

**City of Tillamook Planning Commission Minutes  
May 6<sup>th</sup>, 2010**

**I. CALL TO ORDER:**

**Chairperson Stewart** called the planning commission meeting to order at 7 P.M.

**Commission Members Present:**

Jan Stewart, Chairperson  
Howard Harrison, Vice Chairman  
Ray Jacobs  
Charlotte Phillips  
Tamra Jacobs  
Nick Hahn  
Aaron Palter

**Staff Present:**

David Mattison, City Planner  
Debbi Reeves, Administrative Assistant

**Guests Presents:**

See sign-in sheet on file

**II. HEARINGS OF CITIZENS AND DELEGATIONS:**

**Chairperson Stewart** read the Citizens and Hearing disclosure statement. She asked for comments from the audience on non-agenda items and there were none.

**III. APPROVAL OF THE PLANNING COMMISSION HEARING MINUTES FROM APRIL 1<sup>ST</sup>, 2010:**

**Chairperson Stewart** asked for approval of the minutes of the April 1<sup>st</sup>, 2010 meeting. There were no corrections or additions in the minutes.

- **C. Phillips** made a motion to approve the minutes of the April 1<sup>st</sup>, 2010 meeting as presented. The motion was second by **H. Harrison**. Ayes were received by **R. Jacobs, H. Harrison, C. Phillips, J. Stewart, A. Palter, N. Hahn** and **T. Jacobs** abstained as they were not present at the April meeting. The motion passed by all members seated.

**IV. PUBLIC HEARINGS:**

**Chairperson Stewart** announced the Public Hearing for the Tillamook BMX Track Conditional Use and Site Plan Review would not be heard to this time because of new information received after the Planning Commission packets were sent out. The Planning Commission members need ample time to review the new information. A special meeting will be held on May 20<sup>th</sup>, 2010 at 7 P.M. for the BMX Track Hearing. There will be 14 days to submit written testimony for this meeting. **Chairperson Stewart** explained the planning members will do a site visit for the proposed track location after the meeting

tonight. **City Planner D. Mattison** handed out the new information to the planning members, which is an updated staff report. The prior report was 9 pages and new report is 15 pages. **D. Mattison** explained that any information that is received before the May 20<sup>th</sup>, 2010 meeting will be mailed out to members. All of the rest of the information included in the packet regarding the BMX Track is correct and will stand for the May 20th hearing.

**Chairperson Stewart** announced for the record that the Planning Commission appreciates the applicant's patience and willingness to provide the planning members with additional and updated information. She also noted the efforts, preparation and knowledge of city staff in preparing the information to the planning members and slowing the process down to make sure all members were apprised of all new and updated information. Last but not least, **Chairperson Stewart** expressed her appreciation for the community interest in the project.

## V. ITEMS OF HIGH PUBLIC CONCERN:

### 1) Update on US 101/Hwy 6 ODOT Project:

**Chairperson Stewart** explained the ODOT project and mentioned the April meeting where local citizens spoke regarding the project. She asked **D. Mattison** if he had any comments and he replied he did not but that he did have information provided by ODOT.

**Chairperson Stewart** explained the different community teams involved in the project and mentioned there are currently 2 alternatives being presented.

**Tony Snyder**, ODOT Project Manager introduced himself and proceeded to speak about the studies and projects that have happened in Tillamook. He explained ODOT funding, planning, options and studies. **Senator Betsy Johnson** has pushed for Tillamook to be looked at for quite some time. **T. Snyder** spoke about the ODOT projects in other areas of Oregon. He explained what is happening regarding the Hwy 6/Wilson River Loop Project and what the hold-ups are. They hope to have the project completed in 2012.

**T. Snyder** then presented a slide show of the US 101/Hwy 6 Project to the planning members and explained the options as he presented them. There were questions and answers regarding parking, bridge options, business access, business relocation, city parks, traffic, funding, and buy-outs. **T. Snyder** explained the 2 options and the impact of each on the Mar-Clair Motel. There was also discussion on the time frame of the project which must be completed by 2017 at the very latest. Environmental studies should be completed in 2011. Design refinement and buyouts would take place in 2012-2013. Bidding would begin in 2014. Project work would take place in 2014 – 2015. **Chairperson Stewart** stated she would like to see a workshop set for this issue.

At this time **Chairperson Stewart** noted they would need to close this item of the meeting in order to get to the BMX site before dark.

2) **Chairperson Stewart** noted the DFIRM maps as available at City Hall for review.

**VI. ITEMS OF COMMISSION CONCERN:**

**Chairperson Stewart** would like to include SAC meeting reminders on future agendas.

**VII. ANNOUNCEMENTS:**

**Chairperson Stewart** noted the FEMA Open House at the Fairgrounds on May 12<sup>th</sup> beginning at 4 pm. She also asked if any of the members had been online for the training sessions. **H. Harrison** asked about the 3<sup>rd</sup> Street Improvement project and **D. Reeves** explained the project is still in the bid process. **T. Jacobs** asked why the BMX site visit was happening and was told **D. Mattison** will present items on site.

**Chairperson Stewart** noted the Urban Renewal is beginning the process for enhancing residential neighborhoods. They are looking to define neighborhood overlays and she would like member input that would identify people who might lead in their neighborhoods.

**A. Palter** mentioned, for the record, the planning members would be traveling to the BMX site for informational purposes only and that there would be no discussion, deliberation or decision regarding any matter concerning the BMX site plan.

**Chairperson Stewart** so noted for the record.

**VIII: ADJOURNMENT:**

With no further discussion or objections, the meeting was adjourned by **Chairperson Stewart** at 8:20 p.m.

Prepared by:  
Debbi Reeves,  
Administrative Assistant

Approval Acknowledged by:

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Jan Stewart, City Planning Commission Chairperson

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Date