TILLAMOOK CITY COUNCIL MEETING
MONDAY, JULY 18, 2011
CITY HALL, 210 LAUREL AVENUE

CALL TO ORDER/FLAG SALUTE:
Those present for roll call:

Councilor Joe Martin
Councilor Steve Forster
Councilor Cheryl Davy
Councilor John Sandusky
Councilor Doug Henson
Councilor Matt Harris

Absent: none

Staff Present:

Paul Wyntergreen, City Manager
Bernadette Sorensen, City Recorder

AGENDA:

The posted agenda for the meeting of July 18, 2011 is attached and by this reference is made a part of record.

MINUTES: Councilor Davy moved to approve the minutes for July 5, 2011 Councilor Forster seconded the motion with corrections on page 2. Motion passed unanimously.

PROCLAMATION: GEOGRAPHY AWARENESS WEEK

Mayor Weber read the proclamation declaring the first week of August as Geography Awareness Week.

PRESENTATION: Carl Wilson 4850 Netarts Highway, Tillamook – Eagle Charity Event

Mr. Wilson briefed the council on a charity event August 20, 2011 for Marie Mills, held in the parking lot bordered by 2nd Street and Ivy Avenue, with a Beer Garden, BBQ, and entertainment. Mr. Wilson stated they have been approved through OLCC. He stated insurance would be provided. **Councilor Sandusky moved to approve the proposal for temporary use of the City owned parking lot for an Eagles Charity event. Councilor Davy seconded the motion. Motion passed unanimously by Council seated.**

PENDING BUSINESS: None

NEW BUSINESS:

1. **Tillamook County letter Regarding Mutual Termination of Carlich House Agreement.** Wyntergreen explained the process and why the County wanted to terminate the agreement, and turn the property into parking. Discussion followed with comments from Paul Levesque, Tillamook County, Tilda Jones, and Charlie Wollrich. **Councilor Sandusky moved to move forward on the dissolution of the Memorandum of Understanding with the Carlich House on October 31, 2011. Councilor Martin seconded the motion. Discussion followed. Motion passed with one nay vote by Councilor Henson.**

2. **Port of Tillamook Bay – Development of Port Property along Highway 101.** Wyntergreen read letter from the Port of Tillamook Bay regarding whether the City Of Tillamook is willing to provide water and sewer infrastructure for the development of Port property along Highway 101. Port of Tillamook Bay representatives Michelle Bradley and Aaron Palter gave a brief presentation on goals with the Pelican Pub building plans. Wyntergreen explained there is water already servicing the port, but the lines are in need of improvement. Bradley explained that the Port will pay for a feasibility study. **Councilor Sandusky moved to pursue the feasibility and possibility of extending City water and sewer services to the development of Port property along Highway 101. Councilor Forster seconded the motion. Motion carried unanimously by Council seated.**

3. **Tillamook – Bay City Intertie Agreement – City Manager Wyntergreen** briefed the Council on the proposal to connect water lines at the Wilson River Bridge. The water line was previously used in the event of an emergency. Wyntergreen explained the City's responsibility will be $31,720.00 25% of 126,877.00. FEMA will pick up 75%. We already have the City's amount accounted for in budget. **Councilor Martin moved to approve the Tillamook Bay City Water Inter-tie Agreement on Highway 101 North. Councilor Sandusky seconded the motion. Motion passed unanimously by Council seated.**

STAFF REPORTS:

1. **Visioning -** City Manager Wyntergreen briefed the Council on the visioning process he was instructed by Council to do. Wyntergreen presented the five options, with cost estimates, that are included in the Staff Report presented. Wyntergreen's recommendation to the Council is to review the process next spring as part of the budgeting process. Discussion followed.

2. **Letter of Resignation from the City Recorder** – Mayor Weber briefed the council on the letter presented to the Council from Bernadette Sorensen. **Councilor Sandusky moved to accept the Letter of Resignation from City Recorder Bernadette Sorensen. Councilor Martin seconded the motion. Motion passed unanimously by Council seated.**

3. **Set Workshop Date on Employee Benefits - Mayor Weber** requested that the employee benefits workshop be scheduled for January 17, 2012 before the regular City Council meeting.

LEGISLATIVE

1. **A RESOLUTION AND APPLICATION FOR 2012 SCA GRANT**
   Councilor Sandusky moved to submit the 2012 SCA Grant application. Councilor Martin seconded the motion. Motion passed unanimously by Council seated.

2. **A RESOLUTION ADOPTING ORGANIZATIONAL CHART**
   Councilor Sandusky moved to adopt the Resolution Adopting an Organizational Chart. Councilor Forster seconded the motion. Motion passed unanimously.

3. **A RESOLUTION ADOPTING FISCAL POLICIES**
   Councilor Martin moved to adopt A Resolution Adopting Fiscal Polices with repealing Resolution 1468 with the corrections noted my Councilor Forster. Councilor Forster seconded the motion. Motion passed unanimously.

4. **AN ORDINANCE ADOPTING COUNCIL RULES**
   Councilor Martin moved to adopt Council Rules as corrected. Councilor Henson seconded the motion. Motion passed unanimously. Second reading will proceed at the next regular Council Meeting.

COUNCIL CONCERNS

Councilor Martin briefed the Council on the Employee Handbook
Councilor Harris excused himself from 8/1/11 Council Meeting
Councilor Davy gave an update on Holden Creek culverts being cleaned out.

AUTHORIZATION TO PAY BILLS:

The Finance Committee had reviewed the current bills prepared for payment. **Council Martin moved to pay the bills approved by the Committee. A second was made by Councilor Sandusky. Council seated approved the motion unanimously.** Bills were paid in the following total amount. A copy of the voucher register is attached and by this reference is made part of the record.

GENERAL CHECKING ACCOUNT

A/P Batch 07/15/2011	**Checks #30943-30998**	**$ 89,742.56**

ADJOURNMENT:

There being no further business Councilor Weber adjourned the meeting at 9:25P.M.

APPROVED:

Suzanne Weber

Mayor

ATTEST:

Abigail Dinsmore

City Recorder

1/17/12

Date