

**TILLAMOOK CITY COUNCIL MEETING  
MONDAY, MARCH 16, 2009 - 7:30 P.M.  
CITY HALL, 210 LAUREL AVENUE**

**WORKSHOP:** City Council meeting was preceded by a workshop beginning at 5:00 P.M. to receive update on WWTP legal issues, joint meeting with City Planning Commission on ODOT study updates on US 101/OR 6 alternate routes, City of Tillamook and Tillamook County Transit District lease agreement draft and IGA with City and Tillamook County Community Development Department.

Executive Sessions were held during the workshop according to ORS 192.660(2)(e) Real Property Transactions and ORS 192.660(2)(h) Legal Counsel.

**CALL TO ORDER/FLAG SALUTE:**

Mayor McPheeters called the regular City Council meeting to order at 7:38 P.M. and led the Pledge of Allegiance.

**ROLL CALL:**

**Those present for roll call:**

Mayor Bob McPheeters  
Councilor Joe Martin  
Councilor Carolyn Decker  
Councilor Suzanne Weber  
Councilor John Sandusky  
Councilor Willard Berry

**Absent: None.**

**Staff Present:**

Mark Gervasi, City Manager  
John Putman, City Attorney  
Bernadette Sorensen, City Recorder

**AGENDA:**

The posted agenda for the meeting of March 16, 2009 is attached and by this reference is made a part of the record.

**ADDITIONAL INFORMATION PROVIDED TO MEMBERS AFTER PACKET ISSUED:**

(Copies attached)

1. Voucher Register for current bills to be reviewed for payment.
2. City Recorder's Monthly Report. (Exhibit A)

**MINUTES:**

Council minutes were not available at this time.

**PROCLAMATION:**

National Arbor Day, Oregon Arbor Week and Tree City USA award will be presented at the April 6, 2009 Council meeting.

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**PRESENTATION:            2010 CENSUS**

Anna Osintseva, Partnership Specialist for the US Census Bureau and Ping Khaw gave the Council an update on the 2010 census. Information will be mailed to every household in March 2010 with a target date of April for the return. They will be hiring people to follow-up personally with non-responders. They also spoke of the benefits to being counted.

**MONTHLY REPORT:**

**City Recorder:**

- Updated the Council on interviews held for the WWTP and the Customer Service position for the Water Department.
- Flower baskets are at Rieger's Nursery for planting.

**OTHER:**

Mayor McPheeters introduced the new reporter from the Headlight-Herald newspaper, Ron Borges.

**PUBLIC HEARINGS:**

1. **CITIZEN HEARINGS - NON-AGENDA ITEMS:**            **NONE.**

2. **COUNCIL CONCERNS - NON-AGENDA ITEMS:**

**Councilor Weber** asked for more Property Improvement forms for the Council. Sorensen said she would put them in their baskets.

**PERMITS & LICENSES: NONE**

**NEW BUSINESS:**

- **Solid Waste Advisory Committee** is requesting a City Councilor to fill the position. Council to consider the request.
- **Resignation** – Susie Coughlan has turned in her letter of resignation as councilor for Ward 4 effective immediately. **Councilor Berry** requested to see the original letter. Sorensen provided the Council with Coughlans' letter. **Councilor Martin moved to accept the resignation of Susie Coughlan and declare the position open. Councilor Weber seconded the motion. Motion carried unanimously by Council seated.** According to the City Charter applications would be solicited from citizens living in Ward 4. Current ward boundaries would apply. Gervasi said he would advertise the vacancy for about a month.
- **City Sanitary Service Annual 2008 report** was given by Lee Walker. Service rates increased four percent in 2008 but operating income only increased one percent. First quarter for 2009 is experiencing more revenue decline.
- **PUD Franchise Agreement** – Gervasi told the Council that PUD has agreed, at their expense, to moving or relocating poles in the right-of-way. They have also agreed to the increase of the franchise fee to 6% and increase to 7% beginning July 1, 2011. Gross revenues will include City and any other municipal corporation or public taxing body within the corporate limits of the city.

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Gervasi stated that the PUD Board remains adamant that they should withhold 2.5% of the franchise fee as compensation for their administrative costs. Currently the City allows them \$100/mo. Councilor Decker felt the administrative charge was outrageous. Councilor Berry said they are not paying any franchise. It's all on the backs of the people. Discussion followed on the administrative costs. Councilor Weber said the Council needs to know how much will come in from the municipalities. Councilor Sandusky suggested offering PUD 1.5%. Attorney Putman stated that the franchisee is asking you to pay them for calculating how much money they pay you. Usually, those costs are paid by the franchisee. Gervasi said he would negotiate with PUD on behalf of the Council.

**LEGISLATIVE**

**NONE.**

**MAYOR'S REPORT:**

Mayor McPheeters told Council he attended a League of Oregon Cities board meeting in Salem on Feb. 27, 2009. Discussion was on the budget for 2009-2010. Also talked about was the Federal dollars for education and infrastructure that are coming to the State. He also told the Council there is an excellent article in The Local Focus newsletter this month dealing with budgeting process.

He talked with Azumano Travel today. A group of Japanese people are coming to Tillamook August 21-28.

By Wednesday, March 18<sup>th</sup> the City needs to let the League of Oregon Cities know which delegates from the City Council will represent the City at City Hall Day at the capitol on Wednesday, April 1<sup>st</sup>.

**AUTHORIZATION TO PAY BILLS:**

The Finance Committee had reviewed the current bills prepared for payment. **Councilor Martin moved to pay the bills approved by the Committee. A second was made by Councilor Weber. Council seated approved the motion unanimously.** Bills were paid in the following total amount. A copy of the voucher register is attached and by this reference is made a part of the record.

**GENERAL CHECKING ACCOUNT**

Special Batch 3/1//09	Check #26195 – 26197	\$ 653,933.77
A/P 3/16/09	Checks #26198 – 26263	\$ 72,682.25

**ADJOURNMENT:**

There being no further business Mayor McPheeters adjourned the meeting at 8:45 P.M.

**APPROVED:**

\_\_\_\_\_  
Mayor

**ATTEST:**

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City Recorder