

**TILLAMOOK CITY COUNCIL MEETING
MONDAY, DECEMBER 6, 2010
CITY HALL, 210 LAUREL AVENUE**

CALL TO ORDER/FLAG SALUTE:

Mayor McPheeters called the regular City Council meeting to order at 7:00 P.M. and led the Pledge of Allegiance.

ROLL CALL:

Those present for roll call:

Councilor Joe Martin
Councilor Matt Harris
Councilor Suzanne Weber
Councilor Steven Forster
Councilor John Sandusky
Councilor Willard Berry

Absent: None

Staff Present:

Rob Drake, Interim City Manager
John Putman, City Attorney
Terry Wright, Chief of Police
Arley Sullivan, Public Works Director
Bernadette Sorensen, City Recorder

AGENDA:

The posted agenda for the meeting of December 6, 2010 is attached and by this reference is made a part of the record.

ADDITIONAL INFORMATION PROVIDED TO MEMBERS AFTER PACKET ISSUED:

(Copies attached)

1. Voucher Register for current bills to be reviewed for payment.
2. Information on purchase of chairs for Council. (Exhibit A)
3. Signature page correction for City Manager contract. (Exhibit B)

MINUTES:

Council minutes for November 15, 2010 and minutes of Special City Council meeting of November 19, 2010 were provided for Council.

Councilor Sandusky moved approval of the minutes of November 15, 2010. Councilor Martin seconded the motion. There were no corrections, additions or deletions. Motion carried unanimously by Council seated.

Councilor Sandusky moved approval of the minutes of the Special City Council meeting of November 19, 2010. Councilor Harris seconded the motion. There were no corrections, additions or deletions. Motion carried unanimously by Council seated.

**PROCLAMATIONS: None
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PRESENTATIONS:

1. **Tillamook Area Chamber of Commerce – Andy Neal** reported to the Council that the new 2011 Calendar of Events is now available. He presented one to each Councilor. The Chamber Directory will be out the beginning of January 2011. The Chamber will host an open house at the Garibaldi House on December 7th from 4 – 7 P.M. Chamber annual banquet and auction will be held at the fairgrounds on January 15, 2011 from 6 – 10 P.M. At that time the Citizen of the Year, Business of the Year and Business Best Practice of the Year will be honored. Nominations are due by December 17, 2010.
2. **Tillamook High School Student Leadership – Students Kaitlyn Dooher and Dakota Cloud** gave the Council an update of high school happenings. They had their most successful Canned Food Drive collecting 1,950 items in just two hours. Every item went to the Food Bank. Wrestling team won their tournament. Concert will be on Dec. 13, 2010 at 7 P.M. at the auditorium. Councilor Sandusky spoke of the availability of scholarships to Tillamook Bay Community College.
3. **Election Results – Sorensen** announced the winners of the General Election. Included in their packets was the official results provided by the County Clerk. Certificates of Election were provided to the winners from Sorensen, Elections Officer for the City. Oath of Office will be given at the first meeting in January. Sorensen asked for direction from the Council to advertise for the position of councilor for Ward 3. Consensus was given to advertise for Ward 3.

MONTHLY REPORTS:

City Planning:

- Monthly report from City Planner Mattison was included in Council packets. Councilor Martin asked about activity on First Street. Sullivan responded that it was North Coast Lawn and he wasn't sure if they were going to put in a parking lot for their equipment.

Public Works:

- They received a 95% set of drawings for the Fawcett Creek Fish Passage project for review and comment.
- Crews are working hard to keep the storm drainage system working well. Street Dept. installed holiday banners and lights throughout town.
- WWTP Supervisor Ressler is saving the City a substantial amount of money due to a simple process change in bio-solids handling. The recirculation pump motor isn't working and needs to be replaced. This should be a warranted item.
- The grant that the County applied for regarding street and sidewalk improvements on Twelfth Street was rejected because the grant was only for elementary school issues. Work is continuing for a grant that would cover the high school sidewalk access.
- They are working with NW Engineers on storm drainage issues on the Third Street design project.
- They have received approval for an SCA Grant for Stillwell Avenue from Fifth Street to Ninth Street.

Councilor Berry asked how near completion the WWTP is. **Sullivan** responded that it is about 95% complete. There are still several items on the punch list that need to be completed, including asphalt that will have to wait until spring to finish.

Police Department:

- Newest officer will graduate from the academy in January.
- He has obtained a radio license for Public Works. They now have their own frequency to operate from.
- Cadet program is active with ten new recruits last month.
- Completed department-wide inventory. This was the last of the goals for this year.

Municipal Court:

- **Sorensen** stated that she and the court clerk met with Judge Dolan and reviewed new legislation and items brought back from the court clerk's conference.

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PUBLIC HEARINGS:

1. CITIZEN HEARINGS - NON-AGENDA ITEMS: NONE.

2. COUNCIL CONCERNS - NON-AGENDA ITEMS:

Councilor Berry stated that during the interviews for a new city manager it was brought up that the north end of the City looked disjointed to the rest of the town. Also, it was mentioned that the City needed more trees.

