

**TILLAMOOK CITY COUNCIL MEETING
MONDAY, DECEMBER 20, 2010
CITY HALL, 210 LAUREL AVENUE**

CALL TO ORDER/FLAG SALUTE:

Mayor McPheeters called the regular City Council meeting to order at 6:00 P.M. and led the Pledge of Allegiance.

ROLL CALL:

Those present for roll call:

Mayor Bob McPheeters
Councilor Joe Martin
Councilor Steven Forster
Councilor John Sandusky
Councilor Willard Berry

Absent:

Councilor Matt Harris (Excused)
Councilor Suzanne Weber (Excused)

Staff Present:

Rob Drake, Interim City Manager
John Putman, City Attorney
Terry Wright, Chief of Police
Arley Sullivan, Public Works Director
Bernadette Sorensen, City Recorder

AGENDA:

The posted agenda for the meeting of December 20, 2010 is attached and by this reference is made a part of the record.

ADDITIONAL INFORMATION PROVIDED TO MEMBERS AFTER PACKET ISSUED:

(Copies attached)

1. Voucher Register for current bills to be reviewed for payment.
2. List of proposed City improvements submitted by Councilor Berry. (Exhibit A)

MINUTES:

Council minutes were not available at this time.

PROCLAMATIONS: None

PRESENTATIONS:

1. **Christmas Lighting and Decorating Contest Awards -- Sorensen** reported that the City received seven entries in the commercial category and none in the residential category. Judges for the contest were Alene Allen, Lynda Casey and Samantha Mattison. The winners were as follows:

Tillamook City Council Meeting

December 20, 2010

- **Jim Kephart Floor Covering** 1st Place
- **Tillamook Motor Company** 2nd Place
- **Olivia Rose Boutique** 3rd Place (tie)
- **Second Street Market** 3rd Place (tie)

2. **Tillamook County Solid Waste Coordinator – Jennifer Purcell** said that Councilor Berry served on the Advisory Board representing the incorporated cities of Tillamook County. The board is made up of nine members. Vacancies are appointed by the board. She asked if there was anyone from the Council that would be interested in the position. She also told the Council there is a designation for a non-voting member who may be appointed by the city. This allows that every incorporated city could have a representative designated to the Solid Waste Advisory Committee as a non-voting member. She briefed the Council on their recycling goals and opportunities. The county is the responsible agency to the state. She said that Tillamook City is one of two cities in the state with a population over 4,000 that do not have an active curbside recycling program. Mayor McPheeters responded that in January the city does committee appointments.

Purcell said the committee meets on the second Tuesday of each month except August and December from 5 p.m. Councilor Forster thanked Councilor Berry for his service on the committee.

At 6:22 p.m. Mayor McPheeters announced a five-minute recess prior to presentations.

As the meeting was reconvened Mayor McPheeters was surprised with a presentation and plaque by Police Chief Wright and two cadets bestowing the title of Honorary Police Cadet to Mayor McPheeters.

Also, there was a presentation of a plaque of appreciation to **Councilor Willard Berry** from the City and Council for his years of service to the City.

MONTHLY REPORTS:

Interim City Manager:

- The City has applied for and will receive a grant for up to 1M dollars to defray cost of a balloon interest payment due next year for the WWTP. This will have an effect on wastewater rates for the community. The revised rates will be brought to the Council in the next month.
- On Dec. 2nd he met with the president of Big River Construction, Mike Saran who indicated he would like the city to consider mediation for current litigation. He's referred the issue over to city's litigation counsel.
- DEQ is going to manage and pay for the further analysis of the Schmidt property.
- Finished the analysis of the motel rate structure and updated the model to reflect one rate for all five motels in the City. Motels seemed pleased with the change.
- The new City Manager Paul Wyntergreen is able to begin working for the City on February 1, 2011.
- Evaluating the current process, criteria and fees for the mobile vendors leasing City property on Highway 101N. This will be brought forward in January.
- Met with TURA Board Chair Don Hurd, Planner Mattison and engineering representatives for Tillamook PUD regarding their proposed transmission line designated for an east-west route on the south side of Hoquarton Slough. The line is being built to provide additional power for Oceanside.

Mayor McPheeters extended his heartfelt appreciation to Drake for securing the \$1M grant from DEQ for the initial interest payment for the upgrades to the WWTP. Council also thanked him on his work with the motels and the litigation issue on the WWTP. Councilor Martin said he knew of many senior citizen residents who would be happy to learn their sewer rate wouldn't be going up dramatically.

