations to the Futures Council Award Banquet being held on October. 7, 2010.

MAYOR’S REPORT:

Mayor McPheeters thanked the Council for the presentation of the award arranged for at the League of Oregon Cities annual conference. He was very appreciative and thanked League President John McArdle for including it in the awards that were made that evening.

AUTHORIZATION TO PAY BILLS:

The Finance Committee had reviewed the current bills prepared for payment. **Councilor Martin** moved to pay the bills approved by the Committee. A second was made by **Councilor Weber**. Council seated approved the motion unanimously. Bills were paid in the following total amount. A copy of the voucher register is attached and by this reference is made a part of the record.

GENERAL CHECKING ACCOUNT

A/P Batch 10/04/2010	Checks #29710-29774	\$ 125,113.17
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OTHER:

Interim City Manager Rob Drake asked the Council if he could follow his procedure from last meeting and give his report to the Council at the second meeting of the month. Council agreed. He did state that Chief Wright had discussed the city's method of disposal of surplus items with him.

ADJOURNMENT:

There being no further business Mayor McPheeters adjourned the meeting at 8:12 P.M.

APPROVED:

Mayor

ATTEST:

City Recorder