



**Tillamook Urban Renewal Agency  
210 Laurel Avenue  
Tillamook, Oregon 97141**

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**TURA Regular Meeting  
Thursday, August 26<sup>th</sup>, 2010  
5:30 P.M.**

**Board Members Present:**

Chairman Don Hurd  
Suzanne Weber  
Joe Martin  
Carolyn Decker  
Alene Allen

**Board Members Absent:**

Sean Lambert - excused

**Staff Present:**

Arley Sullivan: Public Works Director  
Debbi Reeves: Administrative Assistant

**Guests/Public:**

Tony Faulkner, Lynda Casey, Samantha Swindler, Aaron Palter, Mike Kelley

1. **Call to Order and Roll Call:** Chairman Hurd called the meeting to order at 5:30 P.M. Reeves called the roll call of the board and noted Lambert was excused for the meeting.
2. **Approval of Minutes:** Chairman Hurd asked for corrections or additions to the minutes of August 12<sup>th</sup>, 2010. There were none.
  - Martin made a motion to accept the minutes of the August 12<sup>th</sup>, 2010 meeting as typed. Allen seconded the motion. Ayes were received by all members seated and the motion passed unanimously.
3. **Approval of Bills:** Chairman Hurd asked for approval of the bills and asked Reeves if she had any comments. She did not. Hurd asked for a motion to approve the bills.
  - Weber made a motion to pay the bills in the amount of \$147.40. The motion was seconded by Martin. Ayes were received by all board members present and the motion passed unanimously.
4. **Accept Financial Statement:** The next item on the agenda was the July 31, 2010 financial statement. Chairman Hurd asked if there were any comments or questions regarding the financial statement. Reeves noted there were several lines that would need to be corrected. The FEMA Appeal expense was applied to an incorrect line as was the July payment to the

bookkeepers. She has notified the CPA of these corrections. **Weber** asked if these corrections would change the bottom line and **Reeves** said it would not.

- **Hurd made a motion to accept the July 31<sup>st</sup>, 2010 financial statement with the corrections as noted. The motion was seconded by Allen. Ayes were received by all board members present and the motion passed unanimously.**

5. **Non-Agenda Items:** There were no Non- Agenda Items and no public comments from any of the guests present at this time.

6. **Pending Business:**

- a) **Board Vacancy: Chairman Hurd** noted the board had asked several of the board applicants to come to the meeting and present their ideas and thoughts on urban renewal in Tillamook. **Reeves** noted **Eric Lessor** would not be attending the meeting because of a conflict and that his time constraints at would not allow him to be on the board at this time. **Chairman Hurd** asked **Tony Faulkner** to give his presentation to the board.

**Faulkner** had read a report on Oregon URA's and spoke about the projects in Oregon that have made large impacts on those areas. He noted URA's have a great responsibility to the community and he feels there is a huge potential in Tillamook. He would like to see the south end of Tillamook connected with the core downtown area which could be done with something that brings them together. He noted awnings might be able to do that. He also commented on signage and lighting. He would like to see signs placed or painted directly on buildings directing traffic to businesses. **Chairman Hurd** thanked **Faulkner** for his presentation.

**Lynda Casey** handed out a summary of her ideas to the board. She noted she is a proponent for advertising and would like to see the TURA website expanded. She mentioned there should be an information booth at the 2<sup>nd</sup> Street Public Market. She spoke about historic buildings and facades in the downtown area. She noted that URA projects tend to get processed faster because URA's are not limited like local government. She would like to see local businesses stimulated, eliminate blight and create jobs.

The board then asked questions of both candidates. **Chairman Hurd** asked the board to make a decision. **Decker** stated both candidates would be very good for the board. **Hurd** mentioned the upcoming election of the City Mayor would affect the TURA board and that things would be changing.

- **Martin made a motion to appoint Tony Faulkner to fill the board**

**vacancy. The motion was seconded by Decker. Hurd called for the vote and ayes were received by all board members present. The motion passed unanimously.**

**Decker** asked **Hurd** if **Casey** could be appointed to Streetscapes Committee as she felt her ideas would be good to add to the committee. **Hurd** asked **Casey** if she would be interested in an appointment to the committee and she accepted. **Faulkner** moved to the table and joined the board.