COMMITTEE REPORTS:

- **Personnel Committee:** **Chair Weber** stated that the committee will start working on the handbook as soon as current projects are completed.
- **Beautification and Parks Committee** – **Chair Weber** thanked everyone who contributed to the success of the Tree Lighting event. Also, Drake is arranging for a meeting with planner Mattison and a representative of Tualatin Hills Parks and Recreation District to help the City with a Parks plan.
- **Finance Committee** – **Chair Martin** said that the committee met on Nov. 18, 2010 to discuss a draft of a Reimbursement District Ordinance. Sorensen also discussed moving a LGIP account to Bank of Astoria. The City would save the monthly fee currently being charged by LGIP.
- **Public Safety Committee** – **Chair Forster** reported that the committee will not meet until after the first of the year.
- **Public Works Committee** – **Chair Berry** said that they talked about public parking signs on the main drag. Sullivan said there was a request for a street light at Goodspeed Park and that has been installed. They discussed signage to let people know where the parking lot is in town. There are two 15-minute parking stalls signed in front of City Hall. Sullivan stated that the courthouse voids timed parking for jury members. Drake will discuss this issue with County Commissioner Mark Labhart when they meet on Dec. 7, 2010.
- **Associations Committee** – **Chair Martin** referred to Councilor Berry. Councilor Berry said that he has resigned from the Solid Waste Advisory Committee as of this week. The commissioners will be asking the Council for a replacement. He also served on the 101-Main Street Committee and the council would need to replace him. Drake said that he had been contacted by the County Solid Waste coordinator. She would like to speak to the Council at their December 20, 2010 meeting about what the committee does and the need for a replacement.

NEW BUSINESS:

1. TILLAMOOK THEME/SLOGAN IDEA

Councilor Weber said that there is a Streetscape Committee that is part of Urban Renewal. They have been charged with designing what a street in Tillamook should look like. They are working on streetlight design in town. A slogan change for the City came from the idea of all the quilt blocks placed around town and the adjoining areas. They have suggested and would like the City to consider a slogan change to reflect the quilt blocks. They have presented five different slogans that were included in Council packets. Council decided to give it some thought and discuss again at the next meeting. **Councilor Berry** asked that the draft slogan statement sheet be corrected to reflect 150 years instead of 100 years as was shown.

2. REIMBURSEMENT DISTRICT ORDINANCE

Interim City Manager Drake presented the staff report and said the ordinance would be presented for a first reading at the next meeting. He explained via drawing an example of what could happen with a reimbursement district. The ordinance is the vehicle but each district would have to be formed independently. There are presently two contractors who would like to take advantage of a reimbursement district.

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3. CITY MANAGER CONTRACT

Interim City Manager Drake informed the Council about his negotiations with the Council’s first choice for a city manager. The candidate has tendered his resignation with his current City Council and is negotiating to decrease the number of days notice from 90-days to 60-days. There is a slight change to the last page to include the City Recorder (Exhibit B). Drake added that he is willing to stay on as long as the Council needs him.

LEGISLATIVE

1. CITY MANAGER CONTRACT

Councilor Sandusky moved that the City enter into a contract with Paul Wyntergreen (current City Manager of Jacksonville, Oregon) to become our (City of Tillamook) new City Manager as per the contract distributed tonight to the Council. Councilor Berry seconded the motion. Under discussion, Councilor Sandusky commended the panels that interviewed the candidates and spoke of the unanimous outcome. Drake commended the Council for adopting this kind of process. **Motion passed unanimously by Council seated.**

2. ORDINANCE PROSCRIBING GENERAL OFFENSES, DEFINING NUISANCES; PROVIDING FOR THEIR ABATEMENT; PROVIDING PENALTIES; AND REPEALING ORDINANCE NO. 1206 – SECOND READING

Councilor Forster moved for the second reading of the ordinance proscribing general offenses, defining nuisances; providing for their abatement; providing penalties; and repealing Ordinance No. 1206 by title only. Councilor Sandusky seconded the motion. Motion carried unanimously by Council seated. Sorensen read the ordinance by title only.

Councilor Forster moved for the adoption of the ordinance proscribing general offenses, defining nuisances; providing for their abatement; providing penalties; and repealing Ordinance No. 1206 by title only. Councilor Weber seconded the motion. Motion carried unanimously by the following roll call vote:

Councilor Martin	Aye	Councilor Forster	Aye
Councilor Harris	Aye	Councilor Sandusky	Aye
Councilor Weber	Aye	Councilor Berry	Aye

STAFF COMMUNICATIONS:

Councilor Berry submitted an advertisement of chairs which he is providing (Exhibit A) and proposing that the City buy for the Council and staff. He proposes buying 12 chair and paying for the chairs from the Mayor and Council sub-fund. Councilor Forster agreed that the chairs need to be replaced as they are a safety issue.

Councilor Berry moved to authorize the purchase of twelve (12) new chairs for the Council Chambers and that a committee be appointed to determine the best possible chairs to purchase and that the funds for this purchase come from the Mayor and Council sub-fund. Councilor Weber seconded the motion. Motion carried unanimously by Council seated.

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MAYOR’S REPORT:

Mayor commented on the superior job done by Interim City Manager Rob Drake and LOC representative Jennie Messmer for the recruitment process. He complimented the Council for their additional time spent on the process. He thanked the Council for the opportunity up until now to be their mayor.

AUTHORIZATION TO PAY BILLS:

The Finance Committee had reviewed the current bills prepared for payment. **Councilor Martin moved to pay the bills approved by the Committee. A second was made by Councilor Weber. Council seated approved the motion unanimously.** Bills were paid in the following total amount. A copy of the voucher register is attached and by this reference is made a part of the record.

GENERAL CHECKING ACCOUNT

Special A/P Batch 11/17/2010	Check # 29979-29980	\$ 85,052.64
A/P Batch 12/06/2010	Checks #29981-30064	\$ 86,031.25

ADJOURNMENT:

There being no further business Council President Suzanne Weber adjourned the meeting at 8:30 P.M.

APPROVED:

Mayor

ATTEST:

City Recorder