City Recorder:

- She has been busy with the close out on elections, City wide Tree Lighting event, decorating contest and food basket program. She thanked Councilor Forster and the Food Bank for the donation of toys they were able to include in with the food baskets that will be delivered tomorrow.
- Ward 3 will be advertised in the Headlight-Herald on Dec. 29th with a deadline of Jan. 10th for applications. The City has received one application already.

Tillamook City Council Meeting
December 20, 2010

PUBLIC HEARINGS:

1. CITIZEN HEARINGS - NON-AGENDA ITEMS: NONE.

2. COUNCIL CONCERNS - NON-AGENDA ITEMS:

Councilor Berry read from a prepared list of concerns (Exhibit A) for the Council. He hoped the concerns would be addressed. Councilor Forster stated appreciation to Councilor Berry for his forethought and energy he put into being a Council member. And for this same energy he put forth on the Public Safety Committee, Councilor Forster presented Councilor Berry with his own "Stop Sign."

3. ORDINANCE ESTABLISHING A PROCESS FOR THE FORMATION OF A REIMBURSEMENT DISTRICT – PUBLIC HEARING

Interim City Manager Drake updated the Council and public to information on what a Reimbursement District allows. There were no comments from the public. **Mayor McPheeters** closed the public hearing.

COMMITTEE REPORTS:

- **Personnel Committee:** No report.
- **Beautification and Parks Committee** – Will set a meeting for next month.
- **Finance Committee** – **Chair Martin** said that no meeting is scheduled.
- **Public Safety Committee** – **Chair Forster** reported that the committee is on hold until after January.
- **Public Works Committee** – **Chair Berry** said that there was nothing planned.
- **Associations Committee** – **Chair Berry** said that there was nothing planned.

PENDING BUSINESS:

1. Tillamook Quilt Theme & Slogan

Councilor Sandusky stated that this item should be put on hold until Councilor Weber is present as she is the one who brought it to the Council.

NEW BUSINESS:

1. AMENDMENT TO MEMORANDUM OF UNDERSTANDING WITH TILLAMOOK COUNTY FAIR SEWER RATES – ARLEY SULLIVAN, PUBLIC WORKS DIRECTOR

Sullivan gave the staff report and recommends approval of the amendment. This MOU is something the City has and renews with the Fair Board every five years and is a matter of housekeeping.

Councilor Sandusky moved to approve the amendment to the Memorandum of Understanding between the City and the Tillamook County Fair Sewer Rate. **Councilor Berry** seconded the motion. Motion carried unanimously by Council seated.

LEGISLATIVE

1. AN ORDINANCE ESTABLISHING A PROCESS FOR THE FORMATION OF A REIMBURSEMENT DISTRICT – FIRST READING

Councilor Martin moved to have the first reading of the ordinance by title only. Councilor Sandusky seconded the motion. Motion carried unanimously by Council seated. Sorensen read the ordinance by title only. Mayor McPheeters announced that the second reading will be at the first meeting in January.

2. RESOLUTION OF THE CITY OF TILLAMOOK APPROVING A NEW STATE REVOLVING FUND (SRF) LOAN AGREEMENT NO. R91568 FOR \$1,500,000

State Councilor Sandusky moved the adoption of a resolution of the City of Tillamook approving a new Revolving Fund (SRF) loan agreement No. R91568 for \$1,500,000. Councilor Berry seconded the motion. Motion carried unanimously by Council seated.

3. AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING WITH TILLAMOOK COUNTY FAIR SEWER RATES

This agenda item was addressed and passed by Council under New Business.

STAFF COMMUNICATION/CORRESPONDENCE: NONE.

MAYOR’S REPORT:

Mayor McPheeters stated his pleasure of serving the City of Tillamook for the past 28 years. He wished the present Council a very productive year.

AUTHORIZATION TO PAY BILLS:

The Finance Committee had reviewed the current bills prepared for payment. **Councilor Martin moved to pay the bills approved by the Committee. A second was made by Councilor Berry. Council seated approved the motion unanimously.** Bills were paid in the following total amount. A copy of the voucher register is attached and by this reference is made a part of the record.

GENERAL CHECKING ACCOUNT

| | | |
|---------------------------------|----------------------------|---------------------|
| Special Batch 12/13/2010 | Checks #30065-30067 | \$ 3,349.87 |
| A/P Batch 12/20/2010 | Checks #30068-30117 | \$ 65,620.78 |

ADJOURNMENT:

There being no further business Mayor McPheeters adjourned his last meeting at 7:00 P.M.

**Tillamook City Council Meeting
December 20, 2010**

City Recorder Sorensen presented the gavel to Mayor McPheeters. She announced that the City would now be hosting an Open House for the mayor. Coffee and refreshments would be served and a card for everyone to sign for Mayor McPheeters was on the table.

APPROVED:

Mayor

ATTEST:

City Recorder