**Chairman Hurd** mentioned he would like to move agenda items to speak next about the Goodspeed Skateboard Park.

**7. New Business:**

- a) **Hurd** asked **Aaron Palter** to come forward and speak about his ideas for a skateboard park at Goodspeed Park. **Palter** introduced himself, gave a brief history of his community service and present occupation and commented on his thoughts and ideas regarding a skateboard park in Tillamook. He and his family have been to several skateboard parks and he described what they offer the kids. He and the board discussed the ideas. **Palter** offered his time and services to the TURA on a skateboard park committee. **Weber** mentioned the city Beautification Committee works on the parks and that he should work with that committee. There was discussion of placing a skateboard park in the city open space north of town. **Weber** will get in touch with **Palter** for the next Beautification Meeting and **Palter** thanked the board for their time.

**Chairman Hurd** stated he would return to the agenda to discuss the AORA membership which had been tabled from the last meeting.

**Pending Business (continued):**

- b) **Association of Oregon Redevelopment Agencies (AORA): Chairman Hurd** commented that the AORA could be utilized in a number of ways and that the board could try the membership for a year to determine the value. **Weber** would like to attend the AORA meeting in Eugene on September 23<sup>rd</sup>.
- **Weber made a motion to join the AORA for a year and pay the \$250 annual membership dues. The motion was seconded by Decker. Hurd called for the vote and ayes were received by all board members present. The motion passed unanimously.**
- c) **1<sup>st</sup> Street Parking Lot: Arley Sullivan, Public Works Director** spoke to the board about RV parking spaces and the size of RV spaces in the Fred Meyer

parking lot. He explained the engineer, **Rich Gitschlag, North Coast Engineering**, had adjusted the 1<sup>st</sup> Street parking lot plans but would need to revise them again showing the sidewalk between the lots. The Planning Commission had approved the plans with conditions on the Ivy ingress and egress and the width of the RV spaces. The Planning Commission will review at the September 2<sup>nd</sup> meeting. The parking lot was discussed pertaining to traffic flow, RV sizes and ingress and egress.

- **Hurd made a motion to request North Coast Engineering to add the sidewalk between the 2 lots back into the plan. The motion was seconded by Allen. Hurd called for the vote and ayes were received by all board members present. The motion passed unanimously.**
- **Hurd made a motion to request North Coast Engineering to increase the RV spaces widths to 10 to 12 feet depending on traffic flow. The motion was seconded by Weber. Hurd called for the vote and ayes were received by all board members present. The motion passed unanimously.**

#### New Business (continued):

- b) **1010 Main Avenue: Chairman Hurd** commented a letter had been received addressed to the City Manager regarding a potential sale of the property located at 1010 Main Avenue. This property is on the Potential Opportunity Sites listed in the TURA plan. After discussion the consensus of the board was to draft a letter to the **Mark Duval**, Attorney for the property owner and that the TURA is not interested in a commitment to purchase the property at this time. Allen asked about the condition of the sidewalks. **Sullivan** will discuss the issue with **Gervasi** regarding the sidewalks.

#### 8. Committee Updates:

- a) **Streetscapes Committee: Decker** reported the entire Streetscapes Committee held on August 17<sup>th</sup> was regarding the lighting fixtures for the 1<sup>st</sup> Street Parking lot. She handed out a memo from **Reeves** with diagrams and quotes for the fixtures. The board discussed the fixtures and asked questions. **Mike Kelley**, a member of the audience, had experience regarding electrical issues and commented for the board. The board discussed the height of the lamps, the illumination area. **Weber** commented on the style and if they looked like the lamp posts in the Town Square area. **Decker** mentioned an email received from PUD about their costs to place lights on the property. **Hurd** noted decorative lighting was approved by the Planning Commission and had been discussed from the beginning so it would best to stick with that plan. The board would like to have

the photo sensors added to the pole and an electrical outlet. **Hurd** will speak with PUD about the area of illumination and then the board can make a decision.

9. **Correspondence/Information:** **Weber** would like to attend the Main Street Conference in October. She will send in the registration.
10. **Concerns of the Board:** **Hurd** asked about a tree on Main Street which was discussed. **Weber** commented on the large cement planters near the 2<sup>nd</sup> Street Public Market.
11. **Meeting Notices:** TURA regular meeting September 9<sup>th</sup> and Planning Commission September 2<sup>nd</sup>.
12. **Adjournment:** **Chairman Hurd** adjourned the meeting at 7:24 P.M.

Prepared by:  
Debbi Reeves  
Administrative Assistant

Reviewed by:

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Don Hurd – Chairman