

**City of Tillamook Planning Commission Minutes  
August 6<sup>th</sup>, 2009**

**I. CALL TO ORDER:**

**Chairperson Stewart** called the meeting to order at 7:00 pm.

**Commission Members Present:**

Jan Stewart, Chairperson  
Howard Harrison, Vice Chairman  
Rob Huston  
Nick Hahn  
Ray Jacobs  
Tamra Jacobs

**Staff Present:**

David Mattison, City Planner

**Guests Presents: None**

**II. HEARINGS OF CITIZENS AND DELEGATIONS: None**

**III. APPROVAL OF MINUTES.**

**Chairperson Stewart** asked if the members had reviewed the minutes from the May 7<sup>th</sup>, 2009 meeting. The name of Jacobs throughout the minutes should have an “s” at the end and should have the first initial to clarify which Jacobs is being spoken about, Ray or Tamra.

- **H. Harrison** motioned to approve the minutes. The motion was seconded by **N. Hahn**. **Chair Stewart** called for the vote. **T. Jacobs** abstained but her vote counted as an aye. Ayes were received from **H. Harrison, N. Hahn, R. Jacobs** and **R. Huston** and the motion passed unanimously.

**IV. PUBLIC HEARINGS:**

**Chairperson Stewart** opened the Public Hearing for Revisions to Conditional Use Permit #CU-08-02 and Site Plan #SP-08-05, Northwest Seniors and Disability Services (NWSDS), regarding removal of existing landscaping, outside of the City limits but inside the Urban Growth Boundary and in the Highway Commercial Zone (C-H) District of the City of Tillamook.

**City Planner Mattison** explained the replacing of the tree and landscaping issues. **Chair Stewart** asked if staff was in support and Mattison confirmed he was. The commissioners discussed the trees on site and landscaping. The Tree Committee would not be involved in this as they are the “Street” Tree Committee. NWSDS had in their plan that they would try to keep all existing trees if possible.

- **T. Jacobs** made a motion to approve the changes as presented and outlined by staff to Conditional Use Permit #CU-08-02 and Site Plan #SP-08-05. The motion was seconded by **R. Huston**. With no further discussion **Chair Stewart** called for the vote. Ayes were received by **H. Harrison, R.**

**Huston, R. Jacobs, N. Hahn and T. Jacobs** and the motion passed unanimously.

**V. ITEMS OF HIGH PUBLIC INTEREST: None**

**VI: ITEMS OF COMMISSION CONCERN:**

**T. Jacobs** would like to have updates from the ODOT Hwy 101/OR 6 meetings brought to the members of the Planning Commission if possible. **Chair Stewart** said the meetings are open to the community so anyone can attend. If a quorum of the Planning Commission were in attendance they would not be able to discuss things at those meetings. **Chair Stewart** and **D. Mattison** commented on what had been happening at the ODOT meetings and the procedures. **Chair Stewart** mentioned on record that the Planning Commission was only having a discussion about this issue and nothing more. **Chair Stewart** asked **D. Mattison** to call ODOT and see if she could be placed on the agenda for the next meeting to present the ideas of the City Planner and the Planning Commission. **D. Mattison** mentioned anyone can go to the ODOT website and make a suggestion.

**Chair Stewart** mentioned the Flood Mitigation Process had an open house. She, **M. Gervasi** and **D. Mattison** were the only attendees outside of the Soil and Water Committee members. Again, she mentioned the commission members could attend but not discuss any issue if a quorum is present.

**T. Jacobs** asked about the TLD Credit Union progress and crosswalk stripping. **Chair Stewart** stated it was not the business of the commission. The members talked about the landscaping and curbing.

**D. Mattison** mentioned the new city Waste Water Treatment Plant is completed.

Members of the commission asked about several other projects happening in the city and anticipated projects.

There was a discussion about the turn lanes painted by ODOT at Wilson River Loop Road and Hwy 101 North near Fred Meyer.

**Chair Stewart** asked **D. Mattison** to notify the members of Flood Mitigation meetings and SAC meetings in the future and mentioned for the record that members attending these meeting would be there for informational purposes only and nothing more. She would also like any members who attend meetings to announce on record the different meetings they have been present at.

**R. Huston** was concerned about the length of time between meetings and approval of the minutes after such a long period of time. He wondered if minutes could be sent out to members after each meeting for approval. **Chair Stewart** asked **D. Mattison** to check the by-laws about polling members.

**T. Jacobs** asked if anyone had attended the meeting at the Alderbrook Golf Course and **Chair Stewart** stated it was county property therefore not City concern.

**VII: ANNOUNCEMENTS:**

**Chair Stewart** and **D. Mattison** will be attending the OPI Conference September 16<sup>th</sup> – 19<sup>th</sup> in Eugene. If any other members are interested they need to notify **D. Mattison**.

**D. Mattison** mentioned the Planning Commission training sessions are still online.

**D. Mattison** stated there would be a meeting next month with agenda items.

**VIII: ADJOURNMENT:**

With no further discussion and no objections the meeting was adjourned by **Chair Stewart** at 8:15 p.m.

Prepared by:  
Debbi Reeves  
Administrative Assistant

Approval Acknowledged by:

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Jan Stewart, City Planning Commission Chairperson

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Date